



Western Riverside County Regional Conservation Authority

SPECIAL MEETING

Administrative Committee

Minutes of Action Items

**Friday, August 12, 2005
9:30 a.m.**

1. CALL TO ORDER

The Special Meeting of the Western Riverside County Regional Conservation Authority Administrative Committee was called to order by Chairman Robin Lowe at 10:10 a.m. in the Fourth Floor Conference Room A at the County Administrative Center, 4080 Lemon Street, Riverside, California, 92501.

2. ROLL CALL

Roll call of the RCA Administrative Committee showed eight member agencies present with the City of Moreno Valley absent.

Committee Members/Alternates Present

Robin Lowe
John Machisic
Eugene Montanez
Douglas McAllister
Frank Hall
John Field
Darcy Kuenzi
Bob Buster

Committee Members Absent

William Batey

Staff Members Present

Rick Bishop
Honey Bernas
Ken Graff
Michelle Ouellette, Legal Counsel
Steven DeBaun, Legal Counsel

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3. PUBLIC COMMENT

There were no public comments.

4. COMMITTEE MEMBER ANNOUNCEMENTS

There were no Committee Member announcements.

5. ADDITIONS/REVISIONS

There were no additions or revisions.

6. APPROVAL OF MINUTES – June 8, and July 6, 2005

The Committee unanimously approved the minutes of June 8, and July 6, 2005.

7. ANNUAL REPORT

Ken Graff, Administrative Services Officer, updated the Committee on the status of the preparation of the Annual Report. He advised that we have collected the data from the Cities and that our GIS staff extra time and effort to assemble the data into a format that could be used for the report. All City data was completed Tuesday morning. Joe Monaco of Dudek & Associates, Inc., advised that the rough step numbers are complete. Ken Graff advised that we appear to be on track for making our deadline.

Action: Received and filed.

8. DISCUSSION CONCERNING FEES

8.1 FEE COLLECTIONS AND ADJUSTMENT

8.2 ANNUAL AUDIT

Action: Continued to next meeting.

9. DISCUSSION CONCERNING STATUS OF STATE VEHICLE RECREATION AREA

Action: Continued to next meeting.

10. DISCUSSION AND POSSIBLE ADMINISTRATIVE COMMITTEE ACTION REGARDING THE PRINCIPLES IN THE FEE CREDIT AGREEMENT BETWEEN THE CITY OF CALIMESA AND OAK VALLEY PARTNERS

Action: Continued to next meeting.

11. CONSIDERATION AND POSSIBLE ADMINISTRATIVE COMMITTEE ACTION CONCERNING THE FEE REMITTANCE POLICY

Action: Continued to next meeting.

12. DISCUSSION CONCERNING A CRITERIA REFINEMENT IMPLEMENTATION POLICY

Action: Continued to next meeting.

13. CONSIDERATION AND POSSIBLE ADMINISTRATIVE COMMITTEE ACTION CONCERNING RESOLUTION NO. 05-09 CONCERNING THE ELECTION OF DIRECTORS TO THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY BOARD OF DIRECTORS

Action: Continued to next meeting.

14. GENERAL MANAGER'S REPORT

- 14.1 Update on Land Acquisitions**
- 14.2 Update on Committee Meetings**
- 14.3 Update on SB153**
- 14.4 Discussion Concerning Tipping Fee Revenue**
- 14.5 Update Concerning SEMPRA Energy – Participating Special Entity**
- 14.6 Update Concerning SCE – Participating Special Entity**
- 14.7 Status of Projects along the I-15 Corridor**

Action: Continued to next meeting.

15. BOARD MEETING AGENDA REVIEW

Action: Continued to next meeting.

16. FUTURE AGENDA ITEMS – Committee members are invited to suggest additional items to be brought forward for discussion.

Action: No additional items were brought forward.

17. CLOSED SESSION:

1. Pursuant to Government Code Section 54957

A. PUBLIC EMPLOYEE APPOINTMENT

Title: General Manager

Action: No reportable action.

2. Conference with Real Property Negotiator

Pursuant to Government Code Section 54956.8

- A. Property:** Assessor's Parcel Numbers: 571-170-039, 040, 041 & 042
- Agency Negotiator:** RCA Administrative Services Officer or designee
- Property Agent:** Michael Smith/Sharon Gambill
- Under negotiation:** Price and terms of acquisition

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- B. Property:** Assessor's Parcel Numbers: 571-320-008, 571-260-002, 571-270-006, and 571-170-002
Agency Negotiator: RCA Administrative Services Officer or designee
Property Agent: Rosa Cordova
Under Negotiation: Price and terms of acquisition
- C. Property:** Assessor's Parcel Numbers 429-140-044, 045, 047, 048, 049, 050, and 051
Agency Negotiator: RCA Administrative Services Officer or designee
Property Agent: Milton Higgins
Under Negotiation: Price and terms of acquisition
- D. Property:** Assessor's Parcel Number 581-200-011
Agency Negotiator: RCA Administrative Services Officer or designee
Property Agent: Ray Bergman
Under Negotiation: Price and terms of acquisition
- E. Property:** Assessor's Parcel Number 932-220-025
Agency Negotiator: RCA Administrative Services Officer or designee
Property Agent: Duncan Hare (Clarke)
Under Negotiation: Price and terms of acquisition
- F. Property:** Assessor's Parcel Number 581-090-006
Agency Negotiator: RCA Administrative Services Officer or designee
Property Agent: Odegaard/Maerten
Under Negotiation: Price and terms of acquisition

Action: No reportable action

- 18. ADJOURNMENT** – The next Administrative Committee meeting is scheduled for September 14, 2005, at 12:45 p.m., or immediately following the WRCOG Administration and Finance Committee meeting. The meeting will be held at the County Administrative Center, 4080 Lemon Street, 12th Floor Conference Room A, Riverside, California.