



Western Riverside County Regional Conservation Authority

Administrative Committee

Minutes of Action Items

**Wednesday, October 12, 2005
12:45 p.m.**

1. CALL TO ORDER

The Meeting of the Western Riverside County Regional Conservation Authority Administrative Committee was called to order by Chairman Robin Lowe at 12:54 p.m. in the Twelfth Floor Conference Room A at the County Administrative Center, 4080 Lemon Street, Riverside, California, 92501.

2. ROLL CALL

Roll call of the RCA Administrative Committee showed six member agencies present with the Cities of Corona, Moreno Valley and Murrieta absent.

Committee Members/Alternates Present

Robin Lowe
John Machisic
Frank Hall
Bob Buster
John Tavaglione
Marion Ashley

Committee Members Absent

William Batey
Eugene Montanez
Kelly Seyarto

Staff Members Present

Tom Mullen
Honey Bernas
Ken Graff
Sharon Baker-Stewart
Pat Egetter
Michelle Ouellette, Legal Counsel
Steven DeBaun, Legal Counsel

3. PUBLIC COMMENT

There were no public comments.

4. COMMITTEE MEMBER ANNOUNCEMENTS

There were no Committee Member announcements.

5. ADDITIONS/REVISIONS

There were no additions or revisions.

6. APPROVAL OF MINUTES – August 12, 2005

The Committee unanimously approved the minutes of August 12, 2005.

7. DISCUSSION AND POSSIBLE ADMINISTRATIVE COMMITTEE RECOMMENDATION CONCERNING THE THREATENED AND ENDANGERED SPECIES RECOVERY ACT OF 2005

Michelle Ouellette, Legal Counsel, gave a brief overview of the Threatened and Endangered Species Recovery Act (TESRA). This passed the U.S. House of Representatives in September 2005 and will now go to the Senate Environment and Public Works Committee. No hearing date has yet been set regarding this matter.

Action: Michelle Ouellette suggested that legal counsel track this matter and report back to the RCA Administrative Committee when it appears that things are beginning to move on this.

8. DISCUSSION CONCERNING THE MEMORANDUM OF UNDERSTANDING BETWEEN THE COUNTY OF RIVERSIDE AND THE CITY OF CALIMESA

Michelle Ouellette, Legal Counsel, reported that the City of Calimesa has requested that the RCA Board of Directors, as well as the RCA Administrative Committee, revisit the MOU that was executed in March 2004 in order to discuss the status of implementation of its terms.

Ms. Ouellette discussed the provisions that would be relevant to the RCA. She stated that Calimesa, ultimately, wants to add additional criteria cells for conservation.

Chairman Lowe stated that the cells the City of Calimesa wants to add are outside the plan area. She also stated she feels that the RCA has a moral obligation to assist them with finding the funding to purchase the additional land for conservation.

Action: Chairman Lowe stated that she would like a small group of individuals to meet with the City of Calimesa in order to discuss this matter further.

9. GENERAL MANAGER'S REPORT

9.1 Status of Fee Credit Policy

Nothing to report at this time.

9.2 Discussion Concerning Annual Report

Tom Mullen stated that this report will be distributed soon. The report covers the first six months of the existence of the RCA. It is very clear in the Executive Summary that it wasn't until the end of the first quarter that the permit was signed; staff came on board in June; and the General Manager came on board in mid-October.

Chairman Lowe stated the Carolyn Syms Luna, Ken Graff, Honey Bernas and Patricia Lock-Dawson, along with the support staff from Dudek, did an outstanding job putting this report together.

9.3 Update on Committee Meetings

- Gail Barton reported that the IAGC Committee has made the following recommendations:

- 1) The composition of the Committee should remain the same, but that the voting and quorum should change. She stated the Committee would like the tech members, the County, and the RCTC to be removed from the voting and quorum. It is felt their voice can be heard elsewhere.

Action: Chairman Lowe suggested that our legal counsel research this request and bring further information back to the next meeting.

- 2) The Committee should meet quarterly.
- 3) Several members of the Committee have requested alternates. Five Committee members favored the recommendation; two members opposed it.
- 4) A workshop be scheduled in order to consider the pros and cons of a wildlife refuge. Ms. Barton stated she felt this was something the Administrative Committee would not want to look at immediately, but possibly in the near future.

Action: Chairman Lowe stated she felt this was something that could be considered during the first quarter of next year.

- Tom Mullen and Robin Lowe stated that RCA will begin holding committee meetings on a regular basis.
- Tom Mullen announced that Joe Richards will be coming on board on October 27, 2005.

9.4 Status of Memorandum of Understanding between the Regional Park and Open Space District and the Regional Conservation Authority

Tom Mullen reported that a 20-year agreement has been worked out with the County regarding space. The Agreement should be put before this Committee in November.

9.5 Discussion Concerning Performance Audit

Tom Mullen reported that the audit should be completed within approximately 30 days.

10. CLOSED SESSION: *With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54956.8:*

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Pursuant to Government Code Section 54956.8

A. Property: Assessor's Parcel Number 321-250-005
Negotiating Parties

Agency Negotiator: General Manager or Designee

Property Agent: Gary and Janet Johnson

Under Negotiation: Price/Terms of acquisition

B. Property: Assessor's Parcel Number 363-190-006
Negotiating Parties

Agency Negotiator: General Manager or Designee

Property Agent: Nicholas Abood

Under Negotiation: Price/Terms acquisition

2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Pursuant to Government Code Section 54956.9 (b)

Number of cases: One potential case

11. FUTURE AGENDA ITEMS

No action taken.

12. ADJOURNMENT

The meeting was adjourned by Chairman Lowe at 1:30 p.m. The next meeting of the RCA Administrative Committee meeting is scheduled for Wednesday, November 9, 2005, at 12:45 p.m. at the County Administrative Center, 4080 Lemon Street, 12th Floor Conference Room A, Riverside, California, 92501.