

**WESTERN RIVERSIDE COUNTY
REGIONAL CONSERVATION AUTHORITY**

MINUTES

**Monday, August 1, 2005
1:00 p.m.**

1. CALL TO ORDER

The meeting of the Western Riverside County Regional Conservation Authority Board of Directors was called to order by Chairman Robin Lowe at 1:10 p.m. in the Board Room at the County Administrative Center, 4080 Lemon Street, First Floor, Riverside, California, 92501.

2. ROLL CALL

Board Members/Alternates Present

John Machisic
Shenna Moqeeet
John Zaitz
Eugene Montanez
Robin Lowe
Robert Schiffner
Doug McAllister
Frank Hall
Mark Yarbrough
Chuck Washington
Bob Buster
John Field
Jeff Stone
Marion Ashley

Board Members Absent

Larry Dressel
William Batey
Dom Betro
Dale Stubblefield
Roy Wilson

3. PUBLIC COMMENTS

There were no public comments.

4. BOARD MEMBER ANNOUNCEMENTS

There were no Board Member announcements.

5. ADDITIONS/REVISIONS

The agenda was corrected to reflect Agenda Item 6 to approve the minutes of May 2 and June 13, 2005.

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6. APPROVAL OF MINUTES

M/S/C (Schiffner/Ashley) to approve the minutes of May 2, and June 13, 2005.

7. POLICY CALENDAR:

7.1 Introduction of Resolution No. 05-07, a Resolution of the Western Riverside County Regional Conservation Authority Amending Its Bylaws to Change the Time for Selection of RCA Officers

M/S/C (Stone/Montanez) to agendaize the adoption Resolution 05-07 for the September 12, 2005 meeting of the RCA Board of Directors.

7.2 Consideration and Possible Approval of Resolution No. 05-08, a Resolution of the Western Riverside County Regional Conservation Authority Establishing a Records Retention Policy and Schedule and Guidelines for Access to Public Records

M/S/C (Stone/Zaitz) to Adopt Resolution No. 05-08 "Resolution of the Western Riverside County Regional Conservation Authority Establishing a Records Retention Policy and Schedule and Guidelines for Access to Public Records."

7.3 Consideration and Possible Approval of a Memorandum of Understanding between the Western Riverside County Regional Conservation Authority and the Riverside Land Conservancy Concerning Land Acquisitions

M/S/C (Montanez/Hall) to approve the Memorandum of Understanding between the Western Riverside County Regional Conservation Authority and the Riverside Land Conservancy Concerning Land Acquisitions with the stipulation that any cost, not including hard costs, over 2% of the land acquisition price must be approved by the RCA Administrative Committee.

No: Stone

7.4 Consideration and Possible Approval of an Agreement between the Western Riverside County Regional Conservation Authority and The Conservation Fund Concerning Land Acquisitions

M/S/C (Hall/Ashley) to approve the Memorandum of Understanding between the Western Riverside County Regional Conservation Authority and The Conservation Fund Concerning Land Acquisitions with the stipulation that all costs will be documented and that any fee for a cash transaction, not including hard costs, over 2% of the land acquisition price must be approved by the RCA Board of Directors.

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Further, at the request of Supervisor Buster, staff was directed to prepare and submit quarterly reports to the RCA Board.

7.5 Consideration and Possible Approval of a Professional Services Agreement between the Western Riverside County Regional Conservation Authority and Dudek & Associates, Inc., for MSHCP Implementation

M/S/C (Stone/Washington) to approve the Professional Services Agreement between the Western Riverside County Regional Conservation Authority and Dudek & Associates, Inc., for MSHCP Implementation.

7.6 Consideration and Possible Renewal of a Sub-lease Agreement between the Western Riverside County Regional Conservation Authority and the Riverside-Corona Resource Conservation District for Office Space

M/S/C (Montanez/Machisic) to approve the Renewal of a Sub-lease Agreement between the Western Riverside County Regional Conservation Authority and the Riverside-Corona Resource Conservation District for Office Space.

7.7 Consideration and Possible Approval of an Agreement between the Western Riverside County Regional Conservation Authority and the Regional Parks and Open Space District concerning Management of RCA Lands

Received and filed report. Matter continued to September 12, 2005 RCA Board Meeting.

8. PROGRAM ADMINISTRATIVE ISSUES

8.1 Fiscal Year 2004/05 Year End Financial Report

Received and filed as an informational item.

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9. GENERAL MANAGER'S REPORT

9.1 Report on Committee Meetings

9.1.1 Reserve Managers Oversight Committee

Received and filed as informational item.

9.1.2 Implementation and Administration Guidelines Committee

Received and filed as informational item.

9.1.3 Funding Coordination Committee

9.1.4 Land Management and Acquisition Entities

Received and filed as informational items.

9.2 Update on Land Acquisitions

Received and filed as informational items.

10. ITEMS FOR NEXT MEETING

There were no suggested agenda items.

11. ADJOURNMENT

There being no further business for consideration by the Western Riverside County Regional Conservation Authority Board of Directors, the meeting was adjourned by Chairman Lowe at 2:05 p.m. The next meeting of the Western Riverside County Regional Conservation Authority Board of Directors is scheduled for Monday, September 12, 2005, at 1:00 p.m. at the County Administrative Center, Board Room, 4080 Lemon Street, Riverside, California, 92501