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SPECIAL MEETING MINUTES

Wednesday, December 10, 2008

1. CALL TO ORDER

The meeting of the Board of Directors of the Western Riverside County Regional Conservation Authority was called to order by Chairman Eugene Montanez at 2:02 p.m. in the Board Room of the County Administrative Center, First Floor, 4080 Lemon Street, Riverside, California 92501.

2. ROLL CALL

Board Members/Alternates Present

Marion Ashley
Bill Batey
Bob Buster
Mary Craton
Maryann Edwards
Frank Hall
Jim Hyatt
Robin Lowe
John Machisic
Andy Melendrez
Eugene Montanez
Robert Schiffner
Karen Spiegel
Jeff Stone
Gary Thomasian
Roy Wilson
Mark Yarbrough*

Board Members Absent

Bob Magee
Dale Stubblefield

* Arrived after start of the meeting.

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3. BOARD MEMBER ANNOUNCEMENTS

3.1 PRESENTATION TO OUTGOING RCA BOARD OF DIRECTORS

On behalf of the Board of Directors and staff, Chairman Montanez presented a plaque to Bob Schiffner, past City of Lake Elsinore representative to the Western Riverside County Regional Conservation Authority, to commemorate his efforts and contributions to the MSHCP.

Bob Schiffner expressed his appreciation for the recognition and stated that he will miss working with the Board Members of the RCA and of the RCHCA.

4. ADDITIONS/REVISIONS

There were no additions or revisions to the agenda.

5. APPROVAL OF MINUTES

M/S/C (BUSTER/STONE) to approve the minutes of the November 3, 2008 meeting of the RCA Board of Directors, as presented.

Abstained: Craton

7. CONSENT CALENDAR

M/S/C (LOWE/STONE) to approve the following Consent Calendar items:

7.1 RECOMMENDED CHANGES TO SECTION 1.07 OF THE RCA LAND ACQUISITION POLICIES PERTAINING TO BARGAIN SALES

Approve the modification to RCA's existing Bargain Sale Policy, Section 1.07, of the Land Acquisition Policies.

7.2 APPROVAL OF RESOLUTION NO. 08-019, "RESOLUTION OF THE WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY AMENDING THE APPENDIX OF THE CONFLICT OF INTEREST CODE PURSUANT TO THE POLITICAL REFORM ACT OF 1974"

- 1) Adopt Resolution No. 08-019, "Amending the Appendix of the Conflict of Interest Code pursuant to the Political Reform Act of 1974"; and

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- 2) Direct staff to submit the Amended Appendix to the County of Riverside Board of Supervisors for approval.

8. DISCUSSION ITEMS

8.1 APPROVAL OF RESOLUTION NO. 08-018, "RESOLUTION OF THE WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY ADOPTING A STATEMENT OF INVESTMENT POLICY"

Steven DeBaun, Legal Counsel, informed the Board of Directors that in accordance with State law, public agencies shall adopt an investment policy which shall be updated periodically. Since the Riverside County Treasurer acts as the Treasurer for RCA, the County's investment schedule shall be incorporated to RCA's policy for consistencies between the agencies.

Don Kent, Riverside County Treasurer, presented an overview on: 1) Economic data with an impact on economic activities; 2) Treasurer's Pooled Investment Fund including the types of investments, and the criteria for financial sectors; and 3) Investment allocation and the breakdown by sector and corporate exposure. He also reviewed the November 2008 report of the Treasurer's Pooled Investment Fund.

M/S/C (BUSTER/STONE) to:

- 1) ***Receive the County Treasurer's presentation on the Investment Policy; and***
- 2) ***Approve Resolution 080-018, "Resolution of the Board of Directors of the Western Riverside County Regional Conservation Authority Adopting a Statement of Investment Policy".***

8.2 FISCAL YEAR 2007-08 (JULY 1, 2007-JUNE 30, 2008) YEAR-END FINANCIAL STATEMENTS AND INDEPENDENT AUDITORS' REPORT OF THE WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY

Honey Bernas, Director of Administrative Services, reviewed the final audit report, as performed by Ahern, Adcock, Devlin LLP, the firm retained to perform the RCA audit. There was one reportable finding concerning the financial statements relating to the preparation of monthly account reconciliations. There

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were no findings concerning the federal awards. Staff concurs with the auditor's finding and recommendations.

M/S/C (STONE/ASHLEY) to ratify the Executive Committee's action on the Fiscal Year 2008 Financial Statements and Independent Auditors' Report.

8.3 ELECTION OF OFFICERS

Chairman Montanez noted that in accordance with the bylaws, the cities and the county rotate for the Chairman and Vice Chairman positions. With the 2008 Chairman as a City representative, the 2009 Chairman shall be a County representative. As for the Vice Chairman position, the 2009 Vice Chairman shall be a City representative. Nominations for Chairman and Vice Chairman were opened at this time.

M/S/C (MONTANEZ/LOWE) to nominate Bob Buster as RCA's Chairman for 2009. No other nominations were received and Bob Buster was unanimously elected as RCA's 2009 Chairman.

M/S/C (EDWARDS/STONE) to nominate Gary Thomasian as RCA's Vice Chairman for 2009. No other nominations were received and Gary Thomasian was unanimously elected as RCA's 2009 Vice Chairman.

8.4 RECOGNITION OF 2008 RCA CHAIRMAN

At this time, Chairman-elect Buster presented Eugene Montanez a framed collage depicting the acreage and properties acquired during his term as Chairman of the RCA, and acknowledged his leadership and efforts that resulted in the addition of approximately 4,000 acres of conserved land.

9. EXECUTIVE DIRECTOR'S REPORT

9.1 Consultant Services – Dudek & Associates, Inc.

Charlie Landry, Executive Director, reviewed the services being provided by Dudek & Associates which includes providing technical expertise on biology issues and performing Joint Project Reviews. They also participate in our monthly Wildlife Agency coordination meetings. They set up the agendas and attend the meetings as our technical experts. These meetings are of particular

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importance to the Plan as well as the permit. Dudek also provides individual project coordination on projects which are not Joint Project Reviews, but are projects which may occur in the future or are very large and/or complicated projects. Finally, probably as importantly, they provide training for our Permittees when we go into our annual training cycles so the Permittees can stay up-to-date and can deal with any issues the Permittees may have. Dudek is currently under budget for the first four months of the fiscal year. They have expended \$228,000 of their \$850,000 budget. Their performance has been excellent.

10. LAND ACQUISITION UPDATE

Ken Graff, Director of Land Acquisition, reported that since the last meeting of the RCA Board of Directors, 292 acres were added bringing the total reserve assembly to approximately 43,354 acres.

11. ITEMS FOR NEXT MEETING

Chairman Montanez stated that he knows we have had some discussions regarding a merger in the past, and he would like to possibly move it to a more formal report back from staff. He stated that he knows it is has been our incoming Chairman's desire in the past, as well as that of some previous Chair members, to try to combine RCA and RCHCA. Chairman Montanez stated that if we can come up with at least a game plan and some ideas and bring it forward and have that discussion, it would be helpful. With these times of budget issues, Chairman Montanez stated it is only prudent that we at least explore that and go through the pros and cons and find out where we are at today versus where we were a couple of years ago when we looked at it.

Robin Lowe suggested that for future planning and while going through the budget, that staff work with the Executive Office on some economies of scale and see if they can't be achieved throughout the County with habitat.

At this time, Chairman Montanez adjourned the meeting to a Closed Session.

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12. CLOSED SESSION:

12A. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Pursuant to Government Code Section 54956.8

Negotiating Parties: RCA – Director of Land Acquisition and
Property Management or Designee

Under Negotiation: Price/Terms

Item	Assessor Parcel Nos.	Property Owners
1	390-100-010, 390-100-014, 390-250-001, 390-250-002, 390-250-003, 390-250-004, 390-250-007, 390-250-008, 390-250-009. 390-250-010, 390-250-011, 390-250-012, 390-250-013, 390-250-014, 390-250-016, 390-250-017, 390-250-018, 390-250-019, 390-250-020, 390-250-021, 390-250-022, 390-250-023, 390-250-024, 390-250-025, 390-260-001, 390-260-002, 390-260-003, 390-260-005, 390-260-006, 390-260-007, 390-260-008, 390-260-009, 390-260-010, 390-260-011, 390-260-012, 390-260-014, 390-260-015, 390-260-016, 390-260-017, 390-260-019	Freddie H. Reynolds and Smith & Reynolds Erosion Control, Inc.

After the Closed Session, Chairman Montanez reconvened the meeting. There were no announcements from the Closed Session item.

13. ADJOURNMENT

There being no other items before the RCA Board of Directors, Chairman Montanez adjourned the meeting. The next meeting of the Western Riverside County Regional Conservation Authority Board of Directors is scheduled for Monday, January 5, 2009, at 1:00 p.m., at the County Administrative Center, Board Room, 4080 Lemon Street, Riverside, California.

Respectfully submitted,



Honey Bernas
Clerk of the Board