

Regional Conservation Authority

**ADOPT RESOLUTION NO. 09-003 APPROVING THE
 FISCAL YEAR 2009-10 OPERATING AND CAPITAL BUDGET FOR
 THE WESTERN RIVERSIDE COUNTY
 REGIONAL CONSERVATION AUTHORITY**

Staff Contact:

**Honey Bernas
 Director of Administrative Services
 (951) 955-2842**

Background:

Attached for your review and approval are the Fiscal Year 2009-10 Budget and Resolution No. 09-003.

The Fiscal Year 2009-10 Budget was prepared using the cost allocation assumptions endorsed by the Board as our guiding principle.

The proposed budget reflects a 51% reduction in MSHCP Development Mitigation Fee revenue from last year's budget, which is an 85% reduction from the peak in Fiscal Year 2005-06. There is a projected 74% decrease in total revenue from last year's budget.

Appropriations for salaries and benefits have been decreased by 20%, supplies and services by 27% and contracts by 34%, for an overall reduction of 69% in budgeted appropriations compared to last fiscal year. The proposed budget contains no new hires or cost of living adjustments.

The assignment of appropriation levels to our three budgets (administration, land acquisition, and management/monitoring) is derived from the allocation of anticipated costs contained in Appendix B-5 of the Plan, which outlines the overall funding program. It breaks out costs for first 25 years of the Plan, i.e., the "acquisition period." The Fiscal Year 2009-10 budget uses the following distribution of appropriations. The approved allocations for last fiscal year are included for comparison:

| Department | Proposed Allocations FY 2009-10 | Approved Allocations FY 2008-09 |
|-----------------------|--|--|
| Administration | 2.18% | 1.74% |
| Land Acquisition | 92.22% | 93.49% |
| Management/Monitoring | 5.60% | 4.77% |

Staff is requesting that the Executive Committee approve the proposed Fiscal Year 2009-10 Budget and recommend that the Board adopt Resolution No. 09-003 Adopting the Fiscal Year 2009-10 Operating and Capital Budget for the Western Riverside County Regional Conservation Authority.

Staff Recommendations:

That the Executive Committee:

- 1) Recommend that the Board adopt Resolution No. 09-003 Approving the Fiscal Year 2009-10 Operating and Capital Budget for the Western Riverside County Regional Conservation Authority; and
- 2) Direct staff to agendize this matter for the June 8, 2009 meeting of the RCA Board of Directors.

Attachments:

1. RCA Fiscal Year 2009-10 Proposed Budget
2. Resolution No. 09-003

AGENDA ITEM NO. 10

ATTACHMENT 1 RCA FY 2009-10 Proposed Budget

| ESTIMATED REVENUES | BUDGET FY 2008-09 | ACTUAL THROUGH 02/28/09 | PROJECTED THROUGH 06/30/09 | PROPOSED BUDGET FY 2009-10 | ADMINISTRATION | | LAND ACQUISITION | | MANAGEMENT / MONITORING | |
|--------------------------------|--------------------|-------------------------|----------------------------|----------------------------|----------------------------|--------------------|----------------------------|--------------------|----------------------------|--------------------|
| | | | | | APPLIED PERCENT ALLOCATION | REVENUE ALLOCATION | APPLIED PERCENT ALLOCATION | REVENUE ALLOCATION | APPLIED PERCENT ALLOCATION | REVENUE ALLOCATION |
| DEVELOPMENT FEES | 10,703,397 | 5,378,840 | 6,454,608 | 5,200,000 | 3.0% | 156,000 | 97.0% | 5,044,000 | | 0 |
| TUMF | 900,000 | 1,068,306 | 1,068,306 | 300,000 | 3.0% | 9,000 | 97.0% | 291,000 | | 0 |
| JOINT PROJECT REVIEW | 84,577 | 56,199 | 71,654 | 71,890 | 100.0% | 71,890 | | 0 | | 0 |
| RENTS | 7,200 | 13,400 | 14,660 | 11,160 | | 0 | | 0 | 100.0% | 11,160 |
| FLOOD CONTROL COVERED PROJECTS | 146,200 | 36,550 | 36,550 | 489,000 | 73.0% | 357,100 | | 0 | 27.0% | 131,900 |
| PARTICIPATING SPECIAL ENTITIES | 2,538,872 | 2,848,982 | 2,848,982 | 0 | | 0 | | 0 | | 0 |
| CITY/COUNTY CIVIC PROJECTS | 425,000 | 71,510 | 71,510 | 83,000 | 100.0% | 83,000 | | 0 | | 0 |
| CITY/COUNTY INFRASTRUCTURE | 425,000 | 0 | 0 | 83,000 | 100.0% | 83,000 | | 0 | | 0 |
| DENSITY BONUS | 0 | 0 | 0 | 0 | | 0 | | 0 | | 0 |
| TIPPING FEES | 2,096,127 | 1,292,658 | 1,938,987 | 1,822,891 | | 0 | | 0 | 100.0% | 1,822,891 |
| INTEREST | 339,238 | 236,173 | 379,007 | 170,362 | 2.6% | 4,356 | 87.7% | 149,380 | 9.8% | 16,626 |
| MISCELLANEOUS | 0 | 27,229 | 27,824 | 0 | | 0 | | 0 | | 0 |
| DONATIONS | 2,900,000 | 567,000 | 1,507,000 | 19,379,600 | | 0 | 100.0% | 19,379,600 | | 0 |
| GRANTS | 9,481,015 | 8,406,015 | 9,481,015 | 0 | | 0 | | 0 | | 0 |
| CONTRIBUTIONS | 172,158 | 500,000 | 500,000 | 0 | | 0 | | 0 | | 0 |
| MEASURE A CONTRIBUTIONS | 76,200,000 | 76,200,000 | 76,200,000 | 0 | | 0 | | 0 | | 0 |
| TOTAL REVENUE | 106,418,784 | 96,702,862 | 100,600,103 | 27,610,903 | 2.8% | 764,346 | 90.1% | 24,863,980 | 7.2% | 1,982,577 |

| APPROPRIATIONS | PROPOSED BUDGET FY 2009-10 | ADMINISTRATION | | LAND ACQUISITION | | MANAGEMENT / MONITORING | |
|---|----------------------------|----------------------------|--------------------|----------------------------|--------------------|----------------------------|--------------------|
| | | APPLIED PERCENT ALLOCATION | APPROP. ALLOCATION | APPLIED PERCENT ALLOCATION | APPROP. ALLOCATION | APPLIED PERCENT ALLOCATION | APPROP. ALLOCATION |
| TOTAL STAFF (SALARIES AND BENEFITS) | 1,679,038 | 15.1% | 253,922 | 79.2% | 1,329,517 | 5.7% | 95,599 |
| SUPPLIES, SERVICES & EQUIPMENT | | | | | | | |
| GENERAL OFFICE (INCLUDES SERVICE AGREEMENT) | 903,635 | | 68,649 | | 707,835 | | 127,151 |
| LEGAL EXPENSE | 1,721,071 | | 250,000 | | 1,386,071 | | 85,000 |
| DEPRECIATION | 43,769 | | 2,926 | | 39,714 | | 1,129 |
| EQUIPMENT & IMPROVEMENTS | 19,200 | | 1,920 | | 17,280 | | 0 |
| MONITORING EQUIP. | 0 | | 0 | | 0 | | 0 |
| RCA OFFICE LEASE | 204,530 | | 20,453 | | 184,077 | | 0 |
| TOTAL SUPPLIES, SERVICES AND EQUIPMENT | 2,892,205 | 11.9% | 343,948 | 80.7% | 2,334,977 | 7.4% | 213,280 |
| CONTRACTS | | | | | | | |
| CAPITOL ALLIANCE CONSULTING (KENNETT) | 67,500 | 0.0% | 0 | 100.0% | 67,500 | 0.0% | 0 |
| DRISCOLL, DAVID | 45,000 | 0.0% | 0 | 50.0% | 22,500 | 50.0% | 22,500 |
| DUDEK & ASSOCIATES | 608,110 | 3.0% | 18,243 | 92.0% | 559,461 | 5.0% | 30,405 |
| DUDEK & ASSOCIATES (JPR only) | 71,890 | 100.0% | 71,890 | 0.0% | 0 | 0.0% | 0 |
| ECONOMICS & POLITICS (HUSING) | 24,000 | 0.0% | 0 | 100.0% | 24,000 | 0.0% | 0 |
| FACILITIES MANAGEMENT | 500,000 | 0.0% | 0 | 100.0% | 500,000 | 0.0% | 0 |
| GEOGRAPHICS | 41,427 | 10.0% | 4,143 | 90.0% | 37,284 | 0.0% | 0 |
| GRANT WRITER | 20,000 | 30.0% | 6,000 | 70.0% | 14,000 | 0.0% | 0 |
| KOPENHAVER, NATY | 80,000 | 20.0% | 16,000 | 80.0% | 64,000 | 0.0% | 0 |
| LAND ACQUISITION DATABASE | 2,000 | 10.0% | 200 | 90.0% | 1,800 | 0.0% | 0 |
| LOBBYING (TBD) | 100,000 | 0.0% | 0 | 100.0% | 100,000 | 0.0% | 0 |
| MONITORING PROGRAM ADMINISTRATOR | 87,637 | 0.0% | 0 | 0.0% | 0 | 100.0% | 87,637 |
| NEXUS STUDY | 0 | 0.0% | 0 | 0.0% | 0 | 0.0% | 0 |
| PARKS & OPEN SPACE | 822,000 | 0.0% | 0 | 20.0% | 164,400 | 80.0% | 657,600 |
| PROFESSIONAL SERVICES | 100,000 | 0.0% | 0 | 100.0% | 100,000 | 0.0% | 0 |
| PUBLIC OUTREACH (TBD) | 50,000 | 0.0% | 0 | 100.0% | 50,000 | 0.0% | 0 |
| PUBLIC RELATIONS | 40,000 | 0.0% | 0 | 100.0% | 40,000 | 0.0% | 0 |
| SAMP (ACOE) | 50,000 | 100.0% | 50,000 | 0.0% | 0 | 0.0% | 0 |
| SAWA | 858,930 | 0.0% | 0 | 0.0% | 0 | 100.0% | 858,930 |
| TOM MULLEN | 106,000 | 0.0% | 0 | 100.0% | 106,000 | 0.0% | 0 |
| UCR CCB | 25,000 | 0.0% | 0 | 100.0% | 25,000 | 0.0% | 0 |
| TOTAL CONTRACTS | 3,699,493 | 4.5% | 166,476 | 50.7% | 1,875,945 | 44.8% | 1,657,072 |
| LAND PURCHASE | 26,845,221 | | 0 | 100.0% | 26,845,221 | | 0 |
| TOTAL APPROPRIATIONS | 35,115,957 | 2.18% | 764,346 | 92.22% | 32,385,660 | 5.60% | 1,965,951 |
| SURPLUS / (DEFICIT) = REVENUE MINUS APPROPRIATIONS | (7,505,054) | | 0 | | (7,521,680) | | 16,626 |
| ADD BACK DEPRECIATION (NON CASH EXPENSES) | 43,769 | | 2,926 | | 39,714 | | 1,129 |
| NET OPERATING POSITION CASH BASIS | (7,461,285) | | 2,926 | | (7,481,966) | | 17,755 |
| DRAW ON CASH TO BALANCE NOP | 7,481,966 | | 0 | | 7,481,966 | | 0 |

| | |
|---|----------------|
| ADMINISTRATION TO TOTAL BUDGET | 2.18% |
| LAND ACQUISITION TO TOTAL BUDGET | 92.22% |
| MANAGEMENT AND MONITORING TO TOTAL BUDGET | 5.60% |
| Total | 100.00% |

AGENDA ITEM NO. 10

ATTACHMENT 2

Resolution No. 09-003

Approving the FY 2009-10

Operating and Capital Budget

RESOLUTION NO. 09-003

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
WESTERN RIVERSIDE COUNTY
REGIONAL CONSERVATION AUTHORITY
ADOPTING THE OPERATING AND CAPITAL BUDGET
FOR FISCAL YEAR 2009-10**

WHEREAS, an annual budget shall be adopted by the Western Riverside County Regional Conservation Authority Board of Directors, heretofore called as “RCA Board of Directors”;

WHEREAS, the proposed budget for Fiscal Year 2009-10 was prepared for submission and adoption by the RCA Board of Directors

WHEREAS, the proposed budget for Fiscal Year 2009-10 was presented to the RCA Board of Directors for review and adoption in a regular session assembled on June 8, 2009, at the County Administrative Center Board Room, 4080 Lemon Street, First Floor, Riverside, California;

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by the RCA Board of Directors as follows:

1. That the budget document which is on file with the Clerk of the Board, which is attached hereto as “Attachment 1”, is approved and adopted as the operating and capital budget for the Western Riverside County Regional Conservation Authority for Fiscal Year 2009-10.
2. That the amounts designated in the final Fiscal Year 2009-10 operating and capital budget are hereby appropriated and may be expended as designated on “Attachment 1” and the appropriations shall neither be increased nor decreased without further action of the RCA Board of Directors.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Western Riverside County Regional Conservation Authority held the 8th day of June, 2009.

BY: _____
Bob Buster, Chairman
Western Riverside County
Regional Conservation Authority

ATTEST:

BY: _____
Honey Bernas, Clerk of the Board