



# **WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY**

[www.wrc-rca.org](http://www.wrc-rca.org)

## **Executive Committee**

### **MEETING MINUTES**

**Wednesday, January 16, 2008**

#### **1. CALL TO ORDER**

The meeting of the Western Riverside County Regional Conservation Authority Executive Committee was called to order by Chairman Eugene Montanez at 12:35 p.m., in Conference Room A in the County Administrative Center, 4080 Lemon Street, Fifth Floor, in Riverside, California 92501.

#### **2. ROLL CALL**

##### **Committee Members/Alternates Present**

##### **Committee Members Absent**

Larry Dressel  
Jim Hyatt  
Andy Melendrez  
Eugene Montanez  
John Tavaglione  
Gary Thomasian  
Jeff Stone

#### **3. PUBLIC COMMENT**

There were no public comments.

#### **4. COMMITTEE MEMBER ANNOUNCEMENTS**

There were no Committee Member announcements.

#### **5. ADDITIONS/REVISIONS**

There were no additions/revisions.

#### **6. APPROVAL OF MINUTES**

***M/S/C (TAVAGLIONE/STONE) to approve the December 19, 2007 Executive Committee meeting minutes, as presented.***

**Abstained:** Hyatt, Melendrez

**7. APPROVAL OF POLICY NO. RCA-GA001 ESTABLISHING YEAR-END ACCRUAL PERIOD**

Honey Bernas, Director of Administrative Services, stated that the proposed policy establishing year-end accrual period is in conformance to a recommendation in RCA's Fiscal Year 2007 audit report. The proposed policy would change the accrual period from 60 to 90 days to be consistent with the Fee Collection and Remittance policy which provides a 90-day grace period for Permittees.

In response to Andy Melendrez' question on the reason for changing the accrual period from 60 to 90 day, Honey Bernas said that the change is to provide the permittees additional 30 days to submit their reports to the RCA.

***M/S/C (HYATT/THOMASIAN) to:***

- 1) Approve RCA Policy No. RCA-GA001; and***
- 2) Authorize staff to agendize this matter for February 4, 2008 meeting of the RCA Board of Directors.***

**8. FISCAL YEAR 2007-08 FIRST QUARTER FINANCIAL REPORT**

Honey Bernas presented the first quarter financial report for Fiscal Year 2007-08. She said that with the prior revenues collected, income received and expenditures, the cash balance as of September 30, 2007 was \$21 million. There was an adjustment of \$8.3 million from cash balance to land acquisition. The County has reported that the tipping fees will be significantly less.

Joe Richards explained that the tipping fees are restricted fees and are used for management and monitoring. The tipping fees are landfill fees and \$1.50 per ton is allocated to the MSHCP.

The Executive Committee received and filed the Fiscal Year 2007-08 First Quarter Financial Report and authorized staff to agendize this matter for the February 4, 2008 meeting of the RCA Board of Directors.

**9. EXECUTIVE DIRECTOR'S REPORT**

Joe Richards, Executive Director, proposed to change the March RCA Board of Directors meeting from March 3 to March 10 and to schedule the workshop in the morning of March 10, prior to the RCA Board meeting. Staff will check Board Members' availability.

**10. FUTURE AGENDA ITEMS**

There were no future agenda items requested by the Executive Committee.

**11. ADJOURNMENT**

With no other items to be discussed, Chairman Montanez adjourned the meeting at 12:40 p.m. The next Western Riverside County Regional Conservation Authority Executive Committee meeting is scheduled to be held at 1:00 p.m., on Wednesday, February 20, 2008, County Administrative Center, Fifth Floor Conference Room C, 4080 Lemon Street, Riverside, California.

Respectfully submitted,

A handwritten signature in blue ink that reads "Honey Bernas". The signature is written in a cursive style with a large, flowing initial "H".

Honey Bernas  
Clerk of the Board