



# *Western Riverside County Regional Conservation Authority*

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## **Administrative Committee**

### **Minutes of Action Items**

**Wednesday, May 11, 2005**

**12:45 p.m.**

**(or immediately following the WRCOG Administration and Finance  
Committee Meeting)**

**Riverside County Administrative Center  
12<sup>th</sup> Floor Conference Room A  
4080 Lemon Street  
Riverside, CA 92501**

**1. CALL TO ORDER**

The meeting was called to order by Chairman Robin Lowe at 12:50 p.m.

**2. ROLL CALL**

Roll call of the RCA Administrative Committee showed six member agencies present with the City of Moreno Valley absent.

**Committee Members/Alternates Present**

Robin Lowe  
Kelly Seyarto  
John Machisic  
Eugene Montanez  
Frank Hall  
John Tavaglione  
Darcy Kuenzi  
Bob Buster

**Committee Members Absent**

William Batey

**3. PUBLIC COMMENT**

No public comment.

**4. COMMITTEE MEMBER ANNOUNCEMENTS**

No Committee Member announcements.

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### **5. ADDITIONS/REVISIONS**

No additions or revisions.

### **6. APPROVAL OF MINUTES**

The Committee unanimously approved the minutes of March 7, 2005 and April 13, 2005.

### **7. BOARD MEETING AGENDA REVIEW**

General Manager Ron Rempel advised the Committee that the following items would be agendized for the June 13, meeting of the RCA Board of Directors:

- Agreement between the Western Riverside County Regional Conservation Authority and the Regional Parks and Open Space District
- Infrastructure Policy
- Closed Session Items

### **8. DISCUSSION CONCERNING AN INFRASTRUCTURE POLICY (Michelle Ouellette)**

Michelle Ouellette, Legal Counsel, advised the Committee that she is working on an Infrastructure Policy defining mitigation for public projects. The Committee directed counsel to continue working on the policy and agendize the matter for the June 8, 2005, meeting of the RCA Administrative Committee and possibly the June 13, 2005 meeting of the RCA Board of Directors.

### **9. MONTHLY FINANCIAL REPORT**

Ron Rempel, General Manager, presented the Committee with the Financial Report as of April 2005 and a report showing revenue and expenditures for the month of April 2005.

Received and filed.

### **10. GENERAL MANAGER'S REPORT**

#### **10.1 Update on Land Acquisitions**

General Manager Ron Rempel updated the Committee on land acquisitions.

Chairman Lowe advised that she feels it is extremely important to keep the public and our partners advised of what we are doing. The Committee suggested that staff research public outreach options, and return to the Committee with suggestions.

#### **10.2 Update on Committee Meetings**

General Manager Ron Rempel advised the Committee that a RCA Funding Coordination Committee is scheduled for May 19, at 2:30 p.m. No action taken.

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RCA Implementation and Administration Guidelines Committee Chairman Gail Wanczuk Barton reported on the April 20, 2005 IAGC meeting. She advised the Administrative Committee that meetings are not well attended and that only seven of the 16 members attended the April 20, meeting and requested Committee input concerning the future of the IAGC. She suggested that the Board may wish to consider restructuring the Committee or appointing an AdHoc Committee. The Committee requested that Gail agendize the matter for the May 18, 2005 IAGC meeting and report back to the Administrative Committee at the June 8, 2005 meeting.

### **10.3 Report on Meeting with the City of Lake Elsinore and Possible Administrative Committee Action Thereon**

Ron Rempel, General Manager, advised the Committee that he and Michelle Ouellette, Legal Counsel, are scheduled to meet with the Lake Elsinore City Manager and Finance director at 3:30 p.m. today, May 11, 2005, to discuss the City not remitting their MSHCP fees to the RCA. If it is determined that a second meeting with the City is necessary, Supervisor Tavaglione volunteered to attend.

## **11. FUTURE AGENDA ITEMS**

The Committee directed/requested that the following items be agendized:

### **June 8, 2005 RCA Administrative Committee Agenda**

Infrastructure Policy

Report from IAGC Chairman concerning the composition and goals of IAGC

### **Future Administrative Committee Agenda**

Proposal regarding public outreach options

### **June 13, 2005 RCA Board of Directors Agenda**

Infrastructure Policy if approved by the Administrative Committee at their June 8, 2005 meeting

Agreement between the Western Riverside County Regional Conservation Authority and Regional Parks and Open Space District.

Closed session items.

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- 12. CLOSED SESSION:** *With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54956.8:*

**A. Conference with Real Property Negotiator**

**Property:** Assessor's Parcel Numbers 569-020-014, 016, 022, 023, 569-040-005 and 006.

**Negotiating Parties**

**Agency Negotiator:** General Manager or Designee

**Property Agent:** Goodhart

**Under Negotiation:** Price/Terms

**B. Conference with Real Property Negotiator**

**Property:** Assessor's Parcel Numbers 571-320-008, 571-170-002, 571-260-002, 571-270-006

**Negotiating Parties**

**Agency Negotiator:** General Manager or Designee

**Property Agent:** Cordova

**Under Negotiation:** Price/Terms

There were no reportable items from closed session.

**13. ADJOURNMENT**

The meeting was adjourned by Chairman Robin Lowe at 1:50 p.m. The next meeting of the RCA Administrative Committee is scheduled to be held at 12:45 p.m., or immediately following the WRCOG Administration and Finance Committee meeting, on Wednesday, June 8, 2005, at the County Administrative Center, 4080 Lemon Street, 12<sup>th</sup> Floor Conference Room A, Riverside, California.