

**ADMINISTRATIVE COMMITTEE
SPECIAL MEETING**

Minutes of Action Items

**Wednesday, January 11, 2006
1:00 P.M.**

1. CALL TO ORDER

The special meeting of the Western Riverside County Regional Conservation Authority Administrative Committee was called to order by 2005 Chairman Robin Lowe at 1:14 p.m. in the 12th Floor Conference Room "A" at the County Administrative Center, 4080 Lemon Street, Riverside, California, 92501.

2. ROLL CALL

Committee Members/Alternates Present

Committee Members Absent

John Field
Frank Hall
Darcy Kuenzi
Robin Lowe
John Machisic
Eugene Montanez
Kelly Seyarto

Bill Batey
Bob Buster

Staff Members Present

Sharon Baker-Stewart
Honey Bernas
Pat Egetter
Ken Graff
Naty Kopenhaver
Joe Richards
Michelle Ouellette, Legal Counsel
Kristin Shuman

3. PUBLIC COMMENT

There were no public comments.

4. COMMITTEE MEMBER ANNOUNCEMENTS

There were no Committee Member announcements.

5. ADDITIONS/REVISIONS

There were no additions/revisions.

6. APPROVAL OF MINUTES

M/S/C (Murrieta/Corona) to approve the minutes of the December 14, 2005 meeting.

7. EXECUTIVE DIRECTOR'S REPORT

7.1 Update Regarding the Establishment and Review of RCA Policies Concerning Land Management, Land Acquisition, Biological Review and Administration

Joe Richards, Executive Director, provided the Committee members with a draft of policy matters for consideration.

8. 2006 ADMINISTRATIVE COMMITTEE APPOINTMENTS

At this time, 2006 Chairman Kelly Seyarto assumed as Chairman of the Administrative Committee. In accordance to the bylaws, the Chairman will present the Committee appointment to the RCA Board for ratification.

9. FUTURE AGENDA ITEMS

Board Member Lowe requested a formal opinion from Legal Counsel in regard to RCA lobbying contracts.

An acquisition policy is being developed for presentation to the Board.

At this time, the Committee adjourned to Closed Session.

10. CLOSED SESSION

Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8

Board Member Lowe abstained from discussion and action on Item 10A due to a possible conflict of interest.

Alternate Board Member John Field requested, relating to acquisitions, that the names of the property owners be provided to Board Members in order to enable them to determine if a conflict of interest exists.

A. Property:

Assessor Parcel Numbers

579-020-004	579-370-024	579-400-002	579-400-009	579-410-006
579-020-005	579-380-017	579-400-003	579-410-001	579-410-007
579-160-026	579-380-018	579-400-004	579-410-002	579-410-008
579-160-027	579-380-019	579-400-005	579-410-003	579-410-009
579-370-021	579-380-020	579-400-007	579-410-004	579-410-010
579-370-022	579-400-001	579-400-008	579-410-005	

Negotiating Parties

Agency Negotiator: Dir. of Land Acquisition and Property Mgt.
Property Agent: Greg Reden
Under Negotiation: Price/Terms

B. Property:

Assessor Parcel Numbers

580-560-001	580-560-003	580-560-005	580-560-007
580-560-002	580-560-004	580-560-006	

Negotiating Parties

Agency Negotiator: Dir. of Land Acquisition and Property Mgt.
Property Agent: Judy Thompson
Under Negotiation: Price/Terms

C. Property:

Assessor Parcel No. 579-020-010

Negotiating Parties

Agency Negotiator: Dir. of Land Acquisition and Property Mgt.
Property Agent: Greg Reden
Under Negotiation: Price/Terms

- D. Property:**
Assessor Parcel No. 470-370-018
Negotiating Parties
Agency Negotiator: Dir. of Land Acquisition and Property Mgt.
Property Agent: Alfonso M. Baez
Under Negotiation: Price/Terms
- E. Property:**
Assessor Parcel Nos. 422-160-008, 422-160-009, 422-160-010
Negotiating Parties
Agency Negotiator: Dir. of Land Acquisition and Property Mgt.
Property Agent: Greg Lowther
Under Negotiation: Price/Terms
- F. Property:**
Assessor Parcel Nos. 257-130-001, 257-130-007
Negotiating Parties
Agency Negotiator: Dir. of Land Acquisition and Property Mgt.
Property Agent: Christie Coates
Under Negotiation: Price/Terms

After the Closed Session, the meeting resumed. There were no announcements.

11. ADJOURNMENT

There being no further business for discussion, Chairman Lowe adjourned the special meeting at 1:40 p.m. The next meeting is scheduled to be held at 12:45 p.m. on February 8, 2006 at the County Administrative Center, 4080 Lemon Street, 12th Floor Conference Room "A", Riverside, California.

Respectfully submitted,

Honey Bernas
Clerk of the Board