

Regional Conservation Authority

**ACCEPTANCE AND EXPENDITURE OF CALIFORNIA DEPARTMENT
OF FISH AND GAME GRANT FUNDS**

Staff Contact:

**Ken Graff
RCA Administrative Services Officer
(951) 955-8805**

Background:

The Regional Conservation Authority was awarded a California Department of Fish and Game Local Assistance Grant totaling \$200,000.00 for a period from January 1, 2005 through March 31, 2006. The award identified approximately \$120,000.00 be used for "management and maintenance" of acquired land and \$80,000.00 to be used for development of an outreach and education program, materials, and workshops. Since the adoption of the MSHCP, the RCA is responsible for production of materials and an educational outreach program begun by the County of Riverside. These materials will be distributed to the Cities, County, State and Federal officials explaining the benefits and requirements of the MSHCP and to ensure uniform compliance by the RCA member agencies.

Staff Recommendation:

Authorize the RCA Interim General Manager to sign CDFG Agreement Number P0406005 and direct RCA staff to produce updated educational programs in furtherance of the MSHCP.

Attachments:

None

Regional Conservation Authority**THE ENVIRONMENTAL CAREERS ORGANIZATION, INC.,
SUPPORT SERVICES AGREEMENT CHANGE****Staff Contact:****Ken Graff,
RCA Administrative Services Officer
(951) 955-8805**

Background: For support of the Biological Monitoring Program required in Section 5 of the MSHCP, the RCA Board in February 2005 authorized the Executive Director to enter into an agreement with The Environmental Careers Organization, Inc. ("ECO") to provide necessary personnel in the field to conduct biological surveys and monitoring of species listed in the MSHCP. The initial agreement had a 15 month term from March 1, 2005 through June 30, 2006 with a "not to exceed" amount of \$325,000.00. The survey period for species varies but generally run from December through September. ECO has provided personnel and performed satisfactorily since implementation of the Agreement. Services have been billed bi-monthly and as of August 25, 2005 ECO invoices totaled \$140,416.12 leaving a balance available of \$184,583.88 as the 2005 survey period nears the end. It is anticipated that there will be a need for additional monitoring support service personnel in 2006 as the MSHCP Reserve acreage increases and surveys will begin earlier in the year to meet protocols in the second year. The 2005-06 Biological Monitoring Program Budget estimated that approximately \$435,000 would be needed to fund temporary staff from ECO for the full 2006 survey period which begins in early spring and extends into the 2006-07 fiscal year. Staff requests that the Board authorize the Executive Director to enter into a new 12 month agreement with ECO effective November 1, 2005 through October 31, 2006 with a "not to exceed" amount of \$435,000.00 and concurrently terminate the existing ECO agreement effective October 31, 2005. The unused balance of the 2005-06 monitoring costs captured in the original agreement would remain in the RCA budget and be applied toward this new Agreement. There would be no other changes to terms or conditions.

Staff Recommendation: Staff recommends that the Board consider and authorize the Executive Director to enter into a new Services Agreement with ECO to provide monitoring staff on an "as needed" basis for the period of November 1, 2005 through October 31, 2006 with a "not to exceed" amount of \$435,000.00 under the same terms and conditions of the existing Agreement and concurrently terminate the existing ECO Agreement effective October 31, 2005.

Attachments:

None

Regional Conservation Authority

**CONSIDERATION AND POSSIBLE APPROVAL OF THE EXPENDITURE
OF FUNDS TO PURCHASE A COLOR COPIER/SCANNER**

Staff Contact:

**Honey Bernas
RCA Administrative Services Officer
(951) 955-2842**

Background:

RCA staff is currently using a Xerox color copier/scanner on a trial basis, and it is not meeting the needs of staff. There is a need for a higher capacity copier given volume of copies made and the requirement to print color maps. The approved RCA budget for FY 2005/06 includes \$25,000.00 for the purchase of a new color copier/scanner. Given the need for a higher capacity copier, staff requests approval to expend \$42,452.42, which is an addition of \$17,452.42, to purchase the higher capacity color copier/scanner and authorization to enter into a maintenance agreement. The cost of the maintenance agreement is \$100.00 per month, plus the cost of copies. The maintenance agreement includes the cost of all supplies, with the exception of paper and staples.

There are sufficient appropriations in the budget to cover the additional cost of the higher capacity machine without a budget adjustment at this time.

Staff Recommendation:

Authorize staff to expend funds in the amount of \$42,452.42 to purchase a color copier/scanner and enter into a maintenance agreement.

Attachments:

None