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The Western Riverside County Regional Conservation Authority was established in 2004 as a joint powers authority to administer the 2003 Western Riverside County Multiple Species Habitat Conservation Plan. Currently, the Authority consists of eighteen (18) cities and the county.

MEETING

Monday March 7, 2016

12:30 p.m.

Riverside County Administrative Center

Board Room, First Floor, 4080 Lemon Street, Riverside, CA 92501

OFFICERS

Eugene Montanez, Chairman
City of Corona

Marion Ashley, Vice-Chairman
County of Riverside, District 5

BOARD MEMBERS

George Moyer
City of Banning

Kevin Bash
City of Norco

Brenda Knight
City of Beaumont

David Starr Rabb
City of Perris

Jeffrey Hewitt
City of Calimesa

Andy Melendez
City of Riverside

Tim Brown
City of Canyon Lake

Crystal Ruiz
City of San Jacinto

Clint Lorimore
City of Eastvale

Maryann Edwards
City of Temecula

Linda Krupa
City of Hemet

Ben Benoit
City of Wildomar

Verne Lauritzen
City of Jurupa Valley

Kevin Jeffries
County of Riverside, District 1

Natasha Johnson
City of Lake Elsinore

John Tavaglione
County of Riverside, District 2

Matt Liesemeyer
City of Menifee

Chuck Washington
County of Riverside, District 3

D. LaDonna Jempson
City of Moreno Valley

John Benoit
County of Riverside, District 4

Jonathan Ingram
City of Murrieta

Charles Landry, Executive Director



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MEETING AGENDA

* Actions may be taken on any item listed on the agenda. Non-exempt materials related to an item on this agenda submitted to the RCA Board after distribution of the agenda packet are available for public inspection at the RCA Offices, 3403 Tenth Street, Suite 320, Riverside, California, during normal business hours. Such documents are also available on the Western Riverside County Regional Conservation Authority website at www.wrc-rca.org subject to staff's ability to post the documents before the meeting. Alternative formats are available upon request by contacting the Clerk of the Board at (951) 955-9700. Notification of at least 72 hours prior to meeting time will assist staff in accommodating such requests.

Monday, March 7, 2016

12:30 p.m.

**Riverside County Administrative Center
First Floor Annex - Board Hearing Room
4080 Lemon Street, Riverside, CA 92501**

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 955-9700. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC COMMENTS**

At this time members of the public can address the RCA Board of Directors regarding any items within the subject matter jurisdiction of the Board that are not separately

listed on this agenda. Members of the public will have an opportunity to speak on agenda items at the time the item is called for discussion. No action may be taken on items not listed on the agenda unless authorized by law. Each individual speaker is limited to speak three (3) continuous minutes or less. Any person wishing to address the Board on any matter, whether or not it appears on this agenda, is requested to complete a Request to Speak form from the Clerk of the Board. The completed form is to be submitted to the Clerk of the Board prior to an individual being heard. Whenever possible, lengthy testimony should be presented to the Board in writing and only pertinent points presented orally. Any written documents to be distributed or presented to the RCA Board of Directors shall be submitted to the Clerk of the Board.

5. BOARD MEMBER ANNOUNCEMENTS

(This item provides the opportunity for the Board Members to report on attended meetings/conferences and any other items related to RCA activities.)

6. ADDITIONS/REVISIONS

(The Board may add an item to the Agenda after making a finding that there is a need to take immediate action on the item and that the item came to the attention of the Board subsequent to the posting of the agenda. An action adding an item to the agenda requires 2/3 vote of the Board. If there are less than 2/3 of the Board Members present, adding an item requires a unanimous vote. Added items will be placed for discussion at the end of the agenda.)

7. APPROVAL OF MINUTES

RCA Board Meeting - [February 1, 2016](#)

8. CONSENT CALENDAR

(All matters listed under the Consent Calendar will be approved in a single motion unless a Board member requests separate action on specific Consent Calendar item. The item will be pulled from the Consent Calendar and placed for discussion.)

WESTERN RIVERSIDE COUNTY MULTIPLE SPECIES HABITAT CONSERVATION PLAN (MSHCP) LOCAL DEVELOPMENT

8.1 MITIGATION FEE (LDMF) COLLECTION AND CIVIC/INFRASTRUCTURE CONTRIBUTION REPORT FOR JANUARY 2016

Overview - [Staff Report](#)

This item is for the RCA Board of Directors to receive and file the Western Riverside County MSHCP LDMF Collection and Civic/Infrastructure Contribution Report for January 2016.

RESOLUTION NOS. 2016-004 AND 2016-005 RESOLUTIONS OF THE BOARD OF DIRECTORS OF THE WESTERN RIVERSIDE COUNTY

8.2 REGIONAL CONSERVATION AUTHORITY APPROVING THE PURCHASE OF TAX DEFAULTED PROPERTY FROM THE RIVERSIDE COUNTY TREASURER-TAX COLLECTOR'S OFFICE

Overview - [Staff Report](#)

This item is for the RCA Board of Directors to adopt Resolution Nos. 2016-004 and 2016-005, Resolutions of the Western Riverside County Regional Conservation Authority Approving the Purchase of Tax Defaulted Property from the Riverside County Treasurer-Tax Collector's Office.

8.3 FISCAL YEAR 2016 SECOND QUARTER FINANCIAL REPORT

Overview - [Staff Report](#)

This item is for the RCA Board of Directors to:

- 1.) Receive and file the Fiscal Year 2015 Third Quarter Financial Report;
- 2.) Approve the budget adjustments contained in Exhibit A; and
- 3.) Authorize the Chairman to direct the Auditor-Controller to make the budget adjustments contained in Exhibit A.

9. PRESENTATION REGARDING WILDLIFE CORRIDORS AND TRAILS

Overview -

Laurie Dobson Correa, Director of Reserve Management and Monitoring, will present an overview of Western Riverside County Multiple Species Habitat Conservation Plan Wildlife Corridors and Trails.

10. WESTERN RIVERSIDE COUNTY MSHCP LOCAL DEVELOPMENT MITIGATION FEE ANNUAL CPI ADJUSTMENT

Overview - [Staff Report](#)

This item is for the RCA Board of Directors to:

- 1) Approve implementing the CPI adjustment for Western Riverside County MSHCP Local Development Mitigation Fees effective July 1, 2016; and
- 2) Direct staff to inform Member Agencies of this action.

11. RATIFICATION OF THE CHAIRPERSON'S APPOINTMENT OF THE 2016 RCA EXECUTIVE COMMITTEE

Overview - [Staff Report](#)

This item is for the RCA Board of Directors to ratify the Chairperson's appointment of a new member to the 2016 RCA Executive Committee.

12. EXECUTIVE DIRECTOR'S REPORT

12.1 Loan Program Update

12.2 Fee Credit and Waiver Policy Update

13. LAND ACQUISITION UPDATE

14. ITEMS FOR NEXT MEETING

Board members are invited to suggest additional items to be brought forward for future discussion.

15. CLOSED SESSION ITEMS:

**15.1 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Pursuant to Paragraph 1 of Subdivision (d) of Government Code Section 54956.9**

◆ Case No. RIC1600058 A.T. Paulek; Friends of the Northern San Jacinto Valley vs. Western Riverside County Regional Conservation Authority, Coachella Valley Conservation Commission, California Department of Fish & Wildlife

◆ Case No. MCC1300351 JPR, Inc., dba Silverado Ranch Estates vs. California Department of Fish and Game; County of Riverside; Western Riverside County Regional Conservation Authority

16. ADJOURNMENT

The next meeting of the Western Riverside County Regional Conservation Authority Board of Directors is scheduled for Monday, April 4, 2016, at 12:30 p.m., at the County of Riverside Administrative Center, Board Room, 4080 Lemon Street, Riverside, California.

2016 RCA Commonly Used Acronyms

AGENDA ITEM NO. 7

**MINUTES
FEBRUARY 1, 2016**



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MEETING MINUTES

1. CALL TO ORDER

The meeting of the Western Riverside County Regional Conservation Authority was called to order by Chairman Montanez at 12:30 p.m. on Monday, February 1, 2016, in the Board Room of the Riverside County Administrative Center, 4080 Lemon Street, Riverside, California, 92501.

2. PLEDGE OF ALLEGIANCE

Board Member Bash led the RCA Board Members and meeting attendees in a flag salute.

3. ROLL CALL - Taken by Rose Esparza, RCA Administrative Manager.

Board Members Present

George Moyer, *City of Banning*
 Brenda Knight, *City of Beaumont*
 Jeffrey Hewitt, *City of Calimesa*
 Tim Brown, *City of Canyon Lake*
 Eugene Montanez, *City of Corona*
 Clint Lorimore, *City of Eastvale**
 Verne Lauritzen, *City of Jurupa Valley*
 Natasha Johnson, *City of Lake Elsinore*
 Matt Liesemeyer, *City of Menifee*
 D. LaDonna Jempson, *City of Moreno Valley*
 Jonathan Ingram, *City of Murrieta*
 Kevin Bash, *City of Norco*
 Mark Yarbrough, *City of Perris**
 Andy Melendrez, *City of Riverside, Alt*
 Crystal Ruiz, *City of San Jacinto*
 Maryann Edwards, *City of Temecula*
 Ben Benoit, *City of Wildomar*
 Kevin Jeffries, *Riverside County District I*
 John Tavaglione, *Riverside County District II*
 Chuck Washington, *Riverside County District III*
 Marion Ashley, *Riverside County District V*

Board Members Absent

Linda Krupa, *City of Hemet*
 John Benoit, *Riverside County District IV*

* Arrived after roll call

RCA BOARD OF DIRECTORS MINUTES

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February 1, 2016

4. PUBLIC COMMENTS

Chairman Montanez called for public comments on items not listed on the agenda.

Susan Nash submitted a request to speak on Paulek vs. RCA, return on writ. When called up by Chairman Montanez, Susan Nash indicated that she did not need to speak before the RCA Board, she was able to speak to general counsel before the RCA Board meeting and matter was discussed.

5. BOARD MEMBER ANNOUNCEMENTS

Chairman Montanez called for Board Member announcements. There were no Board Member announcements.

Chairman Montanez welcomed new Board Members: Mark Yarbrough, City of Perris; Brenda Knight, City of Beaumont; and Crystal Ruiz from City of San Jacinto.

Board Member Yarbrough arrived during Board Member announcements at 12:34 p.m.

6. ADDITIONS/REVISIONS

There were no additions or revisions to the agenda.

7. APPROVAL OF MINUTES – January 4, 2016.

M/S/C (INGRAM/JEMPSON) to approve the minutes of the January 4, 2016 meeting of the RCA Board of Directors.

Ayes 18, Nays 0, Abstain 2 (KNIGHT/YARBROUGH)

8. CONSENT CALENDAR

M/S/C (ASHLEY/LAURITZEN) to approve the Consent Calendar Agenda Item Nos. 8.1, 8.2.

Ayes 20, Nays 0

Board Member Lorimore arrived after the vote at 12:38 p.m.

RCA BOARD OF DIRECTORS MINUTES

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8.1 WESTERN RIVERSIDE COUNTY MULTIPLE SPECIES HABITAT CONSERVATION PLAN (MSHCP) LOCAL DEVELOPMENT MITIGATION FEE (LDMF) COLLECTION AND CIVIC/INFRASTRUCTURE CONTRIBUTION REPORT FOR DECEMBER 2015

Receive and file the Western Riverside County MSHCP LDMF Collection and Civic/Infrastructure Contribution Report for December 2015.

8.2 FISCAL YEAR 2016 SECOND QUARTER CONSULTANT REPORTS

Receive and file the Fiscal Year 2016 Second Quarter Consultant Reports.

9. PRESENTATION REGARDING WILDLIFE CORRIDORS AND TRAILS

Board Member Hewitt requested that the presentation be continued to the March 7, 2016 Board meeting to allow Joyce McIntire, Mayor Pro Tem from the City of Calimesa, to attend the presentation. She was not able to attend the February 1, 2016 meeting.

10. RESOLUTION NO. 2016-003, RESOLUTION OF THE BOARD OF DIRECTORS OF THE WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY REVISING ITS FEE CREDIT AND WAIVER POLICY SUPERSEDING AND REPLACING RESOLUTION NO. 05-05

Overview

This item is for the RCA Board of Directors to adopt Resolution No. 2016-003, *Resolution of the Board of Directors of the Western Riverside County Regional Conservation Authority Revising its fee Credit and Waiver Policy Superseding and Replacing Resolution No. 05-05.*

Chairman Montanez asked if this this item is being continued. Honey Bernas, Director of Administrative Services, explained that the policy was ready to go forward until a last minute request from Riverside County Flood Control and Water Conservation District for modifications. Staff is agreeable to the modifications and requests the opportunity to brief the Executive Committee before bringing back to the Board on March 7.

RCA BOARD OF DIRECTORS MINUTES

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February 1, 2016

Chairman Montanez confirmed that there is not a timing issue in which to comply with. Honey Bernas agreed. Chairman Montanez asked if Board Members were agreeable to have this item continued to March 7, 2016.

Board Member Brown commented that leaving this item to the administrator to decide fee waivers without full input from the Board is ill-advised. It is not that he distrusts anyone's intent, but part of the Board's responsibility is oversight. He stated that any fee waivers should be brought before the full Board.

Chairman Montanez explained that the way the policy is written is confusing because that is only one part of it. The option to have this before the full Board is there. He further explained that there are two parts to the policy. The first part provides the application goes to the Executive Director for decision. If there is a dispute, the matter can be brought to the full Board.

Board Member Brown said that he understands if there is a dispute, it does come before this Board. Yet, his interpretation of the policy is that if something is approved, it does not ever reach the full Board.

Board Member Washington reiterated that there is a motion and second to continue this item, and questions should be asked when the item it is returned to the Board.

Chairman Montanez asked if the Board can put off the motion and second while the discussion takes place. Steve DeBaun, General Counsel, replied in the affirmative and said it would be up to the Chairman's approval as administrator of the meeting.

Honey Bernas, Director of Administrative Services explained that the Member Agencies have the ultimate authority to approve a fee credit or waiver. The policy before the Board allows RCA to be informed of fee credits that are being approved and provides some RCA oversight. If RCA does not agree with the fee credit waiver, the Member Agency can still enter into the fee credit or waiver agreement, but RCA will bring the matter to the Board and allow the Board to decide what action, if any, should be taken. Honey Bernas asked if it's the Board's desire to have every fee credit application approved by the Board rather than the Executive Director.

Board Member Brown said that would make more sense. He said that he is still trying to understand the details of this policy. In his opinion, it does not make sense that there is no oversight on applications that are approved and opens the door for potential abuse.

Charles Landry commented that the fee credit application is initiated by the Permittee (the Member Agency). RCA does not normally bring the fee credits forward without Member Agencies requesting it.

RCA BOARD OF DIRECTORS MINUTES

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Board Member Brown reiterated his understanding of the proposed policy and gave an example to help clarify that understanding. For instance, the City of Canyon Lake wants to enter into a fee credit agreement. If the Executive Director approves it, that decision never reaches the Board. He asked if that was correct. Charles Landry answered in the affirmative under the proposed policy. Board Member Brown said that is where he sees a potential for abuse.

Honey Bernas explained that the current fee credit policy does not allow RCA any oversight authority on fee credits. The terms of the proposed policy were negotiated with Member Agencies, and if approved will result in RCA at least being informed of all fee credit agreements that are entered into.

Steve DeBaun commented that under the current fee policy, fee credits are reviewed during the audit process, post hoc. The revised policy provides a mechanism to allow RCA to be aware of the fee credit agreements and opine whether or not they are within the scope of the MSHCP.

Board Member Brown said it's a political issue and best discussed during the hearing when this agenda item returns to the Board.

Board Member Jeffries said this policy is going in the right direction for more disclosure compared where RCA is today. The only thing he saw missing is that when it is agreed upon by the Executive Director, with no controversy, when is the Board notified that a waiver has been agreed upon, if at all. As a matter of course of information, not necessarily approval, just a notification in the Executive Director's report or some other type of mechanism that says the following waivers have been granted so that when the Board finds out later on, it's not a surprise. This would be the only component not yet addressed in this policy.

Honey Bernas suggested that the reporting section could be revised to say that the Executive Director will provide monthly reports to the RCA Board, rather than the Executive Committee, of all fee credits that are approved.

Chairman Montanez said there are not many fee credit agreements so reporting them should not be a problem.

Board Member Ingram agreed with Board Member Jeffries and stated that the policy should include a "not to exceed" limit for the Executive Directors authority and still have a reporting requirement for those instances that are within the Executive Director's approval authority. This would give the Executive Director the ability to approve the fee credits and not hold things up.

RCA BOARD OF DIRECTORS MINUTES

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Board Member Jempson asked for clarity purposes, if staff is indicating that it has been for informational only for this Board. She asked if any fee credits were approved in 2015, as she did not recall the Board reviewing or discussing any fee credits. Honey Bernas replied to say that she does not recall any fee credits in 2015.

Laurie Dobson Correa, Director of Reserve Management and Monitoring, indicated that the current policy does not require RCA to approve fee credits. The only time they have come up is during the audits.

Charles Landry added that usually there is a lag of one to two years before RCA is aware that a Member Agency entered a fee credit agreement.

Honey Bernas said the intent of the policy is that RCA is informed when a Member Agency is entering into a fee credit agreement and provide RCA an opportunity to review the agreement, ensure compliance with the MSHCP, and give RCA and the Member Agency a chance to agree on the terms of agreements and hopefully avoid issues coming up that result in audit findings. She believes having a policy would be helpful to RCA staff, as well as the Member Agencies. Staff can certainly report every fee credit approval to the Board, and if the Board desires fee credit approval authority, the policy can be revised to reflect that. This policy before the Board does not take the approval authority away from the Member Agencies. Even if RCA does not agree with a fee credit agreement, the Member Agency can still enter into it. If the Member Agency enters into the agreement, it would be up to this Board to make a decision regarding the appropriateness of the fee credit and what, if any, action should be taken.

Board Member Jempson asked if it would take one to two years before the Board is made aware of a fee credit agreement. Honey Bernas answered that under the current policy, yes. With the new policy, the Board and RCA staff would be informed of fee credit agreements. Board Member Jempson asked if that was the objective of the proposed policy before the Board. Honey Bernas answered in the affirmative.

Chairman Montanez stated that part of the complication is that there is a lot written within the document. Chairman Montanez stated that because the matter was going to be continued, there was not a full staff presentation regarding the current policy vs. the proposed policy, and he apologized for that. The item will be brought back to the Board for full discussion on March 7, 2016, assuming that the Executive Committee approves the item and moves it forward. Chairman Montanez suggested that if anyone had any further questions, it would be helpful to speak to staff before the next meeting so everyone is clear as to what the current policy is and what the proposed policy is. It is always helpful if staff is aware of questions and concerns. Staff had met with Flood Control and thought their concerns were addressed; however, Flood Control informed staff of additional concerns. Chairman Montanez apologized for both of those things.

RCA BOARD OF DIRECTORS MINUTES

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M/S/C (LIESEMEYER/MOYER) to continue Resolution No. 2015-003 to March 7, 2016.

Ayes 21, Nays 0

11. ELECTION OF VICE CHAIRPERSON AND POSSIBLE APPOINTMENT AND RATIFICATION OF THE CHAIRPERSON'S APPOINTMENT OF THE 2016 RCA EXECUTIVE COMMITTEE

Overview

This item is for the RCA Board of Directors to hold an election for Vice Chairperson and, if necessary, the Chairperson to appoint a new Executive Committee member and the RCA Board of Directors to ratify said appointment.

Chairman Montanez stated that Marion Ashley volunteered to be Vice Chairman and that he had appointed the following Board Members to be on the Executive Committee, along with past Chairman (John Tavaglione):

Maryann Edwards, Natasha Johnson, and Ben Benoit.

Chairman Montanez made a motion to add Mark Yarbrough if he is willing.

M/S/C (EDWARDS/LORIMORE) nominated Marion Ashley for the RCA Board of Directors Vice Chairman.

Ayes 20, Nays 0, Abstain 1 (ASHLEY)

M/S/C (WASHINGTON/LAURITZEN) to approve the Ratification of the Chairperson's appointment of the 2016 RCA Executive Committee.

Ayes 21, Nays 0

12. LAND ACQUISITION UPDATE

Charlie Landry, Executive Director, stated that at the January 4, 2016 Board meeting, he reported 49,790 acres of Additional Reserve Lands. The RCA closed on four additional properties totaling 222, which brings the reserve to 50,012 acres, leaving approximately 103,000 acres to be acquired.

RCA BOARD OF DIRECTORS MINUTES

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13. ITEMS FOR NEXT MEETING

Board Member Brown requested that Board Members be provided with a copy of the land use policy and the opportunity to discuss it if there are any issues associated with it.

Chairman Montanez asked if Board Member Brown had any specifics to discuss or after he has had a chance to review.

Board Member Brown said that he would like to go through it. He had two questions come before him regarding trails that were closed. He wants to understand the policy.

Chairman Montanez suggested that Board Member Brown talk to RCA staff after the meeting so his understanding is not prolonged to the next meeting. He also stated that receiving the policy information is no problem. Charles Landry said the policy will be given to him once staff determines what in particular Board Member Brown is looking for. Laurie Dobson Correa said the land use policy should be on the website. She stated that she will make sure it is and provide him a copy. Chairman Montanez suggested that all the Board Members received a copy.

14. CLOSED SESSION ITEMS:

14.1 CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Pursuant to Government Code Section 54956.8

Negotiating Parties: RCA – Executive Director of Designee

Under Negotiation: Price/Terms

Item	Assessor Parcel No.	Property Owner(s)/Agent
1	572-020-011, 572-020-012, 572-020-014	Gail Ann Shoppe/Chilli Ainsworth

14.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to Paragraph 1 of Subdivision (d) of Government Code Section 54956.9

- **Case No. RIC 1600058 A.T. Paulek; Friends of the Northern San Jacinto Valley vs. Western Riverside County Regional Conservation Authority, Coachella Valley Conservation Commission, California Department of Fish & Wildlife**
- **Case No. 12-57297, D.C. No. 8:11-cv-01263-JVS-AN Bear Valley Mutual Water Company v. Sally Jewell**

RCA BOARD OF DIRECTORS MINUTES

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February 1, 2016

After Closed Session, the meeting was reconvened. There were no announcements from Closed Session.

15. ADJOURNMENT

There being no other items before the RCA Board, Chairman Montanez adjourned the meeting at 1:10 p.m. The next meeting of the Western Riverside County Regional Conservation Authority Board of Directors is scheduled for Monday, March 7, 2016, at 12:30 p.m., at the County of Riverside Administrative Center, Board Room, 4080 Lemon Street, Riverside, California.

Prepared by:



Rose Esparza
Administrative Manager

Respectfully submitted:



Honey Bernas
Clerk of the Board

AGENDA ITEM NO. 8.1

**WESTERN RIVERSIDE COUNTY
MULTIPLE SPECIES HABITAT
CONSERVATION PLAN (MSHCP)
LOCAL DEVELOPMENT MITIGATION
FEE (LDMF) COLLECTION AND
CIVIC/INFRASTRUCTURE
CONTRIBUTION REPORT FOR
JANUARY 2016**

Regional Conservation Authority

**WESTERN RIVERSIDE COUNTY
MULTIPLE SPECIES HABITAT CONSERVATION PLAN (MSHCP)
LOCAL DEVELOPMENT MITIGATION FEE (LDMF) COLLECTION
AND CIVIC/INFRASTRUCTURE CONTRIBUTION REPORT FOR
JANUARY 2016**

Staff Contact:

**Honey Bernas
Director of Administrative Services
(951) 955-9700**

Background:

The RCA Executive Committee directed staff to report on Western Riverside County MSHCP LDMF Collection and Civic/Infrastructure Contributions on a monthly basis.

Attached is the report for January 2016. The report was prepared on a cash basis and, therefore, reflects the cash received by RCA during that month.

Executive Committee and Staff Recommendations:

That the RCA Executive receive and file the attached Western Riverside County MSHCP LDMF Collection and Civic/Infrastructure Contribution Report for January 2016.

Attachments

- 1) Western Riverside County MSHCP LDMF Collection and Civic/Infrastructure Contribution Report for January 2016

AGENDA ITEM NO. 8.1
Attachment

**WESTERN RIVERSIDE COUNTY
MULTIPLE SPECIES HABITAT
CONSERVATION PLAN (MSHCP)
LOCAL DEVELOPMENT MITIGATION
FEE (LDMF) COLLECTION AND
CIVIC/INFRASTRUCTURE
CONTRIBUTION REPORT FOR
JANUARY 2016**

**MSHCP LDMF AND CIVIC/INFRASTRUCTURE CONTRIBUTION
CASH RECEIPTS JANUARY 2016
CASH BASIS**

DEVELOPMENT FEES					
City/County by Month	REMITTED			EXEMPTIONS AND FEE CREDITS	
	Residential Permits	Commercial Acres	Amount Remitted	Residential Permits	Amount
City of Banning December - No Activity					
City of Beaumont November & December received in February					
City of Calimesa December	38		\$74,176		
City of Canyon Lake December - No Activity					
City of Corona December - No Activity					
City of Eastvale December	15		\$29,280		
City of Hemet December - No Activity					
City of Jurupa Valley December	19		\$37,088		
City of Lake Elsinore - December Summerly Project ¹ Ramsgate ² Pardee-Grossman/Cottonwood Canyon ³				12 3 3	\$23,424 \$5,856 \$5,856
City of Menifee December	22		\$42,944		
City of Moreno Valley December - No Activity					
City of Murrieta December - No Activity					
City of Norco December - No Activity					
City of Perris December	13		\$25,376		
City of Riverside December	20	0.9	\$31,858		
City of San Jacinto December	9		\$17,568		
City of Temecula - December Roripaugh Development Agreement ⁴	1	2.4	\$17,900	23	\$44,896
City of Wildomar December - No Activity					
County of Riverside - January Rancho Bella Vista ⁵	13	0.3	\$27,254	6	\$11,628
Total Cities and County	150	3.6	\$303,444	47	\$91,660

CIVIC AND INFRASTRUCTURE PROJECTS

City of Beaumont	Brookside Bridge	\$6,961
Total Civic/Infrastructure Remitted		\$6,961

TOTAL RECEIPTS - JANUARY 2016 \$ 310,404

- 1) Summerly Project - Development agreement dated 8/24/04. Expiration date 9/23/14. Under review.
- 2) Ramsgate - Rialto Development Corporation DA dated 6/27/90 for 15 years providing extension for permitted delays. Seventh MOU effective 6/27/12 extends the term to 6/27/16. Under review.
- 3) Pardee Grossman/Cottonwood Canyon Development Agreement - Development Agreement dated 7/9/1990. Expiration date 7/9/2010. Amended January 2010 extending term to 7/1/2030. Under review.
- 4) Roripaugh Development Agreement dated 12/17/02. Project is exempt under AD161.
- 5) Rancho Bella Vista - Fee Credit Agreement with County of Riverside. Properly exempted at \$1,938 rate.

AGENDA ITEM NO. 8.2

**RESOLUTION NOS. 2016-004 AND 2016-005
*RESOLUTIONS OF THE BOARD
OF DIRECTORS OF THE WESTERN
RIVERSIDE COUNTY REGIONAL
CONSERVATION AUTHORITY
APPROVING THE PURCHASE OF TAX
DEFAULTED PROPERTY FROM THE
RIVERSIDE COUNTY TREASURER-TAX
COLLECTOR'S OFFICE***

Regional Conservation Authority

**RESOLUTION NOS. 2016-004 AND 2016-005
 RESOLUTIONS OF THE BOARD OF DIRECTORS OF THE
 WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY
 APPROVING THE PURCHASE OF TAX DEFAULTED PROPERTY FROM THE
 RIVERSIDE COUNTY TREASURER-TAX COLLECTOR’S OFFICE**

Staff Contact:

**Brian Beck, Land Acquisition Analyst
 (951) 955-9700**

Background:

The Riverside County Board of Supervisors has authorized the Treasurer-Tax Collector’s office to sell tax defaulted property for purposes of collecting back taxes and penalties. RCA staff has reviewed the tax default parcel list and has identified seven parcels that are desirable for habitat conservation. The subject properties are located in the unincorporated County of Riverside, including the Gavilan Hills, Cactus Valley, Wilson Valley, Anza and Potrero areas.

The subject properties total approximately 213.8 acres and will contribute to the RCA’s reserve assembly goals. The purchase price is \$202,548.14, which computes to approximately \$947/acre. Staff has analyzed the RCA’s cash flow and finds that this proposed purchase of tax defaulted properties is consistent with the RCA Board of Director’s Economic Stabilization Policy.

Staff Recommendation:

That the RCA Board of Directors adopt Resolution Nos. 2016-004 and 2016-005, *Resolutions of the Western Riverside County Regional Conservation Authority Approving the Purchase of Tax Defaulted Property from the Riverside County Treasurer-Tax Collector’s Office.*

Attachments:

1. Resolution Nos. 2016-004 and 2016-005, *Resolutions of the Western Riverside County Regional Conservation Authority Approving the Purchase of Tax Defaulted Property from the Riverside County Treasurer-Tax Collector’s Office.*
2. Maps of proposed tax default purchases.

FINANCIAL INFORMATION	
In Fiscal Year 2015-16 Budget: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Cost: \$ 202,548.14 Annual Cost: \$ N/A
Source of Funds: Future MSHCP Local Development Mitigation Fees	Budget Adjustment: No. To be included in FY2018 budget.
Approved by:	Date:

AGENDA ITEM NO. 8.2
Attachment 1

RESOLUTION NO. 2016-004

and

RESOLUTION NO. 2016-005

RESOLUTION NO. 2016-004

RESOLUTION OF THE BOARD OF DIRECTORS OF THE WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY APPROVING THE PURCHASE OF TAX DEFAULTED PROPERTY FROM THE RIVERSIDE COUNTY TREASURER-TAX COLLECTOR'S OFFICE

WHEREAS, the Riverside County Treasurer-Tax Collector's office has notified public agencies of its intent to sell tax defaulted property for purposes of collecting back taxes and penalties;

WHEREAS, the Western Riverside County Regional Conservation Authority has reviewed the proposed parcels for sale and has identified several parcels as desirable for habitat conservation;

WHEREAS, the Western Riverside County Regional Conservation Authority has identified Assessor Parcel Numbers 287170010-0, 421150022-1, and 583200022-8 ("Tax Defaulted Properties") as contributing to Reserve Assembly goals;

WHEREAS, the Western Riverside County Regional Conservation Authority desires to purchase the Tax Defaulted Properties from the Riverside County Treasurer-Tax Collector's office and has sufficient available funds to complete this purchase;

WHEREAS, the acquisition of the Tax Defaulted Properties will assist the Western Riverside County Regional Conservation Authority in providing open space for preservation of wildlife and plant life;

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by the Board of Directors of the Western Riverside County Regional Conservation Authority as follows:

1. That the Board of Directors of the Western Riverside County Regional Conservation Authority hereby finds and declares that the above recitals are true and correct.
2. That the Board of Directors of the Western Riverside County Regional Conservation Authority objects to the public sale of the Tax Defaulted Properties.
3. That the Board of Directors of the Western Riverside County Regional Conservation Authority offers to purchase the Tax Defaulted Properties, Assessor Parcel Numbers 287170010-0, 421150022-1, and 583200022-8 for \$171,346.08.
4. That the Board of Directors of the Western Riverside County Regional Conservation Authority approves the specific purchase prices for each individual Assessor Parcel Number, as shown on the attached Exhibit "A" and incorporated herein by reference.

5. That the Board of Directors of the Western Riverside County Regional Conservation Authority identifies the legal description for the Tax Defaulted Properties, as shown on Exhibit "B" and incorporated herein by reference.

6. That the Board of Directors of the Western Riverside County Regional Conservation Authority declares that the public purpose for the purchase of these parcels is habitat conservation for wildlife and plant life.

7. That the Board of Directors of the Western Riverside County Regional Conservation Authority approves paying for the cost of giving notice for the sale and purchase of the Tax Defaulted Properties.

8. That the Board of Directors of the Western Riverside County Regional Conservation Authority authorizes the use of RCA MSHCP funds to pay for the purchase of the Tax Defaulted properties.

9. That the Executive Director of the Western Riverside County Regional Conservation Authority is authorized to execute the documents necessary to purchase the Tax Defaulted Properties.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Western Riverside County Regional Conservation Authority held the Seventh day of March, 2016.

By: _____
Eugene Montanez, Chairman
Western Riverside County
Regional Conservation Authority

ATTEST:

By: _____
Honey Bernas, Clerk of the Board

Exhibit "A"

<u>APN</u>	<u>Purchase Price</u>	<u>Purpose and Intended Use of Each Parcel</u>
287170010-0	\$130,410.08	Open Space for Wildlife and Plant Life Conservation
421150022-1	\$15,343.75	Open Space for Wildlife and Plant Life Conservation
583200022-0	\$25,592.25	Open Space for Wildlife and Plant Life Conservation

Exhibit "B"

Legal Descriptions

- 287170010-0: Real property in portion of northwest quarter, Section 13, Township 4 South, Range 5 West.
- 421150022-1: Real property in portion of southwest quarter, Section 22, Township 3 South, Range 1 West.
- 583200022-8: Real property in portion of northwest quarter, Section 36, Township 8 South, Range 1 East.

RESOLUTION NO. 2016-005

RESOLUTION OF THE BOARD OF DIRECTORS OF THE WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY APPROVING THE PURCHASE OF TAX DEFAULTED PROPERTY FROM THE RIVERSIDE COUNTY TREASURER-TAX COLLECTOR'S OFFICE

WHEREAS, the Riverside County Treasurer-Tax Collector's office has notified public agencies of its intent to sell tax defaulted property for purposes of collecting back taxes and penalties;

WHEREAS, the Western Riverside County Regional Conservation Authority has reviewed the proposed parcels for sale and has identified several parcels as desirable for habitat conservation;

WHEREAS, the Western Riverside County Regional Conservation Authority has identified Assessor Parcel Numbers 421150027-6, 569050023-2, 917030006-0 and 917030010-3 ("Tax Defaulted Properties") as contributing to Reserve Assembly goals;

WHEREAS, the Western Riverside County Regional Conservation Authority desires to purchase the Tax Defaulted Properties from the Riverside County Treasurer-Tax Collector's office and has sufficient available funds to complete this purchase;

WHEREAS, the acquisition of the Tax Defaulted Properties will assist the Western Riverside County Regional Conservation Authority in providing open space for preservation of wildlife and plant life;

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by the Board of Directors of the Western Riverside County Regional Conservation Authority as follows:

1. That the Board of Directors of the Western Riverside County Regional Conservation Authority hereby finds and declares that the above recitals are true and correct.

2. That the Board of Directors of the Western Riverside County Regional Conservation Authority objects to the public sale of the Tax Defaulted Properties.

3. That the Board of Directors of the Western Riverside County Regional Conservation Authority offers to purchase the Tax Defaulted Properties, Assessor Parcel Numbers 421150027-6, 569050023-2, 917030006-0 and 917030010-3 for \$31,202.06.

4. That the Board of Directors of the Western Riverside County Regional Conservation Authority approves the specific purchase prices for each individual Assessor Parcel Number, as shown on the attached Exhibit "A" and incorporated herein by reference.

5. That the Board of Directors of the Western Riverside County Regional Conservation Authority identifies the legal description for the Tax Defaulted Properties, as shown on Exhibit "B" and incorporated herein by reference.

6. That the Board of Directors of the Western Riverside County Regional Conservation Authority declares that the public purpose for the purchase of these parcels is habitat conservation for wildlife and plant life.

7. That the Board of Directors of the Western Riverside County Regional Conservation Authority approves paying for the cost of giving notice for the sale and purchase of the Tax Defaulted Properties.

8. That the Board of Directors of the Western Riverside County Regional Conservation Authority authorizes the use of RCA MSHCP funds to pay for the purchase of the Tax Defaulted properties.

9. That the Executive Director of the Western Riverside County Regional Conservation Authority is authorized to execute the documents necessary to purchase the Tax Defaulted Properties.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Western Riverside County Regional Conservation Authority held the 7th day of March, 2016.

By: _____
Eugene Montanez, Chairman
Western Riverside County
Regional Conservation Authority

ATTEST:

By: _____
Honey Bernas, Clerk of the Board

Exhibit "A"

<u>APN</u>	<u>Purchase Price</u>	<u>Purpose and Intended Use of Each Parcel</u>
421150027-6	\$12,224.89	Open Space for Wildlife and Plant Life Conservation
569050023-2	\$7,638.05	Open Space for Wildlife and Plant Life Conservation
917030006-0	\$5,669.56	Open Space for Wildlife and Plant Life Conservation
917030010-3	\$5,669.56	Open Space for Wildlife and Plant Life Conservation

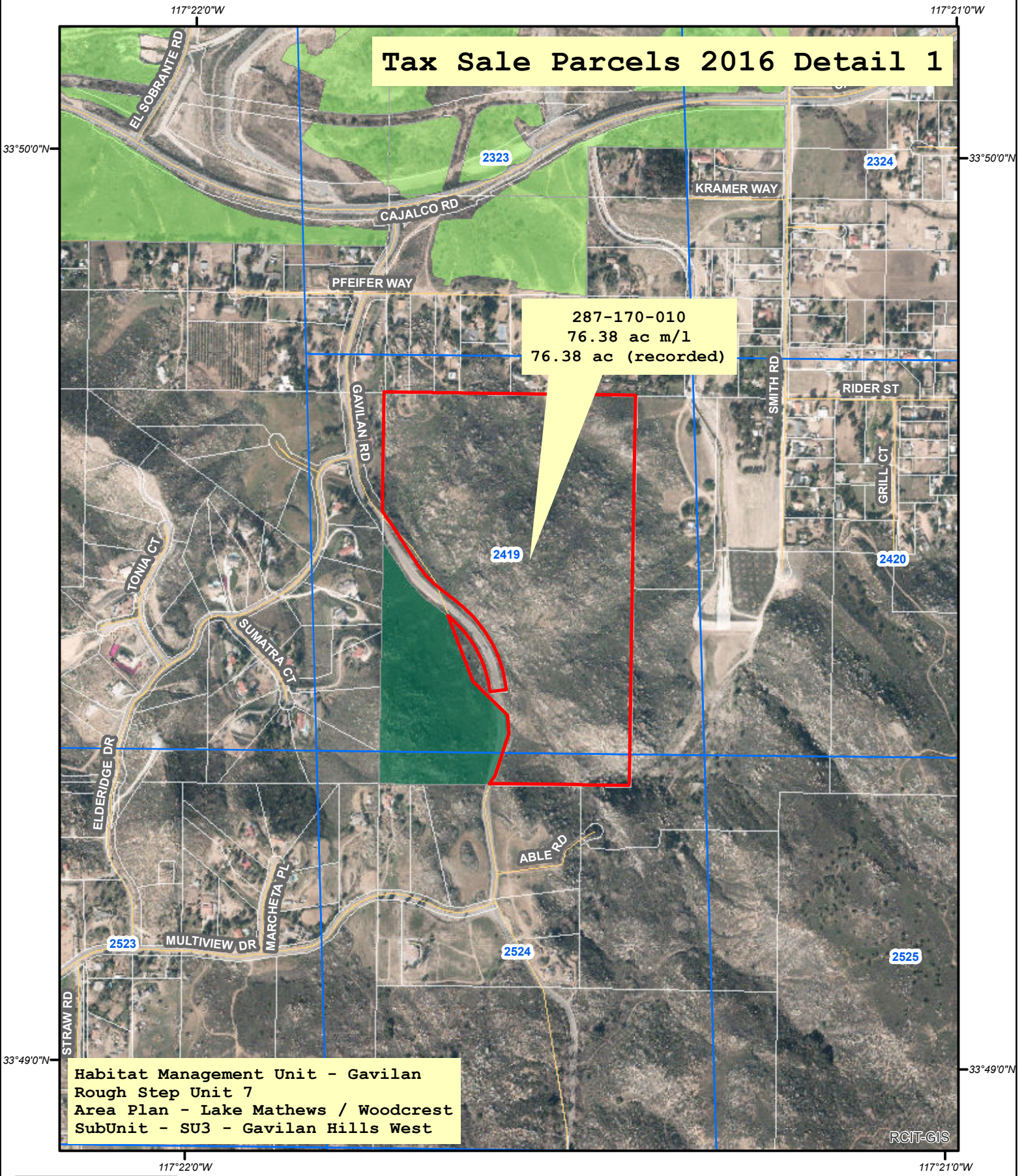
Exhibit "B"
Legal Descriptions

- 421150027-6: Real property in portion of southeast quarter, Section 22, Township 3 South, Range 1 West.
- 569050023-2: Real property in portion of northeast and southeast quarters, Section 21, Township 6 South, Range 1 East.
- 917030006-0: Real property in portion of northwest quarter, Section 1, Township 8 South, Range 1 West.
- 917030010-3: Real property in portion of northwest quarter, Section 1, Township 8 South, Range 1 West.

AGENDA ITEM NO. 8.2
Attachment 2

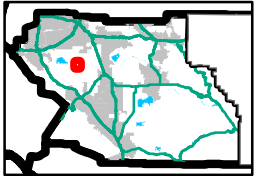
MAPS OF PROPOSED
TAX DEFAULT PURCHASES

Tax Sale Parcels 2016 Detail 1



287-170-010
 76.38 ac m/1
 76.38 ac (recorded)

Habitat Management Unit - Gavilan
 Rough Step Unit 7
 Area Plan - Lake Mathews / Woodcrest
 SubUnit - SU3 - Gavilan Hills West

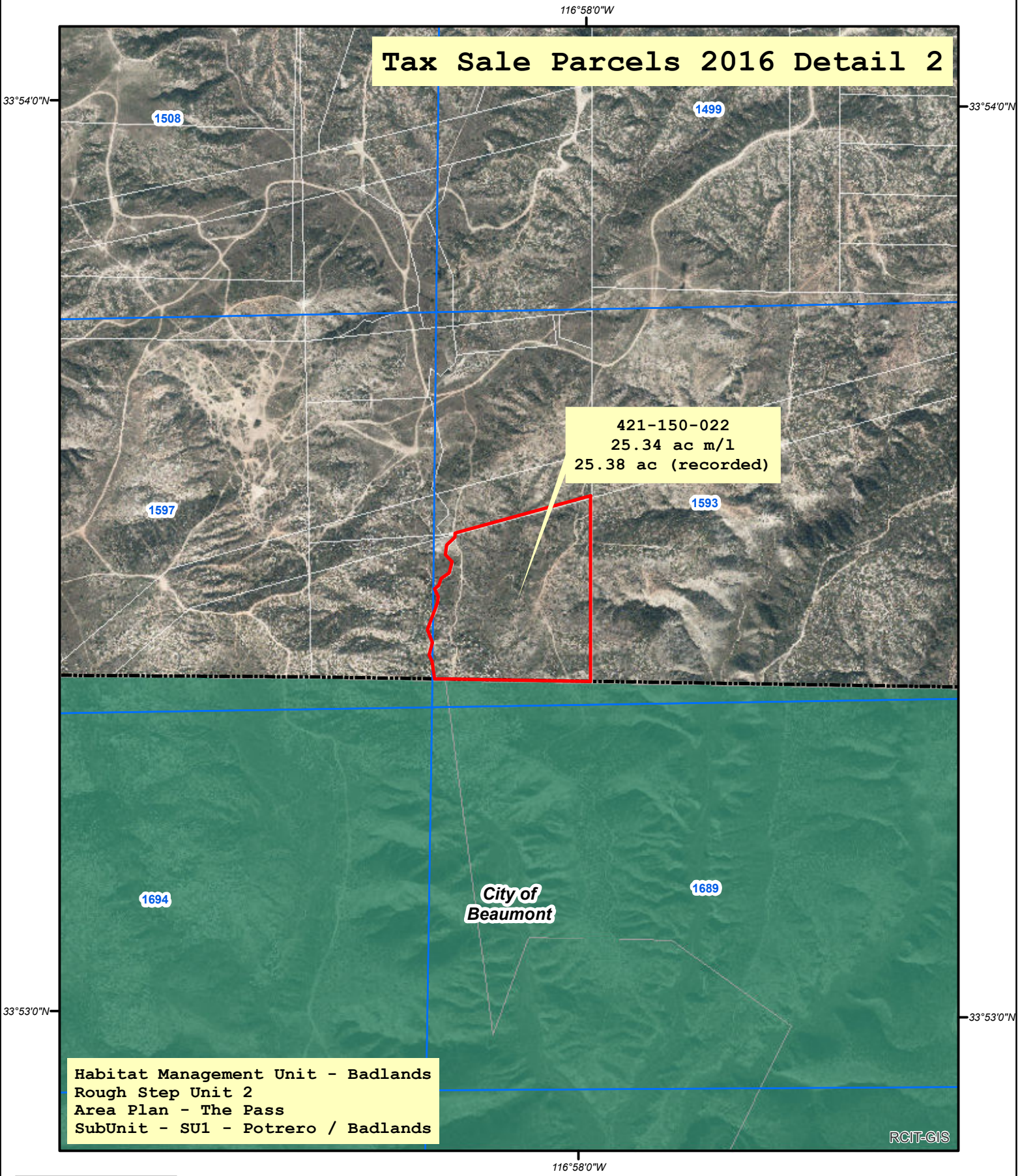


- Project Site
- RCA MSHCP Conserved Lands
- Public/Quasi-Public Conserved Lands
- RCA Conservation Easements
- WRC Non RCA Conservation Easements
- Criteria Cells
- Cities



Created: February 17, 2016
 Updated: February 17, 2016

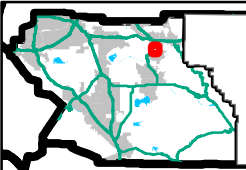
Tax Sale Parcels 2016 Detail 2



421-150-022
25.34 ac m/1
25.38 ac (recorded)

Habitat Management Unit - Badlands
Rough Step Unit 2
Area Plan - The Pass
SubUnit - SU1 - Potrero / Badlands

RCIT-GIS



- Project Site
- RCA MSHCP Conserved Lands
- Public/Quasi-Public Conserved Lands
- RCA Conservation Easements
- WRC Non RCA Conservation Easements
- Criteria Cells
- Cities

116°58'0\"/>



Created: February 17, 2016
Updated: February 17, 2016

RC22000301

116°50'0"W

33°27'0"N

Tax Sale Parcels 2016 Detail 3

7745

7748

583-200-022
38.65 ac m/1
40 ac (recorded)

7826

7819

SECRET FALLS RD

79

SH-19

AGUANGA RANCHOS RD

7889

KIMBERLY ANN DR

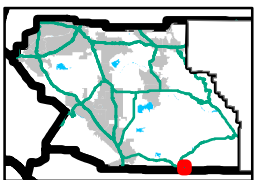
RCIT-GIS

33°26'0"N

33°26'0"N

Habitat Management Unit - Sage
Rough Step Unit 4
Area Plan - REMAP
SubUnit - SU3 - Temecula & Cottonwood Creeks

116°50'0"W



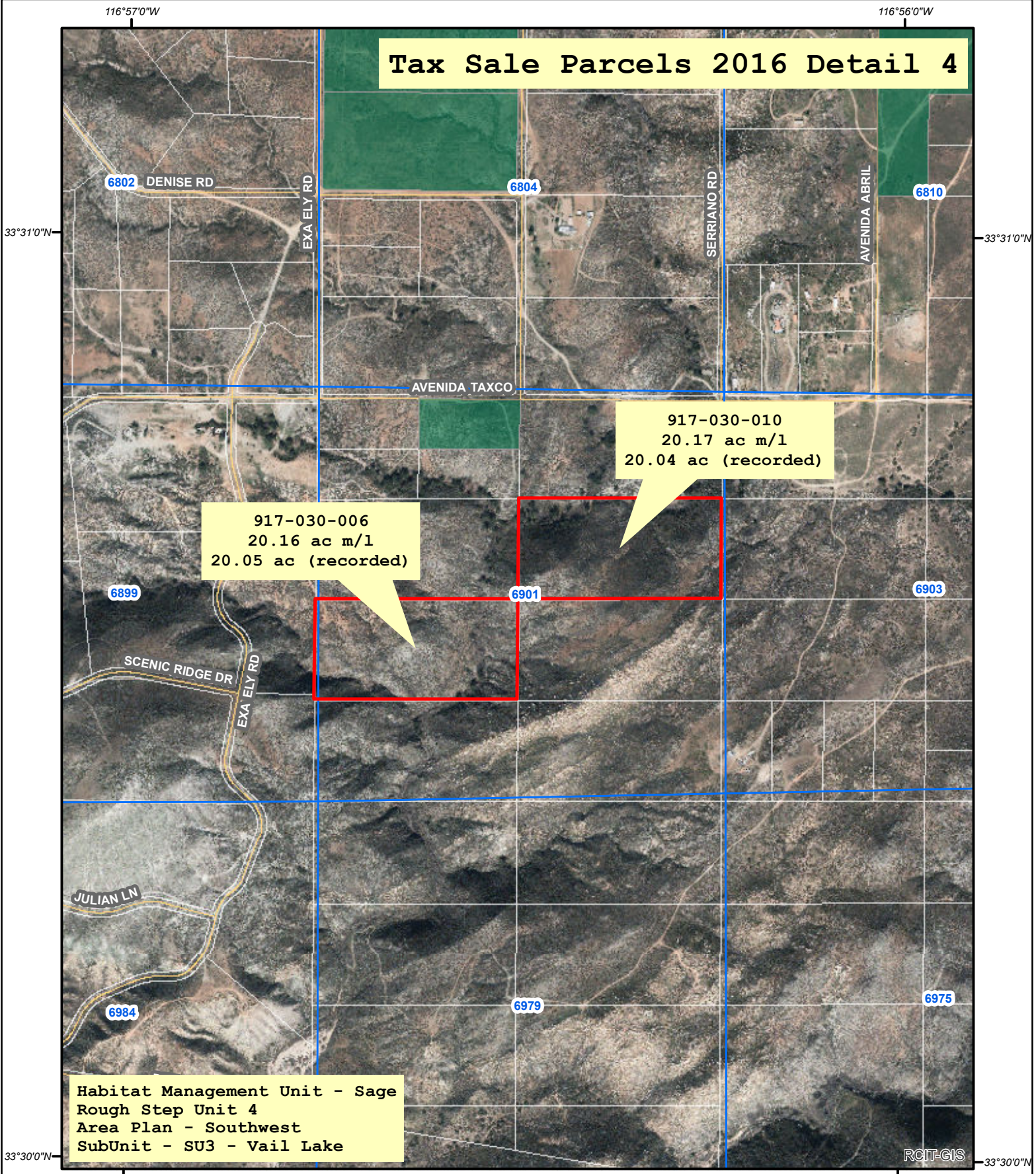
RC22000301

- Project Site
- RCA MSHCP Conserved Lands
- Public/Quasi-Public Conserved Lands
- RCA Conservation Easements
- WRC Non RCA Conservation Easements
- Criteria Cells
- Cities

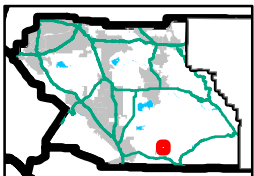


Created: February 17, 2016
Updated: February 17, 2016

Tax Sale Parcels 2016 Detail 4



Habitat Management Unit - Sage
 Rough Step Unit 4
 Area Plan - Southwest
 SubUnit - SU3 - Vail Lake



RC22000301

- Project Site
- RCA MSHCP Conserved Lands
- Public/Quasi-Public Conserved Lands
- RCA Conservation Easements
- WRC Non RCA Conservation Easements
- Criteria Cells
- Cities



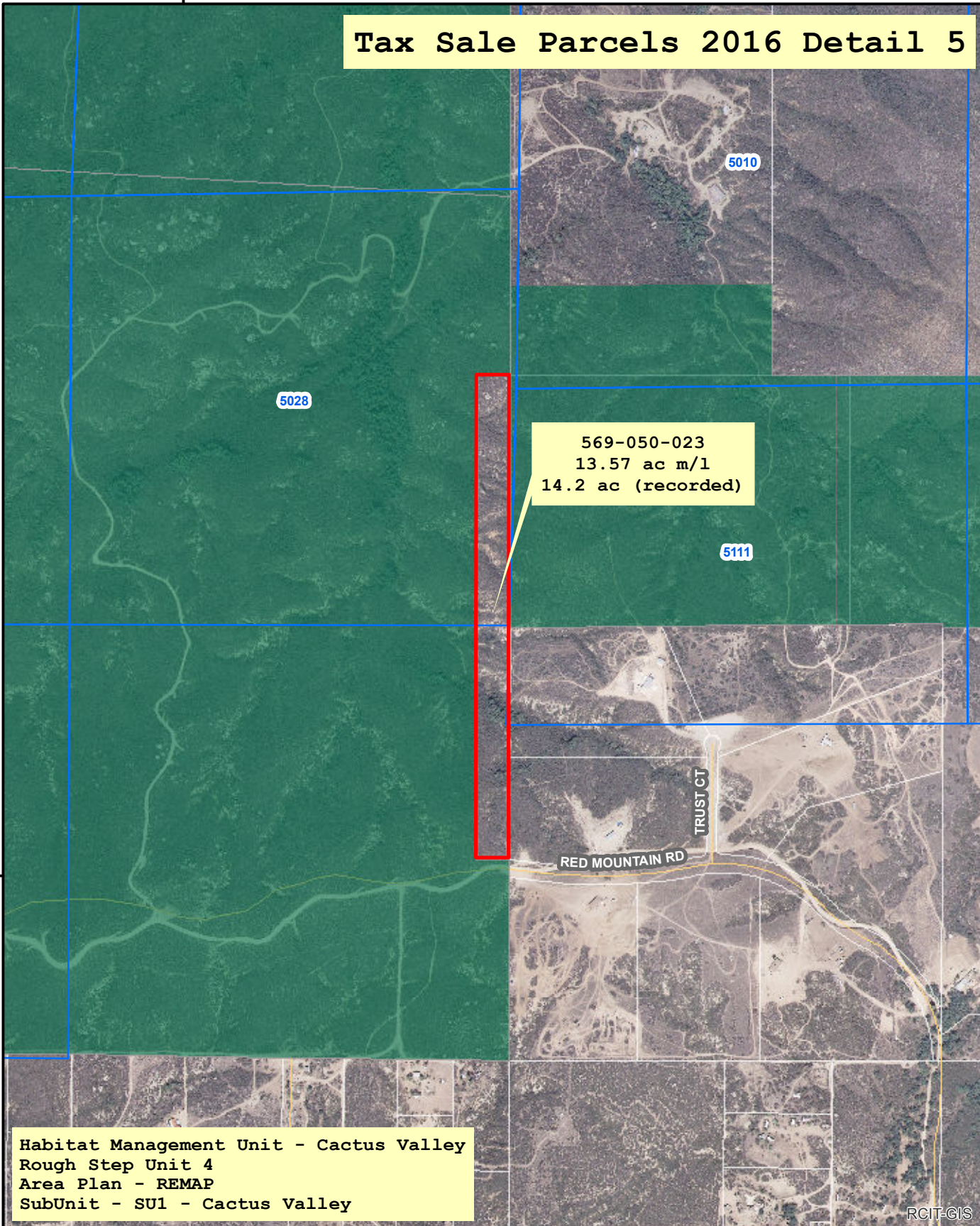
Created: February 17, 2016
 Updated: February 17, 2016

116°53'0"W

Tax Sale Parcels 2016 Detail 5

33°38'0"N

33°38'0"N

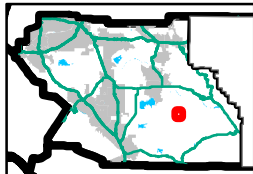


569-050-023
 13.57 ac m/l
 14.2 ac (recorded)

Habitat Management Unit - Cactus Valley
 Rough Step Unit 4
 Area Plan - REMAP
 SubUnit - SU1 - Cactus Valley

RCIT-GIS

116°53'0"W



- Project Site
- RCA MSHCP Conserved Lands
- Public/Quasi-Public Conserved Lands
- RCA Conservation Easements
- WRC Non RCA Conservation Easements
- Criteria Cells
- Cities



RC22000301

Created: February 17, 2016
 Updated: February 17, 2016

116°58'0"W

Tax Sale Parcels 2016 Detail 6

33°54'0"N

33°54'0"N

1508

1499

421-150-027
19.53 ac m/1
21.05 ac (recorded)

1597

1593

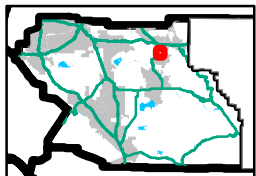
City of
Beaumont

1689

Habitat Management Unit - Badlands
Rough Step Unit 2
Area Plan - The Pass
SubUnit - SU1 - Potrero / Badlands

RCIT-GIS

116°58'0"W



RC22000301

- Project Site
- RCA MSHCP Conserved Lands
- Public/Quasi-Public Conserved Lands
- RCA Conservation Easements
- WRC Non RCA Conservation Easements
- Criteria Cells
- Cities



Created: February 17, 2016
Updated: February 17, 2016

AGENDA ITEM NO. 8.3

FISCAL YEAR 2016 SECOND QUARTER FINANCIAL REPORT

*Regional Conservation Authority***FISCAL YEAR 2016 SECOND QUARTER
FINANCIAL REPORT****Staff Contact:****Honey Bernas, Director of
Administrative Services
(951) 955-2842****Background:**

Attached is the Fiscal Year 2016 Second Quarter Financial Report, which includes an Executive Summary (cash balance summary and financial statement overview), detailed financial statements, and MSHCP Fee Collection Report.

Operations Program

In the Operations Program, there was an increase in the number of Joint Project Reviews received for both private and public projects. Staff anticipates that estimated revenues for these services will exceed the budgeted revenues, and accordingly, a proposed budget adjustment of \$30,000 is included in Exhibit A. Due to the increase in Joint Project Reviews, the contractual costs and salary allocations associated with the reviews have also increased. Thus, staff recommends appropriations transfers of \$8,000 in budgeted salaries and \$42,000 in contracts from the Land Acquisition Program to the Operations Program. It should be noted that the RCA does not charge its Member Agencies for Joint Project Reviews; therefore, revenues and expenditures for these services do not increase at the same proportional rate.

Additionally, staff recommends an increase in Flood Control District contributions of \$20,000, as actual Flood Control District projects have exceeded RCA's expectations for the year.

Management and Monitoring Program

The RCA entered into a grant agreement with the State of California Department of Fish and Wildlife in March 2014 for tricolored blackbird habitat enhancement. The grant covered a period of two separate fiscal years from 2015 to 2016. Most of the revenues and costs associated with the grant incurred during the current fiscal year rather than the prior fiscal year, as previously projected by staff. Accordingly, an increase of \$14,000 to estimated State revenues is recommended with an equal increase in appropriations for field equipment costs associated with the grant.

Land Acquisition Program

During the first two quarters of Fiscal Year 2016, the RCA acquired 12 properties totaling approximately 682 acres. Of the 12 properties, four were funded with

federal and state funds of \$2,242,375 and \$1,171,625, respectively. The remaining properties were acquired with development fees. In addition, the RCA received one land donation from Riverside County Transportation Commission of 40 acres at an estimated value of \$675,000.

Development fees collected for the first half of the year represent 63% of the Agency's revenue projections for the year. As outlined in the attached Exhibit A, staff recommends increasing estimated budgeted development mitigation fees by \$1,500,000 for a total budget of \$10,800,000 which better reflects the year end projections. Staff also recommends decreasing estimated Federal and State Grant Revenues by \$1,400,000 and \$900,000, respectively. The RCA is currently negotiating various grant eligible acquisitions; however, escrow closures are anticipated to occur in future fiscal years. The proposed net decrease of \$800,000 in estimated revenues is being offset by a proposed decrease to appropriations of the same amount. The decrease in appropriations includes a transfer of \$8,000 in budgeted salaries and \$42,000 in contract appropriations to the Operations Program to cover costs associated with Joint Project Review. It also includes a decrease of \$750,000 in land acquisition appropriations.

Executive Committee and Staff Recommendations:

That the RCA Board of Directors:

- 1) Receive and file the Fiscal Year 2016 Second Quarter Financial Report;
- 2) Approve the budget adjustments contained in Exhibit A; and
- 3) Authorize the Chairman to direct the Auditor-Controller to make the budget adjustments contained in Exhibit A;

Attachments:

- 1) Exhibit A – Budget Adjustments
- 2) Executive Summary (Cash Balance Summary and Financial Statement Overview)
- 3) Detailed Financial Statements
- 4) MSHCP Fee Collection Report

AGENDA ITEM NO. 8.3
Attachment 1

Exhibit A –
Budget Adjustments



DATE	March 7, 2016
TO	Auditor-Controller
FROM	Honey Bernas, Director of Administrative Services (951) 955-2842
SUBJECT	FISCAL YEAR 2016 BUDGET ADJUSTMENTS (FUND 51630)

Background:

On March 7, 2016, the RCA Board of Directors approved the Fiscal Year 2016 budget adjustments contained herein.

Requested Action:

That the Auditor-Controller make the following budget adjustments:

Operations (935100)			
<u>Increase Estimated Revenue</u>			
771410	Flood Control District	\$	20,000
777860	Joint Project Review		30,000
Total Increase to Estimated Revenues		\$	<u>50,000</u>
 <u>Increase Appropriations</u>			
510040	Regular Salaries	\$	8,000
527980	Contracts		42,000
Total Increase to Appropriations		\$	<u>50,000</u>
Land Acquisition (935201)			
<u>Increase Estimated Revenues</u>			
777170	Development Mitigation Fees	\$	1,500,000
Total Increase to Estimated Revenues		\$	<u>1,500,000</u>
 <u>Decrease Estimated Revenues</u>			
751680	CA-Grant Revenue	\$	900,000
766600	Federal Capital Grants and Contributions		1,400,000
Total Decrease to Estimated Revenues		\$	<u>2,300,000</u>
 <u>Decrease Appropriations</u>			
510040	Regular Salaries	\$	8,000
527980	Contracts		42,000
540040	Land		750,000
Total Decrease to Appropriations		\$	<u>800,000</u>

Management and Monitoring (935300)

Increase Estimated Revenue

751680	CA-Grant Revenue	\$ 14,000
	Total Increase to Estimated Revenues	<u>\$ 14,000</u>

Increase Appropriations

526910	Field Equipment-Non Assets	\$ 14,000
	Total Increase to Appropriations	<u>\$ 14,000</u>

APPROVED BY: _____ **DATE:** _____

**Eugene Montanez, Chairman
RCA Board of Directors**

AGENDA ITEM NO. 8.3
Attachment 2

Executive Summary
(Cash Balance
Summary and Financial
Statement Overview)

Fiscal Year 2016 Second Quarter Financial Report

July 1, 2015 – December 31, 2015

Preserving our open space heritage • Protecting our economy • Building our future



Cash Balance Summary

July 1, 2015 – December 31, 2015

Rounded to the Nearest Thousand	
Balance as of 07-01-15	\$ 30,467,000
Cash Receipts 07-01-15 through 12-31-15	<u>15,727,000</u>
Cash Available	46,194,000
Cash Disbursements 07-01-15 through 12-31-15	<u>(7,672,000)</u>
Cash Balance as of 12-31-15	<u><u>\$ 38,522,000</u></u>



Budget to Actual and FYE Projections

July 1, 2015 – December 31, 2015

Operations (935100)	Budget	Actual	Year-End Projections
Revenue	\$ 448,840	\$ 360,240	\$ 606,546
Appropriations:			
Salaries & Benefits	156,450	79,754	160,090
Supplies & Services	292,390	148,850	313,843
Total Appropriations	\$ 448,840	\$ 228,604	\$ 473,933
Net Operating Position	\$ 0	\$ 131,636	\$ 132,613

Budget to Actual and FYE Projections

July 1, 2015 – December 31, 2015

Management & Monitoring (935300)	Budget	Actual	Year-End Projections
Revenue	\$ 2,700,200	\$ 1,600,380	\$ 2,937,634
Appropriations:			
Salaries & Benefits	375,885	174,817	359,582
Supplies and Services	2,288,815	932,060	2,190,699
Other Charges	35,500	14,766	35,500
Total Appropriations	\$ 2,700,200	\$ 1,121,643	\$ 2,585,781
Net Operating Position	\$ 0	\$ 478,737	\$ 351,853

Budget to Actual and FYE Projections

July 1, 2015 – December 31, 2015

Land Acquisition (935201)	Budget	Actual	Year-End Projections
Revenue	\$ 25,152,960	\$ 13,502,213	\$ 24,556,229
Appropriations:			
Salaries & Benefits	1,448,665	693,443	1,414,506
Supplies & Services	2,263,895	688,824	1,939,333
Interest-Notes	33,000	11,500	23,000
Capital Assets	<u>22,095,400</u>	<u>5,759,695</u>	<u>20,550,000</u>
Total Appropriations	<u>\$ 25,840,960</u>	<u>\$ 7,153,462</u>	<u>\$ 23,926,839</u>
Net Operating Position	<u>\$ (688,000)</u>	<u>\$ 6,348,751</u>	<u>\$ 629,390</u>

PROPOSED BUDGET ADJUSTMENTS

Account Description	935100 Operations	935201 Land Acquisition	935300 Management & Monitoring
<u>Estimated Revenues:</u>			
751680 CA-Grant Revenue	\$	\$ (900,000)	\$ 14,000
766600 Fed - Capital Grants and Contributions		(1,400,000)	
771410 Flood Control District	20,000		
777170 Development Mitigation Fees		1,500,000	
777860 Joint Project Review	<u>30,000</u>	<u>0</u>	<u>0</u>
Net Increase/(Decrease) Estimated Revenues	<u>\$ 50,000</u>	<u>\$ (800,000)</u>	<u>\$ 14,000</u>
<u>Appropriations:</u>			
510040 Regular Salaries	\$ 8,000	\$ (8,000)	\$
526910 Field Equipment-Non Assets			14,000
527980 Contracts	42,000	(42,000)	
540040 Land	<u>0</u>	<u>(750,000)</u>	<u>0</u>
Net Increase/(Decrease) Appropriations	<u>\$ 50,000</u>	<u>\$ (800,000)</u>	<u>\$ 14,000</u>

Executive Committee and Staff Recommendations

That the RCA Board of Directors:

- 1) Receive and file the Fiscal Year 2016 Second Quarter Financial Report;
- 2) Approve the budget adjustments contained in Exhibit A;
and
- 3) Authorize the Chairman to direct the Auditor-Controller to make the budget adjustments contained in Exhibit A;

AGENDA ITEM NO. 8.3
Attachment 3

Detailed Financial
Statements

Regional Conservation Authority
Budget vs. Actual Comparison as of December 31, 2015
General Fund - 935100 Operations

REVENUE

Account	Account Description	Budget	Actual	% of Actual to Budget	Note No.	Projection through 6/30/16	Positive (Negative) Variance with Budget
722000	Participating Special Entities	\$ 50,000	\$ -	0%		\$ 50,000	\$ -
740020	Interest-Invested Funds	27,470	16,222	59%	1	32,444	4,974
740040	Interest-Other	-	142	N/A		142	142
769240	Other Gov MSHCP Infrastructure	100,000	12,640	12.6%	5	100,000	-
769260	Other Gov MSHCP Civic Projects	75,000	1,728	2%	6	50,000	(25,000)
771410	Flood Control District	136,370	285,056	209%	7	285,056	148,686
777860	Joint Project Review	60,000	44,452	74%		88,904	28,904
Total Revenue		\$ 448,840	\$ 360,240	80%		\$ 606,546	\$ 157,706

EXPENDITURES

510040	Regular Salaries	\$ 108,100	\$ 56,910	53%		\$ 113,300	\$ (5,200)
510440	Annual Leave Buydown	5,420	2,149	40%		5,400	20
515200	Retiree Health Insurance	790	395	50%		790	-
518100	Budgeted Benefits	42,140	20,300	48%		40,600	1,540
Total Appropriation 1		156,450	79,754	51%		160,090	(3,640)
520200	Communications	250	82	33%		164	86
520270	County Delivery Services	10	-	0%		10	-
520320	Telephone Service	150	63	42%		126	24
520350	IT Core Services	900	379	42%	11	758	142
520940	Insurance-Other	4,130	1,743	42%	12	3,486	644
521340	Maint-Communications Equipment	150	80	53%		150	-
521360	Maint-Computer Equipment	3,370	1,236	37%	13	2,872	498
521540	Maint-Office Equipment	735	154	21%		308	427
521640	Maint-Software	2,040	788	39%	14	1,576	464
523100	Memberships	665	350	53%		650	15
523230	Miscellaneous Expense	3,390	1,416	42%		3,332	58
523620	Books/Publications	100	-	0%		100	-
523640	Computer Equip-Non Fixed Asset	1,410	66	5%		1,232	178
523660	Computer Supplies	400	-	0%		400	-
523680	Office Equip Non Fixed Assets	100	21	21%		42	58
523700	Office Supplies	1,000	188	19%		676	324
523760	Postage-Mailing	580	295	51%		570	10
523800	Printing/Binding	500	4	1%		450	50
523840	Computer Equipment-Software	1,025	93	9%		786	239
524560	Auditing and Accounting	16,130	3,201	20%	15	15,902	228
524900	GIS Services	1,200	180	15%		360	840
525020	Legal Services	85,000	35,455	42%	16	70,910	14,090
525140	Personnel Services	1,050	468	45%	17	936	114
525300	OASIS Processing-Financials	1,715	858	50%	18	1,716	(1)
525310	OASIS Processing- HRMS	480	234	49%	18	468	12
526700	Rent-Lease Bldgs	19,470	9,735	50%	19	19,470	-
527780	Special Program Expense	2,500	-	0%		2,500	-
527840	Training-Education/ Tuition	300	77	26%		154	146
527980	Contracts	137,260	89,365	65%	20	178,730	(41,470)
528120	Board/Commission Expense	4,170	1,407	34%		3,314	856
528140	Conference/Registration Fees	200	67	34%		134	66
528900	Air Transportation	180	116	64%		179	1
528960	Lodging	300	92	31%		184	116
528980	Meals	810	237	29%		474	336
529000	Miscellaneous Travel Expense	30	36	120%		36	(6)
529040	Private Mileage Reimbursement	690	364	53%		688	2
Total Appropriation 2		292,390	148,850	51%		313,843	(21,453)
Total Expenditures		\$ 448,840	\$ 228,604	51%		\$ 473,933	\$ (25,093)
Net Operating Position		\$ -	\$ 131,636			\$ 132,613	\$ 132,613

Regional Conservation Authority
Budget vs. Actual Comparison as of December 31, 2015
General Fund - 935300 Management and Monitoring

REVENUE

Account	Account Description	Budget	Actual	% of Actual to Budget	Note No.	Projection through 06/30/16	Positive (Negative) Variance with Budget
722000	Participating Special Entities	\$ 50,000	\$ -	0%		\$ 50,000	\$ -
740020	Interest-Invested Funds	27,750	16,198	58%	1	32,396	4,646
741000	Rents	69,250	34,326	50%	2	69,232	(18)
751680	CA-Grant Revenue	50,000	16,690	33%	3	64,000	14,000
771410	Flood Contrl District	163,200	189,238	116%	7	189,238	26,038
781360	Other Misc. Revenue	40,000	7,544	19%	9	40,000	-
781520	Tipping Fees	2,300,000	1,336,384	58%	10	2,492,768	192,768
Total Revenue		\$ 2,700,200	\$ 1,600,380	59%		\$ 2,937,634	\$ 237,434

EXPENDITURES

510040	Regular Salaries	\$ 262,270	\$ 124,913	48%		\$ 252,826	\$ 9,444
510440	Annual Leave Buydown	17,555	5,026	29%		17,000	555
515200	Retiree Health Insurance	1,910	955	50%		1,910	-
518100	Budgeted Benefits	94,150	43,923	47%		87,846	6,304
Total Appropriation 1		375,885	174,817	47%		359,582	16,303
520200	Communications	7,250	3,812	53%		7,244	6
520270	County Delivery Services	15	-	0%		15	-
520320	Telephone Service	150	63	42%		126	24
520350	IT Core Services	900	379	42%	11	758	142
520940	Insurance-Other	12,100	5,139	42%	12	10,278	1,822
521340	Maint-Communications Equipment	150	80	53%		150	-
521360	Maint-Computer Equipment	8,410	1,235	15%	13	7,970	440
521500	Maint-Motor Vehicles	5,000	2,131	43%		4,762	238
521540	Maint-Office Equipment	735	154	21%		508	227
521640	Maint-Software	2,640	788	30%	14	2,576	64
523100	Memberships	665	350	53%		650	15
523230	Miscellaneous Expense	1,090	373	34%		946	144
523620	Books/Publications	100	-	0%		100	-
523640	Computer Equip-Non Fixed Asset	6,320	1,186	19%		5,872	448
523660	Computer Supplies	400	-	0%		400	-
523680	Office Equip Non Fixed Assets	100	21	21%		42	58
523700	Office Supplies	4,900	644	13%		4,488	412
523760	Postage-Mailing	680	194	29%		438	242
523800	Printing/Binding	400	4	1%		350	50
523840	Computer Equipment-Software	4,790	401	8%		4,502	288
524560	Auditing and Accounting	2,675	1,566	59%	15	2,500	175
524900	GIS Services	1,200	180	15%		360	840
525020	Legal Services	59,000	22,007	37%	16	44,014	14,986
525140	Personnel Services	1,050	468	45%	17	936	114
525300	OASIS Processing-Financials	1,715	858	50%	18	1,716	(1)
525310	OASIS Processing- HRMS	480	234	49%	18	468	12
526700	Rent-Lease Bldgs	103,255	51,625	50%	19	103,250	5
526910	Field Equipment-Non Assets	54,000	18,185	34%		68,000	(14,000)
527100	Fuel	20,000	3,961	20%		18,922	1,078
527780	Special Program Expense	2,500	-	0%		2,500	-
527840	Training-Education/ Tuition	300	77	26%		154	146
527880	Training-Other	4,000	-	0%		3,500	500
527980	Contracts	1,974,985	813,412	41%	20	1,886,824	88,161
528120	Board/Commission Expense	4,170	1,407	34%		3,214	956
528140	Conference/Registration Fees	200	67	34%		134	66
528900	Air Transportation	180	115	64%		180	-
528960	Lodging	300	91	30%		182	118
528980	Meals	360	58	16%		116	244
529000	Miscellaneous Travel Expense	30	36	120%		36	(6)
529040	Private Mileage Reimbursement	690	336	49%		672	18
529500	Electricity	930	423	45%		846	84
Total Appropriation 2		2,288,815	932,060	41%		2,190,699	98,116
535220	Assessments & HOA	35,500	14,766	42%		35,500	-
Total Appropriation 3		35,500	14,766	42%		35,500	-
Total Expenditures		2,700,200	1,121,643	42%		\$ 2,585,781	\$ 114,419
Net Operating Position		\$ -	\$ 478,737			\$ 351,853	\$ 351,853

Regional Conservation Authority
Budget vs. Actual Comparison as of December 31, 2015
Capital Projects Fund - 935201 Land Acquisition

REVENUE

Account	Account Description	Budget	Actual	% of Actual to Budget	Note No.	Projection through 6/30/16	Positive (Negative) Variance with Budget
711040	Measure A-Local St & Rds	\$ 3,000,000	\$ 3,000,000	100%		\$ 3,000,000	\$ -
722000	Participating Special Entities	100,000	-	N/A		100,000	-
740020	Interest-Invested Funds	44,780	31,052	69%	1	62,104	17,324
751680	CA-Grant Revenue	3,048,950	1,171,625	38%	3	2,100,000	(948,950)
766600	Fed-Capital Grants and Contrib	6,318,800	2,242,375	35%	4	4,900,000	(1,418,800)
771410	Flood Control District	290,430	290,430	100%		290,430	-
777170	Development Mitigation Fees	9,300,000	5,828,036	63%	7	11,050,000	1,750,000
777600	TUMF Revenue-Developer Fees	500,000	250,000	50%		500,000	-
781220	Capital Contributions & Donations	2,540,000	675,000	27%	22	2,540,000	-
781360	Other Miscellaneous Revenue	10,000	13,695	137%	9	13,695	3,695
Total Revenue		\$ 25,152,960	\$ 13,502,213	54%		\$ 24,556,229	\$ (596,731)

EXPENDITURES

510040	Regular Salaries	\$ 1,001,630	\$ 490,516	49%		\$ 984,032	\$ 17,598
510440	Annual Leave Buydown	54,025	17,190	32%		54,000	25
515200	Retiree Health Insurance	7,300	3,650	50%		7,300	-
518100	Budgeted Benefits	385,710	182,087	47%		369,174	16,536
Total Appropriation 1		1,448,665	693,443	48%		1,414,506	34,159
520200	Communications	2,000	546	27%		1,492	508
520270	County Delivery Services	75	-	0%		75	-
520320	Telephone Service	1,200	508	42%		1,016	184
520350	IT Core Services	7,200	3,034	42%	11	6,068	1,132
520940	Insurance-Other	31,900	14,601	46%	12	29,202	2,698
521340	Maint-Communications Equipment	1,200	643	54%		1,196	4
521360	Maint-Computer Equip	26,970	9,887	37%	13	25,774	1,196
521540	Maint-Office Equipment	5,880	1,231	21%		5,462	418
521640	Maint-Software	16,320	6,306	39%	14	15,812	508
523100	Memberships	5,320	2,798	53%		5,096	224
523230	Miscellaneous Expense	10,320	2,919	28%		8,838	1,482
523620	Books/Publications	800	-	0%		500	300
523640	Computer Equip-Non Fixed Asset	11,220	525	5%		10,550	670
523660	Computer Supplies	3,200	-	0%		3,000	200
523680	Office Equip Non Fixed Assets	800	164	21%		328	472
523700	Office Supplies	8,000	1,489	19%		7,478	522
523760	Postage-Mailing	4,640	1,659	36%		3,818	822
523800	Printing/Binding	4,000	30	1%		3,560	440
523840	Computer Equipment-Software	8,185	747	9%		7,894	291
524560	Auditing and Accounting	142,880	35,762	25%	15	141,524	1,356
524900	GIS Services	9,600	1,440	15%		2,880	6,720
525020	Legal Services	1,126,000	291,198	26%	16	932,396	193,604
525140	Personnel Services	8,420	3,740	44%	17	7,480	940
525300	OASIS Processing-Financials	13,730	6,867	50%	18	13,734	(4)
525310	OASIS Processing- HRMS	3,780	1,872	50%	18	3,744	36
526410	Legally Required Notices	300	-	0%		300	-
526700	Rent-Lease Bldgs	155,765	77,880	50%	19	155,760	5
527780	Special Program Expense	20,000	-	0%		20,000	-
527840	Training-Education/Tuition	2,400	617	26%		1,534	866
527980	Contracts	555,600	204,736	37%	20	459,472	96,128
528120	Board/Commission Expense	33,360	11,256	34%		27,512	5,848
528140	Conference/Registration Fees	1,600	536	34%		1,072	528
528280	Imaging Supplies	4,000	100	3%		200	3,800
528900	Air Transportation	11,640	923	8%		10,646	994
528920	Car Pool Expense	500	63	13%		126	374
528960	Lodging	11,900	736	6%		11,472	428
528980	Meals	5,730	780	14%		5,060	670
529000	Miscellaneous Travel Expense	1,140	285	25%		1,070	70
529040	Private Mileage Reimbursement	5,920	2,946	50%		5,892	28
529080	Rental Vehicles	400	-	0%		300	100
Total Appropriation 2		2,263,895	688,824	30%		1,939,333	324,562
534000	Interest Notes-Warrants	33,000	11,500	35%	21	23,000	10,000
Total Appropriation 3		33,000	11,500	35%		23,000	10,000
540040	Land	22,005,400	5,749,109	26%	22	20,500,000	1,505,400
540060	Improvements-Land	90,000	10,586	12%		50,000	40,000
Total Appropriation 4		22,095,400	5,759,695	26%		20,550,000	1,545,400
Total Expenditures		\$ 25,840,960	\$ 7,153,462	28%		\$ 23,926,839	\$ 1,914,121
Net Operating Position		\$ (688,000)	\$ 6,348,751			\$ 629,390	\$ 1,317,390

Regional Conservation Authority
Notes to Financial Reports
as of December 31, 2015

	Operations	Management and Monitoring	Land Acquisition	Total RCA
REVENUES:				
1) Interest from Riverside County Treasurer Pool Investment Fund:				
1st quarter interest at 0.46%	\$8,054	\$8,099	\$15,526	\$31,679
2nd quarter interest at 0.50% (Estimated)	8,168	8,099	15,526	31,792
Total Interest	<u>\$16,222</u>	<u>\$16,198</u>	<u>\$31,052</u>	<u>\$63,471</u>
2) Rent revenues from the following sources:				
Goodhart		\$2,478		
KCAA Radio, Cordova		3,000		
Archery Club		1,500		
T-Mobile cell tower lease		25,888		
Lockheed lease		500		
Beekeepers		960		
Total Rent		<u>\$34,326</u>		
3) State revenues were received for the following purposes:				
NCCP Local Assistance Grant -Tricolor Blackbird Grant		\$16,690		\$16,690
Kaelin #2 - State 35% Match			873,675	873,675
Lloyd James - State 35% Match			113,750	113,750
McCormick - State 30% Match			63,000	63,000
Dyer/Wynn - State 30% Match			121,200	121,200
Total State		<u>\$16,690</u>	<u>\$1,171,625</u>	<u>\$1,188,315</u>
4) Federal funds were received for the following property acquisitions:				
Kaelin #2 - Federal 65%			\$1,601,325	
Lloyd James Federal 65%			211,250	
McCormick - Federal 70%			147,000	
Dyer/Wynn - Federal 70%			282,800	
Total Federal			<u>\$2,242,375</u>	
5) Infrastructure contributions from Member Agencies:				
City of Moreno Valley-Veteran's Way Widening	\$5,680			
City of Beaumont-Brookside Bridge	6,961			
Total Infrastructure	<u>\$12,640</u>			
6) Civic contributions from Member Agencies:				
Lake Elsinore-Whiskers Beach	\$1,728			
Total Civic	<u>\$1,728</u>			
7) Contributions from Riverside County Flood Control:				
Hemet MDP Line C, Stage 4	\$145,152			\$145,152
Homeland MDP Line 1, Stage 1	139,903		290,430	430,333
Santa Ana Canyon-Prado Inland Empire Brine Line		189,238		189,238
Total Flood Control	<u>\$285,056</u>	<u>\$189,238</u>	<u>\$290,430</u>	<u>\$764,724</u>

Regional Conservation Authority
Notes to Financial Reports
as of December 31, 2015

Operations	Management and Monitoring	Land Acquisition	Total RCA
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REVENUES (Continued):

8) Mitigation fees through 12/31/15 are as follows:

City of Banning		\$0	
City of Beaumont		340,977	
City of Calimesa		105,408	
City of Canyon Lake		5,856	
City of Corona		361,043	
City of Eastvale		1,444,604	
City of Hemet		66,368	
City of Jurupa Valley		483,055	
City of Lake Elsinore		0	
City of Menifee		388,722	
City of Moreno Valley		116,238	
City of Murrieta		363,228	
City of Norco		10,753	
City of Perris		802,494	
City of Riverside		410,719	
City of San Jacinto		67,315	
City of Temecula		105,165	
City of Wildomar		58,133	
County of Riverside		697,958	
Total Mitigation		\$5,828,036	

9) Miscellaneous Revenues were received as follows:

Deposit Agreements		\$13,695	\$13,695
Burrowing Owl Donation	7,544		7,544
Total Miscellaneous Revenues	\$7,544	\$13,695	\$21,239

10) RCA receives \$1.50 per ton for the out-of-county tonnage. In addition, RCA receives a maximum of \$400,000 annually for the in-county tonnage.

	Out-of-County Tonnage	Revenue at \$1.50 per ton
July 2015	151,281	\$226,921
August 2015	148,312	222,468
September 2015	143,153	214,729
October 2015	147,404	221,106
November 2015	133,720	200,580
December 2015 (Estimated)	133,720	200,580
In-County Contribution		50,000
	857,589	\$1,336,384

EXPENDITURES:

11) RCIT Core Services

Twelve months at \$632 per month	\$379	\$379	\$3,034	\$3,792
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12) Insurance provided by SDRMA:

General & Property	\$1,743	\$1,739	\$14,601	\$18,082
Vehicle Insurance		3,400		3,400
Total Insurance- six months	\$1,743	\$5,139	\$14,601	\$21,482

Regional Conservation Authority
Notes to Financial Reports
as of December 31, 2015

	Operations	Management and Monitoring	Land Acquisition	Total RCA
EXPENDITURES (Continued):				
13) Computer equipment maintenance:				
RCIT monthly charges of approx. \$2,060/month	\$1,236	\$1,235	\$9,887	\$12,357
Total Computer Equipment and Maintenance	<u>\$1,236</u>	<u>\$1,235</u>	<u>\$9,887</u>	<u>\$12,357</u>
14) Software maintenance is as follows:				
ESRI Annual Software Maintenance	\$455	\$455	\$3,640	\$4,550
RCIT-Microsoft Enterprise	180	180	1,440	1,800
RCIT-Outlook monthly charge \$255	153	153	1,226	1,533
Total Charges	<u>\$788</u>	<u>\$788</u>	<u>\$6,306</u>	<u>\$7,883</u>
15) Auditing and Accounting consists of the following:				
Vavrinek, Trine, Day & Co.	\$2,833	\$1,220	\$32,997	\$37,050
County Auditor-Controller's Office	368	346	2,766	3,479
Total Auditing and Accounting	<u>3,201</u>	<u>\$1,566</u>	<u>\$35,762</u>	<u>\$40,529</u>
16) Legal Services as follows:				
Best, Best and Krieger	\$35,455	\$22,007	\$154,448	\$211,910
Legal Settlement			136,750	136,750
Total Legal Services	<u>\$35,455</u>	<u>\$22,007</u>	<u>\$291,198</u>	<u>\$348,660</u>
17) Personnel services by County Human Resources:				
Approx. \$850 per employee annually	<u>\$468</u>	<u>\$468</u>	<u>\$3,740</u>	<u>\$4,675</u>
18) RCIT-Financial System fee charge:				
Financial Software \$1,430 monthly	\$858	\$858	\$6,867	\$8,584
HRMS-Payroll \$390 monthly	234	234	1,872	2,340
Total paid for Financial System	<u>\$1,092</u>	<u>\$1,092</u>	<u>\$8,739</u>	<u>\$10,923</u>
19) Rent & lease building cost:				
RCA office monthly rent \$16,225	\$9,735	\$9,735	\$77,880	\$97,350
Monitoring office monthly rent \$6,982		41,890		41,890
Total Rent	<u>\$9,735</u>	<u>\$51,625</u>	<u>\$77,880</u>	<u>\$139,241</u>
20) Contract services are as follows:				
Capitol Alliance Consulting			\$33,750	\$33,750
Dudek	86,624	16,664	27,118	130,405
Facilities Management		1,618	26,350	27,969
Geographics	442	525	4,200	5,167
Hogan Lovells - Wheeler Lobbying			75,000	75,000
Kidd Biological*		4,700		4,700
Parks & Open-Space Dist.-Land Mgt.		376,122	17,885	394,007
SAWA		411,483		411,483
Tom Mullen (reimbursable expenditures only)			2,033	2,033
William P. Egetter*	2,300	2,300	18,400	23,000
Total Contracts	<u>\$89,365</u>	<u>\$813,412</u>	<u>\$204,736</u>	<u>\$1,107,513</u>
* Contracts approved under Executive Director Authority.				
21) Interest to Riverside County on Loan				
Interest rate at average 2015 Treasurer Pool Investment rate of 0.46%			<u>\$11,500</u>	

Regional Conservation Authority
Notes to Financial Reports
as of December 31, 2015

Operations	Management and Monitoring	Land Acquisition	Total RCA
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EXPENDITURES (Continued):

22) Land acquisition costs are as follows:

Land and Conservation Easements donated to the Authority:

RCTC Donation	\$675,000
Subtotal Donated Properties	\$675,000

Properties Acquired:

Kaelin#2	\$2,482,673
Constanzo Property	33,188
Tax Sale Parcels 2013	288,832
Tax Sale Parcels 2014	30,316
Inland Premier Phase II	455,664
Sheffield	158,536
McCormick property	211,754
Stearns/Estudillo	131,789
Dyer/Wynn Project	408,616
Lloyd, James	327,052
Parry Suzanne	51,000
O'Connor Ph V	298,261

Consultants Costs:

Facilities Management	172,395
Parks & Open-Space Dist.	4,033
BBK - Third Party Appraisals	20,000

Total Land Acquisition Costs	\$5,749,109
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AGENDA ITEM NO. 8.3
Attachment 4

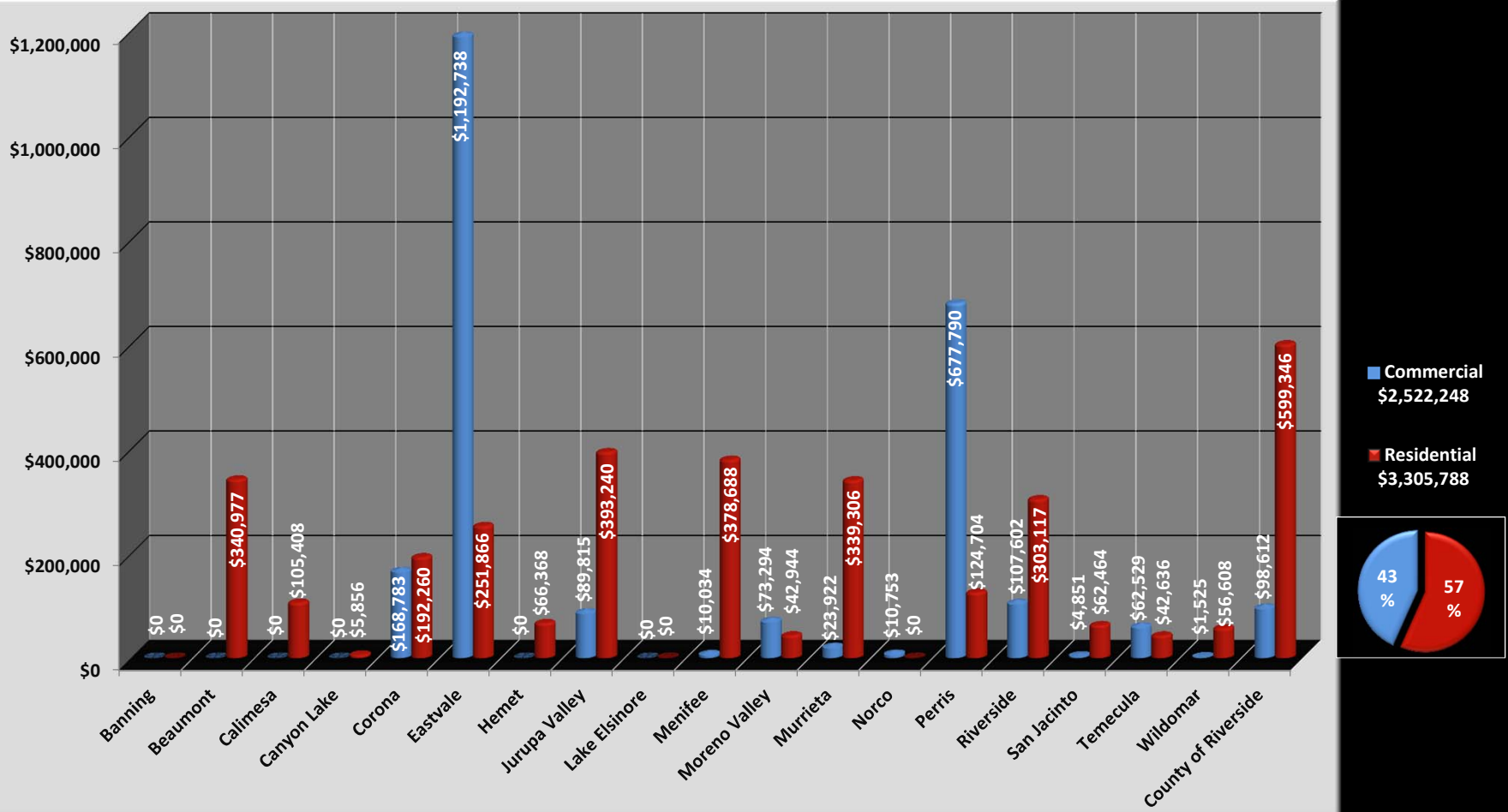
MSHCP Fee
Collection Report

REGIONAL CONSERVATION AUTHORITY
MSHCP MITIGATION FEE COLLECTIONS BY MEMBER AGENCY
FISCAL YEAR 2016

BASED ON ACCRUAL BASIS (Month reported by City)

COUNTY AND CITIES:	JUL 2015	AUG 2015	SEP 2015	OCT 2015	NOV 2015	DEC 2015	TOTALS FY 2016	PERCENT OF TOTAL
CITY OF BANNING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
CITY OF BEAUMONT	19,520	40,992	60,512	81,984	98,929	39,040	340,977	5.9%
CITY OF CALIMESA	-	31,232	-	-	-	74,176	105,408	1.8%
CITY OF CANYON LAKE	-	3,904	1,952	-	-	-	5,856	0.1%
CITY OF CORONA	185,357	-	165,926	3,904	5,856	-	361,043	6.2%
CITY OF EASTVALE	1,250,967	23,033	77,013	25,376	38,935	29,280	1,444,604	24.8%
CITY OF HEMET	19,520	-	23,424	7,808	15,616	-	66,368	1.1%
CITY OF JURUPA VALLEY	141,474	154,015	79,582	31,856	39,040	37,088	483,055	8.3%
CITY OF LAKE ELSINORE	-	-	-	-	-	-	-	0.0%
CITY OF MENIFEE	101,454	54,656	124,928	47,172	17,568	42,944	388,722	6.7%
CITY OF MORENO VALLEY	-	-	1,952	18,972	95,315	-	116,238	2.0%
CITY OF MURRIETA	1,938	-	25,888	1,952	333,450	-	363,228	6.2%
CITY OF NORCO	-	-	10,753	-	-	-	10,753	0.2%
CITY OF PERRIS	27,132	74,453	52,172	201,153	422,209	25,376	802,494	13.8%
CITY OF RIVERSIDE	8,374	142,043	8,840	12,092	207,512	31,858	410,719	7.0%
CITY OF SAN JACINTO	-	-	33,184	4,851	11,712	17,568	67,315	1.2%
CITY OF TEMECULA	-	15,504	9,564	19,603	42,595	17,900	105,165	1.8%
CITY OF WILDOMAR	24,949	9,760	-	-	23,424	-	58,133	1.0%
COUNTY OF RIVERSIDE (LMS)	169,810	95,803	124,341	145,527	100,105	62,372	697,958	12.0%
TOTAL COUNTY AND CITIES	\$ 1,950,496	\$ 645,394	\$ 800,031	\$ 602,248	\$ 1,452,265	\$ 377,602	\$ 5,828,036	100.0%
OTHER								
FLOOD CONTROL	\$ -	\$ 145,152	\$ 189,238	\$ -	\$ -	\$ 430,333	\$ 764,724	98.2%
OTHER GOV MSHCP INFRASTRUCTURE	-	-	5,680	-	-	6,961	12,640	1.6%
OTH GOV MSHCP CIVIC PROJECTS	-	-	-	-	-	1,728	1,728	0.2%
TOTAL OTHER	\$ -	\$ 145,152	\$ 194,918	\$ -	\$ -	\$ 439,022	\$ 779,092	100.0%
GRAND TOTAL	\$ 1,950,496	\$ 790,547	\$ 994,949	\$ 602,248	\$ 1,452,265	\$ 816,623	\$ 6,607,128	

**Fiscal Year 2016
MSHCP Development Mitigation Fee Revenues
July 1, 2015 through December 31, 2015**



AGENDA ITEM NO. 10

**WESTERN RIVERSIDE
COUNTY MSHCP
LOCAL DEVELOPMENT
MITIGATION FEE
ANNUAL CPI ADJUSTMENT**

*Regional Conservation Authority***WESTERN RIVERSIDE COUNTY MSHCP
LOCAL DEVELOPMENT MITIGATION FEE
ANNUAL CPI ADJUSTMENT****Staff Contact:****Honey Bernas
Director of Administrative Services
(951) 955-9700****Background:**

The MSHCP calls for an annual automatic CPI adjustment to local development mitigation fees collected to fund the implementation of the Plan. Fee ordinances adopted by the County and Cities reflect this requirement. Each year, the RCA staff informs the County and Cities of the CPI adjustment and whether or not the Board approved the adjustment.

Based on the CPI increase from December 2014 to December 2015, MSHCP fees would increase 2.03% effective July 1, 2016. The attached spreadsheet shows the current fees and the fees effective July 1, 2016 if the RCA were to implement the increase.

Due to the recession, the RCA Board elected to not implement the automatic CPI adjustment for six years, from Fiscal Year 2010 to Fiscal Year 2015, with a cumulative 8.54% increase waived. Effective July 1, 2015, the fees were increased by 0.73%, less than 1% over a seven year period.

If approved, staff estimates the rate increase of 2.03% would generate approximately \$203,000 in additional development mitigation fees to the RCA for the Fiscal Year 2017. The estimate is based on \$10 million in potential development mitigation fees for the year.

Executive Committee and Staff Recommendations:

That the RCA Board of Directors:

- 1) Approve implementing the CPI adjustment for Western Riverside County MSHCP Local Development Mitigation Fees effective July 1, 2016; and
- 2) Direct staff to inform Member Agencies of this action.

Attachment:

Current, Adjusted, and Proposed MSHCP Development Mitigation Fees

AGENDA ITEM NO. 10
Attachment

**Current, Adjusted,
and Proposed
MSHCP Development
Mitigation Fees**

REGIONAL CONSERVATION AUTHORITY (RCA)

PROPOSED MITIGATION FEE INCREASE FOR JULY 1, 2016

Based on Consumer Price Index (CPI)

Source for CPI: U.S Bureau of Labor Statistics for "Los Angeles-Riverside-Orange County"

Proposed Fees for July 1, 2015

Fee Category	FY 2016 Current Fee	Fee per	CPI Factor Dec 2014	CPI Factor Dec 2015	Note 1 CPI Factor	Potential Fee Increase (7/1/16 to 6/30/17)	Potential FY 2017 Adjusted Fee
Residential, density less than 8.0 dwelling units per acre	\$1,952	dwelling unit	240.475	245.357	2.0301%	\$40	\$1,992
Residential, density between 8.0 and 14.0 dwelling units per acre	\$1,250	dwelling unit	240.475	245.357	2.0301%	\$25	\$1,275
Residential, density greater than 14.0 dwelling units per acre	\$1,015	dwelling unit	240.475	245.357	2.0301%	\$21	\$1,036
Commercial	\$6,645	acre	240.475	245.357	2.0301%	\$135	\$6,780
Industrial	\$6,645	acre	240.475	245.357	2.0301%	\$135	\$6,780

Note 1: Based on the CPI increase from December 2014 to December 2015.

Legal justification based on MSHCP Mitigation Fee Ordinance.

AGENDA ITEM NO. 11

RATIFICATION OF THE CHAIRPERSON'S APPOINTMENT OF THE 2016 RCA EXECUTIVE COMMITTEE

Regional Conservation Authority

**RATIFICATION OF THE CHAIRPERSON'S APPOINTMENT OF THE
2016 RCA EXECUTIVE COMMITTEE**

Staff Contact:

**Honey Bernas
Director of Administrative Services
(951) 955-9700**

BACKGROUND:

In accordance with the RCA Bylaws, Article IX.A.3., the Executive Committee shall be appointed by the Chairperson and ratified by the RCA Board. The Committee shall be composed of seven (7) members, and have at least two (2) and no more than three (3) representatives of the County. The RCA Bylaws state that the Chairperson, Vice Chairperson and Past Chairperson shall be members of the Executive Committee.

The Chairperson will announce his appointments to and request that that Board ratify his appointment of the 2016 RCA Executive Committee.

RECOMMENDATION:

That the RCA Board of Directors ratify the Chairperson's appointment of the 2016 RCA Executive Committee.

2016 RCA Commonly Used Acronyms

ARL	Additional Reserve Lands
BUOW	Burrowing Owl
CALFIRE	California Department of Forestry and Fire Protection
CALTRANS	California Department of Transportation
CD	Consistency Determination
CDFG	California Department of Fish and Game
CDFW	California Department of Fish and Wildlife (<i>formerly CDFG</i>)
CEQA	California Environmental Quality Act
CETAP	Community and Environmental Transportation Acceptability Process
CHD	Critical Habitat Designation
CIP	Capital Improvement Program
CNLM	Center for Natural Lands Management
EMWD	Eastern Municipal Water District
EPD	Environmental Programs Department (<i>Riverside County</i>)
ERP	Expedited Review Process
FY	Fiscal Year
HANS	Habitat Evaluation and Acquisition Negotiation Strategy
HMU	Habitat Management Unit
IC	Interchange
JPR	Joint Project Review
LDMF	Local Development Mitigation Fee
MOU	Memorandum of Understanding
MSHCP	Multiple Species Habitat Conservation Plan
OHV	Off-Highway Vehicle
PCL	Proposed Constrained Linkage
PQP	Public/Quasi-Public
PSE	Participating Special Entities
RCA	Regional Conservation Authority
RCD	Resource Conservation Districts
RCRCD	Riverside-Corona Resource Conservation District
RCOE	Riverside County Office of Education
RCTC	Riverside County Transportation Commission
RCTD	Riverside County Transportation Department
RMOC	Reserve Management Oversight Committee
ROVE	Recreation Off-Highway Vehicle Enforcement
SAWA	Santa Ana Watershed Association
SB	San Bernardino
SR	State Route
SWG	State Wildlife Grant
TAC	Technical Advisory Committee
TIFIA	Transportation Infrastructure Finance and Innovation Act
TUMF	Transportation Uniform Mitigation Fee
USFWS	United States Fish and Wildlife Service
UTM Nad 83 Zone 11	Meter Coordinate System for Maps
WIFIA	Water Infrastructure Finance and Innovation Act
WA	Wildlife Agencies (<i>USFWS & CDFG</i>)
WCB	Wildlife Conservation Board
WPT	Western Pond Turtle
WRDA	Water Resources Development Act