Regional Conservation Authority
Western Riverside County

www.wrc-rca.org

# EXECUTIVE COMMITTEE

***The Executive Committee, consisting of the RCA Board Chairman, Vice Chairman, Past Chairman, and four members of the RCA Board, makes recommendations regarding personnel, administrative and financial matters, as well as provide guidance on a broad range of issues including target areas or types of habitats needed to remain in rough step. In addition, the Executive Committee may schedule Funding Coordination Committee workshops to discuss funding and acquisition strategy.***

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## MEETING

**12:00 P.M.**
**Wednesday, January 19, 2011**
**Western Riverside County Regional Conservation Authority**
**Conference Room**
**3403 Tenth Street, Suite 320**
**Riverside, California 92501**

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## EXECUTIVE COMMITTEE MEMBERS

**Jeff Stone, Chairman**
*County of Riverside, District 3*
**Jim Hyatt, Vice Chairman**
*City of Calimesa*
**Bob Buster**
*County of Riverside, District 1*
**Maryann Edwards**
*City of Temecula*
**John Machisic**
*City of Banning*
**Eugene Montanez**
*City of Corona*
**Mark Yarbrough**
*City of Perris*

***Charles Landry, Executive Director***

# EXECUTIVE COMMITTEE AGENDA*

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**Action(s) may be taken on any item listed on the agenda. Non-exempt materials related to an item on this agenda submitted to the RCA Executive Committee after distribution of the agenda packet are available for public inspection at the RCA Offices, 3403 10th Street, Suite 320, Third Floor, Riverside, California, 92501, during normal business hours. Such documents are also available on the Western Riverside County Regional Conservation Authority website at www.wrc-rca.org subject to staff's ability to post the documents before the meeting.*

**Wednesday, January 19, 2011**
**12:00 P.M.**
***Riverside Centre, RCA Conference Room***
***3403 Tenth Street, Suite 320***
***Riverside, CA 92501***

*In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in an Executive Committee meeting, please contact the Clerk of the Board at (951) 955-9700. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.*

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PUBLIC COMMENT** *At this time, members of the public can address the Executive Committee regarding any items within the subject matter jurisdiction of the RCA that are not separately listed on this agenda. Members of the public will have the opportunity to speak on agendized items at the time the item is called for discussion. No action may be taken on items not listed on the agenda unless authorized by law. Each individual speaker is limited to speak three (3) continuous minutes or less. Any person wishing to address the Executive Committee on any matter, whether or not it appears on this agenda, is requested to complete a Request to Speak Form available from the Clerk of the Board. The completed form is to be submitted to the Clerk of the Board prior to an individual being heard. Whenever possible, lengthy testimony should be presented to the Executive Committee in writing and only pertinent points presented orally. Any written documents to be distributed or presented to the Executive Committee shall be submitted to the Clerk of the Board.*

**4. COMMITTEE MEMBER ANNOUNCEMENTS**

**5. ADDITIONS/REVISIONS** *(The Committee may add an item to the Agenda after making a finding that there is a need to take immediate action on the item and that the item came to the attention of the Committee subsequent to the posting of the agenda. An action adding an item to the agenda requires 2/3 vote of the Committee. If there are less than 2/3 of the Committee Members present, adding an item requires a unanimous vote. Added items will be placed for discussion at the end of the agenda.)*

## 6. APPROVAL OF MINUTES

## 7. FISCAL YEAR 2010-11 FIRST QUARTER FINANCIAL REPORT

*Overview*

This item is for the RCA Executive Committee to:

1) Recommend that the RCA Board of Directors receive and file the Fiscal Year 2010-11 First Quarter Financial Report; and

2) Authorize staff to agendize this matter for the February 7, 2011 meeting of the RCA Board of Directors.

## 8. SECOND AMENDMENT TO REVENUE LEASE BETWEEN THE WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY AND THE COUNTY OF RIVERSIDE

*Overview*

This item is for the RCA Executive Committee to:

1) Recommend that the RCA Board of Directors approve the Second Amendment to the Revenue Lease between the County of Riverside and the Western Riverside County Regional Conservation Authority; and

2) Authorize staff to agendize this matter for the February 7, 2011 meeting of the RCA Board of Directors.

## 9. AMENDMENTS TO THE JOINT EXERCISE OF POWERS AGREEMENT, THE IMPLEMENTING AGREEMENT AND THE BYLAWS TO ADD THE CITY OF EASTVALE TO THE WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY

*Overview*

This item is for the RCA Executive Committee to:

1) Recommend that the RCA Board of Directors approve, authorize the Chairman to execute, and direct staff to send the *Fourth Amended and Restated Joint Exercise of Powers Agreement Creating the Western Riverside County Regional Conservation Authority* to the member agencies for execution;

2) Recommend that the RCA Board of Directors Introduce Resolution No. 11-002, *Resolution of the Board of Directors of the Western Riverside County Regional Conservation Authority Amending the Weighted Voting Section of Its Bylaws to*

*add the City of Eastvale,* and direct staff to agendize for adoption at the next regularly scheduled meeting of the Board of Directors;

3) Recommend that the RCA Board of Directors approve and authorize the Chairman to execute the *Second Amendment to the Implementing Agreement for the Western Riverside County Multiple Species Habitat Conservation Plan/Natural Community Conservation Plan*;

4) Recommend that the RCA Board of Directors authorize the Executive Director to take the necessary actions to effect the incorporation of the City of Eastvale in the Western Riverside County Regional Conservation Authority and the Western Riverside County Multiple Species Habitat Conservation Plan/Natural Community Conservation Plan;

5) Recommend that the RCA Board of Directors authorize staff to send notice of the environmental effects pursuant to Section 20.4.2 of the Implementing Agreement; and

6) Authorize staff to agendize this matter for the February 7, 2011 meeting of the RCA Board of Directors.

## 10. PRESENTATION REGARDING INFRASTRUCTURE COVERED ACTIVITIES

*Overview*

Laurie Dobson Correa**,** Director of Reserve Management and Monitoring, will give a presentation regarding infrastructure covered activities.

This item is for the RCA Executive Committee to:

1) Recommend that the RCA Board of Directors receive and file the presentation regarding infrastructure covered activities; and

2) Authorize staff to agendize this matter for the February 7, 2011 meeting of the RCA Board of Directors.

## 11. EXECUTIVE DIRECTOR'S REPORT

**11.1 SECTION 6 UPDATE**
**11.2 LETTER IN SUPPORT OF INCREASING SECTION 6 FUNDING**
**11.3 LETTER OF RECOMMENDATION FOR A DIRECTOR OF THE CALIFORNIA DEPARTMENT OF FISH AND GAME**
**11.4 LETTER OF RECOMMENDATION FOR DIRECTOR OF CALIFORNIA DEPARTMENT OF PARKS AND RECREATION**
**11.5 RCA BOARD WORKSHOP**
**11.6 NEW BOARD MEMBER ORIENTATION**
**11.7 UPDATE REGARDING CITY OF MURRIETA MEETING**

**12. FUTURE AGENDA ITEMS:** *(Committee members are invited to suggest additional items to be brought forward for discussion.)*

**13. CLOSED SESSION ITEM:**

**13A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
**Pursuant to Subdivision (a) of Government Code Section 54956.9**

- **RIC 10015716 Wilhelm Ranch**

**14. ADJOURNMENT**

The next meeting of the Western Riverside County Regional Conservation Authority Executive Committee will be held on Wednesday, February 16, 2011, at 12:00 p.m., at the Riverside Centre, 3403 Tenth Street, Suite 320, Third Floor, RCA Conference Room, Riverside, California, 92501.

# AGENDA ITEM NO. 6

# MINUTES

Regional Conservation Authority
Western Riverside County

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# MINUTES
# EXECUTIVE COMMITTEE
# November 17, 2010

## 1. CALL TO ORDER

The meeting of the Western Riverside County Regional Conservation Authority Executive Committee was called to order by Chairman Gary Thomasian at 12:06 p.m. in the RCA Conference Room located at 3403 Tenth Street, Suite 320, Riverside, California.

## 2. ROLL CALL

| Committee Members Present | Committee Member Absent |
|---|---|
| Bob Buster | Eugene Montanez |
| Jim Hyatt | Jeff Stone |
| Melissa Melendez | |
| Gary Thomasian | |
| Ella Zanowic | |

## 3. PUBLIC COMMENTS

There were no public comments.

## 4. COMMITTEE MEMBER ANNOUNCEMENTS

There were no Committee Member announcements.

## 5. ADDITIONS/REVISIONS

There were no additions/revisions to the agenda.

## 6. APPROVAL OF MINUTES

***M/S/C (HYATT/BUSTER) to approve the minutes of the October 20, 2010 Executive Committee meeting as submitted.***

**Abstain: Melendez**

## 7. PROPOSED 2011 RCA BOARD OF DIRECTORS AND EXECUTIVE COMMITTEE MEETING SCHEDULE

***M/S/C (MELENDEZ/BUSTER) to:***

***1) Recommend that the RCA Board of Directors adopt the proposed 2011 meeting schedule of the RCA Board of Directors and Executive Committee; and***

***2) Authorize staff to agendize this matter for the December 6, 2010 meeting of the RCA Board of Directors.***

## 8. FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION WITH INDEPENDENT AUDITORS' REPORT FOR THE YEAR ENDED JUNE 30, 2010

Emad Gewaily, Administrative Manager, stated that Ahern, Adcock, Devlin, LLP, auditors retained to perform an independent financial audit, completed the audit and there were no reportable findings concerning the financial statements or the internal controls over RCA's operations. He then presented a report on RCA's net assets and cash analysis for the fiscal year ended June 30, 2010, and reviewed the following items: 1) Total Assets $286,777,737; 2) Total Liabilities $1,230,986; 3) Total Ending Cash Balance $13,519,626; and, 4) Total Capital Assets, Net of Related Debt $271,010,610.

***M/S/C (HYATT/BUSTER) to:***

***1) Recommend that the RCA Board of Directors receive and file the Financial Statements and Supplementary Information with Independent Auditors' Report for the Year Ended June 30, 2010; and***

***2) Authorize staff to agendize this matter for the December 6, 2010 meeting of the RCA Board of Directors.***

## 9. DISCUSSION REGARDING LAKE ELSINORE REQUEST TO COUNTY OF RIVERSIDE FOR A LOT LINE ADJUSTMENT

In response to Melissa Melendez on the status of Lake Elsinore's request for a lot line adjustment, Bob Buster stated that this is in the process of being reviewed by the County. An update should be available in the next month.

## 10. EXECUTIVE DIRECTOR'S REPORT

Charlie Landry, Executive Director, reported that Senator Dianne Feinstein will introduce the proposal for a loan program to the new Congress when it convenes. Senator Feinstein's position as Chairman of the Appropriations Subcommittee of the Interior, Environmental and Related Agencies, as well as Congressman Ken Calvert's support, will greatly assist in the legislative process. The proposed bill is currently undergoing the scoring process which will determine the extent of the interest rate concession that is involved and the risk of default in any given period of time.

## 11. ELECTION OF OFFICERS

***M/S/C (HYATT/MELENDEZ) to authorize staff to agendize this matter for the December 6, 201 meeting of the RCA Board of Directors.***

## 12. FUTURE AGENDA ITEMS

No future agenda items were requested.

At this time, Chairman Thomasian adjourned the meeting to Closed Session.

## 13. CLOSED SESSION ITEMS:

**13A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
**Pursuant to Subdivision (a) of Government Code Section 54956.9**

- **RIC 10004733 Calvary Chapel**

There were no announcements from the Closed Session.

## 14. ADJOURNMENT

Chairman Thomasian reconvened the meeting. There being no other items to be discussed, the meeting was adjourned. The next meeting of the Western Riverside County Regional Conservation Authority Executive Committee will be held on Wednesday, December 15, 2010, at 12:00 p.m., at the Riverside Centre, 3403 Tenth Street, Suite 320, Third Floor, RCA Conference Room, and Riverside, California, 92501.

Respectfully submitted,

Honey Bernas

Honey Bernas
Clerk of the Board

# AGENDA ITEM NO. 7

# FISCAL YEAR 2010-11 FIRST QUARTER FINANCIAL REPORT

**STAFF REPORT** **January 19, 2011**
**Agenda Item No. 7**

# *Regional Conservation Authority*

## FISCAL YEAR 2010-11 FIRST QUARTER FINANCIAL REPORT

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**Staff Contact:** **Honey Bernas, Director of Administrative Services**
**(951) 955-2842**

**Background:**

Attached is the Fiscal Year 2010-11 First Quarter Financial Report, which includes an Executive Summary (cash balance summary and financial statement overview), detailed financial statements, and MSHCP Fee Collections Reports.

**Staff Recommendation**:

That the Executive Committee:

1) Recommend that the RCA Board of Directors Receive and File the Fiscal Year 2010-11 First Quarter Financial Report;

2) Direct staff to agendize this matter for the February 7, 2011 meeting of the RCA Board of Directors

**Attachments:**

1) Executive Summary (Cash Balance Summary and Financial Statement Overview)
2) Detailed Financial Statements
3) MSHCP Fee Collection Reports

# AGENDA ITEM NO. 7

# ATTACHMENT 1

# Executive Summary (Cash Balance Summary and Financial Overview)

Regional Conservation Authority
Western Riverside County

# EXECUTIVE SUMMARY

## Fiscal Year 2010-11
## First Quarter
## Financial Report

## July 1 – September 30, 2010

*Preserving our open space heritage • Protecting our economy • Building our future*

# Cash Balance Summary

## July 1 – September 30, 2010

| | |
|---|---|
| **Balance as of 07-01-10** | **$ 13,577,894** |
| **Cash In-flow 07-01-10 through 09-30-10** | **$ 4,163,903** |
| **Cash Available** | **$ 17,741,797** |
| **Cash Out-flow 07-01-10 through 09-30-10** | **$ (2,747,719)** |
| **Balance as of 09-30-10** | **$ 14,994,078** |

Regional Conservation Authority
Western Riverside County

# Operations
## Budget vs. Actual
July 1 – September 30, 2010

| Operations | Budget | Actuals & Accruals | % of Actual to Budget |
|---|---|---|---|
| **Revenue:** | **$ 748,659** | **$ 219,589** | **29%** |
| **Expenditures:** | | | |
| Salaries & Benefits | 250,614 | 28,282 | 11% |
| Services & Supplies | 494,287 | 82,392 | 17% |
| Capital Assets | 520 | - | 0% |
| Depreciation | 3,238 | 2,818 | 87% |
| **Total Expenditures** | **$ 748,659** | **$ 113,492** | **15%** |
| **Net Operating Position (NOP)** | **$ -** | **$ 106,097** | |

# Land Acquisition
## Budget vs. Actual
July 1 – September 30, 2010

| Land Acquisition | Budget | Actuals & Accruals | % of Actual to Budget |
|---|---|---|---|
| **Revenue:** | **$ 16,878,325** | **$ 2,406,899** | **14%** |
| **Expenditures:** | | | |
| Salaries & Benefits | 1,360,121 | 247,327 | 18% |
| Services & Supplies | 3,281,722 | 431,221 | 13% |
| Capital Assets | 15,606,618 | 1,218,365 | 8% |
| Depreciation | 51,977 | 9,312 | 18% |
| **Total Expenditures** | **$ 20,300,438** | **$ 1,906,225** | **9%** |
| **Net Operating Position (NOP)** | **$ (3,422,113)** | **$ 500,674** | |

Regional Conservation Authority
Western Riverside County

# Management & Monitoring
## Budget vs. Actual
July 1 – September 30, 2010

| Management & Monitoring | Budget | Actuals & Accruals | % of Actual to Budget |
|---|---|---|---|
| **Revenue:** | **$ 2,364,124** | **$ 592,938** | **25%** |
| **Expenditures:** | | | |
| Salaries & Benefits | 171,753 | 19,800 | 12% |
| Services & Supplies | 2,181,623 | 386,968 | 18% |
| Capital Assets | 8,000 | - | 0% |
| Depreciation | 2,748 | 282 | 10% |
| **Total Expenditures** | **$ 2,364,124** | **$ 407,050** | **17%** |
| **Net Operating Position (NOP)** | **$ -** | **$ 185,888** | |

Regional Conservation Authority
Western Riverside County

# Staff Recommendation

That the RCA Executive Committee:

1. Recommend that the RCA Board of Directors receive and file the Fiscal Year 2010-11 First Quarter Financial Report; and

2. Authorize staff to agendize this matter for the February 7, 2011 meeting of the RCA Board of Directors.

# AGENDA ITEM NO. 7

# ATTACHMENT 2

# Detailed Financial Statements

# Regional Conservation Authority
# Budget vs. Actual Comparison
# as of September 30, 2010
# Fund 51630, Dept ID 935100 (Operations)

**REVENUE**

| Account | Account Description | Year-To-Date Budget | Year-To-Date Actual | First Quarter Accrual | Total Actual & Accruals as of September 2010 | Bdgt. to Act. Variance | % of Actual to Budget | Notes |
|---|---|---|---|---|---|---|---|---|
| 740020 | Interest-Invested Funds | 2,475 | 0 | 750 | 750 | 1,725 | 30% | N1 |
| 769240 | Oth Gov MSHCP Infrastructure | 20,000 | 59,759 | 3,936 | 63,695 | (43,695) | 318% | N2 |
| 769260 | Oth Gov MSHCP Civic Projects | 20,000 | 69,269 | | 69,269 | (49,269) | 346% | |
| 771410 | Flood Control District | 484,817 | 0 | | 0 | 484,817 | 0% | |
| 777170 | Developer Mitigation | 163,800 | 50,986 | 21,394 | 72,380 | 91,420 | 44% | N3 |
| 777600 | TUMF Revenue-Developer Fees | 4,500 | 0 | | 0 | 4,500 | 0% | |
| 777860 | Joint Project Review Fees | 53,067 | 13,495 | | 13,495 | 39,572 | 25% | |
| **Total Revenue** | | **748,659** | **193,509** | **26,080** | **219,589** | **529,070** | **29%** | |

**EXPENDITURES**

| Account | Account Description | Year-To-Date Budget | Year-To-Date Actual | First Quarter Accruals | Total Actual & Accruals as of September 2010 | Bdgt. to Act. Variance | % of Actual to Budget | Notes |
|---|---|---|---|---|---|---|---|---|
| 510040 | Regular Salaries | 264,672 | 9,633 | | 9,633 | 255,039 | 4% | |
| 510200 | Payoff Permanent-Seasonal | 114,708 | 13,713 | | 13,713 | 100,995 | 12% | |
| 510420 | Overtime | 2,000 | 0 | | 0 | 2,000 | 0% | |
| 510460 | Leave Buy-Out Parity | 36,286 | 0 | | 0 | 36,286 | 0% | |
| 515200 | Retiree Health Ins | 3,303 | 0 | 256 | 256 | 3,047 | 8% | N4 |
| 518100 | Budgeted Benefits | (170,355) | 4,679 | | 4,679 | (175,034) | -3% | |
| **Total Appropriation 1** | | **250,614** | **28,025** | **256** | **28,281** | **222,333** | **11%** | |
| | | | | | | | | |
| 520200 | Communications | 282 | 0 | | 0 | 282 | 0% | |
| 520230 | Cellular Phone | 114 | 13 | | 13 | 101 | 12% | |
| 520260 | Computer Lines | 354 | (1,565) | 1,498 | (67) | 421 | -19% | N5 |
| 520270 | County Delivery Services | 22 | (199) | 179 | (20) | 42 | -90% | N6 |
| 520320 | Telephone Service | 2,643 | 1,369 | (1,161) | 207 | 2,436 | 8% | N7 |
| 520940 | Insurance-Other | 10,000 | 0 | 1,075 | 1,075 | 8,925 | 11% | N8 |
| 521360 | Maint-Computer Equip | 3,687 | 5,364 | (4,559) | 805 | 2,882 | 22% | N9 |
| 521540 | Maint-Office Equipment | 759 | 68 | | 68 | 691 | 9% | |
| 521640 | Maint-Software | 773 | 852 | (423) | 428 | 345 | 55% | N10 |
| 522310 | Maint-Building and Improvement | 182 | 0 | | 0 | 182 | 0% | |
| 523100 | Memberships | 238 | 0 | | 0 | 238 | 0% | |
| 523230 | Miscellaneous Expense | 3,690 | 1,727 | | 1,727 | 1,963 | 47% | |
| 523620 | Books/Publications | 60 | 0 | | 0 | 60 | 0% | |
| 523640 | Computer Equip-Non Fixed Asset | 1,540 | 0 | | 0 | 1,540 | 0% | |
| 523660 | Computer Supplies | 520 | 0 | | 0 | 520 | 0% | |
| 523680 | Office Equip Non Fixed Assets | 350 | 0 | | 0 | 350 | 0% | |
| 523700 | Office Supplies | 1,858 | 48 | 113 | 161 | 1,697 | 9% | |
| 523720 | Photocopying | 184 | 0 | | 0 | 184 | 0% | |
| 523760 | Postage-Mailing | 1,188 | (325) | 342 | 18 | 1,170 | 1% | N11 |
| 523800 | Printing/Binding | 499 | 0 | | 0 | 499 | 0% | |
| 523840 | Computer Equipment-Software | 360 | 0 | | 0 | 360 | 0% | |
| 524520 | Administrative Support-Indir | (34,111) | 0 | | 0 | (34,111) | 0% | |
| 524560 | Auditing And Accounting | 17,434 | 223 | 12,000 | 12,223 | 5,211 | 70% | N12 |
| 524900 | GIS Services | 360 | 0 | | 0 | 360 | 0% | |
| 525020 | Legal Services | 250,000 | 0 | 27,052 | 27,052 | 222,948 | 11% | N13 |
| 525140 | Personnel Services | 878 | 0 | 232 | 232 | 646 | 26% | N14 |
| 525300 | OASIS Processing-Financials | 1,365 | 3,223 | (2,901) | 322 | 1,043 | 24% | N15 |
| 525310 | OASIS Processing- HRMS | 241 | 164 | (148) | 16 | 225 | 7% | N16 |
| 525440 | Professional Services | 1,000 | 0 | | 0 | 1,000 | 0% | |
| 526420 | Advertising | 35 | 0 | | 0 | 35 | 0% | |
| 526700 | Rent-Lease Bldgs | 20,453 | 6,299 | (1,575) | 4,724 | 15,729 | 23% | N17 |
| 527780 | Special Program Expense | 5,000 | 0 | | 0 | 5,000 | 0% | |
| 527840 | Training-Education/Tuition | 600 | 45 | | 45 | 555 | 8% | |
| 527880 | Training-Other | 396 | 0 | | 0 | 396 | 0% | |
| 527980 | Contracts | 183,247 | 24,535 | 7,792 | 32,327 | 150,920 | 18% | N18 |
| 528080 | Labor | 139 | 0 | | 0 | 139 | 0% | |
| 528120 | Board/Commission Expense | 4,301 | 598 | | 598 | 3,703 | 14% | |
| 528140 | Conference/Registration Fees | 5,300 | 0 | | 0 | 5,300 | 0% | |
| 528280 | Imaging Supplies | 200 | 0 | | 0 | 200 | 0% | |
| 528900 | Air Transportation | 2,548 | 0 | | 0 | 2,548 | 0% | |
| 528920 | Car Pool Expense | 100 | 0 | | 0 | 100 | 0% | |
| 528960 | Lodging | 1,712 | 0 | | 0 | 1,712 | 0% | |
| 528980 | Meals | 1,062 | 369 | | 369 | 693 | 35% | |
| 529000 | Miscellaneous Travel Expense | 902 | 0 | | 0 | 902 | 0% | |
| 529040 | Private Mileage Reimbursement | 1,822 | 69 | | 69 | 1,753 | 4% | |
| **Total Appropriation 2** | | **494,287** | **42,877** | **39,515** | **82,392** | **411,895** | **17%** | |
| | | | | | | | | |
| 535540 | Depreciation-Building | 0 | 2,430 | | 2,430 | (2,430) | 0% | N19 |
| 535560 | Depreciation-Equipment | 3,238 | 388 | | 388 | 2,850 | 12% | N20 |
| **Total Appropriation 3** | | **3,238** | **2,818** | **0** | **2,818** | **420** | **87%** | |
| | | | | | | | | |
| 546080 | Equipment-Computer | 520 | 0 | | 0 | 520 | 0% | |
| **Total Appropriation 4** | | **520** | **0** | **0** | **0** | **520** | **0%** | |
| | | | | | | | | |
| **Total Expenditures** | | **748,659** | **73,721** | **39,771** | **113,492** | **635,167** | **15%** | |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Net Operating Position** | | **0** | **119,788** | | **106,097** | | | |

**NOTES:**

N1 Interest for the first quarter of FY 2011 credited on 10/12/10 & 12/7/10 in the amount of $25,862.83. Operations monthly share of the interest is (25,862.83 X 2.9%) / 3
First quarter accruals are $250.01 X 3 = $750.03

N2 MSHCP Infrastructure revenue is as follows:

| | |
|---|---|
| From TLMA | 59,758.69 |
| City of Moreno Valley | 3,935.90 |
| | 63,694.59 |

N3 Mitigation fees for the first quarter were as follows:

| | | | |
|---|---|---|---|
| City of Hemet | 639.54 | | |
| City Moreno Valley | 523.26 | | |
| City of Murrieta | 737.46 | | |
| City of Perris | 988.38 | | |
| City of Temecula | 1,377.00 | | Jul 2010 |
| City of Menifee | 1,976.76 | | |
| City of Wildomar | 335.21 | | |
| LMS | 10,301.81 | | |
| Adjustment-City of Riverside | 186.53 | | |
| City of Corona | 116.28 | | |
| City of Hemet | 116.28 | | |
| City of Menifee | 930.24 | | |
| City of Moreno Valley | 33,450.75 | | |
| City of Murrieta | 572.22 | | Aug 2010 |
| City of Perris | 465.12 | | |
| City of Wildomar | 769.61 | | |
| LMS accrual reversal | (1,279.08) | | |
| LMS 3% transfer from Acquisition | 6,777.25 | | |
| City of Corona | 58.14 | | |
| City of Corona Refund | (116.28) | | |
| City of Hemet | 406.98 | | |
| City of Moreno Valley | 639.54 | | |
| City of Lake Elsinore | 348.84 | | Sep 2010 |
| City of Temecula | 530.28 | | |
| City of Menifee | 1,569.78 | | |
| LMS 3% transfer from Acquisition | 9,958.31 | | |
| | 72,380.21 | | |

N4 1st quarter retiree county contribution

N5 Computer lines charges are as follow:

| | | |
|---|---|---|
| RCIT rebate | (246.30) | 10% of $2,463 |
| August charges | 89.83 | 10% of $898.32 |
| September accruals | 89.83 | 10% of $898.32 |
| | (66.64) | |

N6 The negative balance is due to Purchasing Department refund for over billing during FY 2009/2010. Refund was split 10% to Operations and 90% to Acquisitions

N7 RCIT telephone services charges for the first quarter were as follows:

| | | |
|---|---|---|
| July | 69.81 | 10% of $698.07 |
| August | 67.06 | 10% of $670.61 |
| September | 70.54 | 10% of $705.43 |
| | 207.41 | |

N8 Monthly insurance charges $358.33, times three for July, August and September 2010, $1,074.99

N9 RCIT computer equipment maintenance charges are as follows:

| | | |
|---|---|---|
| July | 362.22 | 10% of $3,622.20 |
| August | 174.14 | 10% of $1,741.40 |
| September | 268.18 | 10% of $2,681.80 |
| | 804.54 | |

N10 Software maintenance charges are as follows:

| | | |
|---|---|---|
| July | 378.49 | 10% of $261.69 plus $352.32 direct charges |
| August | 23.79 | 10% of $237.91 |
| September | 26.17 | 10% of $261.69 |
| | 428.45 | |

N11 Postage & mailing charges are as follows:

| | | |
|---|---|---|
| July charges | 18.59 | |
| August charges | 12.73 | |
| September charges | 29.97 | |
| Central Mail Refund | (43.64) | 10% of $436.37 |
| | 17.65 | |

N12 Auditing & Accounting services provided by AAD LLP for audit of 2010 financial statements and performance of Agreed-upon Procedures, as well as ACO charges

N13 BBK legal services charges are as follows:

| | |
|---|---|
| July | 7,123.33 |
| August | 6,755.08 |
| September | 13,173.16 |
| | 27,051.57 |

N14 Personnel services annual charges by County HR are $926 per RCA employee, totaling $9,260 (for 10 RCA employees). Monthly charges would be $771.67 ($9,260 / 12), Operations share is 10% ($77.17) times three month = $231.51

N15 OASIS accruals are to split the charges 10% to Operations and 90% to Acquisition

N16 HRMS accruals are to split the charges 10% Operations and 90% Acquisition

N17 Rent & lease building account has negative adjustment for payments made in September for October 2010 rent

N18 Contract services for the first quarter were as follows:

| | | |
|---|---|---|
| Naty Kopenhaver | 476.00 | |
| Dudek | 13,559.67 | Jul 2010 |
| Naty Kopenhaver | 568.00 | |
| Dudek | 9,931.46 | Aug 2010 |
| Naty Kopenhaver | 656.00 | |
| Dudek | 7,020.96 | |
| Geographic | 114.87 | Sep 2010 |
| | 32,326.96 | |

N19 Monthly depreciation for the following building structure:

| | | |
|---|---|---|
| RCA Tenant Improvements | 000000000501 | 810.14 |

N20 Monthly depreciation for the following equipment:

| | | |
|---|---|---|
| Cisco Gigabit Network Switch | 000000000072 | 129.33 |

# Regional Conservation Authority
# Budget vs. Actual Comparison
# as of September 30, 2010
# Fund 51630, Dept ID 935201 (Land Acquisitions)

**REVENUE**

| Account | Account Description | Year-To-Date Budget | Year-To-Date Actual | First Quarter Accruals | Total Actual & Accruals as of September 2010 | Bdgt. to Act. Variance | % of Actual to Budget | Notes |
|---|---|---|---|---|---|---|---|---|
| 740020 | Interest-Invested Funds | 80,025 | 0 | 24,466 | 24,466 | 55,559 | 31% | N1 |
| 766600 | Fed-Capital Grants and Contrib | 4,956,600 | 0 | | 0 | 4,956,600 | 0% | |
| 777170 | Developer Mitigation | 5,296,200 | 2,206,408 | 133,885 | 2,340,294 | 2,955,907 | 44% | N2 |
| 777600 | TUMF Revenue-Developer Fees | 145,500 | 0 | 32,139 | 32,139 | 113,361 | 22% | N3 |
| 781220 | Contributions & Donations | 6,400,000 | 0 | | 0 | 6,400,000 | 0% | |
| 781360 | Other Misc Revenue | 0 | 10,000 | | 10,000 | (10,000) | 0% | N4 |
| **Total Revenue** | | **16,878,325** | **2,216,408** | **190,491** | **2,406,899** | **14,471,426** | **14%** | |

**EXPENDITURES**

| Account | Account Description | Year-To-Date Budget | Year-To-Date Actual | First Quarter Accruals | Total Actual & Accruals as of September 2010 | Bdgt. to Act. Variance | % of Actual to Budget | Notes |
|---|---|---|---|---|---|---|---|---|
| 510040 | Regular Salaries | 761,090 | 167,364 | | 167,364 | 593,726 | 22% | |
| 515200 | Retiree Health Ins | 9,498 | 0 | | 0 | 9,498 | 0% | |
| 518100 | Budgeted Benefits | 589,533 | 79,963 | | 79,963 | 509,570 | 14% | |
| **Total Appropriation 1** | | **1,360,121** | **247,327** | **0** | **247,327** | **1,112,794** | **18%** | |
| | | | | | | | | |
| 520200 | Communications | 38,150 | 21 | | 21 | 38,129 | 0% | |
| 520230 | Cellular Phone | 1,231 | 171 | | 171 | 1,060 | 14% | |
| 520260 | Computer Lines | 3,183 | 0 | (600) | (600) | 3,783 | -19% | N5 |
| 520270 | County Delivery Services | 198 | 0 | (179) | (179) | 377 | -90% | N6 |
| 520320 | Telephone Service | 7,260 | 0 | 1,867 | 1,867 | 5,393 | 26% | N7 |
| 520940 | Insurance-Other | 90,000 | 43,123 | (33,325) | 9,799 | 80,201 | 11% | N8 |
| 521360 | Maint-Computer Equip | 33,181 | 0 | 7,241 | 7,241 | 25,940 | 22% | N9 |
| 521540 | Maint-Office Equipment | 5,630 | 1,657 | | 1,657 | 3,973 | 29% | |
| 521640 | Maint-Software | 6,960 | 6,694 | 685 | 7,379 | (419) | 106% | N10 |
| 522310 | Maint-Building and Improvement | 1,634 | 0 | | 0 | 1,634 | 0% | |
| 523100 | Memberships | 1,000 | 0 | | 0 | 1,000 | 0% | |
| 523230 | Miscellaneous Expense | 18,000 | 2,178 | | 2,178 | 15,822 | 12% | |
| 523620 | Books/Publications | 1,251 | 0 | | 0 | 1,251 | 0% | |
| 523640 | Computer Equip-Non Fixed Asset | 13,860 | 0 | | 0 | 13,860 | 0% | |
| 523660 | Computer Supplies | 4,680 | 0 | | 0 | 4,680 | 0% | |
| 523680 | Office Equip Non Fixed Assets | 3,150 | 0 | | 0 | 3,150 | 0% | |
| 523700 | Office Supplies | 10,325 | 1,170 | 294 | 1,464 | 8,861 | 14% | |
| 523720 | Photocopying | 1,654 | 0 | | 0 | 1,654 | 0% | |
| 523760 | Postage-Mailing | 8,342 | 201 | (43) | 159 | 8,183 | 2% | N11 |
| 523800 | Printing/Binding | 4,498 | 0 | | 0 | 4,498 | 0% | |
| 523840 | Computer Equipment-Software | 3,240 | 0 | | 0 | 3,240 | 0% | |
| 524560 | Auditing And Accounting | 191,107 | 38,000 | 28,000 | 66,000 | 125,107 | 35% | N12 |
| 524900 | GIS Services | 3,240 | 0 | | 0 | 3,240 | 0% | |
| 525020 | Legal Services | 1,386,071 | 0 | 110,974 | 110,974 | 1,275,097 | 8% | N13 |
| 525140 | Personnel Services | 7,902 | 0 | 2,084 | 2,084 | 5,819 | 26% | N14 |
| 525300 | OASIS Processing-Financials | 12,285 | 0 | 2,901 | 2,901 | 9,384 | 24% | N15 |
| 525310 | OASIS Processing- HRMS | 2,165 | 0 | 148 | 148 | 2,017 | 7% | N16 |
| 525440 | Professional Services | 9,000 | 0 | | 0 | 9,000 | 0% | |
| 526410 | Legally Required Notices | 223 | 0 | | 0 | 223 | 0% | |
| 526700 | Rent-Lease Bldgs | 180,765 | 56,691 | (15,748) | 40,944 | 139,822 | 23% | N17 |
| 527780 | Special Program Expense | 50,000 | 0 | | 0 | 50,000 | 0% | |
| 527840 | Training-Education/Tuition | 5,400 | 0 | | 0 | 5,400 | 0% | |
| 527880 | Training-Other | 3,564 | 0 | | 0 | 3,564 | 0% | |
| 527980 | Contracts | 1,019,021 | 121,998 | 45,548 | 167,545 | 851,476 | 16% | N18 |
| 528080 | Labor | 1,255 | 0 | | 0 | 1,255 | 0% | |
| 528120 | Board/Commission Expense | 38,707 | 5,385 | | 5,385 | 33,322 | 14% | |
| 528140 | Conference/Registration Fees | 47,700 | 0 | | 0 | 47,700 | 0% | |
| 528280 | Imaging Supplies | 1,620 | 209 | | 209 | 1,411 | 13% | |
| 528900 | Air Transportation | 22,928 | 1,105 | (674) | 431 | 22,497 | 2% | |
| 528920 | Car Pool Expense | 500 | 175 | 71 | 246 | 254 | 49% | |
| 528960 | Lodging | 15,404 | 1,233 | | 1,233 | 14,171 | 8% | |
| 528980 | Meals | 9,554 | 537 | | 537 | 9,017 | 6% | |
| 529000 | Miscellaneous Travel Expense | 8,118 | 164 | | 164 | 7,954 | 2% | |
| 529040 | Private Mileage Reimbursement | 7,356 | 1,266 | | 1,266 | 6,090 | 17% | |
| 529080 | Rental Vehicles | 410 | 0 | | 0 | 410 | 0% | |
| **Total Appropriation 2** | | **3,281,722** | **281,978** | **149,243** | **431,221** | **2,850,501** | **13%** | |
| | | | | | | | | |
| 535540 | Depreciation-Building | 35,635 | 7,415 | (4) | 7,411 | 28,224 | 21% | N19 |
| 535560 | Depreciation-Equipment | 16,342 | 1,900 | | 1,900 | 14,442 | 12% | N20 |
| **Total Appropriation 3** | | **51,977** | **9,316** | **(4)** | **9,312** | **(42,665)** | **18%** | |
| | | | | | | | | |
| 540040 | Land | 15,516,938 | 1,194,628 | 23,545 | 1,218,173 | 14,298,765 | 8% | N21 |
| 540041 | Misc Land Acq Filing Fees | 0 | 192 | | 192 | (192) | 0% | |
| 540060 | Improvements-Land | 85,000 | 0 | | 0 | 85,000 | 0% | |
| 546080 | Equipment-Computer | 4,680 | 0 | | 0 | 4,680 | 0% | |
| **Total Appropriation 4** | | **15,606,618** | **1,194,820** | **23,545** | **1,218,365** | **(14,388,253)** | **8%** | |
| | | | | | | | | |
| **Total Expenditures** | | **20,300,438** | **1,733,441** | **172,784** | **1,906,225** | **18,394,213** | **9%** | |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Net Operating Position** | | **(3,422,113)** | **482,967** | | **500,674** | | | |

**NOTES:**

N1 Interest for the first quarter of FY 2011 credited on 10/12/10 & 12/7/10 in the amount of $25,862.83. Acquisition's monthly share of interest is (25,862.83 X 94.6%) / 3 = $8,155.41
First quarter interest accruals are $8,155.41 X 3 = $24,466.23

N2 Developer mitigation accruals are as follows:

| | | |
|---|---|---|
| City of Hemet | 20,678.46 | Jul 2010 |
| City Moreno Valley | 16,918.74 | |
| City of Murrieta | 23,844.54 | |
| City of Perris | 31,957.62 | |
| City of Temecula | 44,523.00 | |
| City of Menifee | 63,915.24 | |
| City of Wildomar | 10,838.59 | |
| LMS 97% | 333,091.86 | |
| July accrual reversal | (40,698.00) | |

| | | | |
|---|---|---|---|
| | Adjustment-City of Riverside | 6,031.30 | |
| | City of Corona | 3,759.72 | |
| | City of Hemet | 3,759.72 | |
| | City of Menifee | 30,077.76 | |
| | City of Moreno Valley | 1,081,574.19 | Aug 2010 |
| | City of Murrieta | 18,501.78 | |
| | City of Perris | 15,038.88 | |
| | City of Wildomar | 24,883.96 | |
| | LMS 97% | 218,472.06 | |
| | City of Corona | 1,879.86 | |
| | City of Corona refund | (3,759.72) | |
| | City of Hemet | 13,159.02 | |
| | City of Moreno Valley | 20,678.46 | Sep 2010 |
| | City of Lake Elsinore | 11,279.16 | |
| | City of Temecula | 17,145.72 | |
| | City of Menifee | 50,756.22 | |
| | LMS 97% | 321,985.36 | |
| | | 2,340,293.50 | |

N3 Per WRCOG TUMF Report, year-to-date MSHCP Revenue as of September 30, 2010 was $32,139.09

N4 Other misc. revenue of $10,000 from Khovnanian Companies for La Laguna donation

N5 RCIT computer lines charges were as follows:

| | | |
|---|---|---|
| Rebate | (2,216.70) | 90% of $2,463.00 |
| August charges | 808.49 | 90% of $898.32 |
| September charges | 808.49 | 90% of $898.32 |
| | (599.72) | |

N6 The negative balance is due to Purchasing Department rebate for services rendered during FY 2009/2010. We split the refund 10% to Operations and 90% to Acquisition

N7 RCIT telephone services charges for the first quarter were as follows:

| | | |
|---|---|---|
| July | 628.26 | 90% of $698.07 |
| August | 603.55 | 90% of $670.61 |
| September | 634.89 | 90% of $705.43 |
| | 1,866.70 | |

N8 Monthly insurance charges $3,224.97, times three for July, August and September 2010 = $9,674.91
Additionally, there was $123.75 for Third Party Insurance Certificate for Schumacher property

N9 RCIT computer equipment maintenance charges were as follows:

| | | |
|---|---|---|
| July | 3,259.98 | 90% of $3,622.20 |
| August | 1,567.26 | 90% of $1,741.40 |
| September | 2,413.62 | 90% of $2,681.80 |
| | 7,240.86 | |

N10 Software maintenance charges were as follows:

| | | |
|---|---|---|
| July | 6,929.45 | 90% of $261.69 plus $6,693.93 direct charges |
| August | 214.11 | 90% of $237.91 |
| September | 235.52 | 90% of $261.69 |
| | 7,379.08 | |

N11 Postage & Mailing charges were as follows:

| | |
|---|---|
| July | 167.32 |
| August | 114.50 |
| September | 269.73 |
| Central Mail Refund | (392.73) |
| | 158.83 |

N12 Land Acquisition's share of Auditing & Accounting services provided by AAD LLP for audit of 2010 financial statements and performance of Agreed-upon Procedures, as well as ACO charges

N13 BBK charges for the first quarter were as follow:

| | |
|---|---|
| July | 26,053.27 |
| August | 37,478.68 |
| September | 47,441.58 |
| | 110,973.53 |

N14 Personnel services annual charges by County HR are $926 per RCA employee, totaling $9,260 (for 10 RCA employees).
Monthly charges would be $771.67 ($9,260 / 12), Land Acquisition's share is 90% ($694.5) times three month = $2,083.5

N15 OASIS accruals are to split the charges 10% to Operations and 90% to Acquisition

N16 HRMS accruals are to split the charges 10% Operations and 90% Acquisition

N17 Rent & lease building account has negative adjustment for payments made in September for October 2010 rent

N18 Contract services for the first quarter were as follow:

| | | |
|---|---|---|
| Naty Kopenhaver | 4,284.00 | |
| Tom Mullen | 859.31 | |
| Hogan Lovells US LLP | 11,000.00 | |
| Dudek & Association | 28,854.91 | Jul 2010 |
| Capitol Alliance Consulting | 5,625.00 | |
| Facilities Management | 1,384.15 | |
| Naty Kopenhaver | 5,112.00 | |
| Tom Mullen | 674.30 | |
| Dudek & Associates Inc | 30,647.37 | |
| Hogan Lovells US LLP | 11,000.00 | Aug 2010 |
| Capitol Alliance Consulting | 5,625.00 | |
| Facilities Management | 1,887.49 | |
| Naty Kopenhaver | 5,904.00 | |
| Dudek & Association Inc | 32,689.44 | |
| Tom Mullen | 2,278.72 | |
| Facilities Management | 1,730.18 | Sep 2010 |
| Hogan Lovells US LLP | 11,000.00 | |
| Capitol Alliance Consulting | 5,625.00 | |
| Geographic | 1,364.35 | |
| | 167,545.22 | |

N19 Monthly depreciation for the following building structures:

| | | |
|---|---|---|
| Goodhart Residence | 000000000086 | 1,015.91 |
| Goodhart Shop | 000000000087 | 333.33 |
| Cordova "as is" site improvement | 000000000093 | 193.33 |
| Cordova Gate House | 000000000090 | 15.78 |
| Cordova Guest house | 000000000089 | 35.08 |
| Cordova House, decks, patios | 000000000088 | 127.33 |
| Cordova Metal Shed #1 | 000000000091 | 19.23 |
| Cordova Metal Shed #2 | 000000000092 | 48.25 |
| Cordova Well Generator | 000000000139 | 63.33 |
| Cordova Fencing | 000000000140 | 206.82 |
| GABRYCH FENCING | 000000000420 | 135.66 |
| Ledbetter Fencing | 000000000421 | 72.97 |
| United Five (2) Fencing | 000000000440 | 128.90 |
| Benton 36 - Fencing | 000000000488 | 52.07 |
| Bishop, William-Fencing | 000000000543 | 22.40 |
| | | 2,470.38 |

N20 Monthly depreciation for the following equipment and software:

| | | |
|---|---|---|
| HP Storage Server | 000000000502 | 202.72 |
| HP ProLiant DL360 G5 Server | 000000000464 | 221.61 |
| RCA WEBSITE-CAPITALIZED SOFT | 000000000503 | 209.14 |
| | | 633.46 |

N21 Land capitalized costs during the first quarter were as follows:

| | |
|---|---|
| July | 6,345.92 |
| August | 519,392.85 |
| September | 692,434.25 |
| | 1,218,173.02 |

# Regional Conservation Authority
# Budget vs. Actual Comparison
# as of September 30, 2010
# Fund 51630, Dept ID 935300 (Management & Monitoring)

**REVENUE**

| Account | Account Description | Year-To-Date Budget | Year-To-Date Actual | First Quarter Accruals | Total Actual & Accruals as of September 2010 | Bdgt. to Act. Variance | % of Actual to Budget | Notes |
|---|---|---|---|---|---|---|---|---|
| 740020 | Interest-Invested Funds | 2,078 | 0 | 825 | 825 | 1,253 | 40% | N1 |
| 741000 | Rents | 38,615 | 8,166 | 2,198 | 10,364 | 28,251 | 27% | N2 |
| 751680 | CA-Grant Revenue | 634,205 | 0 | | 0 | 634,205 | 0% | |
| 781360 | Other Misc Revenue | 0 | 2,000 | | 2,000 | (2,000) | 0% | N3 |
| 781520 | Tipping Fees | 1,689,226 | 0 | 579,750 | 579,750 | 1,109,476 | 34% | N4 |
| **Total Revenue** | | **2,364,124** | **10,166** | **582,772** | **592,938** | **1,771,186** | **25%** | |

**EXPENDITURES**

| Account | Account Description | Year-To-Date Budget | Year-To-Date Actual | First Quarter Accruals | Total Actual & Accruals as of September 2010 | Bdgt. to Act. Variance | % of Actual to Budget | Notes |
|---|---|---|---|---|---|---|---|---|
| 510040 | Regular Salaries | 96,109 | 12,324 | | 12,324 | 83,785 | 13% | |
| 515200 | Retiree Health Ins | 1,199 | 0 | 28 | 28 | 1,171 | 2% | N5 |
| 518100 | Budgeted Benefits | 74,445 | 7,446 | | 7,446 | 66,999 | 10% | |
| **Total Appropriation 1** | | **171,753** | **19,770** | **28** | **19,799** | **151,954** | **12%** | |
| | | | | | | | | |
| 520200 | Communications | 3,500 | 417 | | 417 | 3,083 | 12% | |
| 520230 | Cellular Phone | 315 | 52 | | 52 | 263 | 17% | |
| 520260 | Computer Lines | 143 | 0 | | 0 | 143 | 0% | |
| 520270 | County Delivery Services | 86 | (86) | | (86) | 172 | -100% | N6 |
| 520940 | Insurance-Other | 0 | 124 | | 124 | (124) | 0% | |
| 521360 | Maint-Computer Equip | 1,000 | 879 | | 879 | 121 | 88% | |
| 521500 | Maint-Motor Vehicles | 20 | 0 | | 0 | 20 | 0% | |
| 521540 | Maint-Office Equipment | 0 | 128 | | 128 | (128) | 0% | |
| 523230 | Miscellaneous Expense | 1,820 | 408 | | 408 | 1,412 | 22% | |
| 523620 | Books/Publications | 160 | 0 | | 0 | 160 | 0% | |
| 523640 | Computer Equip-Non Fixed Asset | 0 | (9) | | (9) | 9 | 0% | N7 |
| 523660 | Computer Supplies | 325 | 0 | | 0 | 325 | 0% | |
| 523700 | Office Supplies | 2,000 | 0 | | 0 | 2,000 | 0% | |
| 523760 | Postage-Mailing | 225 | 0 | 100 | 100 | 125 | 45% | |
| 523840 | Computer Equipment-Software | 0 | (12) | | (12) | 12 | 0% | N8 |
| 524520 | Administrative Support-Indir | 34,111 | 0 | | 0 | 34,111 | 0% | |
| 524560 | Auditing And Accounting | 578 | 5 | | 5 | 573 | 1% | |
| 525020 | Legal Services | 85,000 | 0 | 20,848 | 20,848 | 64,152 | 25% | N9 |
| 526700 | Rent-Lease Bldgs | 83,761 | 20,945 | | 20,945 | 62,816 | 25% | |
| 526910 | Field Equipment-Non Assets | 4,000 | 1,694 | | 1,694 | 2,306 | 42% | |
| 527880 | Training-Other | 5,000 | 0 | | 0 | 5,000 | 0% | |
| 527980 | Contracts | 1,959,515 | 68,336 | 273,069 | 341,405 | 1,618,110 | 17% | N10 |
| 529040 | Private Mileage Reimbursement | 64 | 69 | | 69 | (5) | 107% | |
| **Total Appropriation 2** | | **2,181,623** | **92,951** | **294,018** | **386,968** | **1,794,655** | **18%** | |
| | | | | | | | | |
| 535540 | Depreciation-Building | 0 | 175 | (175) | 0 | 0 | 0% | N11 |
| 535560 | Depreciation-Equipment | 2,748 | 287 | (5) | 282 | 2,466 | 10% | N12 |
| **Total Appropriation 3** | | **2,748** | **462** | **(180)** | **282** | **2,466** | **10%** | |
| | | | | | | | | |
| 546080 | Equipment-Computer | 8,000 | 0 | | 0 | 8,000 | 0% | |
| **Total Appropriation 4** | | **8,000** | **0** | **0** | **0** | **8,000** | **0%** | |
| | | | | | | | | |
| **Total Expenditures** | | **2,364,124** | **113,183** | **293,866** | **407,050** | **1,957,074** | **17%** | |
| | | | | | | | | |
| **Net Operating Position** | | **0** | | **288,906** | **185,889** | | | |

**NOTES:**

N1 Interest for the first quarter of FY 2011 credited on 10/12/10 & 12/7/10 in total amount of $25,862.83. Management and Monitoring's monthly share of interest is (25,862.83 X 2.5%) / 3 = $215.52
Additionally, 1st quarter interest for the endowment and burrowing owl funds was $178.05. Monthly share is $178.05 / 3 = $59.35
First quarter interest = ($215.52 + $59.35) X 3 = $824.61

N2 Rent revenue for the first quarter was as follows:

| | | |
|---|---|---|
| KCAA Radio, Cordova | 1,500.00 | 3 months |
| Johnny Garcia | 300.00 | 3 months |
| T-Mobile cell tower lease | 3,293.00 | 3 months |
| Sprint cell tower lease | 3,570.75 | 3 months |
| Beekeepers * | 1,700.00 | 3 months |
| | 10,363.75 | |

* Beekeepers annual rent is $6,800

N3 Misc. revenue of $2,000 received from Rancho Bella Vista, LLC for the Western Pond Turtle deposit agreement

N4 First quarter Tipping Fees were as follows:

| | In-Cnty Tonnage | Out-Cnty Tonnage | RCA Revenue |
|---|---|---|---|
| July 2010 | 117,445.90 | 118,755.92 | 198,133.88 |
| August 2010 | 115,923.40 | 112,356.47 | 188,534.71 |
| September 2010 | 113,220.09 | 115,388.22 | 193,082.33 |
| | | | $579,750.92 |

RCA receives a maximum of $400,000 annually for the in-county tonnage and no limit for the out-of-county tonnage ($1.50 per ton)
Last fiscal year, RCA received approx. $250,000 for in-county tonnage. As a result, we calculated each month accruals as the number of out-county tonnage multiplied by $1.50, plus $20,000 estimated for monthly in-county

N5 1st quarter retiree county contribution

N6 The negative balance posted under County Delivery Services is due to central mail reverse charges made to RCA during FY 2010

N7 The negative balance posted under Computer Equipment Non-Fixed Asset account is due to a reversal made by the ACO for use tax accrued in error

N8 The negative balance posted under Computer Equipment Software account is due to reversal made by the ACO for use tax accrued in error

N9 BBK legal services for the first quarter were as follows:

| | |
|---|---|
| July | 3,864.82 |
| August | 8,073.98 |
| September | 8,909.54 |
| | 20,848.34 |

N10 Contracts for the first quarter were as follows:

| | | |
|---|---|---|
| David Driscoll | 2,625.00 | |
| Dudek & Associates | 1,568.20 | Jul 2010 |
| Parks | 46,641.53 | |
| Santa Ana Watershed Association | 60,703.31 | |
| Parks | 51,626.03 | |
| David J Driscoll | 1,800.00 | |
| Dudek & Associates | 1,639.94 | Aug 2010 |
| Santa Ana Watershed Association | 60,757.50 | |
| Parks | 55,837.11 | |

| | | |
|---|---|---|
| Dudek & Associates | 1,776.60 | Sep 2010 |
| David Driscoll | 900.00 | |
| Santa Ana Watershed Association | 55,530.15 | |
| | 341,405.37 | |

N11 No depreciation expense should be recorded for building structure under Management & Monitoring; Bishop Fencing will be moved to Land Acquisition

N12 Monthly depreciation for Asset #000000000419, Peeper 2000 Video Probe System, is $94.08. First quarter depreciation = $94.08 X 3 = $282.24

# CONTRACT DETAIL
# REGIONAL CONSERVATION AUTHORITY (RCA)
### CONTRACT DETAIL FOR FY 2010-11 AS OF 9/30/10

| | FY 2010-2011 Budget | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| **Description** | **OPERATIONS** | **LAND ACQUISITION** | **MANAGEMENT & MONITORING** | **Total FY2010-11 Budget Amount** | **Actuals through 9/30/10** | **September Accrual** | **Actual Expended & Accrued through 9/30/10** | **% of actual to budget** | **YE Actual (Over)/Under Budget at 6/30/11** |
| Ahern, Adcock & Devlin | 15,120 | 170,280 | | **185,400** | 38,000 | 40,000 | **78,000** | 42% | 107,400 |
| Best, Best & Krieger | 250,000 | 1,386,071 | 85,000 | **1,721,071** | | 158,873 | **158,873** | 9% | 1,562,198 |
| Capitol Alliance Consulting | | 67,500 | | **67,500** | 16,875 | | **16,875** | 25% | 50,625 |
| D.B. Works, Inc. | 500 | 4,500 | | **5,000** | - | | **-** | 0% | 5,000 |
| Driscoll, David J. | | | 40,000 | **40,000** | 4,425 | 900 | **5,325** | 13% | 34,675 |
| Dudek & Assoc., Inc. | 90,670 | 459,330 | 62,000 | **612,000** | 86,202 | 41,487 | **127,689** | 21% | 484,311 |
| Facilities Management | | 375,000 | | **375,000** | 13,518 | 64,844 | **78,362** | 21% | 296,638 |
| Geographics | 3,077 | 27,691 | | **30,768** | | 1,364 | **1,364** | 4% | 29,404 |
| Grant Writer | 3,000 | 7,000 | | **10,000** | | | **-** | 0% | 10,000 |
| Hogan Lovells - Wheeler Lobbying | | 132,000 | | **132,000** | 33,000 | | **33,000** | 25% | 99,000 |
| Naty Kopenhaver | 16,000 | 64,000 | | **80,000** | 10,440 | 6,560 | **17,000** | 21% | 63,000 |
| Tom Mullen | | 30,000 | | **30,000** | 1,840 | 1,972 | **3,812** | 13% | 26,188 |
| Nexus Study | | 100,000 | | **100,000** | | | **-** | 0% | 100,000 |
| Parks & Open Space Dist-Land Mgmt | | 123,300 | 493,200 | **616,500** | | 179,685 | **179,685** | 29% | 436,815 |
| Professional Services | 50,000 | 50,000 | 50,000 | **150,000** | | | **-** | 0% | 150,000 |
| Public Outreach (To Be Determined) | | 20,000 | | **20,000** | | | **-** | 0% | 20,000 |
| RCRCD | | | 83,761 | **83,761** | 20,945 | | **20,945** | 25% | 62,816 |
| SAMP-ACOE | 20,000 | | | **20,000** | | | **-** | 0% | 20,000 |
| SAWA | | | 680,110 | **680,110** | 60,703 | 116,288 | **176,991** | 26% | 503,119 |
| U.C.R. (CCB) | | 25,000 | | **25,000** | | | **-** | 0% | 25,000 |
| **Total Contracts** | **448,367** | **3,041,672** | **1,494,071** | **4,984,110** | **285,948** | **611,974** | **897,922** | **18%** | **4,086,188** |

# AGENDA ITEM NO. 7

# ATTACHMENT 3

# MSHCP Fee Collection Reports

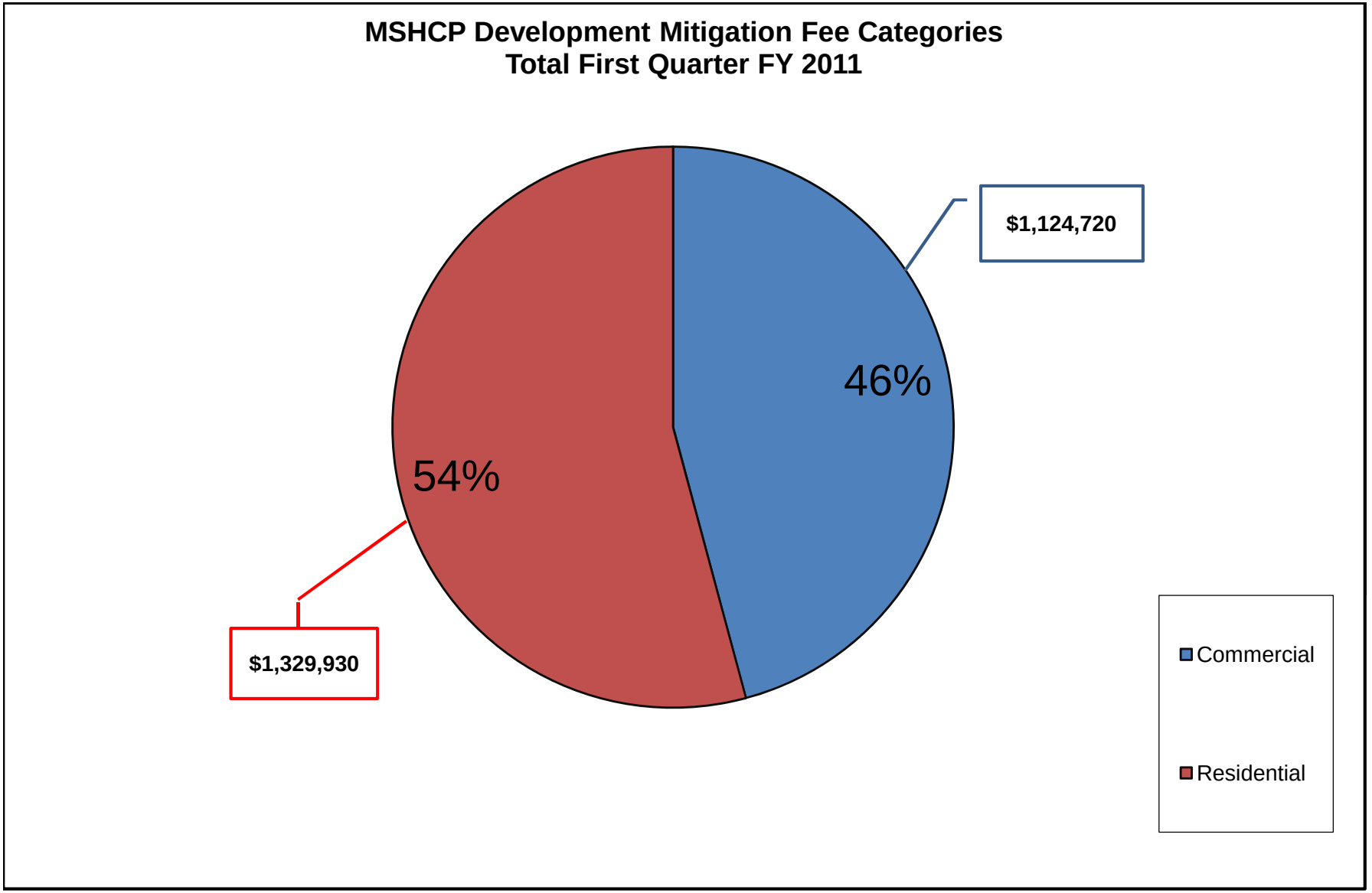
# REGIONAL CONSERVATION AUTHORITY

## NET MSHCP MITIGATION FEE COLLECTIONS BY MEMBER AGENCY

## FISCAL YEAR 2010-11

**BASED ON ACCRUAL BASIS METHODOLOGY (Accounts for reported month, not month fees collected, which is the cash basis)**

| | JULY 2010 | AUGUST 2010 | SEPTEMBER 2010 | OCTOBER 2010 | NOVEMBER 2010 | DECEMBER 2010 | JANUARY 2011 | FEBRUARY 2011 | MARCH 2011 | APRIL 2011 | MAY 2011 | JUNE 2011 | FY 2011 YTD TOTALS | PERCENT OF TOTAL |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| CITY OF BANNING | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | **$0.00** | **0.00%** |
| CITY OF BEAUMONT | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | **$0.00** | **0.00%** |
| CITY OF CALIMESA | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | **$0.00** | **0.00%** |
| CITY OF CANYON LAKE | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | **$0.00** | **0.00%** |
| CITY OF CORONA | $0.00 | $3,876.00 | ($1,938.00) | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | **$1,938.00** | **0.08%** |
| CITY OF HEMET | $21,318.00 | $3,876.00 | $13,566.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | **$38,760.00** | **1.58%** |
| CITY OF LAKE ELSINORE | $0.00 | $0.00 | $11,628.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | **$11,628.00** | **0.47%** |
| CITY OF MENIFEE | $65,892.00 | $31,008.00 | $52,326.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | **$149,226.00** | **6.08%** |
| CITY OF MORENO VALLEY | $17,442.00 | $1,115,024.94 | $21,318.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | **$1,153,784.94** | **47.00%** |
| CITY OF MURRIETA | $24,582.00 | $19,074.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | **$43,656.00** | **1.78%** |
| CITY OF NORCO | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | **$0.00** | **0.00%** |
| CITY OF PERRIS | $32,946.00 | $15,504.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | **$48,450.00** | **1.97%** |
| CITY OF RIVERSIDE | $6,217.83 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | **$6,217.83** | **0.25%** |
| CITY OF SAN JACINTO | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | **$0.00** | **0.00%** |
| CITY OF TEMECULA | $45,900.00 | $0.00 | $17,676.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | **$63,576.00** | **2.59%** |
| CITY OF WILDOMAR | $11,173.80 | $25,653.57 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | **$36,827.37** | **1.50%** |
| COUNTY OF RIVERSIDE (LMS) | $343,393.67 | $225,249.31 | $331,943.67 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | **$900,586.65** | **36.69%** |
| TOTAL COUNTY AND CITY MSHCP FEES | **$568,865.30** | **$1,439,265.82** | **$446,519.67** | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **$0.00** | $2,454,650.79 | **100.00%** |
| **Other:** | | | | | | | | | | | | | | |
| FLOOD CONTROL | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | **$0.00** | |
| OTH GOV MSHCP INFRASTRUCTURE | $0.00 | $63,694.59 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | **$63,694.59** | |
| OTH GOV MSHCP CIVIC PROJECTS | $69,268.50 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | **$69,268.50** | |
| MISC PARTICIPANT FEES | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | $0.00 | **$0.00** | |
| TOTAL OTHER | **$69,268.50** | **$63,694.59** | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **$0.00** | $132,963.09 | |
| **GRAND TOTAL** | **$638,133.80** | **$1,502,960.41** | **$446,519.67** | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **$0.00** | **$0.00** | $2,587,613.88 | |


MSHCP Development Mitigation Fee Categories
Total First Quarter FY 2011
$1,124,720
46%
54%
$1,329,930
Commercial
Residential