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## **SPECIAL MEETING MINUTES**

**Monday, November 3, 2008**

### **1. CALL TO ORDER**

The special meeting of the Board of Directors of the Western Riverside County Regional Conservation Authority was called to order by Chairman Eugene Montanez at 10:04 a.m. in the Board Room of the County Administrative Center, First Floor, 4080 Lemon Street, Riverside, California, 92501.

Chairman Montanez welcomed John Denver and Bob Cashman, representatives from the Cities of Menifee and Wildomar, respectively, who joined the RCA Board of Directors at the dais to observe the meeting.

### **2. ROLL CALL**

#### **Board Members/Alternates Present**

Marion Ashley  
Bob Buster\*  
Maryann Edwards\*  
Frank Hall  
Jim Hyatt  
Martie Killough  
John Machisic  
Andy Melendrez  
Eugene Montanez  
Robert Schiffner  
Karen Spiegel  
Jeff Stone  
Gary Thomasian  
Charles White  
Roy Wilson  
Mark Yarbrough  
John Zaitz

#### **Board Members Absent**

Robin Lowe\*\*  
Dale Stubblefield

\* Arrived after start of the meeting.

\*\*Present for the Workshop after the Board meeting.

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**3. PUBLIC COMMENTS**

There were no public comments.

**4. BOARD MEMBER ANNOUNCEMENTS**

Robert Schiffner announced that he did not seek to run for office and this may be his last RCA Board meeting.

On behalf of the RCA, Chairman Montanez expressed his appreciation for Mr. Schiffner's time and effort serving as the City of Lake Elsinore's representative on the Board of Directors.

Marion Ashley spoke about Mr. Schiffner's contributions and commitment towards launching the Multiple Species Habitat Conservation Plan, even when there were mixed feelings about the Plan in Lake Elsinore.

**5. ADDITIONS/REVISIONS**

There were no additions or revisions to the agenda.

**6. APPROVAL OF MINUTES**

***M/S/C (STONE/ZAITZ) to approve the minutes of the October 6, 2008 RCA Board of Directors meeting, as presented.***

**7. CONSENT CALENDAR**

***M/S/C (STONE/ASHLEY) to approve the following Consent Calendar items:***

**7.1 ADOPTION OF RESOLUTION NO. 08-017, A RESOLUTION OF THE BOARD OF DIRECTORS OF THE WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY AMENDING THE APPENDIX OF THE CONFLICT OF INTEREST CODE PURSUANT TO THE POLITICAL REFORM ACT OF 1974**

- 1) Adopt Resolution No. 08-017, *A Resolution of the Board of Directors of the Western Riverside County Regional Conservation Authority Amending the Appendix of the Conflict of Interest Code Pursuant to the Political Reform Act of 1974; and.*
- 2) Direct staff to submit the Amended Appendix to the County of Riverside Board of Supervisors for approval.

**7.2 PROPOSED 2009 RCA BOARD OF DIRECTORS AND EXECUTIVE COMMITTEE MEETING SCHEDULE**

Adopt the proposed 2009 meeting schedule for the RCA Board of Directors and Executive Committee.

**7.3 RIVERSIDE COUNTY INFORMATION TECHNOLOGY TECHNICAL SERVICES DESKTOP SUPPORT PROPOSAL**

Authorize the Executive Director to execute the Riverside County Information Technology Department Technical Services Desktop Support proposal, on behalf of the Authority.

**8. EXECUTIVE DIRECTOR'S REPORT**

**Consultant Services – County of Riverside Facilities Management**

Charles Landry, Executive Director, reviewed the real property services being provided by the County of Riverside Facilities Management Department, which included the procurement of appraisals, Phase 1 environmental hazardous assessments and preliminary title reports, negotiate acquisitions, prepare necessary purchase and sale/donation agreements, and coordinate escrows. From January 1, 2008 through June 30, 2008, the expenditure for Facilities Management Department was \$515,000.

**9. LAND ACQUISITION UPDATE**

Ken Graff, Director of Land Acquisition and Property Management, reported that since the last meeting, RCA closed on three additional properties which brings the reserve assembly to 43,062 acres.

**10. ITEMS FOR NEXT MEETING**

There were no items suggested for the next meeting. At this time, Chairman Montanez adjourned to the Conference Room for Closed Session.

Steve DeBaun, Legal Counsel, announced that Closed Session Agenda Item 11.2, is concerning possible liability related to San Jacinto River Ranchos.

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**11. CLOSED SESSION:**

**11.1 CONFERENCE WITH REAL PROPERTY NEGOTIATOR**

**Pursuant to Government Code Section 54956.8**

**Negotiating Parties:** RCA – Director of Land Acquisition and Property Management or Designee

**Under Negotiation:** Price/Terms

Item	Assessor Parcel No.	Property Owners
1	571-380-002 and 571-380-003	William J. Sanders, Trustee of the Sanders Estate Revocable Living Trust

**11.2 CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION**

**Pursuant to Subdivision (b) of Government Code Section 54956.9**

**Exposure to Litigation**

**Number of Potential Cases: One (1)**

After the Closed Session, Chairman Montanez reconvened the meeting. There were no announcements.

**12. ADJOURNMENT**

The meeting was adjourned the RCA Board of Directors meeting. Following the meeting will be a workshop on the RAND Report. The next special meeting of the Western Riverside County Regional Conservation Authority Board of Directors is scheduled for Wednesday, December 10, 2008, at 2:00 p.m. at the County Administrative Center, Board Room, 4080 Lemon Street, Riverside, California.

Respectfully submitted,



Honey Bernas  
Clerk of the Board