

# **AGENDA ITEM NO. 7**

## **MINUTES**

**February 6, 2017**



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## MEETING MINUTES

### 1. CALL TO ORDER

The meeting of the Western Riverside County Regional Conservation Authority was called to order by Vice Chairman Ingram at 12:33 p.m. on February 6, 2017, in the Board Room of the Riverside County Administrative Center, 4080 Lemon Street, Riverside, California, 92501.

### 2. PLEDGE OF ALLEGIANCE

Board Member Montanez led the RCA Board Members and meeting attendees in a flag salute.

### 3. ROLL CALL – Roll call was noted by Rose Haro, RCA Administrative Manager.

Member Agency	Board Member	Status	Arrived
City of Banning	George Moyer	Present	12:28 PM
City of Beaumont	Julio Martinez	Present	12:13 PM
City of Calimesa	Jeffrey Hewitt	Present	12:27 PM
City of Canyon Lake	Vicki Warren	Present	12:10 PM
City of Corona	Eugene Montanez	Present	12:13 PM
City of Eastvale	Clint Lorimore	Present	12:29 PM
City of Hemet	Michael Perciful	Present	12:18 PM
City of Jurupa Valley	Verne Lauritzen	Present	12:29 PM
City of Lake Elsinore	Natasha Johnson	Present	12:09 PM
City of Menifee	Matt Liesemeyer	Present	12:31 PM
City of Moreno Valley	Jeffrey Giba	Present	11:58 AM
City of Murrieta	Jonathan Ingram, Vice Chairman	Present	12:07 PM
City of Norco	Kevin Bash	Present	12:34 PM
City of Perris	Malcolm Corona, Alternate	Present	12:23 PM
City of Riverside	Andy Melendrez	Absent	
City of San Jacinto	Crystal Ruiz	Present	12:15 PM
City of Temecula	Maryann Edwards	Present	12:30 PM
City of Wildomar	Timothy Walker	Present	12:10 PM
District 1	Kevin Jeffries	Present	12:33 PM
District 2	John Tavaglione	Present	12:33 PM
District 3	Chuck Washington	Present	12:29 PM
District 4	Vacant	Absent	
District 5	Marion Ashley, Chairman	Absent	

#### 4. PUBLIC COMMENTS

Vice Chairman Ingram called for public comments regarding items not listed on the agenda. There were no public comments.

#### 5. BOARD MEMBER ANNOUNCEMENTS (This item provides the opportunity for the Board Members to report on attended meetings/conferences and any other items related to RCA activities.)

Vice Chairman Ingram welcomed the following new RCA Board Members: Julio Martinez, City of Beaumont; Vicki Warren, City of Canyon Lake; Michael Perciful, City of Hemet; Jeffrey Giba, City of Moreno Valley; Malcolm Corona, City of Perris (alternate) and Timothy Walker, City of Wildomar.

#### 6. ADDITIONS/REVISIONS (The Board may add an item to the Agenda after making a finding that there is a need to take immediate action on the item and that the item came to the attention of the Board subsequent to the posting of the agenda. An action adding an item to the agenda requires 2/3 vote of the Board. If there are less than 2/3 of the Board Members present, adding an item requires a unanimous vote. Added items will be placed for discussion at the end of the agenda.)

Rose Haro, RCA Administrative Manager, announced that Agenda Item No. 14.1.A was pulled from the agenda.

#### 7. APPROVAL OF MINUTES — December 5, 2016 meeting of the RCA Board of Directors.

<b>RESULT:</b>	<b>APPROVED AS RECOMMENDED [UNANIMOUS]</b>
<b>MOVER:</b>	City of Moreno Valley
<b>SECONDER:</b>	City of San Jacinto
<b>AYES:</b>	Banning, Beaumont, Calimesa, Canyon Lake, Corona, Eastvale, Jurupa Valley, Lake Elsinore, Menifee, Moreno Valley, Murrieta, Norco, Perris, San Jacinto, Temecula, Wildomar, District 1, District 2, District 3
<b>ABSTAIN:</b>	Hemet
<b>ABSENT:</b>	City of Riverside, District 4, District 5

#### 8. PRESENTATION BY DON KENT, TREASURER-TAX COLLECTOR, TREASURER'S POOLED INVESTMENT FUND UPDATE

Don Kent, County Treasurer-Tax Collector gave an update on the Treasurer's Pooled Investment Fund (TPIF). (A copy of the presentation is on file with the RCA.) Highlights included the following:

- Current balance of \$7 billion
- Rated AAA by two rating agencies
- Over 65% invested in U.S. Treasuries and Agencies
- 66%+ of portfolio matures less than a year (14% overnight)
- Yield to maturity 0.85% and Weighted Average Maturity (WAM) of 1.24

Funds are comprised of County of Riverside, 23 school districts, 3 community college districts, special districts, and other discretionary depositors.  
\$15+ billion in annual receipts and disbursements

The primary objective of the Treasurer is to safeguard the principal of the funds under his control, meet the liquidity needs of depositors, and achieve a reasonable rate of return.

The Statement of Investment Policy is designed to meet objectives by defining the following:

Safety of Principal  
Liquidity  
Return

The Treasurer summed up presentation with the following:

- Continue funding key cash flow dates: county payroll, school payroll, tax apportionments, vendor payments, debt service, etc.
- Continue to maintain a strong liquidity profile to meet unexpected cash needs in the current environment.
- Selectively invest in the 1 to 5 year area. Explore defensive bond structures to combat reinvestment rate risk.

Upon concluding his presentation, Mr. Kent invited questions from the Board Members. There were no questions. Vice Chairman Ingram thanked Don Kent for taking the time to update the Board of Directors and expressed his appreciation for the fiscal responsibility shown on how the funds are invested and managed.

**9. CONSENT CALENDAR (All matters listed under the Consent Calendar will be approved in a single motion unless a Board Member requests separate action on specific Consent Calendar item. The item will be pulled from the Consent Calendar and placed for discussion.)**

Board Member Johnson stated that she did not wish to pull any item from the consent calendar, but wanted to make a brief comment on Agenda Item No. 9.4. She suggested that future staff reports include the per acre cost for each parcel, rather than the average for all parcels, because not all parcels are in the same geographical location. Charles Landry, Executive Director, stated that information would be included in future staff reports.

<b>RESULT:</b>	<b>APPROVED AS RECOMMENDED [UNANIMOUS]</b>
<b>MOVER:</b>	City of San Jacinto
<b>SECONDER:</b>	City of Calimesa
<b>AYES:</b>	Banning, Beaumont, Calimesa, Canyon Lake, Corona, Eastvale, Hemet, Jurupa Valley, Lake Elsinore, Menifee, Moreno Valley, Murrieta, Norco, Perris, San Jacinto, Temecula, Wildomar, District 1, District 2, District 3
<b>ABSENT:</b>	City of Riverside, District 4, District 5

**9.1 RESOLUTION NO. 2017-001 RESOLUTION OF THE BOARD OF DIRECTORS OF THE WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY ADOPTING A STATEMENT OF INVESTMENT POLICY**

Overview

This item is for the RCA Board of Directors to approve Resolution No. 2017-001, *Resolution of the Board of Directors of the Western Riverside County Regional Conservation Authority Adopting a Statement of Investment Policy.*

**9.2 WESTERN RIVERSIDE COUNTY MULTIPLE SPECIES HABITAT CONSERVATION PLAN (MSHCP) LOCAL DEVELOPMENT MITIGATION FEE (LDMF) COLLECTION AND CIVIC/INFRASTRUCTURE CONTRIBUTION REPORT FOR NOVEMBER AND DECEMBER 2016**

Overview

This item is for the RCA Board of Directors to receive and file the MSHCP LDMF Collection and Civic/Infrastructure Contribution Report for November and December 2016.

**9.3 FISCAL YEAR 2017 SECOND QUARTER CONSULTANT REPORTS**

Overview

This item is for the RCA Board of Directors to receive and file the Fiscal Year 2017 Second Quarter Consultant Reports.

**9.4 RESOLUTION NO. 2017-002, RESOLUTION OF THE BOARD OF DIRECTORS OF THE WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY APPROVING THE PURCHASE OF THE TAX DEFAULTED PROPERTY FROM THE RIVERSIDE COUNTY TREASURER-TAX COLLECTOR'S OFFICE**

Overview

This item is for the RCA Board of Directors to approve Resolution No. 2017-002, *Resolution of the Board of Directors of the Western Riverside County Regional Conservation Authority Approving the Purchase of Tax Defaulted Property from the Riverside County Treasurer-Tax Collector's Office.*

**9.5 RESOLUTION NO. 2017-003 RESOLUTION OF THE BOARD OF DIRECTORS OF THE WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY AUTHORIZING THE ACCEPTANCE OF GRANT FUNDS FOR ACQUISITION OF REAL PROPERTY**

Overview

This item is for the RCA Board of Directors to approve Resolution No. 2017-002, *Resolution of the Board of Directors of the Western Riverside County Regional Conservation Authority Authorizing the Acceptance of Grant Funds for Acquisition of Real Property.*

## 10. RATIFICATION OF THE CHAIRPERSON'S APPOINTMENT OF THE 2017 RCA EXECUTIVE COMMITTEE

Vice Chairman Ingram stated that Chairman Ashley asked that, in his absence, Vice Chairman Ingram announce Chairman Ashley's two appointments to the 2017 RCA Executive Committee: John Tavaglione and Natasha Johnson.

**Motion To: Ratify the Chairman's appointment of John Tavaglione, County of Riverside District II, and Natasha Johnson, City of Lake Elsinore, to the 2017 RCA Executive Committee.**

<b>RESULT:</b>	<b>APPROVED AS RECOMMENDED [UNANIMOUS]</b>
<b>MOVER:</b>	City of Moreno Valley
<b>SECONDER:</b>	City of Corona
<b>AYES:</b>	Banning, Beaumont, Calimesa, Canyon Lake, Corona, Eastvale, Hemet, Jurupa Valley, Lake Elsinore, Menifee, Moreno Valley, Murrieta, Norco, Perris, San Jacinto, Temecula, Wildomar, District 1, District 2, District 3
<b>ABSENT:</b>	City of Riverside, District 4, District 5

### Overview

This item is for the RCA Board of Directors to ratify the Chairperson's appointments of John Tavaglione, County of Riverside District II, and Natasha Johnson, City of Lake Elsinore, to the 2017 RCA Executive Committee.

## 11. EXECUTIVE DIRECTOR'S REPORT

### 11.1 West of Devers Project Update

Charles Landry, Executive Director, gave an update regarding West of Devers, which is a Southern California Edison (Edison) project. He advised that Edison is entering into a Participating Special Entity (PSE) agreement with the RCA. The project consists of a major upgrade of transmission lines and includes new right-of-way which transverses through the northern portion of the MSHCP Plan Area. He reminded those present that this project was also discussed at the December 5, 2016 Board of Directors' Meeting. The Regional Conservation Authority had approximately one month to complete their review of this project. Given the late notice of the project and the urgency of the required review, this project was made a priority by RCA staff and was concluded and processed in a timely manner. Charlie Landry thanked staff, especially Laurie Correa, for their efforts and a great job done in pushing this project through and meeting the deadline. He advised that Edison chose to buy into the MSHCP and will receive their take for endangered species through Plan. The Wildlife Agencies signed off on the project on Christmas Eve. RCA benefits from this project in that RCA will receive revenue of \$6 million, payable in increments of \$2 million per year for the next three years. He further stated that if Edison had chosen the conventional process, it would have taken years to complete the project. This exemplifies the benefit of the MSHCP, as PSE's have the choice whether to use the plan or not. A check in the amount of \$2 million has been received by RCA from Edison.

## 12. LAND ACQUISITION UPDATE

Charles Landry, Executive Director, stated that since the last report, RCA acquired five properties totaling approximately 451 acres, bringing the reserve total to approximately 54,791 acres.

## 13. ITEMS FOR NEXT MEETING

Vice Chairman Ingram asked if any Board Member had items for the next meeting. There were no requested items.

## 14. CLOSED SESSION ITEMS:

Agenda Item No. 14.1.A was pulled during the Additions/Revisions to agenda.

### 14.1 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION Pursuant to paragraph 1 of Subdivision (d) of Government Code Section 54956.9

A. Case No. MCC1300351 JPR, Inc., dba Silverado Ranch Estates vs. California Department of Fish and Game; County of Riverside; Western Riverside County Regional Conservation Authority

### 14.2 CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Pursuant to Government Code Section 54956.8

Negotiating Parties: RCA – Executive Director of Designee

Under Negotiation: Price/Terms

Item	Assessor Parcel No.	Property Owner(s)/Agent
1	555-230-007 555-230-012 555-240-003 555-240-002	Margaret McLaughlin
2	915-570-011 915-570-012 915-570-013 915-570-014	John Hong, Susan Hong, James Song, Jane Song
3	935-350-010	John Hong, Susan Hong, James Song, Jane Song

There were no announcements from Closed Session.

**15. ADJOURNMENT**

There being no other items before the RCA Board, Vice Chairman Ingram adjourned the meeting at 1:05 p.m. The next meeting of the Western Riverside County Regional Conservation Authority Board of Directors is scheduled for Monday, March 6, 2017, at 12:30 p.m. at the County of Riverside Administrative Center, Board Room, 4080 Lemon Street, Riverside, California.

Prepared by:



Rose Haro  
RCA Administrative Manager

Respectfully submitted:



Honey Bernas  
Director of Administrative Services