



www.wrc-rca.org

The Western Riverside County Regional Conservation Authority was established in 2004 as a joint powers authority to administer the 2003 Western Riverside County Multiple Species Habitat Conservation Plan. Currently, the Authority consists of eighteen (18) cities and the county.

MEETING

Monday February 6, 2017

12:30 p.m.

Riverside County Administrative Center

Board Room, First Floor, 4080 Lemon Street, Riverside, CA 92501

OFFICERS

Marion Ashley, Chairman
County of Riverside, District 5

Jonathan Ingram, Vice-Chairman
City of Murrieta

BOARD MEMBERS

George Moyer
City of Banning

Kevin Bash
City of Norco

Julio Martinez
City of Beaumont

David Starr Rabb
City of Perris

Jeffrey Hewitt
City of Calimesa

Andy Melendez
City of Riverside

Randy Bonner
City of Canyon Lake

Crystal Ruiz
City of San Jacinto

Eugene Montanez
City of Corona

Maryann Edwards
City of Temecula

Clint Lorimore
City of Eastvale

Timothy Walker
City of Wildomar

Linda Krupa
City of Hemet

Kevin Jeffries
County of Riverside, District 1

Verne Lauritzen
City of Jurupa Valley

John Tavaglione
County of Riverside, District 2

Natasha Johnson
City of Lake Elsinore

Chuck Washington
County of Riverside, District 3

Matt Liesemeyer
City of Menifee

Vacant
County of Riverside, District 4

Jeffrey Giba
City of Moreno Valley

Charles Landry, Executive Director



www.wrc-rca.org

MEETING AGENDA

* Actions may be taken on any item listed on the agenda. Non-exempt materials related to an item on this agenda submitted to the RCA Board after distribution of the agenda packet are available for public inspection at the RCA Offices, 3403 Tenth Street, Suite 320, Riverside, California, during normal business hours. Such documents are also available on the Western Riverside County Regional Conservation Authority website at www.wrc-rca.org subject to staff's ability to post the documents before the meeting. Alternative formats are available upon request by contacting the Clerk of the Board at (951) 955-9700. Notification of at least 72 hours prior to meeting time will assist staff in accommodating such requests.

Monday, February 6, 2017

12:30 p.m.

**Riverside County Administrative Center
First Floor Annex - Board Hearing Room
4080 Lemon Street, Riverside, CA 92501**

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 955-9700. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC COMMENTS**

At this time members of the public can address the RCA Board of Directors regarding any items within the subject matter jurisdiction of the Board that are not separately listed on this agenda. Members of the public will have an opportunity to speak on agenda items at the time the item is called for discussion. No action may be taken on items not listed on the

agenda unless authorized by law. Each individual speaker is limited to speak three (3) continuous minutes or less. Any person wishing to address the Board on any matter, whether or not it appears on this agenda, is requested to complete a Request to Speak form from the Clerk of the Board. The completed form is to be submitted to the Clerk of the Board prior to an individual being heard. Whenever possible, lengthy testimony should be presented to the Board in writing and only pertinent points presented orally. Any written documents to be distributed or presented to the RCA Board of Directors shall be submitted to the Clerk of the Board.

5. BOARD MEMBER ANNOUNCEMENTS

(This item provides the opportunity for the Board Members to report on attended meetings/conferences and any other items related to RCA activities.)

6. ADDITIONS/REVISIONS

(The Board may add an item to the Agenda after making a finding that there is a need to take immediate action on the item and that the item came to the attention of the Board subsequent to the posting of the agenda. An action adding an item to the agenda requires 2/3 vote of the Board. If there are less than 2/3 of the Board Members present, adding an item requires a unanimous vote. Added items will be placed for discussion at the end of the agenda.)

7. APPROVAL OF MINUTES

RCA Board Meeting - [December 5, 2016](#)

8. PRESENTATION BY DON KENT, TREASURER-TAX COLLECTOR, TREASURER'S POOLED INVESTMENT FUND UPDATE

9. CONSENT CALENDAR

(All matters listed under the Consent Calendar will be approved in a single motion unless a Board member requests separate action on specific Consent Calendar item. The item will be pulled from the Consent Calendar and placed for discussion.)

9.1 RESOLUTION NO. 2017-001 RESOLUTION OF THE BOARD OF DIRECTORS OF THE WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY ADOPTING A STATEMENT OF INVESTMENT POLICY

Overview - [Staff Report](#)

This item is for the RCA Board of Directors to approve Resolution No. 2017-001 Resolution of the Board of Directors of the Western Riverside County Regional Conservation Authority Adopting a Statement of Investment Policy.

9.2 WESTERN RIVERSIDE COUNTY MULTIPLE SPECIES HABITAT CONSERVATION PLAN (MSHCP) LOCAL DEVELOPMENT MITIGATION FEE (LDMF) COLLECTION AND CIVIC/INFRASTRUCTURE CONTRIBUTION REPORT FOR NOVEMBER AND DECEMBER 2016

Overview - [Staff Report](#)

This item is for the RCA Board of Directors to receive and file the MSHCP LDMF Collection and Civic/Infrastructure Contribution Report for November and December 2016.

9.3 FISCAL YEAR 2017 SECOND QUARTER CONSULTANT REPORTS

Overview - [Staff Report](#)

This item is for the RCA Board of Directors to receive and file the Fiscal Year 2017 Second Quarter Consultant Reports.

9.4 RESOLUTION NO. 2017-002 RESOLUTION OF THE BOARD OF DIRECTORS OF THE WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY APPROVING THE PURCHASE OF TAX DEFAULTED PROPERTY FROM THE RIVERSIDE COUNTY TREASURER-TAX COLLECTOR'S OFFICE

Overview - [Staff Report](#)

This item is for the RCA Board of Directors to approve Resolution No. 2017-002 Resolution of the Board of Directors of the Western Riverside County Regional Conservation Authority Approving the Purchase of Tax Defaulted Property from the Riverside County Treasurer-Tax Collector's Office.

9.5 RESOLUTION NO. 2017-003 RESOLUTION OF THE BOARD OF DIRECTORS OF THE WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY AUTHORIZING THE ACCEPTANCE OF GRANT FUNDS FOR ACQUISITION OF REAL PROPERTY

Overview - [Staff Report](#)

This item is for the RCA Board of Directors to approve Resolution No. 2017-003 Resolution of the Board of Directors of the Western Riverside County Regional Conservation Authority Authorizing the Acceptance of Grant Funds for Acquisition of Real Property.

10. RATIFICATION OF THE CHAIRPERSON'S APPOINTMENT OF THE 2017 RCA EXECUTIVE COMMITTEE

Overview - [Staff Report](#)

This item is for the RCA Board of Directors to ratify the Chairperson's appointment of the 2017 RCA Executive Committee.

11. EXECUTIVE DIRECTOR'S REPORT

11.1 West of Devers Project Update

12. LAND ACQUISITION UPDATE

13. ITEMS FOR NEXT MEETING

Board members are invited to suggest additional items to be brought forward for future discussion.

14. CLOSED SESSION ITEMS

14.1 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Pursuant to Paragraph 1 of Subdivision (d) of Government Code Section 54956.9

A. Case No. MCC1300351 JPR, Inc., dba Silverado Ranch Estates vs. California Department of Fish and Game; County of Riverside; Western Riverside County Regional Conservation Authority

14.2 CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Pursuant to Government Code Section 54956.8

Negotiating Parties: RCA - Executive Director or Designee

Under Negotiation: Price/Terms

Item	Assessor Parcel No.	Property Owner(s)/Agent
1	555-230-007 555-230-012 555-240-003 555-240-002	Margaret McLaughlin
2	915-570-011 915-570-012 915-570-013 915-570-014	John Hong, Susan Hong, James Song, Jane Song
3	935-350-010	John Hong, Susan Hong, James Song, Jane Song

15. ADJOURNMENT

The next meeting of the Western Riverside County Regional Conservation Authority Board of Directors is scheduled for Monday, March 6, 2017, at 12:30 p.m., at the County of Riverside Administrative Center, Board Room, 4080 Lemon Street, Riverside, California.

[2017 RCA Commonly Used Acronyms](#)

AGENDA ITEM NO. 7

MINUTES

December 5, 2016



www.wrc-cca.org

MEETING MINUTES

1. CALL TO ORDER

The meeting of the Western Riverside County Regional Conservation Authority was called to order by Chairman Montanez at 12:30 p.m. on December 5, 2016, in the Board Room of the Riverside County Administrative Center, 4080 Lemon Street, Riverside, California, 92501.

2. PLEDGE OF ALLEGIANCE

Board Member Tavaglione led the RCA Board Members and meeting attendees in a flag salute.

3. ROLL CALL – Roll Call was noted by Rose Haro, RCA Administrative Manager.

Attendee Name	Name	Status	Arrived
City of Banning	George Moyer	Present	12:32 PM
City of Beaumont	Brenda Knight	Present	12:27 PM
City of Calimesa	Jeffrey Hewitt	Present	12:33 PM
City of Canyon Lake	Tim Brown	Present	12:30 PM
City of Corona	Eugene Montanez, Chairman	Present	11:54 AM
City of Eastvale	Clint Lorimore	Present	12:31 PM
City of Hemet	Linda Krupa	Present	12:32 PM
City of Jurupa Valley	Verne Lauritzen	Present	12:31 PM
City of Lake Elsinore	Natasha Johnson	Present	12:31 PM
City of Menifee	Matt Liesemeyer	Present	12:22 PM
City of Moreno Valley	D. LaDonna Jempson	Present	12:34 PM
City of Murrieta	Jonathan Ingram	Present	12:33 PM
City of Norco	Kevin Bash	Present	12:33 PM
City of Perris	David Starr Rabb	Absent	
City of Riverside	Andy Melendrez	Present	12:31 PM
City of San Jacinto	Crystal Ruiz	Present	12:27 PM
City of Temecula	Maryann Edwards	Present	12:55 PM
City of Wildomar	Ben Benoit	Present	12:30 PM
District 1	Kevin Jeffries	Present	12:31 PM
District 2	John Tavaglione	Present	12:31 PM
District 3	Chuck Washington	Present	12:29 PM
District 4	John Benoit	Absent	
District 5	Marion Ashley, Vice Chairman	Present	12:33 PM

4. PUBLIC COMMENTS

Chairman Montanez called for public comments regarding items not listed on the agenda. There were no public comments.

5. BOARD MEMBER ANNOUNCEMENTS (This item provides the opportunity for the Board Members to report on attended meetings/conferences and any other items related to RCA activities.)

Board Member Jempson announced that this was her last meeting and said that it has been an honor and privilege to serve with all of her fellow Board Members on RCA.

6. ADDITIONS/REVISIONS (The Board may add an item to the Agenda after making a finding that there is a need to take immediate action on the item and that the item came to the attention of the Board subsequent to the posting of the agenda. An action adding an item to the agenda requires 2/3 vote of the Board. If there are less than 2/3 of the Board Members present, adding an item requires a unanimous vote. Added items will be placed for discussion at the end of the agenda.)

There were no additions/revisions to the agenda.

7. APPROVAL OF MINUTES — November 6, 2016 meeting of the RCA Board of Directors.

RESULT:	APPROVED AS RECOMMENDED [UNANIMOUS]
MOVER:	City of Calimesa
SECONDER:	City of San Jacinto
AYES:	Banning, Beaumont, Calimesa, Canyon Lake, Corona, Eastvale, Hemet, Jurupa Valley, Lake Elsinore, Menifee, Moreno Valley, Murrieta, Norco, Riverside, San Jacinto, Wildomar, District 1, District 2, District 3, District 5
ABSENT:	City of Perris, City of Temecula, District 4

8. CONSENT CALENDAR (All matters listed under the Consent Calendar will be approved in a single motion unless a Board Member requests separate action on specific Consent Calendar item. The item will be pulled from the Consent Calendar and placed for discussion.)

RESULT:	APPROVED AS RECOMMENDED [UNANIMOUS]
MOVER:	City of Eastvale
SECONDER:	City of Moreno Valley
AYES:	Banning, Beaumont, Calimesa, Canyon Lake, Corona, Eastvale, Hemet, Jurupa Valley, Lake Elsinore, Menifee, Moreno Valley, Murrieta, Norco, Riverside, San Jacinto, Wildomar, District 1, District 2, District 3, District 5
ABSENT:	City of Perris, City of Temecula, District 4

8.1 WESTERN RIVERSIDE COUNTY MULTIPLE SPECIES HABITAT CONSERVATION PLAN (MSHCP) LOCAL DEVELOPMENT MITIGATION FEE (LDMF) COLLECTION AND CIVIC/INFRASTRUCTURE CONTRIBUTION REPORT FOR OCTOBER 2016

Overview

This item is for the RCA Board of Directors to receive and file the MSHCP LDMF Collection and Civic/Infrastructure Contribution Report for October 2016.

8.2 FISCAL YEAR 2017 FIRST QUARTER FINANCIAL REPORT

Overview

This item is for the RCA Board of Directors to receive and file the Fiscal Year 2017 First Quarter Financial Report.

8.3 PROPOSED 2017 RCA BOARD OF DIRECTORS AND EXECUTIVE COMMITTEE MEETING SCHEDULE

Overview

This item is for the RCA Board of Directors to adopt the proposed 2017 meeting schedule of the RCA Board of Directors and Executive Committee.

9. FISCAL YEAR 2016 AUDITED FINANCIAL STATEMENTS

Honey Bernas, Director of Administrative Services, stated that Vavrinek, Trine, Day & Company has audited the RCA for the past five years. She advised that the Fiscal Year 2016 audit had been completed. The auditors spent approximately two weeks at the RCA and several weeks auditing the RCA's records. The audit went smoothly, and no problems were encountered. The auditor's opinion was "clean" or "unmodified," which means that the RCA's financial reporting is consistent with Generally Accepted Accounting Principles (GAAP).

She gave an overview of the audited financial statements reporting that revenue exceeded expenditures in all programs. The RCA's ending fund balance was \$37.1 million for all funds, which is an increase of \$3.1 million from last year. The General Fund balance increased by \$1.2 million from the prior year. The Regional Conservation Authority's General Fund Balance was \$18.5 million as of June 30, 2016. Of that amount, \$77 thousand is restricted for burrowing owl related expenditures, and the remaining \$18.4 is unassigned. The Capital Project Fund is \$14.7 million as of June 30, 2016 and is restricted for Capital acquisition related activities. The RCA's capital assets increased by \$20.9 million. The RCA acquired 23 properties and two conservation easements during the year, adding 4,210 acres to the reserve.

The RCA was required to undergo a single audit, which is a requirement for entities that expend over \$750 thousand in federal funds. The RCA expensed approximately \$4.8 million in federal funds during the year for the acquisition of six properties, and an additional \$2 million in matching State funds. Honey Bernas stated that she was pleased to report that the auditors did not identify any internal control deficiencies or findings related to federal expenditures. She commended staff for their efforts and great work throughout the year.

There were no questions regarding the audit.

RESULT:	APPROVED AS RECOMMENDED [UNANIMOUS]
MOVER:	City of Wildomar
SECONDER:	District 2
AYES:	Banning, Beaumont, Calimesa, Canyon Lake, Corona, Eastvale, Hemet, Jurupa Valley, Lake Elsinore, Menifee, Moreno Valley, Murrieta, Norco, Riverside, San Jacinto, Wildomar, District 1, District 2, District 3, District 5
ABSENT:	City of Perris, City of Temecula, District 4

Overview

This item is for the RCA Board of Directors to receive and file the following reports:

- A) Basic Financial Statements and Independent Auditors' Report for the Year Ended June 30, 2016;
- B) Single Audit Report for the year ended June 30, 2016; and
- C) SAS 114 Report – The Auditors Communication with Those Charged with Governance.

10. MIDYEAR REVIEW – RECURRING PROFESSIONAL SERVICES CONTRACTS

Honey Bernas, Director of Administrative Services, reported that the Board of Directors requested an opportunity to review RCA's Recurring Contracts mid-year. She made reference to page two of the staff report listing each recurring contract, the type of service provided, contract amount, year retained, and contract expiration date. She advised that David Kennett's (Capitol Alliance Consulting's) contract was terminated effective October 31, 2016, as Mr. Kennett took another job. The Regional Conservation Authority retained Mark Kadesh with Kadesh and Associates to provide the services through the end of the fiscal year at the same rate as Capitol Alliance Consulting.

Honey Bernas advised that staff recommended a competitive procurement process for auditing services for FY2018 and for biological monitoring services in either FY2018 or FY2019.

Board Member Ingram asked how RCA handles expired contracts, and if they go month to month. Honey Bernas answered that if the Board elected not to approve a certain contract, the Board could approve on a month to month basis.

Board Member Brown asked if all of the pricing on contracts is fair and reasonable. Honey Bernas answered in the affirmative and explained that it's not only the price that is considered, but qualifications. Many times the services provided by the contractors are complicated and require expertise regarding the MSHCP. RCA would be paying a consultant to train them to be able to assist RCA. Board Member Brown asked if any of the contracts are sole or single source providers current pricing been compared to similar contractors. Honey Bernas answered that rate comparisons were completed. She further stated that all of the contractors have been

wonderful to work with. During the economic downturn, RCA asked most of the contractors to take a 10 percent contract reduction, which they agreed to. She advised that if RCA wishes to retain Kadesh and Associates next year, staff will need to negotiate the contract to determine if Kadesh and Associates is willing to the continue to provide services at the lower retainer rate. Chairman Montanez advised that Kadesh's standard rates are higher than RCA is paying.

Board Member Melendrez asked how RCA makes the distinction between a consultant and a contractor. There are several consultants who have been with RCA for a number of years who are very qualified. In the routine of doing business, especially for a government agency, there usually a request for proposals presented every three to five years hoping to receive comparative bids so it does not appear that the contract is given to one company or individual. He asked if there is way to clarify this rather than just say that someone is a consultant and their contract is renewed each year without going out to a competitive bid so as not to appear that others do not have the opportunity to bid for that particular contract. He stated that this may be a legal problem. Steve DeBaun, General Counsel, addressed this concern. He said in regard to professional consultants under State of California law, there is not specific requirement to bid or rebid a professional services contract. The agency does not have a legal liability for not rebidding professional consultant contracts. It is different for a contractor who might be hired to build a road which has specific requirements. With regard to professional consultant, there is not a requirement to rebid. Agencies do, on occasion, adopt specific rules with regard to rebidding consultant contracts or bidding them in the first place. This agency has not adopted specific rules with regard to rebidding.

Chairman Montanez commented that the change in administration in Washington might facilitate the change of lobbyist contractor in Washington.

Board Member Melendrez said that the point is the consultant has been with RCA for ten years and the contract has not been opened for bidding, so it would raise some concern, whether the Bylaws allow it or not.

Overview

This item is for the RCA Board of Directors to review and provide staff direction concerning RCA's recurring professional services contracts.

11. APPROVAL OF A FEE CREDIT FOR THE CITY OF TEMECULA FOR THE DONATION OF PROPERTY

Honey Bernas, Director of Administrative Services, reported that in February and March of 2012, the City of Temecula donated two properties to RCA valued at \$289 thousand that would have qualified for a fee credit. That same fiscal year, the RCA auditors identified that the City did not pay an infrastructure contribution of \$286,995. for the construction of Butterfield Stage Road Phase 1. The City of Temecula has asked to rectify this matter by allowing a fee credit in the amount \$286,995. to offset the amount identified by the auditors.

Chairman Montanez commented that this property was donated during a time when there was no fee credit policy, and it was not realized there was a value in donating land.

Board Member Ingram asked if the fee credit is actually \$36,995 because under the new fee credit policy RCA gave the Member Agencies the discretion to approve up to \$250,000. He asked if that was correct, or if this is being done retroactively. Honey Bernas answered that it is

being done retroactively, and in order to right the books, the fee credit must be in the amount of \$286,995.

Board Member Washington asked for clarification on the motion. Honey Bernas clarified that it was staff's recommendation that the motion was made to approve the fee credit in the amount of \$286,995.

RESULT:	APPROVED AS RECOMMENDED [UNANIMOUS]
MOVER:	City of Banning
SECONDER:	City of Wildomar
AYES:	Banning, Beaumont, Calimesa, Corona, Eastvale, Hemet, Jurupa Valley, Lake Elsinore, Menifee, Moreno Valley, Murrieta, Norco, Riverside, San Jacinto, Wildomar, District 1, District 2, District 3, District 5
ABSTAIN:	City of Canyon Lake
ABSENT:	City of Perris, City of Temecula, District 4

12. EXECUTIVE DIRECTOR'S REPORT

12.1 Project Updates

Charles Landry, Executive Director, gave an update regarding West of Devers, which is a Southern California Edison project. Edison is entering into a Participating Special Entity agreement with the RCA. This project is a major upgrade for transmission lines that includes new right-of-way which transverses through the northern portion of the Plan Area. It's an unusual project with no early coordination, which is normally done with SCE projects, since Edison was using a new consultant. The packet of information was received, and staff reviewed the documents and provided comments and direction in early November. Edison will resubmit to RCA for approval, and RCA will forward to the Wildlife Agencies for their approval. It was expected that this project would be approved in early 2017. However, two weeks ago SCE and the Governor's office notified RCA that this project needed all of its approvals by the end of 2016. If not, the agreement for the transmission lines across certain lands would expire, and the project would not be certain. RCA staff immediately met with SCE, along with Vice Chairman Ashley to find a way to complete this process. Edison was notified that RCA will be ready to work with them immediately on any issues. Once the documents are completed by SCE, they will be forwarded to RCA immediately. The Wildlife Agencies have been informed and have agreed to a concurrent review. To date, four of the six required sections of documents have been received, and RCA is scheduled to complete its review by mid-December, assuming that all the information has been received from SCE. This is RCA's number one priority.

Vice Chairman Ashley encouraged all agencies involved, which included the County, RCA and SCE, to work together and meet the year-end deadline. Former County Supervisor Tom Mullen was very helpful in coordinating a meeting of all the parties at RCA. Vice Chairman Ashley further commented that he would like to see everyone working hand-in-glove for a great benefit for the State of California and Morongo Band of Mission Indians.

Charles Landry advised that the project would result in RCA receiving approximately \$2 million per year for the next three years.

Maryann Edwards, City of Temecula, arrived at 12:55 p.m. during the discussion of Agenda Item No. 12.

13. LAND ACQUISITION UPDATE

Charles Landry, Executive Director, stated that at the last RCA Board of Directors' meeting, it was reported that RCA had acquired 53,997 acres. Escrow has closed on three additional properties totaling approximately 343 acres, bringing the reserve total to approximately 54,340 acres.

14. ITEMS FOR NEXT MEETING

Chairman Montanez asked if any Board Member had items for the next meeting. There were no requested items.

15. ELECTION OF 2017 RCA OFFICERS AND TWO MEMBERS OF THE RCA EXECUTIVE COMMITTEE

Steve DeBaun, General Counsel, reminded the RCA Board of Directors of the recent changes to the Bylaws regarding the election of the Chairperson, Vice Chairperson, and appointment of two members of the Executive Committee.

Chairman Montanez nominated Vice Chairman Marion Ashley, District V, for Chairperson for 2017.

Motion To: Elect Marion Ashley as RCA's 2017 Chairperson

RESULT:	APPROVED AS RECOMMENDED [20 TO 0]
MOVER:	City of Lake Elsinore
SECONDER:	City of Murrieta
AYES:	Banning, Beaumont, Calimesa, Canyon Lake, Corona, Eastvale, Hemet, Jurupa Valley, Lake Elsinore, Menifee, Moreno Valley, Murrieta, Norco, Riverside, San Jacinto, Temecula, Wildomar, District 1, District 2, District 3
ABSTAIN:	District 5
ABSENT:	City of Perris, District 4

Board Member Ruiz nominated Board Member Jonathan Ingram, City of Murrieta, for Vice Chairperson for 2017.

Motion To: Elect Jonathan Ingram as RCA’s 2017 Vice-Chairperson

RESULT:	APPROVED AS RECOMMENDED [UNANIMOUS]
MOVER:	City of San Jacinto
SECONDER:	City of Lake Elsinore
AYES:	Banning, Beaumont, Calimesa, Canyon Lake, Corona, Eastvale, Hemet, Jurupa Valley, Lake Elsinore, Menifee, Moreno Valley, Murrieta, Norco, Riverside, San Jacinto, Temecula, Wildomar, District 1, District 2, District 3, District 5
ABSENT:	City of Perris, District 4

Vice Chairman Ashley nominated Board Member Maryann Edwards, City of Temecula, for Executive Committee Member for 2017.

Motion To: Elect Maryann Edwards as RCA’s 2017 Executive Committee Member

RESULT:	APPROVED AS RECOMMENDED [UNANIMOUS]
MOVER:	District 5
SECONDER:	District 1
AYES:	Banning, Beaumont, Calimesa, Canyon Lake, Corona, Eastvale, Hemet, Jurupa Valley, Lake Elsinore, Menifee, Moreno Valley, Murrieta, Norco, Riverside, San Jacinto, Temecula, Wildomar, District 1, District 2, District 3, District 5
ABSENT:	City of Perris, District 4

Board Member Jeffries nominated Board Member Jeffrey Hewitt, City of Calimesa, for Executive Committee Member for 2017.

Motion To: Elect Jeffrey Hewitt as RCA’s 2017 Executive Committee Member

RESULT:	APPROVED AS RECOMMENDED [UNANIMOUS]
MOVER:	City of Banning
SECONDER:	City of Wildomar
AYES:	Banning, Beaumont, Calimesa, Canyon Lake, Corona, Eastvale, Hemet, Jurupa Valley, Lake Elsinore, Menifee, Moreno Valley, Murrieta, Norco, Riverside, San Jacinto, Temecula, Wildomar, District 1, District 2, District 3, District 5
ABSENT:	City of Perris, District 4

Board Member Jempson suggested that when RCA Board Members make a nomination, that the Member Agency’s name, city or county district, be mentioned in the nomination.

Chairman Montanez reminded the Board Members that the new 2017 Chairperson will be appointing two more Executive Committee members. He asked that anyone who would like to serve or be considered contact Marion Ashley.

Steve DeBaun, General Counsel, reminded the Board Members that the membership of the Executive Committee allows for one or two additional County Board Members to be appointed, and the remaining will be city members.

16. PRESENTATIONS – RECOGNITION OF SERVICE

Recognition of Service awards were presented to the following Board Members:

Brenda Knight, City of Beaumont
Tim Brown, City of Canyon Lake
D. LaDonna Jempson, City of Moreno Valley
2016 Chairman Eugene Montanez, City of Corona

Board Members Knight and Brown thanked the RCA Board for the recognition and expressed their appreciation for serving on this board. Board Member Brown asked that the issues he raised over the last four years would continue to be a voice for some of the remaining Board Members.

There being no other agenda items before the Board of Directors the meeting was adjourned to Closed Session.

17. CLOSED SESSION ITEMS:

17.1 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION Pursuant to paragraph 1 of Subdivision (d) of Government Code Section 54956.9

- A. Case No. MCC1300351 JPR, Inc., dba Silverado Ranch Estates vs. California Department of Fish and Game; County of Riverside; Western Riverside County Regional Conservation Authority
- B. Case No. RIC1605515 Albert Thomas Paulek; Friends of the Northern San Jacinto Valley; Center for Biological Diversity vs. County of Riverside, et al.

There were no announcements from Closed Session.

18. ADJOURNMENT

There being no other items before the RCA Board, Chairman Montanez adjourned the meeting at 1:10 p.m. The next meeting of the Western Riverside County Regional Conservation Authority Board of Directors is scheduled for Monday, January 9, 2017, at 12:30 p.m. at the County of Riverside Administrative Center, Board Room, 4080Lemon Street, Riverside, California.

Prepared by:



Rose Haro
RCA Administrative Manager

Respectfully submitted:



Honey Bernas
Director of Administrative Services

AGENDA ITEM NO. 9.1

**RESOLUTION NO. 2017-001,
“RESOLUTION OF THE BOARD OF
DIRECTORS OF THE WESTERN
RIVERSIDE COUNTY REGIONAL
CONSERVATION AUTHORITY
ADOPTING A STATEMENT
OF INVESTMENT POLICY”**

Regional Conservation Authority

**RESOLUTION NO. 2017-001,
“RESOLUTION OF THE BOARD OF DIRECTORS OF THE
WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY
ADOPTING A STATEMENT OF INVESTMENT POLICY”**

Staff Contact:

**Steve DeBaun, General Counsel
Best, Best & Krieger, LLP
(951) 686-1450**

Background:

Under California law, every public agency is required to adopt an investment policy which shall be updated periodically. The County Treasurer acts as the Treasurer for the RCA, and the County’s investment schedule was incorporated into the RCA policy to help assure consistency between the agencies. The County Treasurer has reviewed and approved the attached policy.

The County’s Investment Oversight Committee reviewed and the County Board of Supervisors adopted a revised Treasurer’s Statement of Investment Policy on May 24, 2016 and December 6, 2016. All changes are in compliance with California Government Code Sections 53601 & 53635, which govern the County Treasurer’s investments of surplus monies.

The County made the following cumulative changes to its Statement of Investment Policy:

1. Page 1, Change cashflow to cash flow.
2. Page 1, Changed County Ordinance date to “November 08, 2016” and “Ordinance No. 767.20.”
3. Page 2 Added “with the custodian holding records. The Treasurer’s Fiscal Compliance unit will audit purchases daily for compliance, and audit holding records monthly.”
4. Page 3, Changed cashflow to cash flow.
5. Page 4, Added “and approval”, “agency’s governing board”, “and approval of the Treasurer-Tax Collector. All specified investments shall be memorialized by a Memorandum of Understanding.”
6. Page 6, Changed date to December 8, 2016.
7. Page 8, Removed from Other authorized firms “Wells Fargo Bank” and “Wells Fargo Securities.”
8. Page 12, Removed “and the fund must maintain daily, a principal per share value of \$1.00 per share.”

9. Page 13, For Category 2, and 3, added language to restrictions of Muni to say “For the State of California debt only, maximum of 2% greater than 13 month final maturity.” Category 4 added “For the.”

Staff is requesting that the changes listed above be incorporated in the RCA’s policy. The full investment policy is attached to this staff report.

Steven DeBaun, RCA Legal Counsel, will present the RCA’s Investment Policy.

Executive Committee and Staff Recommendation:

That the RCA Board of Directors adopt Resolution No. 2017-001, *Resolution of the Board of Directors of the Western Riverside County Regional Conservation Authority Adopting a Statement of Investment Policy*.

Attachments:

1. Resolution No. 2017-001, *“Resolution of the Board of Directors of the Western Riverside County Regional Conservation Authority Adopting a Statement of Investment Policy”*
2. Statement of Investment Policy – Redlined Copy

AGENDA ITEM NO. 9.1
Attachment 1

RESOLUTION NO. 2017-001

RESOLUTION NO. 2017-001

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY
ADOPTING A STATEMENT OF INVESTMENT POLICY**

WHEREAS, the California Legislature has provided standards for governing bodies authorized to make investment decisions for local agencies, which are set forth in Government Code sections 16429.1, 53600-53609 and 53630-53686 (the "Investment Act"); and

WHEREAS, Section 53684 of the Government Code permits the governing bodies of the local agencies to authorize the deposit of excess funds in the county treasury for the purposes of investment by the county treasurer pursuant to Section 53601 and 53635; and

WHEREAS, Section 53646 of the Government Code allows local agencies to annually approve a Statement of Investment Policy which has been prepared by the chief fiscal officer of such local agency; and

WHEREAS, the Board of Directors of the Western Riverside County Regional Conservation Authority has been presented with a Statement of Investment Policy, attached hereto as Exhibit A and incorporated by reference, which is designed to conform with the requirements of the Investment Act; and

WHEREAS, the Board of Directors, with the aid of its staff, has reviewed the Statement of Investment Policy and wishes to approve the same;

WHEREAS, this Resolution updates the Western Riverside County Regional Conservation Authority's Investment Policy, attached hereto as Exhibit A and incorporated by reference, to conform with California statutes governing cities, which will rescind, supersede and replace Resolution No. 2015-008.

NOW, THEREFORE, the Board of Directors hereby adopt the Western Riverside County Regional Conservation Authority Investment Policy, a copy of which is on file at the offices of the Authority and is available for inspection by the public.

PASSED AND ADOPTED at the regular meeting of the Board of Directors of the Western Riverside County Regional Conservation Authority held this 6th day of February, 2017.

By: _____
Marion Ashley, Chairman
Western Riverside County Regional
Conservation Authority

ATTEST:

By: _____
Honey Bernas, Clerk of the Board
Western Riverside County Regional
Conservation Authority

Exhibit A

WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY INVESTMENT POLICY

INTRODUCTION

The Western Riverside County Regional Conservation Authority, is a Joint Powers Authority ("RCA") comprised of the County of Riverside and the Cities of Banning, Beaumont, Calimesa, Canyon Lake, Corona, Eastvale, Hemet, Jurupa Valley, Lake Elsinore, Menifee, Moreno Valley, Murrieta, Norco, Perris, Riverside, San Jacinto, Temecula and Wildomar. The RCA is responsible for the implementation and management of the Western Riverside County Multiple Species Habitat Conservation Plan ("MSHCP"). The RCA is governed by a Board of Directors (the "Board"), comprised of the five members of the Riverside County Board of Supervisors and an elected official from each member city.

The Board has adopted this Investment Policy (the "Policy") in order to establish the investment scope, objectives, delegation of authority, standards of prudence, reporting requirements, internal controls, eligible investments and transactions, diversification requirements, risk tolerance, and safekeeping and custodial procedures for the investment of the funds of the RCA. All RCA funds will be invested in accordance with the Policy and with applicable sections of the California Government Code.

This Policy was endorsed and adopted by the Board of Directors of the Western Riverside County Regional Conservation Authority on February 6, 2017.

RIVERSIDE COUNTY TREASURER

Pursuant to California Government Code Section 53684, the Board authorizes the deposit of excess funds of the RCA in the Riverside County treasury for the purpose of investment by the County Treasurer as outlined in this Policy.

SCOPE & OBJECTIVES

The RCA's primary investment objectives, in priority order, shall be:

1. **Safety.** Safety of principal is the foremost objective of the investment program. Investments of the RCA shall be undertaken in a manner that seeks to ensure preservation of capital in the portfolio.
2. **Liquidity.** The investment portfolio of the RCA will remain sufficiently liquid to enable the RCA to meet its cash flow requirements.
3. **Return on Investment.** The investment portfolio of the RCA shall be designed with the objective of maximizing return on its investments, but only after ensuring safety and liquidity.

DELEGATION OF AUTHORITY

The management responsibility for the RCA's investment program is delegated annually by the Board to the Treasurer pursuant to California Government Code Section 53607. As designated by the Board of Directors, the Riverside County Treasurer serves as the Treasurer. The Treasurer may delegate the authority to conduct investment transactions and to manage the operation of the investment portfolio to other specifically authorized staff members. Authority may be delegated to other staff members provided the Treasurer exercises prudence in a selection of these staff members and imposes suitable safeguards to prevent abuse in the exercise of discretion. The Treasurer shall remain responsible for any investment decisions made by these staff members. The Treasurer shall maintain a list of every staff member who was delegated such authority, and his or her responsibilities with respect to investment decisions. No person may engage in an investment transaction except as expressly provided under the terms of this Policy.

The Treasurer, on behalf of the RCA, may engage the support services of outside investment advisors in regard to its investment program, so long as it can be clearly demonstrated that these services produce a net financial advantage or necessary financial protection of the RCA's financial resources.

PRUDENCE

The standard of prudence to be used for managing the RCA's investments shall be California Government Code Section 53600.3, the prudent investor standard which states:

“When investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency. Within the limitations of this section and considering individual investments as part of an overall strategy, investments may be acquired as authorized by law.”

The RCA's overall investment program shall be designed and managed with a degree of professionalism that is worthy of the public trust. The RCA recognizes that no investment is totally riskless and that the investment activities of the RCA are a matter of public record. Accordingly, the RCA recognizes that occasional measured losses are inevitable in a diversified portfolio and shall be considered within the context of the overall portfolio's return, provided that adequate diversification has been implemented and that the sale of a security is in the best long-term interest of the RCA.

The Treasurer and authorized investment personnel acting in accordance with written procedures and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided that the deviations from expectations are reported in a timely fashion to the RCA and appropriate action is taken to control adverse developments.

ETHICS AND CONFLICTS OF INTEREST

Elected officials and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program or could impair or create the appearance of an impairment of their ability to make impartial investment decisions. Employees and investment officials shall disclose to the Treasurer any financial interests they have in financial institutions that conduct business with the RCA and they shall subordinate their personal investment transactions to those of the RCA. In addition, the Treasurer shall file a Statement of Economic Interests each year pursuant to California Government Code Section 87203.

Any firm proposing to provide any type of investment service to RCA shall acknowledge their familiarity with the provisions of the Political Reform Act, (Government Code Section 81000 et seq., and 2 Cal. Code of Regs. 18110 et seq., hereinafter "PRA") and the provisions limiting contractual conflicts of interest under Government Code Section 1090 et seq. Any firm proposing to provide any type of investment service to RCA shall also acknowledge their familiarity with and agree to abide by any Federal or State law, regulation, rule or policy pertaining to or limiting campaign contributions by such firms, their employees, spouses and agents.

All persons, firms, dealers, brokers and advisors providing investment service or bond issue assistance shall disclose to the RCA all fee sharing, fee-splitting and commission arrangements with other entities or persons prior to RCA agreeing to buy an investment, or issuing bonds.

AUTHORIZED INVESTMENTS

1. **Riverside County Treasurer's Pooled Investment Fund ("RCTPIF").** The RCA may invest in the Riverside County Pooled Investment Fund.
2. **State of California Local Agency Investment Fund ("LAIF").** The RCA may invest in LAIF.
3. **Eligible Investments for Bond Proceeds.**

Bond proceeds shall be invested in securities permitted by the applicable bond documents. If the bond documents are silent as to permitted investments, bond proceeds will be invested in securities permitted by this Policy.

With respect to maximum maturities, the Policy authorizes investing bond reserve fund proceeds beyond the five years if prudent in the opinion of the Treasurer.

4. **Specific Investments Outside RCTPIF and LAIF.**

Specific investments shall be governed by the Treasurer's Pooled Investment Fund Statement of Investment Policy, as may be amended from time to time. A copy of the current policy is attached as Exhibit "1."

REPORTING

The Treasurer shall provide to the Board and the Executive Director a portfolio report, on a monthly basis in accordance with the requirement of the Government Code.

At least annually if any investments outside the RCTPIF exist, the Treasurer shall present to the Board a review of the investment portfolio's adherence to appropriate risk levels and a comparison between the total portfolio return and the established investment goals, objectives and benchmarks.

POLICY REVIEW

This Investment Policy shall be presented annually to the Board for review pursuant to Section 53646(a)(2) of the Government Code. This Policy may be amended by the Board at a public meeting as conditions warrant.

EXHIBIT 1

**TREASURER'S POOLED INVESTMENT
FUND STATEMENT OF INVESTMENT POLICY
[ATTACHED]**



**COUNTY OF RIVERSIDE
OFFICE OF THE TREASURER TAX-COLLECTOR
STATEMENT OF INVESTMENT POLICY**

INTRODUCTION

The Treasurer's Statement of Investment Policy is presented annually to the County Investment Oversight Committee for review and to the Board of Supervisors for approval, pursuant to the requirements of Sections 53646(a) and 27133 of the California Government Code (the Code Section). This policy will become effective immediately upon approval by the Board of Supervisors.

SCOPE

The Treasurer's Statement of Investment Policy is limited in scope to only those County, school, special districts and other fund assets actually deposited and residing in the County Treasury. It does not apply to bond funds or other assets belonging to the County of Riverside, or any affiliated public agency the assets of which reside outside of the County Treasury.

FIDUCIARY RESPONSIBILITY

Section 27000.3 of the Code declares each treasurer, or governing body authorized to make investment decisions on behalf of local agencies, to be a trustee and therefore a fiduciary subject to the prudent investor standard. This standard, as stated in Code Section 27000.3 requires that "When investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, the county treasurer or the board of supervisors, as applicable, shall act with care, skill, prudence, and diligence under the circumstances then prevailing, specifically including, but not limited to, the general economic conditions and the anticipated needs of the county and other depositors, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the county and the other depositors."

PORTFOLIO OBJECTIVES

The first and primary objective of the Treasurer's investment of public funds is to **safeguard investment principal**; second, to maintain sufficient **liquidity** within the portfolio to meet daily cash flow requirements; and third, to achieve a reasonable rate of return or **yield** on the portfolio consistent with these objectives. The portfolio shall be actively managed in a manner that is responsive to the public trust and consistent with State law.

AUTHORITY

Statutory authority for the Treasurer's investment and safekeeping functions are found in Code Sections 53601 and 53635 et. seq. The Treasurer's authority to make investments is to be renewed annually, pursuant to state law. It was last renewed by the Board of Supervisors on November 08, 2016 by County Ordinance No.767.20. Code Section 53607 effectively requires the legislative body to delegate investment authority of the County on an annual basis.

AUTHORIZED INVESTMENTS

Investments shall be restricted to those authorized in Code Sections 53601 and 53635 as amended and as further restricted by this policy statement. All investments shall be governed by the restrictions shown in Schedule I which defines the type of investments authorized, maturity limitations, portfolio diversification, credit quality standards (two of the three nationally recognized ratings shall be used for corporate and municipal securities), and purchase restrictions that apply.

STAFF AUTHORIZED TO MAKE INVESTMENTS

Only the Treasurer-Tax Collector, Don Kent, Assistant Treasurer-Tax Collector, Jon Christensen, Investment Manager, Giovane Pizano, Assistant Investment Manager, Isela Licea, are authorized to make investments (except in the case of an emergency) and to order the receipt and delivery of investment securities among custodial security clearance accounts.

AUTHORIZED BROKER/DEALERS

Securities transactions are limited solely to those noted on Schedule II of this policy.

DAILY ACCOUNTABILITY AND CONTROL

Except for emergencies or previous authorization by the Treasurer-Tax Collector, all investment transactions are to be conducted at the Treasurer-Tax Collector's office (if open and available to conduct business), documented, and reviewed by the Treasurer-Tax Collector. All investment transactions will be entered daily into the Treasurer's internal financial accounting system with copies to be filed on a timely basis. Portfolio income shall be reconciled daily against cash receipts and quarterly, prior to the distribution of earnings among those entities sharing in pooled fund investment income.

SECURITY CUSTODY & DELIVERIES

All securities except for money market funds registered in the County's name and securities issued by the County or other local agencies shall be deposited for safekeeping with banks contracted to provide the County Treasurer with custodial security clearance services. These third party trust department arrangements provide the County with a perfected interest in, and ownership and control over the securities held by the custodian on the County's behalf, and are intended to protect the County from the bank's own creditors in the event of a bank default and filing for bankruptcy. Securities are **NOT** to be held in investment firm/broker dealer accounts. All security transactions are to be conducted on a "delivery versus payment basis." Confirmation receipts on all investments are to be reviewed immediately for conformity with County transaction documentation. Securities issued by local agencies purchased directly shall be held in the Treasurer's vault. The security holdings shall be reconciled with the custodian holding records daily. The Treasurer's Fiscal Compliance unit will audit purchases daily for compliance, and audit holding records monthly.

COMPETITIVE PRICING

Investment transactions are to be made at current market value and competitively priced whenever possible. Competitive pricing does not necessarily require submission of bids, but does require adequate comparative analysis. The current technology utilized by the Treasury provides this information.

MATURITY LIMITATIONS

No investment shall exceed a final maturity date of five years from the date of purchase unless it is authorized by the Board of Supervisors pursuant to Code Section 53601.

LIQUIDITY

The portfolio shall maintain a weighted average days to maturity (WAM) of less than 541 days or 1.5 years. To provide sufficient liquidity to meet daily expenditure requirements, the portfolio shall maintain at least 40% of its total value in securities having maturities 1 year or less.

SECURITIES LENDING

The Treasurer may engage in securities lending activity limited to 20% of the portfolio's book value on the date of transaction. Instruments involved in a securities lending program are restricted to those securities pursuant to Code Section 53601 and by the Treasurer's Statement of Investment Policy.

REVERSE REPURCHASE AGREEMENTS

The Treasury shall not engage in any form of leverage for the purpose of enhancing portfolio yield. There shall be no entry into reverse repurchase agreements except for temporary and unanticipated cash flow requirements that would cause the Treasurer to sell securities at a principal loss. Any reverse repurchase agreements are restricted pursuant to Code Section 53601 and by the Treasurer's Statement of Investment Policy.

MITIGATING MARKET & CREDIT RISKS

Safety of principal is the primary objective of the portfolio. Each investment transaction shall seek to minimize the County's exposure to market and credit risks by giving careful and ongoing attention to the: (1) credit quality standards issued by the nationally recognized rating agencies on the credit worthiness of each issuer of the security, (2) limiting the concentration of investment in any single firm as noted in Schedule I, (3) by limiting the duration of investment to the time frames noted in Schedule I, and (4) by maintaining the diversification and liquidity standards expressed within this policy.

TRADING & EARLY SALE OF SECURITIES

All securities are to be purchased with the intent of holding them until maturity. However, in an effort to minimize market and credit risks, securities may be sold prior to maturity either at a profit or loss when economic circumstances, trend in short-term interest rates, or a deterioration in credit-worthiness of the issuer warrants a sale of the securities to either enhance overall portfolio yield or to minimize further erosion and loss of investment principal. Such sales should take into account the short and long term impacts on the portfolio. However, the sale of a security at a loss can only be made after first securing the approval of the Treasurer-Tax Collector.

PURCHASE OF WHEN ISSUED SECURITIES

When issued (W.I.) purchases of securities and their subsequent sale prior to cash settlement are authorized as long as sufficient cash is available to consummate their acceptance into the Treasurer's portfolio on the settlement date.

PORTFOLIO REPORTS/AUDITING

Portfolio reports required by Code Sections 53607 and 27133(e) shall be filed monthly with the Board of Supervisors. The Treasurer shall also prepare and file with the Board of Supervisors, the County Executive Officer, County Auditor-Controller, Superintendent of Schools and the Investment Oversight Committee, the Monthly Treasurer's Pooled Investment Fund reports, including at a minimum, all information required by law. Monthly Treasurer's Pooled Investment Fund reports are to be filed with the County Investment Oversight Committee as required by Code Section 27133. Consistent with Board Policy B-21 (County Investment Policy Statement), § III A, an outside compliance audit will be conducted annually. Outside audits will be conducted at least biennially by an independent auditing firm selected by the Board of Supervisors, per Board Minute Order No. 3.48. Reports are posted monthly on the Treasurer's website:

<http://www.countytreasurer.org/Treasurer/TreasurersPooledInvestmentFund/MonthlyReports.aspx>

SPECIFIC INVESTMENTS

Specific investments for individual funds may be made in accordance with the Treasurer's Statement of Investment Policy, upon written request and approval of the responsible agency's governing board, and, approval of the Treasurer-Tax Collector. Investments outside of the policy may be made on behalf of such funds with approval of the governing Board and approval of the Treasurer-Tax Collector. All specific investments shall be memorialized by a Memorandum of Understanding. With the purchase of specific investments, the fund will be allocated the earnings and/or loss associated with those investments. The Treasurer-Tax Collector reserves the right to allocate a pro-rata charge for administrative costs to such funds.

PERFORMANCE EVALUATION

Portfolio performance is monitored daily and evaluated monthly in comparison to the movement of the Treasurer's Institutional Money Market Index (TIMMI), or other suitable index. Over time, the portfolio rate of return should perform in relationship to such an index. Regular meetings are to be conducted with the investment staff to review the portfolio's performance, in keeping with this policy, and, current market conditions.

INVESTMENT OVERSIGHT COMMITTEE

In accordance with Code Section 27130 et seq. of the Code, the Board of Supervisors has established an Investment Oversight Committee. The role of the Committee is advisory in nature. It has no input on day to day operations of the Treasury.

QUARTERLY DISTRIBUTION OF INVESTMENT EARNINGS

Portfolio income, including gains and losses (if any), will be distributed quarterly in compliance with Sections 53684 and 53844 of the Code which give the Treasurer broad authority to apportion earnings and losses among those participants sharing in pooled investment income, and, except for specific investments in which the interest income is to be credited directly to the fund from which the investment was made, all investment income is to be distributed pro-rata based upon each participant's average daily cash balance for the calendar quarter. Any subsequent adjustments of reported earnings by the Auditor-Controller will be first reviewed and approved by the Treasurer to assure compliance with Code Sections 53684 and 53844.

QUARTERLY APPORTIONMENT OF ADMINISTRATIVE COSTS

Prior to the quarterly apportionment of pooled fund investment income, the County Treasurer is permitted, pursuant to Code Section 27013, to deduct from investment income before the distribution thereof, the actual cost of the investment, audit, deposit, handling and distribution of

such income. Accordingly, in keeping with Code Sections 27013, 27133(f), and 27135, the Treasury shall deduct from pooled fund investment earnings the actual cost incurred for: retail banking services, wire transfers, custodial safekeeping charges, the pro-rata annual cost of the salaries including fringe benefits for the personnel in the Treasurer-Tax Collector's office engaged in the administration, investment, auditing, cashiering, accounting, reporting, remittance processing and depositing of public funds for investment, together with the related computer and office expenses associated with the performance of these functions. Costs are apportioned based upon average daily ending balances. Prior to gaining reimbursement for these costs, the Treasurer-Tax Collector shall annually prepare a proposed budget revenue estimate per Code Section 27013.

TREASURY OPERATIONS

Treasury operations are to be conducted in the most efficient manner to reduce costs and assure the full investment of funds. The Treasurer will maintain a policy regarding outgoing wires and other electronic transfers. Requests for outgoing transfers which do not arrive on a timely basis may be delayed. The County Treasurer may institute a fee schedule to more equitably allocate costs that would otherwise be spread to all depositors.

POLICY CRITERIA FOR AGENCIES SEEKING VOLUNTARY ENTRY

Should any agency solicit entry, the agency shall comply with the requirements of Section 53684 of the Code and adopt a resolution by the the legislative or governing body of the local agency authorizing the deposit of excess funds into the County treasury for the purpose of investment by the County Treasurer. The resolution shall specify the amount of monies to be invested, the person authorized by the agency to coordinate the transaction, the anticipated time frame for deposits, the agency's willingness to be bound to the statutory 30-day written notice requirement for withdrawals, and acknowledging the Treasurer's ability to deduct pro-rata administrative charges permitted by Code Section 27013. Any solicitation for entry into the TPIF must have the County Treasurer's consent before the receipt of funds is authorized. The depositing entity will enter into a depository agreement with the Treasurer.

POLICY CRITERIA FOR VOLUNTARY PARTICIPANT WITHDRAWALS

With the Treasury being required to maintain a 40% liquidity position at all times during the calendar year, it is anticipated that sufficient funds will be on hand to immediately meet on demand all participant withdrawals for the full dollar amounts requested without having to make any allowance or pro-rata adjustment based on the current market value of the portfolio. In addition, any withdrawal by a local agency for the purpose of investing or depositing those funds outside the Pool shall have the prior written approval of the County Treasurer.

The Treasurer's approval of the withdrawal request shall be based on the availability of funds; the circumstances prompting the request; the dollar volume of similar requests; the prevailing condition of the financial markets, and, an assessment of the effect of the proposed withdrawal on the stability and predictability of the investments in the county treasury.

POLICY ON RECEIPT OF HONORARIA, GIFTS AND GRATUITIES

Neither the Treasurer-Tax Collector nor any member of his staff, shall accept any gift, gratuity or honoraria from financial advisors, brokers, dealers, bankers or other persons or firms conducting business with the County Treasurer which exceeds the limits established by the Fair Political Practices Commission (FPPC) and relevant portions of Code Section 27133. IOC members shall be subject to the limits included in the Board of Supervisors Policy B-21.

ETHICS & CONFLICTS OF INTEREST

Officers and staff members involved in the investment process shall refrain from any personal business activity that compromises the security and integrity of the County’s investment program or impairs their ability to make impartial and prudent investment decisions. In addition, the County Treasurer-Tax Collector, Assistant Treasurer-Tax Collector, , Investment Manager, and Assistant Investment Manager are required to file annually the applicable financial disclosure statements as mandated by the FPPC and County policy.

INVESTMENTS MADE FROM DEBT ISSUANCE PROCEEDS

The proceeds of a borrowing may be specifically invested per Schedule I of this policy (with the exception of Collateralized Time Deposits and Local Agency Obligations) as well as competitively bid investments (see County of Riverside Office Of The Treasurer-Tax Collector Policy Governing Competitively Bid Investments, dated March 3, 2011).

No pooled fund investments made from the proceeds of a borrowing, the monies of which are deposited in the County Treasury, shall be invested for a period of time exceeding the maturity date of the borrowing. Nor shall any monies deposited with a bank trustee or fiscal agent for the ultimate purpose of retiring the borrowing be invested beyond the maturity date of the borrowing.

POLICY ADOPTION & AMENDMENTS

This policy statement will become effective following adoption by the Board of Supervisors, and, will remain in force until subsequently amended in writing by the Treasurer-Tax Collector and approved by the Board.



Don Kent
County of Riverside
Treasurer-Tax Collector

12/08/2016

SCHEDULE I

AUTHORIZED INVESTMENTS	DIVERSIFICATION (1)	PURCHASE RESTRICTIONS	MATURITY	CREDIT QUALITY (S&P/MOODY'S/FITCH)
U.S. Treasury notes, bills, bonds or other certificates of indebtedness	100%	N/A	Maximum 5 years	N/A
Notes, participations, or obligations issued by the agencies of the federal government	100%	N/A	Maximum 5 years	N/A
Bonds, notes, warrants or certificates of indebtedness issued by the state of CA, or local agencies, or, the County of Riverside. Registered treasury notes or bonds of any of the other 49 United States per Government Code Section 53601 (d)	15% maximum	See Schedule VI	Maximum 4 years	Long term "AA-, Aa3, AA-" or better
Local Agency Investment Fund (LAIF)	\$50 million	Maximum \$50 million per LAIF	Daily Liquidity	N/A
Commercial Paper (CP)	40% maximum	See Schedule VI	Maximum 270 days	Short term "A-1,P-1,F-1" or better
Local Agency Obligations (LAO)	2.5% maximum	Board of Supervisors approval required. Issued by pool depositors only	Maximum 3 years	Non-rated, if in the opinion of the Treasurer, considered to be of investment grade or better
CalTRUST Short Term Fund (CLTR)	1% maximum	Board of Supervisors approval required	Daily liquidity	NR / Portfolio managed pursuant to California Government Code § 53601 & 53635
Negotiable CD's (NCD'S) issued by national or state chartered banks or a licensed branch of a foreign bank	25% maximum	See Schedule VI	Maximum 1 year	Short term "A-1,P-1,F-1" or better
Collateralized Time Deposits (TCD)	2% maximum	See Schedule IV	Maximum 1 year	N/A
Repurchase Agreements (REPO) with 102% collateral restricted to U. S. Treasuries, agencies, agency mortgages, CP, BA's	40% max, 25% in term repo over 7 days. No more than 20% w/one dealer in term repo	Repurchase agreements to be on file	Maximum 45 days	Short Term "A-1, P-1, F-1" or better If "A-2, P-2, F2" then overnight only
Reverse Repurchase Agreements on U. S. Treasury & federal agency securities in portfolio	10% maximum	For temporary cash Flow needs only.	Max 60 days with prior approval of Board of Supervisors	N/A
Medium Term Notes (MTNO) or Corporate Notes	20% maximum	See Schedule VI	Maximum 3 years	"AA, Aa2, AA" minimum if under 1 year
Union Bank Government Managed Rate Account (GMRA)	10%	N/A	Daily Liquidity	Fully collateralized
Money Market Mutual Funds (MMF) that invest in eligible securities meeting requirements of California Government Code	20% maximum	Registered with SEC No NAV adjustments No front end loads See Schedule V	Daily liquidity	Long Term "AAA" (2 of 3 nationally recognized rating services)

(1) Whichever is greater.

**AUTHORIZED BROKER/DEALERS
SCHEDULE II**

The Treasurer is authorized to conduct investment security transactions with the broker/dealers which are designated by the Federal Reserve Bank as primary government dealers. Security transactions with firms, other than those appearing on this list, are prohibited.

1. Other authorized firms:

Union Bank
Piper Jaffray & Co.
SunTrust Bank
Stifel Nicolaus
FTN Financial
InCapital
Raymond James & Associates, Inc.

2. Direct purchases from major commercial paper issuers, money market mutual funds, banker's acceptance issuers, negotiable CD issuers, or savings and loan are authorized.
3. Incidental purchases of less than \$10 million may be made with other firms if in the opinion of the Treasurer, such transactions are deemed advantageous.

To ensure compliance with the County Treasurer's investment guidelines, each newly authorized primary government dealer and other authorized firms (as listed above in section 1, 2 and 3) will be supplied a complete copy of this Investment Policy document approved by the Board of Supervisors.

**POLICY CRITERIA FOR SELECTION OF BROKER/DEALERS
SCHEDULE III**

1. The County Treasurer has elected to limit security transactions as mentioned in Schedule II. Accordingly, the financial institution must confirm that they are a member of the Financial Industry Regulatory Authority (FINRA), registered with the Securities & Exchange Commission (SEC), and possess all other required licenses. The Treasurer is prohibited from the selection of any broker, brokerage, dealer, or securities firm that has, within any consecutive 48-month period following January 1, 1996, made a political contribution in an amount exceeding the limitations contained in Rule G-37 of the Municipal Securities Rulemaking Board, to the local treasurer, any member of the governing board of the local agency, or any candidate for those offices.
2. The County Treasurer's intent is to enter into long-term relationships. Therefore, the integrity of the firm and the personnel assigned to our account is of primary importance.
3. The firm must specify the types of securities it specializes in and will be made available for our account.
4. It is important that the firm provide related services that will enhance the account relationship which could include:
 - (a) An active secondary market for its securities.
 - (b) Internal credit research analysis on commercial paper, banker's acceptances and other securities it offers for sale.
 - (c) Be willing to trade securities for our portfolio.
 - (d) Be capable of providing market analysis, economic projections, and newsletters.
 - (e) Provide market education on new investment products, security spread relationships, graphs, etc.
5. The firm must be willing to provide us annual financial statements.
6. The County Treasurer is prohibited from the establishment of a broker/dealer account for the purpose of holding the County's securities. All securities must be subject to delivery at the County's custodial bank.
7. Without exception, all transactions are to be conducted on a delivery versus payment (DVP) basis.
8. The broker/dealer must have been in operation for more than 5 years, and, if requested, the firm must be willing to provide us a list of local government clients or other reference, particularly those client relationships established within the State of California.

**POLICY CRITERIA FOR COLLATERALIZED TIME DEPOSITS
SCHEDULE IV**

Before the Treasury can place a time deposit with a local bank or savings and loan, the following criteria must be met:

1. The bank must provide us with an executed copy of the "Contract for Deposit of Moneys."
2. The interest rate on the Time Certificate of Deposit must be competitive with rates offered by other banks and savings and loans residing in Riverside County, as well as exceed that of U.S. Treasury Securities.
3. Investments less than the FDIC insurance limit will be sufficient without requiring any collateral to be pledged with the Federal Reserve to secure the public fund deposit.
4. Investments exceeding the FDIC insurance limit shall be fully collateralized by U.S. Treasury and Federal Agency securities having maturities five years or less. The County Treasury must receive written confirmation that these securities have been pledged in repayment of the time deposit. The securities pledged as collateral must have a current market value greater than the dollar amount of the deposit in keeping with the ratio requirements specified in Code Section 53652. Additionally, a statement of the collateral shall be provided on a monthly basis. A collateral waiver for the portion insured by the FDIC will be granted.
5. The County Treasurer must be given a current audited financial statement for the financial year just ended as well as the most recent quarterly statement of financial condition. The financial reports must both include a statement of financial condition as well as an income statement depicting current and prior year operations.
6. The County Treasurer will not place a public fund deposit for more than 10% of the present paid-in capital and surplus of the bank.
7. The County Treasurer must receive a certificate of deposit which specifically expresses the terms governing the transaction, deposit amount, issue date, maturity date, name of depositor, interest rate, interest payment terms (monthly, quarterly, etc).
8. All time certificates must have a maturity date not exceeding one year from the date of the deposit, with interest payments based upon the stated interest rate.
9. The County Treasurer must receive a letter from an officer of the bank at the time the initial deposit is made, that there is no known pending financial disclosure or public announcement of an adverse financial event involving the bank or savings and loan, nor is there any knowledge that a conflict of interest situation exists between any County official and an officer or employee of the bank.
10. Time deposits will only be made with banks and savings and loans having branch office locations within Riverside County.

**POLICY CRITERIA FOR ENTERING INTO A MONEY MARKET FUND
SCHEDULE V**

Shares of beneficial interest issued by diversified management companies, also known as mutual funds, invest in the securities and obligations authorized by Code Sections 53601.7(10). Approved mutual funds will be registered with the Securities and Exchange Commission under the Investment Company Act of 1940 (15 U.S.C. Sec. 80a-1 et. seq.) and shall meet the following criteria:

1. The fund must have a “AAA” ratings from two of the nationally recognized rating services: Moody’s, Fitch, Standard & Poor’s.
2. The fund’s prospectus cannot allow hedging strategies, options or futures.
3. The fund must provide a current prospectus before participation in the fund and provide copies of their portfolio reports and shall provide at least at month-end, a complete listing of securities within the fund’s portfolio.

**POLICY CRITERIA
CORPORATE AND MUNICIPAL SECURITIES
SCHEDULE VI**

Corporate Criteria. Money market securities will be first restricted by short-term ratings and then further restricted by long term credit ratings. The long term credit ratings, including the outlook of the parent company will be used. Money market securities consist of negotiable certificates of deposit (NCDs), bankers acceptances, and commercial paper. Medium term securities will be restricted by the long term ratings of the legal issuer. Concentration limit restrictions will make no distinction between medium term notes and money market securities.

No short term negative credit watch or long-term negative outlook by 2 of 3 nationally recognized rating services except for entities participating in government guaranteed programs.

Municipal Criteria. Minimum of A or A2 or A, underlying credit rating for selecting insured municipal securities and a maximum of 5% exposure to any one insurer (direct purchases and indirect commitments).

Liquidity Provider Restrictions. Maximum of 5% exposure to any one institution (direct purchases and indirect commitments).

Category	Short-Term Ratings	Long-Term Ratings	Restrictions
1	A-1+/P-1/F-1+ (SP-1+/MIG1/F-1+)	AAA/Aaa/AAA	<p>Corp. Maximum of 5% per issuer with no more than 2% greater than 1 year final maturity and no more than 1% greater than 2 year final maturity.</p> <p>Muni. Maximum of 5% per issuer with no more than 2% greater than 13 month final maturity.</p>
2	A-1+/P-1/F-1+ (SP-1+/MIG1/F-1)	AA+/Aa1/AA+, AA/Aa2/AA	<p>Corp. Maximum of 4% per issuer with no more than 1% greater than 1 year final maturity. No more than 13 month final maturity.</p> <p>Muni. Maximum of 5% per issuer with no more than 1% greater than 13 month final maturity. For the State of California debt only maximum of 2% greater than 13 month final maturity.</p>
3	A-1+/P-1/F-1+ (SP-1+/MIG1/F-1)	AA-/Aa3/AA-	<p>Corp. Maximum of 3% per issuer with no more than 1.5% greater than 90 days. No more than 270 days final maturity.</p> <p>Muni. Maximum of 5% per issuer. No more than 13 month final maturity. For the State of California Debt only, maximum of 2% greater than 13 month final maturity.</p>
4	A-1/P-1/F-1 (SP-1/MIG1/F-1)	A/A2/A or better.	<p>Corp. No Asset Backed programs. Maximum of 2% per issuer with no more than 1% greater than 7 days. No more than 45 days maximum maturity.</p> <p>Muni. For the State of California Debt only, maximum of 3% with no more than 2% greater than 1 year final maturity.</p>

Rating Agency Comparison Table

Short-Term Scale

S&P	A-1+, A-1
Moody's	P-1
Fitch	F-1+, F-1

Long-Term Scale

S&P	AAA, AA+, AA, AA-, A+, A
Moody's	Aaa, Aa1, Aa2, Aa3, A1, A2
Fitch	AAA, AA+, AA, AA-, A+, A

AGENDA ITEM NO. 9.1
Attachment 2

STATEMENT OF INVESTMENT POLICY
REDLINED



**COUNTY OF RIVERSIDE
OFFICE OF THE TREASURER TAX-COLLECTOR
STATEMENT OF INVESTMENT POLICY**

INTRODUCTION

The Treasurer's Statement of Investment Policy is presented annually to the County Investment Oversight Committee for review and to the Board of Supervisors for approval, pursuant to the requirements of Sections 53646(a) and 27133 of the California Government Code (the Code Section). This policy will become effective immediately upon approval by the Board of Supervisors.

SCOPE

The Treasurer's Statement of Investment Policy is limited in scope to only those County, school, special districts and other fund assets actually deposited and residing in the County Treasury. It does not apply to bond funds or other assets belonging to the County of Riverside, or any affiliated public agency the assets of which reside outside of the County Treasury.

FIDUCIARY RESPONSIBILITY

Section 27000.3 of the Code declares each treasurer, or governing body authorized to make investment decisions on behalf of local agencies, to be a trustee and therefore a fiduciary subject to the prudent investor standard. This standard, as stated in Code Section 27000.3 requires that "When investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, the county treasurer or the board of supervisors, as applicable, shall act with care, skill, prudence, and diligence under the circumstances then prevailing, specifically including, but not limited to, the general economic conditions and the anticipated needs of the county and other depositors, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the county and the other depositors."

PORTFOLIO OBJECTIVES

The first and primary objective of the Treasurer's investment of public funds is to **safeguard investment principal**; second, to maintain sufficient **liquidity** within the portfolio to meet daily cash flow requirements; and third, to achieve a reasonable rate of return or **yield** on the portfolio consistent with these objectives. The portfolio shall be actively managed in a manner that is responsive to the public trust and consistent with State law.

AUTHORITY

Statutory authority for the Treasurer's investment and safekeeping functions are found in Code Sections 53601 and 53635 et. seq. The Treasurer's authority to make investments is to be renewed annually, pursuant to state law. It was last renewed by the Board of Supervisors on ~~December 17~~**November 08**, 201**6**~~5~~**9** by County Ordinance No.767.**1920**. Code Section 53607 effectively requires the legislative body to delegate investment authority of the County on an annual basis.

AUTHORIZED INVESTMENTS

Investments shall be restricted to those authorized in Code Sections 53601 and 53635 as amended and as further restricted by this policy statement. All investments shall be governed by the restrictions shown in Schedule I which defines the type of investments authorized, maturity limitations, portfolio diversification, credit quality standards (two of the three nationally recognized ratings shall be used for corporate and municipal securities), and purchase restrictions that apply.

STAFF AUTHORIZED TO MAKE INVESTMENTS

Only the Treasurer-Tax Collector, Don Kent, Assistant Treasurer-Tax Collector, Jon Christensen, Investment Manager, Giovane Pizano, Assistant Investment Manager, Isela Licea, are authorized to make investments (except in the case of an emergency) and to order the receipt and delivery of investment securities among custodial security clearance accounts.

AUTHORIZED BROKER/DEALERS

Securities transactions are limited solely to those noted on Schedule II of this policy.

DAILY ACCOUNTABILITY AND CONTROL

Except for emergencies or previous authorization by the Treasurer-Tax Collector, all investment transactions are to be conducted at the Treasurer-Tax Collector's office (if open and available to conduct business), documented, and reviewed by the Treasurer-Tax Collector. All investment transactions will be entered daily into the Treasurer's internal financial accounting system with copies to be filed on a timely basis. Portfolio income shall be reconciled daily against cash receipts and quarterly, prior to the distribution of earnings among those entities sharing in pooled fund investment income.

SECURITY CUSTODY & DELIVERIES

All securities except for money market funds registered in the County's name and securities issued by the County or other local agencies shall be deposited for safekeeping with banks contracted to provide the County Treasurer with custodial security clearance services. These third party trust department arrangements provide the County with a perfected interest in, and ownership and control over the securities held by the custodian on the County's behalf, and are intended to protect the County from the bank's own creditors in the event of a bank default and filing for bankruptcy. Securities are **NOT** to be held in investment firm/broker dealer accounts. All security transactions are to be conducted on a "delivery versus payment basis." Confirmation receipts on all investments are to be reviewed immediately for conformity with County transaction documentation. Securities issued by local agencies purchased directly shall be held in the Treasurer's vault. The security holdings shall be reconciled with the custodian holding records daily, and audited monthly by the ~~The~~ Treasurer's ~~Internal Audits- Fiscal Compliance unit~~ staff will audit purchases daily for compliance, and audit holding records monthly.

COMPETITIVE PRICING

Investment transactions are to be made at current market value and competitively priced whenever possible. Competitive pricing does not necessarily require submission of bids, but does require adequate comparative analysis. The current technology utilized by the Treasury provides this information.

MATURITY LIMITATIONS

No investment shall exceed a final maturity date of five years from the date of purchase unless it is authorized by the Board of Supervisors pursuant to Code Section 53601.

LIQUIDITY

The portfolio shall maintain a weighted average days to maturity (WAM) of less than 541 days or 1.5 years. To provide sufficient liquidity to meet daily expenditure requirements, the portfolio shall maintain at least 40% of its total value in securities having maturities 1 year or less.

SECURITIES LENDING

The Treasurer may engage in securities lending activity limited to 20% of the portfolio's book value on the date of transaction. Instruments involved in a securities lending program are restricted to those securities pursuant to Code Section 53601 and by the Treasurer's Statement of Investment Policy.

REVERSE REPURCHASE AGREEMENTS

The Treasury shall not engage in any form of leverage for the purpose of enhancing portfolio yield. There shall be no entry into reverse repurchase agreements except for temporary and unanticipated cash flow requirements that would cause the Treasurer to sell securities at a principal loss. Any reverse repurchase agreements are restricted pursuant to Code Section 53601 and by the Treasurer's Statement of Investment Policy.

MITIGATING MARKET & CREDIT RISKS

Safety of principal is the primary objective of the portfolio. Each investment transaction shall seek to minimize the County's exposure to market and credit risks by giving careful and ongoing attention to the: (1) credit quality standards issued by the nationally recognized rating agencies on the credit worthiness of each issuer of the security, (2) limiting the concentration of investment in any single firm as noted in Schedule I, (3) by limiting the duration of investment to the time frames noted in Schedule I, and (4) by maintaining the diversification and liquidity standards expressed within this policy.

TRADING & EARLY SALE OF SECURITIES

All securities are to be purchased with the intent of holding them until maturity. However, in an effort to minimize market and credit risks, securities may be sold prior to maturity either at a profit or loss when economic circumstances, trend in short-term interest rates, or a deterioration in credit-worthiness of the issuer warrants a sale of the securities to either enhance overall portfolio yield or to minimize further erosion and loss of investment principal. Such sales should take into account the short and long term impacts on the portfolio. However, the sale of a security at a loss can only be made after first securing the approval of the Treasurer-Tax Collector.

PURCHASE OF WHEN ISSUED SECURITIES

When issued (W.I.) purchases of securities and their subsequent sale prior to cash settlement are authorized as long as sufficient cash is available to consummate their acceptance into the Treasurer's portfolio on the settlement date.

PORTFOLIO REPORTS/AUDITING

Portfolio reports required by Code Sections 53607 and 27133(e) shall be filed monthly with the Board of Supervisors. The Treasurer shall also prepare and file with the Board of Supervisors, the County Executive Officer, County Auditor-Controller, Superintendent of Schools and the Investment Oversight Committee, the Monthly Treasurer's Pooled Investment Fund reports, including at a minimum, all information required by law. Monthly Treasurer's Pooled Investment Fund reports are to be filed with the County Investment Oversight Committee as required by Code Section 27133. Consistent with Board Policy B-21 (County Investment Policy Statement), § III A, an outside compliance audit will be conducted annually. Outside audits will be conducted at least biennially by an independent auditing firm selected by the Board of Supervisors, per Board Minute Order No. 3.48. Reports are posted monthly on the Treasurer's website: <http://www.countytreasurer.org/Treasurer/TreasurersPooledInvestmentFund/MonthlyReports.aspx>

SPECIFIC INVESTMENTS

Specific investments for individual funds may be made in accordance with the Treasurer's Statement of Investment Policy, upon written request- and approval of the responsible agency's governing board, and, approval of the Treasurer-Tax Collector. Investments outside of the policy may be made on behalf of such funds with approval of the governing Board and approval of the Treasurer-Tax Collector. All specific investments shall be memorialized by a Memorandum of Understanding. With the purchase of specific investments, the fund will be allocated the earnings and/or loss associated with those investments. The Treasurer-Tax Collector reserves the right to allocate a pro-rata charge for administrative costs to such funds.

PERFORMANCE EVALUATION

Portfolio performance is monitored daily and evaluated monthly in comparison to the movement of the Treasurer's Institutional Money Market Index (TIMMI), or other suitable index. Over time, the portfolio rate of return should perform in relationship to such an index. Regular meetings are to be conducted with the investment staff to review the portfolio's performance, in keeping with this policy, and, current market conditions.

INVESTMENT OVERSIGHT COMMITTEE

In accordance with Code Section 27130 et seq. of the Code, the Board of Supervisors has established an Investment Oversight Committee. The role of the Committee is advisory in nature. It has no input on day to day operations of the Treasury.

QUARTERLY DISTRIBUTION OF INVESTMENT EARNINGS

Portfolio income, including gains and losses (if any), will be distributed quarterly in compliance with Sections 53684 and 53844 of the Code which give the Treasurer broad authority to apportion earnings and losses among those participants sharing in pooled investment income, and, except for specific investments in which the interest income is to be credited directly to the fund from which the investment was made, all investment income is to be distributed pro-rata based upon each participant's average daily cash balance for the calendar quarter. Any subsequent adjustments of reported earnings by the Auditor-Controller will be first reviewed and approved by the Treasurer to assure compliance with Code Sections 53684 and 53844.

QUARTERLY APPORTIONMENT OF ADMINISTRATIVE COSTS

Prior to the quarterly apportionment of pooled fund investment income, the County Treasurer is permitted, pursuant to Code Section 27013, to deduct from investment income before the distribution thereof, the actual cost of the investment, audit, deposit, handling and distribution of

such income. Accordingly, in keeping with Code Sections 27013, 27133(f), and 27135, the Treasury shall deduct from pooled fund investment earnings the actual cost incurred for: retail banking services, wire transfers, custodial safekeeping charges, the pro-rata annual cost of the salaries including fringe benefits for the personnel in the Treasurer-Tax Collector's office engaged in the administration, investment, auditing, cashiering, accounting, reporting, remittance processing and depositing of public funds for investment, together with the related computer and office expenses associated with the performance of these functions. Costs are apportioned based upon average daily ending balances. Prior to gaining reimbursement for these costs, the Treasurer-Tax Collector shall annually prepare a proposed budget revenue estimate per Code Section 27013.

TREASURY OPERATIONS

Treasury operations are to be conducted in the most efficient manner to reduce costs and assure the full investment of funds. The Treasurer will maintain a policy regarding outgoing wires and other electronic transfers. Requests for outgoing transfers which do not arrive on a timely basis may be delayed. The County Treasurer may institute a fee schedule to more equitably allocate costs that would otherwise be spread to all depositors.

POLICY CRITERIA FOR AGENCIES SEEKING VOLUNTARY ENTRY

Should any agency solicit entry, the agency shall comply with the requirements of Section 53684 of the Code and adopt a resolution by the the legislative or governing body of the local agency authorizing the deposit of excess funds into the County treasury for the purpose of investment by the County Treasurer. The resolution shall specify the amount of monies to be invested, the person authorized by the agency to coordinate the transaction, the anticipated time frame for deposits, the agency's willingness to be bound to the statutory 30-day written notice requirement for withdrawals, and acknowledging the Treasurer's ability to deduct pro-rata administrative charges permitted by Code Section 27013. Any solicitation for entry into the TPIF must have the County Treasurer's consent before the receipt of funds is authorized. The depositing entity will enter into a depository agreement with the Treasurer.

POLICY CRITERIA FOR VOLUNTARY PARTICIPANT WITHDRAWALS

With the Treasury being required to maintain a 40% liquidity position at all times during the calendar year, it is anticipated that sufficient funds will be on hand to immediately meet on demand all participant withdrawals for the full dollar amounts requested without having to make any allowance or pro-rata adjustment based on the current market value of the portfolio. In addition, any withdrawal by a local agency for the purpose of investing or depositing those funds outside the Pool shall have the prior written approval of the County Treasurer.

The Treasurer's approval of the withdrawal request shall be based on the availability of funds; the circumstances prompting the request; the dollar volume of similar requests; the prevailing condition of the financial markets, and, an assessment of the effect of the proposed withdrawal on the stability and predictability of the investments in the county treasury.

POLICY ON RECEIPT OF HONORARIA, GIFTS AND GRATUITIES

Neither the Treasurer-Tax Collector nor any member of his staff, shall accept any gift, gratuity or honoraria from financial advisors, brokers, dealers, bankers or other persons or firms conducting business with the County Treasurer which exceeds the limits established by the Fair Political Practices Commission (FPPC) and relevant portions of Code Section 27133. IOC members shall be subject to the limits included in the Board of Supervisors Policy B-21.

ETHICS & CONFLICTS OF INTEREST

Officers and staff members involved in the investment process shall refrain from any personal business activity that compromises the security and integrity of the County's investment program or impairs their ability to make impartial and prudent investment decisions. In addition, the County Treasurer-Tax Collector, Assistant Treasurer-Tax Collector, , Investment Manager, and Assistant Investment Manager are required to file annually the applicable financial disclosure statements as mandated by the FPPC and County policy.

INVESTMENTS MADE FROM DEBT ISSUANCE PROCEEDS

The proceeds of a borrowing may be specifically invested per Schedule I of this policy (with the exception of Collateralized Time Deposits and Local Agency Obligations) as well as competitively bid investments (see County of Riverside Office Of The Treasurer-Tax Collector Policy Governing Competitively Bid Investments, dated March 3, 2011).

No pooled fund investments made from the proceeds of a borrowing, the monies of which are deposited in the County Treasury, shall be invested for a period of time exceeding the maturity date of the borrowing. Nor shall any monies deposited with a bank trustee or fiscal agent for the ultimate purpose of retiring the borrowing be invested beyond the maturity date of the borrowing.

POLICY ADOPTION & AMENDMENTS

This policy statement will become effective following adoption by the Board of Supervisors, and, will remain in force until subsequently amended in writing by the Treasurer-Tax Collector and approved by the Board.



Don Kent
County of Riverside
Treasurer-Tax Collector

12/08/2016 ~~December 17, 2015~~

SCHEDULE I

AUTHORIZED INVESTMENTS	DIVERSIFICATION (1)	PURCHASE RESTRICTIONS	MATURITY	CREDIT QUALITY (S&P/MOODY'S/FITCH)
U.S. Treasury notes, bills, bonds or other certificates of indebtedness	100%	N/A	Maximum 5 years	N/A
Notes, participations, or obligations issued by the agencies of the federal government	100%	N/A	Maximum 5 years	N/A
Bonds, notes, warrants or certificates of indebtedness issued by the state of CA, or local agencies, or, the County of Riverside. Registered treasury notes or bonds of any of the other 49 United States per Government Code Section 53601 (d)	15% maximum	See Schedule VI	Maximum 4 years	Long term "AA-, Aa3, AA-" or better
Local Agency Investment Fund (LAIF)	\$50 million	Maximum \$50 million per LAIF	Daily Liquidity	N/A
Commercial Paper (CP)	40% maximum	See Schedule VI	Maximum 270 days	Short term "A-1,P-1,F-1" or better
Local Agency Obligations (LAO)	2.5% maximum	Board of Supervisors approval required. Issued by pool depositors only	Maximum 3 years	Non-rated, if in the opinion of the Treasurer, considered to be of investment grade or better
CalTRUST Short Term Fund (CLTR)	1% maximum	Board of Supervisors approval required	Daily liquidity	NR / Portfolio managed pursuant to California Government Code § 53601 & 53635
Negotiable CD's (NCD'S) issued by national or state chartered banks or a licensed branch of a foreign bank	25% maximum	See Schedule VI	Maximum 1 year	Short term "A-1,P-1,F-1" or better
Collateralized Time Deposits (TCD)	2% maximum	See Schedule IV	Maximum 1 year	N/A
Repurchase Agreements (REPO) with 102% collateral restricted to U. S. Treasuries, agencies, agency mortgages, CP, BA's	40% max, 25% in term repo over 7 days. No more than 20% w/one dealer in term repo	Repurchase agreements to be on file	Maximum 45 days	Short Term "A-1, P-1, F-1" or better If "A-2, P-2, F2" then overnight only
Reverse Repurchase Agreements on U. S. Treasury & federal agency securities in portfolio	10% maximum	For temporary cash Flow needs only.	Max 60 days with prior approval of Board of Supervisors	N/A
Medium Term Notes (MTNO) or Corporate Notes	20% maximum	See Schedule VI	Maximum 3 years	"AA, Aa2, AA" minimum if under 1 year
Union Bank Government Managed Rate Account (GMRA)	10%	N/A	Daily Liquidity	Fully collateralized
Money Market Mutual Funds (MMF) that invest in eligible securities meeting requirements of California Government Code	20% maximum	Registered with SEC No NAV adjustments No front end loads See Schedule V	Daily liquidity	Long Term "AAA" (2 of 3 nationally recognized rating services)

(1) Whichever is greater.

**AUTHORIZED BROKER/DEALERS
SCHEDULE II**

The Treasurer is authorized to conduct investment security transactions with the broker/dealers which are designated by the Federal Reserve Bank as primary government dealers. Security transactions with firms, other than those appearing on this list, are prohibited.

1. Other authorized firms:

Union Bank
~~Wells Fargo Bank~~
Piper Jaffray & Co.
SunTrust Bank
Stifel Nicolaus
FTN Financial
InCapital
~~Wells Fargo Securities~~
Raymond James & Associates, Inc.

2. Direct purchases from major commercial paper issuers, money market mutual funds, banker's acceptance issuers, negotiable CD issuers, or savings and loan are authorized.
3. Incidental purchases of less than \$10 million may be made with other firms if in the opinion of the Treasurer, such transactions are deemed advantageous.

To ensure compliance with the County Treasurer's investment guidelines, each newly authorized primary government dealer and other authorized firms (as listed above in section 1, 2 and 3) will be supplied a complete copy of this Investment Policy document approved by the Board of Supervisors.

**POLICY CRITERIA FOR SELECTION OF BROKER/DEALERS
SCHEDULE III**

1. The County Treasurer has elected to limit security transactions as mentioned in Schedule II. Accordingly, the financial institution must confirm that they are a member of the Financial Industry Regulatory Authority (FINRA), registered with the Securities & Exchange Commission (SEC), and possess all other required licenses. The Treasurer is prohibited from the selection of any broker, brokerage, dealer, or securities firm that has, within any consecutive 48-month period following January 1, 1996, made a political contribution in an amount exceeding the limitations contained in Rule G-37 of the Municipal Securities Rulemaking Board, to the local treasurer, any member of the governing board of the local agency, or any candidate for those offices.
2. The County Treasurer's intent is to enter into long-term relationships. Therefore, the integrity of the firm and the personnel assigned to our account is of primary importance.
3. The firm must specify the types of securities it specializes in and will be made available for our account.
4. It is important that the firm provide related services that will enhance the account relationship which could include:
 - (a) An active secondary market for its securities.
 - (b) Internal credit research analysis on commercial paper, banker's acceptances and other securities it offers for sale.
 - (c) Be willing to trade securities for our portfolio.
 - (d) Be capable of providing market analysis, economic projections, and newsletters.
 - (e) Provide market education on new investment products, security spread relationships, graphs, etc.
5. The firm must be willing to provide us annual financial statements.
6. The County Treasurer is prohibited from the establishment of a broker/dealer account for the purpose of holding the County's securities. All securities must be subject to delivery at the County's custodial bank.
7. Without exception, all transactions are to be conducted on a delivery versus payment (DVP) basis.
8. The broker/dealer must have been in operation for more than 5 years, and, if requested, the firm must be willing to provide us a list of local government clients or other reference, particularly those client relationships established within the State of California.

**POLICY CRITERIA FOR COLLATERALIZED TIME DEPOSITS
SCHEDULE IV**

Before the Treasury can place a time deposit with a local bank or savings and loan, the following criteria must be met:

1. The bank must provide us with an executed copy of the "Contract for Deposit of Moneys."
2. The interest rate on the Time Certificate of Deposit must be competitive with rates offered by other banks and savings and loans residing in Riverside County, as well as exceed that of U.S. Treasury Securities.
3. Investments less than the FDIC insurance limit will be sufficient without requiring any collateral to be pledged with the Federal Reserve to secure the public fund deposit.
4. Investments exceeding the FDIC insurance limit shall be fully collateralized by U.S. Treasury and Federal Agency securities having maturities five years or less. The County Treasury must receive written confirmation that these securities have been pledged in repayment of the time deposit. The securities pledged as collateral must have a current market value greater than the dollar amount of the deposit in keeping with the ratio requirements specified in Code Section 53652. Additionally, a statement of the collateral shall be provided on a monthly basis. A collateral waiver for the portion insured by the FDIC will be granted.
5. The County Treasurer must be given a current audited financial statement for the financial year just ended as well as the most recent quarterly statement of financial condition. The financial reports must both include a statement of financial condition as well as an income statement depicting current and prior year operations.
6. The County Treasurer will not place a public fund deposit for more than 10% of the present paid-in capital and surplus of the bank.
7. The County Treasurer must receive a certificate of deposit which specifically expresses the terms governing the transaction, deposit amount, issue date, maturity date, name of depositor, interest rate, interest payment terms (monthly, quarterly, etc).
8. All time certificates must have a maturity date not exceeding one year from the date of the deposit, with interest payments based upon the stated interest rate.
9. The County Treasurer must receive a letter from an officer of the bank at the time the initial deposit is made, that there is no known pending financial disclosure or public announcement of an adverse financial event involving the bank or savings and loan, nor is there any knowledge that a conflict of interest situation exists between any County official and an officer or employee of the bank.
10. Time deposits will only be made with banks and savings and loans having branch office locations within Riverside County.

**POLICY CRITERIA FOR ENTERING INTO A MONEY MARKET FUND
SCHEDULE V**

Shares of beneficial interest issued by diversified management companies, also known as mutual funds, invest in the securities and obligations authorized by Code Sections 53601.7(10). Approved mutual funds will be registered with the Securities and Exchange Commission under the Investment Company Act of 1940 (15 U.S.C. Sec. 80a-1 et. seq.) and shall meet the following criteria:

- ~~1.~~—The fund must have a “AAA” ratings from two of the nationally recognized rating services: Moody’s, Fitch, Standard & Poor’s. ~~and the fund must maintain daily, a principal per share value of \$1.00 per share.~~
- 1.
2. The fund’s prospectus cannot allow hedging strategies, options or futures.
3. The fund must provide a current prospectus before participation in the fund and provide copies of their portfolio reports and shall provide at least at month-end, a complete listing of securities within the fund’s portfolio.

**POLICY CRITERIA
CORPORATE AND MUNICIPAL SECURITIES
SCHEDULE VI**

Corporate Criteria. Money market securities will be first restricted by short-term ratings and then further restricted by long term credit ratings. The long term credit ratings, including the outlook of the parent company will be used. Money market securities consist of negotiable certificates of deposit (NCDs), bankers acceptances, and commercial paper. Medium term securities will be restricted by the long term ratings of the legal issuer. Concentration limit restrictions will make no distinction between medium term notes and money market securities.

No short term negative credit watch or long-term negative outlook by 2 of 3 nationally recognized rating services except for entities participating in government guaranteed programs.

Municipal Criteria. Minimum of A or A2 or A, underlying credit rating for selecting insured municipal securities and a maximum of 5% exposure to any one insurer (direct purchases and indirect commitments).

Liquidity Provider Restrictions. Maximum of 5% exposure to any one institution (direct purchases and indirect commitments).

Category	Short-Term Ratings	Long-Term Ratings	Restrictions
1	A-1+/P-1/F-1+ (SP-1+/MIG1/F-1+)	AAA/Aaa/AAA	Corp. Maximum of 5% per issuer with no more than 2% greater than 1 year final maturity and no more than 1% greater than 2 year final maturity. Muni. Maximum of 5% per issuer with no more than 2% greater than 13 month final maturity.
2	A-1+/P-1/F-1+ (SP-1+/MIG1/F-1)	AA+/Aa1/AA+, AA/Aa2/AA	Corp. Maximum of 4% per issuer with no more than 1% greater than 1 year final maturity. No more than 13 month final maturity. Muni. Maximum of 5% per issuer with no more than 1% greater than 13 month final maturity. <u>For the State of California debt only; maximum of 2% greater than 13 month final maturity.</u>
3	A-1+/P-1/F-1+ (SP-1+/MIG1/F-1)	AA-/Aa3/AA-	Corp. Maximum of 3% per issuer with no more than 1.5% greater than 90 days. No more than 270 days final maturity. Muni. Maximum of 5% per issuer. No more than 13 month final maturity. <u>For the State of California Debt only, maximum of 2% greater than 13 month final maturity.</u>
4	A-1/P-1/F-1 (SP-1/MIG1/F-1)	A/A2/A or better.	Corp. No Asset Backed programs. Maximum of 2% per issuer with no more than 1% greater than 7 days. No more than 45 days maximum maturity. Muni. <u>For the State of California Debt only. Maximum only, maximum</u> of 3% with no more than 2% greater than 1 year final maturity.

Rating Agency Comparison Table

Short-Term Scale

S&P	A-1+, A-1
Moody's	P-1
Fitch	F-1+, F-1

Long-Term Scale

S&P	AAA, AA+, AA, AA-, A+, A
Moody's	Aaa, Aa1, Aa2, Aa3, A1, A2
Fitch	AAA, AA+, AA, AA-, A+, A

AGENDA ITEM NO. 9.2

**WESTERN RIVERSIDE COUNTY
MULTIPLE SPECIES HABITAT
CONSERVATION PLAN (MSHCP)
LOCAL DEVELOPMENT MITIGATION FEE
(LDMF) COLLECTION
AND CIVIC/INFRASTRUCTURE
CONTRIBUTION REPORTS FOR
NOVEMBER AND DECEMBER 2016**

Regional Conservation Authority

**WESTERN RIVERSIDE COUNTY
MULTIPLE SPECIES HABITAT CONSERVATION PLAN (MSHCP)
LOCAL DEVELOPMENT MITIGATION FEE (LDMF) COLLECTION
AND CIVIC/INFRASTRUCTURE CONTRIBUTION REPORTS FOR
NOVEMBER AND DECEMBER 2016**

Staff Contact:

**Honey Bernas
Director of Administrative Services
(951) 955-9700**

Background:

The RCA Executive Committee directed staff to report on Western Riverside County MSHCP LDMF Collection and Civic/Infrastructure Contributions on a monthly basis.

Attached are the reports for November and December 2016. Each report was prepared on a cash basis and, therefore, reflects the cash received by RCA during those months.

Executive Committee and Staff Recommendation:

That the RCA Board of Directors receive and file the attached Western Riverside County MSHCP LDMF Collection and Civic/Infrastructure Contribution Reports for November and December 2016.

Attachments

1. Western Riverside County MSHCP LDMF Collection and Civic/Infrastructure Contribution Report for November 2016.
2. Western Riverside County MSHCP LDMF Collection and Civic/Infrastructure Contribution Report for December 2016.

AGENDA ITEM NO. 9.2

Attachment 1

**Western Riverside County
MSHCP LDMF Collection and
Civic/Infrastructure
Contribution Report for
November 2016**

**MSHCP LDMF AND CIVIC/INFRASTRUCTURE CONTRIBUTION
CASH RECEIPTS NOVEMBER 2016
CASH BASIS**

DEVELOPMENT FEES					
City/County by Month	REMITTED			EXEMPTIONS & FEE CREDITS	
	Residential Permits	Commercial Acres	Amount Remitted	Residential Permits	Amount
City of Banning October - No Activity					
City of Beaumont October	51		\$101,592		
City of Calimesa October - No Activity					
City of Canyon Lake October - No Activity					
City of Corona August	1	3.7	\$26,875		
September	4	1.8	\$19,901		
October - No Activity					
City of Eastvale October	3		\$5,976		
City of Hemet October - No Activity					
City of Jurupa Valley October	44		\$87,648		
City of Lake Elsinore - October Summerly Project ¹	11	0.4	\$24,760	24	\$47,808
City of Menifee October	37	3.2	\$94,935		
City of Moreno Valley October	11	0.5	\$25,031		
City of Murrieta October	1		\$1,992		
City of Norco October - No Activity					
City of Perris September	17	5.3	\$76,168		
October - No Activity					
City of Riverside September	8	7.5	\$63,314		
City of San Jacinto October	16		\$31,872		
City of Temecula - October Roripaugh DA ²	6		\$7,650	19	\$37,848
City of Wildomar October	25		\$ 49,800		
County of Riverside November	30		\$59,760		
Total Cities and County	265	22.4	\$677,273	43	\$85,656

CIVIC AND INFRASTRUCTURE PROJECTS	
No Activity	
Total Civic/Infrastructure Remitted	\$0

TOTAL RECEIPTS - NOVEMBER 2016 \$ 677,273

1) Summerly Project - Development agreement dated 8/24/04. Expiration date 9/23/14. Under review.
2) Roripaugh Development Agreement dated 12/17/02. Project is exempt under AD161.

AGENDA ITEM NO. 9.2

Attachment 2

**Western Riverside County
MSHCP LDMF Collection and
Civic/Infrastructure
Contribution Report for
December 2016**

**MSHCP LDMF AND CIVIC/INFRASTRUCTURE CONTRIBUTION
CASH RECEIPTS DECEMBER 2016
CASH BASIS**

DEVELOPMENT FEES						
City/County	Month	REMITTED			EXEMPTIONS & FEE CREDITS	
		Residential Permits	Commercial/Industrial Acres	Amount Remitted	Residential Permits	Amount
City of Banning	November - No Activity					
City of Beaumont	November	51	4.34	\$94,689		
City of Calimesa	November	1		\$1,992		
City of Canyon Lake	November - No Activity					
City of Corona	November paid in January					
City of Eastvale	November	3		\$5,976		
City of Hemet	November - No Activity					
City of Jurupa Valley	November	58	5.44	\$152,419		
City of Lake Elsinore	November Summerly Project ¹ Pardee-Grossman ²	1	0.01	\$2,034	22 125	\$43,824 \$249,000
City of Menifee	November	23	0.05	\$46,145		
City of Moreno Valley	November	8		\$15,936		
City of Murrieta	November - No Activity					
City of Norco	November - No Activity					
City of Perris	November	28		\$55,776		
City of Riverside	October	22		\$31,635		
	November	124		\$149,735		
City of San Jacinto	November	18		\$35,856		
City of Temecula	November	1		\$1,992		
City of Wildomar	November	23		\$45,816		
County of Riverside	December	56		\$111,552		
Total Development Fees		417	9.83	\$751,553	147	\$292,824

CIVIC AND INFRASTRUCTURE PROJECTS		
City of San Jacinto	City Solar Project 1.15 Acres	\$7,797
Riverside County Flood Control and Water Conservation District	University Wash Channel Stage 3 - 3% MSHCP Fee	\$91,335
Total Civic/Infrastructure Remitted		\$99,132

TOTAL RECEIPTS - DECEMBER 2016 \$ 850,685

1) Summerly Project - Development agreement dated 8/24/04. Expiration date 9/23/14. Under review.

2) Pardee Grossman/Cottonwood Canyon Development Agreement - Development Agreement dated 7/9/1990. Expiration date 7/9/2010. Amended January 2010 extending term to 7/1/2030. Under review.

AGENDA ITEM NO. 9.3

FISCAL YEAR 2017 SECOND QUARTER CONSULTANT REPORTS

Regional Conservation Authority

**FISCAL YEAR 2017 SECOND QUARTER
CONSULTANT REPORTS**

Staff Contact:

**Charles Landry
Executive Director
(951) 955-9700**

Background:

Attached are the Fiscal Year 2017 Second Quarter Consultant Reports for Dudek, Geographics, Kadesh & Associates, LLP, Riverside County Regional Park and Open-Space District, Santa Ana Watershed Association, and Douglas P. Wheeler (Hogan Lovells).

Executive Committee and Staff Recommendation:

That the RCA Board of Directors receive and file the Fiscal Year 2017 Second Quarter Consultant Reports.

Attachments:

Fiscal Year 2017 Second Quarter Consultant Reports

- Attachment 1 – Dudek
- Attachment 2 – Geographics
- Attachment 3 – Kadesh & Associates, LLP
- Attachment 4 – Riverside County Regional Park and Open-Space District
- Attachment 5 – Santa Ana Watershed Association
- Attachment 6 – Douglas P. Wheeler (Hogan Lovells)

**AGENDA ITEM NO. 9.3
ATTACHMENT 1**

DUDEK

**CONSULTANT REPORT
DUDEK
FISCAL YEAR 2017 SECOND QUARTER REPORT**

Report Covers Period: 10/01/17 to 12/31/16

Services Provided During Current Work Period:

Joint Project Reviews

As part of our ongoing duties related to MSHCP implementation for the RCA, Dudek continued to provide review of biological reports, analysis and submittals related to Joint Project Reviews (JPRs) submitted by Permittees. Dudek reviewed and completed several JPRs for Permittees in this reporting period.

Permittee Trainings and Support

Dudek assists the RCA in providing training and support to Permittees on MSHCP implementation. These training sessions are provided once or year or upon request and include an overview of the MSHCP, RCA responsibilities, Permittee responsibilities, rough step, JPR process, required surveys and mitigation, CEQA documents, changes to the MSHCP, reserve lands, and the Wildlife Agencies' role. Discussion of unique circumstances for each Permittee is also provided in the training. Trainings sessions were held for Permittees and consultants during the third quarter of 2016 and will be held again, at a minimum, during the third quarter of 2017.

Dudek staff continued to provide ongoing support and attended meetings with Permittees on MSHCP implementation and compliance questions. Dudek fields questions on an ongoing basis related to either new projects or ongoing projects, both inside and out of the criteria area.

Monthly meetings with the County Environmental Planning Department (EPD) have resumed as of January 2016. These meetings are a forum to discuss upcoming or ongoing County HANS/JPRs, conservation criteria, and other Permittee requirements to facilitate MSHCP consistency. Meetings with EPD this quarter were held on November 2, and December 7, 2016.

Wildlife Agency Coordination and Meetings

Dudek attended two monthly meetings with the U.S. Fish and Wildlife Service (USFWS) and California Department of Fish and Wildlife (CDFW) staff hosted by the RCA. Duties included coordinating with attendees and review of materials ahead of the meeting. Meetings with the Wildlife Agencies this quarter were held on October 20, and November 17, 2016. The December meeting was cancelled. Miscellaneous discussions included possible need to revise Perris Dam Remediation PSE 13-02-21-01, Villages of Lakeview DEIR comments, the Elmore Property, Cajalco Road jurisdictional delineation, Mexico Café JPR, Corona 720 Criteria Refinement, and the Moon Nursery project. The November meeting also included a presentation to USFWS management regarding the MSHCP and its implementation.

Dudek also participated in three Pre-Application Meetings with the U.S. Army Corps of Engineers, Regional Water Quality Control Board, CDFW, and USFWS staff. Projects represented by Permittees and/or the project representatives are presented for consideration. The various regulatory agencies and RCA discuss, review, and seek solutions to issues related to permitting and MSHCP compliance. The review and analysis presented in these meetings is often subject to MSHCP Consistency review which is part of Dudek's role with the RCA. Meetings with the regulated waters Permitting Agencies this quarter were held on October 12, November 9, and December 14, 2016. At the pre-application meetings, Dudek also participated in discussions regarding San Jacinto River Stage III, Santa Ana River Trail (State Parks segment), Santa Margarita Water Quality Improvement Plan, the hydrology of Warm Springs Creek, San Timoteo Foothills Storm Drain, the Sunnymead project, Lake Elsinore mitigation site, and Lakeview Villages dredge and fill issues.

Also in this reporting period, Dudek provided documentation and support to CDFW and USFWS related to ongoing projects and questions on MSHCP implementation.

RCA Support

Dudek staff provided various forms of analysis and provided staff support by attending meetings, conference calls and conducting research via email related to ongoing and past projects. During this reporting period, Dudek was involved in discussions on various projects, as described above. Furthermore, miscellaneous projects discussed in more detail included, but were not limited to: San Jacinto Wildlife Area, Riverpark Mitigation Bank, Olsen Canyon JPR and Criteria Refinement, and the DeLuz (Walker Hills) JPR.

The last year of monitoring for the Munz's Onion relocation effort was completed in the First Quarter of this fiscal year. The results of the monitoring effort were incorporated into a final report that was submitted to the RCA on December 5, 2016.

Participating Special Entities

Dudek staff provided support and coordination related to pending and existing Participating Special Entities (PSE). Issues related to several ongoing Southern California Edison (SCE) projects and the MSHCP are ongoing and require support related to MSHCP implementation. The biggest effort was on the West of Devers Upgrade Project PSE application and numerous supporting documents that were reviewed with Consistency Findings issued on December 26, 2016.

SCE submitted an informal PSE application for the Valley South System Project to RCA on January 4, 2016. The comments were sent to SCE via email on March 20, 2016 (BUOW DBESP) and May 23, 2016 (BTR). No further coordination has occurred with SCE; therefore, as of this reporting period, this PSE process is still on hold.

A formal PSE application was submitted for the SCE Valley-Ivyglen Subtransmission Line Phase 2 (VIG2) on March 29, 2016, although GIS files were not provided until April 6. Revised reports (Riparian/Riverine Determination of Biologically Equivalent or Superior Preservation, and Additional Reserve Lands and Public/Quasi-Public Equivalency Analysis) were submitted June 6, 2016. RCA sent comments to SCE re: two (2) outstanding concerns and one (1) report correction on August 26, 2016. RCA is waiting for SCE to resolve the remaining issues before proceeding with PSE Findings. To date, it appears that the line has been relocated in some areas that may address the two outstanding concerns. SCE does not plan to resubmit for VIG2 until late 2017. Furthermore, the already approved VIG1 PSE may need to be revised due to changes that CPUC

required to the project during the CEQA process, including undergrounding the entire length of the segment along SR-79.

The other PSE application that may be submitted formally or informally in late 2017 or 2018 is for the Alberhill System Project.

Management Support

In partnership with the USFWS and the San Diego Zoo Institute for Conservation Research, Dudek staff assisted in the preparation of a California Energy Commission (CEC) grant proposal titled “Assessing California’s mitigation guidelines for burrowing owls impacted by habitat development and project activities: better science, better conservation, better economic outcomes.” The study will provide information on the effectiveness of burrowing owl relocations in southern California and within the Plan area, and will support the RCA’s burrowing owl management objectives. Work is still ongoing, including planning meetings, site selections, and telemetry tag testing.

**AGENDA ITEM NO. 9.3
ATTACHMENT 2**

GEOGRAPHICS

**CONSULTANT REPORT
GEOGRAPHICS
FISCAL YEAR 2017 SECOND QUARTER REPORT**

Report Covers Period: 10/1/16 – 12/31/16

Services Provided During Current Work Period:

Public Information and Branding Services
Website Updating and Hosting

Branding Services:

Work continued on the banner featuring species that is targeted to school-age children.

Website Hosting:

Geographics provided secure hosting with automatic backups for all three months of the quarter.

Website Updates:

- During the second quarter, Geographics continued testing and resolving link issues on the new server and archives.

**AGENDA ITEM NO. 9.3
ATTACHMENT 3**

KADESH & ASSOCIATES, LLP

**CONSULTANT REPORT
KADESH & ASSOCIATES
FISCAL YEAR 2017 SECOND QUARTER REPORT**

Report Covers Period: 11/1/16 to 12/31/16

Intro:

Having previously worked for Rep. Ken Calvert for the last 24 years, I am very familiar with the work of the RCA, its MSHCP and its integral relation to the Riverside County Integrated Plan. As a new Principal with Kadesh & Associates as of November 2, 2016, I am proud to work with and for the RCA as it achieves its goals for the people of Riverside County.

Legislation:

The latter months of 2016 saw the final passage into law of the WRDA/WIIN (Water Resources Development Act/Water Infrastructure Improvements for the Nation) legislation, which included the RCA's long-sought legislative language enabling projects which improve "drought resilience" to be eligible for WIFIA (Water Infrastructure Finance and Innovation Act) funding. This loan authority is conservatively estimated by EPA to provide a 50:1 end user benefit to facilitate water projects, which may now include applications beneficial to HCPs.

DC Fly-In and Advocacy:

We helped to plan, coordinate and participate in a DC Fly-In of RCA principals to include meetings with House and Senate Members and staff both in the personal offices of supportive Members and in the relevant and helpful Committee offices. We prepped these offices with material prior to the visits and followed up with them and other Leadership offices urging passage of WRDA/WIIN with the drought resiliency language included.

Training and Coalition Building:

I attended a three-day MSHCP coalition, training and best-practices exercise at the US Fish & Wildlife training facility in Shepherdstown, W.VA. I co-lead the Government Advocacy panel and have subsequently been involved in developing and executing the Coalition's government outreach and advocacy strategy.

Conclusion of 114th Congress, Transition, 115th Congress and Preparation for 2017:

We kept the RCA informed of post-election developments both in the Congress and in the incoming administration that may affect RCA's interests and programs.

December legislative high notes --

Continuing Resolution funding the Federal Government to the end of April, 2017 passed the US House on 12-8-16 by 326-96 and the US Senate on 12-9-16 by 63-36. WRDA/WIIN passed and signed into law.

With the Senate adjourning on December 10, 2016, the 114th Congress adjourned sine die (i.e. “without a date”) to return on January 3, 2017. All 435 Members of the House were sworn in on January 3, as well as the 34 new and reelected Members of Class II of the US Senate. Donald Trump will be sworn in as the 45th President on Friday, January 20, at noon.

The Senate plans to be in session all four weeks of January and the House will be in for three of them. (While the House is not formally in session the week of January 15, it is expected that most or all of them will be in Washington for the inaugural on Friday of that week.) The Senate will be 52 R and 48 D (including two Independents who caucus with the Democrats). The House will be 241 R to 194 D. Highlighting that January in the Senate will be dominated by the confirmation process, six cabinet-level confirmation hearings are to be held on one day (Jan. 11), the most on one day since 2001.

Full Committee Membership on the Senate Committee on Environment and Public Works:

Majority –

John Barrasso, (WY), Chairman

James Inhofe (OK)

Shelley Moore Capito (WV)

John Boozman (MT)

Roger F. Wicker (MS)

Deb Fischer (NE)

Jeff Sessions (AL)

Jerry Moran (KS)

Mike Rounds (SD)

Joni Ernst (IA)

Dan Sullivan (AK)

Minority

Thomas R. Carper (DE), Ranking Member)

Benjamin L. Cardin (MD)

Bernard Sanders (VT)

Sheldon Whitehouse (RI)

Jeff Merkley (OR)

Kirsten Gillibrand (NY)

Cory A. Booker (NJ)

Edward Markey (MA)

Tammy Duckworth (IL)

Kamala Harris (CA)

California Senate Committee Assignments and Personnel Decisions --

SENATOR KAMALA HARRIS:

Senate leadership assigned Sen. Kamala Harris to four Senate committees:

Homeland Security and Government Affairs;

Environment and Public Works;

Senate Select Committee on Intelligence; and the

Budget Committee.

In a public statement, Sen. Harris said: "These four committees will be key battlegrounds in the fight for the future of our country. At a time when so many Californians and Americans are uncertain about our future, I will aggressively fight for our families and the ideals of our nation. No state will be more impacted by any potential changes to federal immigration policy than California, and I look forward to zealously protecting our state's interests on the Homeland Security Committee. California also is a world leader on climate change policy, and I will fight hard against attempts to roll back key environmental protections on the Environment and Public Works Committee. As our country faces major intelligence challenges and cybersecurity threats, I will fight for our security, our civil rights, and our liberties on the Intelligence Committee. And, on the Committee on Budget, I will fight to preserve the Affordable Care Act to protect health care access for all Americans."

Sen. Harris has named several critical staff selections:

Nathan Barankin as Chief of Staff.

In a public statement, Sen. Harris said, "Nathan has been my trusted advisor and right hand for many years in the Attorney General's office. He is an exceptional lawyer, legislative expert, and career public servant. He has served three different Attorneys General of California in executive roles and has worked as a constitutional litigator and an advisor to the California Senate leadership for many years. I look forward to continuing to work with Nathan in the United States Senate." (Barankin has been chief deputy attorney general under Harris for the past four years, managing the department's nearly 5,000 employees, including 1,100 lawyers.)

Julie Chavez Rodriguez to serve as State Director.

In a public statement, Sen. Harris said, "I am thrilled that Julie has agreed to continue her service to our state and nation as my State Director. Julie has been a leader in this state and across the country fighting to advance policies to help Californians. From her leadership at the Cesar Chavez Foundation to the years she has spent organizing groups and communities in support of President Obama's agenda. She most recently served in the White House as Principal Deputy Director of Public Engagement, Senior Policy Advisor, and Special Assistant to President Obama. Julie oversaw White House engagement with Immigration, Muslim, AAPI, Latino, Veterans, Youth, LGBTQ, Education, Labor, and Progressive communities. She is a graduate of UC Berkley and a daughter of the Central Valley. She grew up in a family steeped in the tradition of union organizing and civil rights leadership and is a granddaughter of Cesar E. Chavez."

Clint Odom to serve as Legislative Director.

In a public statement, Sen. Harris said, "I'm thrilled that Clint has decided to join our team and I look forward to our work together." He previously served as Democratic General Counsel and Policy Director for the U.S. Senate Committee on Commerce, Science, and Transportation; as Senator Bill Nelson's Deputy, Legislative Director; and at the Federal Communications Commissions. He is a graduate of Louisiana State University and the University of Pennsylvania Law School.

Other hires include:

Lily Adams as her Communications Director.

Dwayne Paige as her Administrative Director.

Rohini Kosoglu to be her Deputy Chief of Staff.

SENATOR DIANNE FEINSTEIN:

Senator Dianne Feinstein is now eighth most senior in the Senate.

She will be taking over as the Ranking Minority Member on the Senate Judiciary Committee. She will continue to serve on the Appropriations Committee. In 1991 she was the first woman appointed to the Judiciary Committee which will serve as a key locus of confirmation issues, starting with the Attorney General nomination, at least one Supreme Court nomination and over 100 pending federal judicial vacancies.

Sen. Feinstein also announced two major staff changes, both effective as of January 9, 2017.

Her current Chief (since 2013), **Jennifer Duck** will take over as the Chief of Staff for the Minority on the Senate Judiciary Committee.

Long-serving Capitol Hill aide **Steve Haro** was announced to take over as Feinstein's Chief of Staff.

Per public statements, Duck has served as Feinstein's chief of staff since June 2013. Before that, she served as vice president of government relations and corporate leadership for Pfizer. Prior to Pfizer, Duck served as staff director and chief counsel to Feinstein on the Senate Judiciary Committee. She also worked as counsel to former Democratic Leader Senator Tom Daschle (D-S.D.); counsel to Senator Ted Kennedy (D-Mass.) on the Senate Health, Education, Labor and Pensions Committee; and senior policy advisor for the Senate Democratic Policy Committee.

In a public statement, Sen. Feinstein said, "Jennifer Duck is well-suited to serve as my lead staffer on the Judiciary Committee. She not only has significant experience in the public and private sectors, she also has worked on the Judiciary Committee in the past during key administration and judicial confirmations. I trust her counsel and look forward to working with her as ranking member of the Judiciary Committee."

Per public statements, Steve Haro joins Senator Feinstein's office from the Department of Commerce, where he serves as assistant secretary for legislative and intergovernmental affairs. Prior, he served as chief of staff to Martin Heinrich (D-N.M.) in both the Senate and House of Representatives and also served as Western regional political director and national Hispanic outreach coordinator for the Democratic Congressional Campaign Committee, and served in various senior positions for Rep. Xavier Becerra.

In a public statement, Sen. Feinstein said, "I'm pleased to welcome Steve Haro to my personal office. He has a long history of key positions in Washington, and his familiarity with California will be a significant asset. Steve will be supervising a staff of more than 70 in five offices in Washington and California, and I will rely on his experience to keep the operation running steadily and build on our successes to help the people of California."

Questions and Comments:

It is the pleasure of Kadash & Associates to serve the RCA. If this report generates any questions, please direct them to Dave Ramey at 202-549-1519 or dave@kadashdc.com.

Thank you.

###

**AGENDA ITEM NO. 9.3
ATTACHMENT 4**

**RIVERSIDE COUNTY
REGIONAL PARK and
OPEN-SPACE DISTRICT**

**CONSULTANT REPORT
RIVERSIDE COUNTY PARKS AND OPEN-SPACE DISTRICT
FISCAL YEAR 2017 SECOND QUARTER REPORT**

Report Covers Period: 10/01/16 – 12/31/16

Services Provided During Current Work Period:

184 Work Release Program hours were utilized during the Second Quarter of FY2017

Patrol/Access Control/Maintenance

General

Staff participated in the Second Annual Thompson Middle School Eco Fair. Two tables were set up, and the students received information on local conservation efforts and covered species. They also got the chance to use the peeper scope, radio telemetry and observe fairy shrimp under a stereo microscope.

WCB signs were fabricated and installed on the Dyer Wynn, McCormick and Lloyd properties.

Gavilan HMU

Toscana Phase 2: Staff completing a fencing project on the new property. Five hundred feet of fencing was reinforced to prevent vehicle access into the Reserve. Reinforcement was thorough, as the area has a long history of fences and gates being damaged to gain access onto the Edison road and into the Estelle Mountain Reserve. Staff did a great job of using the terrain, fence material and trenching to stop vehicular access. Fence patrol will have to be increased to maintain the barricade for the next couple of months. In December, the fencing was cut twice for access. No equestrian access has been installed, but can be added once unwanted access is under control.

Menifee HMU

Efforts to establish a usable trail system without major impacts to the resources on Win Mur 700 were ongoing. On-site meetings with trail users went well and all were amenable to working toward a common plan that would establish set trails for future use. A final map with a recommended trails network was completed, and a meeting with the City of Murrieta will be held to discuss in Quarter 3.

BFW Corona: Site visit to inspect post fire regrowth and to take photos for the 2016 Annual Report. Non-natives: Eucalyptus in burn area have re-sprouted and continue to grow, open areas are thick with Russian thistle, and there are a few small stands of tamarisk. Natives: There is some stump sprouting of the willows and mule fat is also coming in.

Kobashi: Ranger Rodriguez communicated with the City of Murrieta regarding a code enforcement issue near the property. Inspection of the RCA property within the City limits of Murrieta showed no trash dumping as reported. Just north on the Anheuser Busch southern border, there was a trash dumping site. Most of the trash was on private property, and staff helped pick up trash as a favor, with permission. The property owners (Bales family) were very appreciative.

Calvary Chapel: Trash removal was completed at the Calvary Chapel property. The 12'x12' concrete reservoir was emptied of 2.84 tons of household trash. Staff initially thought the trash was 1 foot deep, but it ended up being 5 feet deep. The reservoir was made animal friendly by opening up one side of the wall.

San Jacinto HMU

Higgins Nuevo: A total of 22 tires were removed from the parcel along with two truckloads of trash. The well heads are scheduled to be capped. Detail work of litter pick up was completed. The possibility of creating an animal water guzzler from a small covered ground cistern located on the parcel was discussed at the staff meeting.

Fencing was repaired on the Wolfskill-Driscoll property due to an uptick of motorcycle activity north of the parcels. The Wolfskill-Driscoll animal water guzzler was cleaned and refilled.

San Tim HMU:

Oak Valley – RLC: Staff met on-site with RLC and discussed options to prevent unwanted OHV access through RLC property which leads onto RCA property. RLC agreed to purchase 300 feet of 3 strand materials, and RCA agreed to install the fencing. The fencing, field gate and walk through access point for hikers was complete the third week in December.

Habitat/Species Management

Wilhelm Ranch/Warren Rd Partners: Staff conducted rare plant survey with Ana from BMP. Main goal was to learn identification of rare alkali playa plants of the area. Goal reached.

Gabrych: Efforts to make contact with Cody Clawson, who illegally graded on RCA land, have been ongoing and unsuccessful. No one in the area has seen or heard from him in three months. Restoration work partially completed by Mr. Clawson.

Hidden Valley: Four new artificial burrows were installed by Boy Scouts Troop 214. Two of the four were installed in an upland location out of the 100-year floodplain to hopefully serve as refugia during a high flood event. Staff completed BUOW burrow check and maintenance.

Teledyne: Staff conducted vegetation survey with monitoring crew. Staff continued to remove invasive plants and transplanted 40 buckwheat saplings into areas cleared of vegetation in lower dunes. Management for Delhi flower-loving sand fly is ongoing.

Soboba Horseshoe Donation: Staff met with Steven Estrada, Soboba Environmental Specialist. Staff will conduct a site visit to determine current condition of the site and make any recommendation to habitat improvements or access controls.

Fire Management/Weed Abatement

Staff completed inspections on the five parcels posted for weed abatement this month. Carlsbad property was on top of the list with heavy collection of tumbleweeds attached to the fence line. Wilhelm was worked in the corners of the parcels and KB Homes Coastal Donation did not require any action at this time.

Assistant Fire Marshall Doug Bloom of the City of Lake Elsinore has made contact regarding the weed abatement notice of Lake Elsinore Estates property. No case was filed and he cleared the parcel from further review.

Acquisitions

Initial Site Inspections:

Terra Vista: Ranger Rodriguez was onsite for final cleanup of the site. It was noted that the pile of trash near the northern border was not cleaned up. After some discussion with the contractor and Terra Vista the problem area was cleaned up.

Cornerstone Donation: Nice CSS and chaparral with a health willow-sycamore riparian strip in the western and northern portion. Several California gnatcatchers, mule deer and even a few western pond turtles were present. Great turtle habitat in creek with many decent sized pools which could sustain a substantial population. Despite looking at most corners and boundaries no witness markers were found. There is a very dilapidated old house, a large amount of old construction debris, and couple other farm related items amongst the olive orchard in north eastern portion of property. The foundation and fireplace are in good condition and pose no hazard but may become an attractive nuisance area depending on access from new development. A large pile of old, rusted, tar filled metal barrels were found in the northwestern portion of the property (immediately adjacent to a survey-staked cultural site). There were at least two large tractor tires in the southwestern portion of the property but they may not be within the actual property boundary.

Jenkins: Initial site visit. No major issues. There are missing witness makers on the western corners where the property borders Corte Colinga. There is a pile of metal culverts on the property. The culverts look to be in good condition and can be put to good use.

Spring Mt. Ranch Donation PA3: Staff checked for possible legal access to PA4, PA5, and PA6. PA3 has thousands of feet of irrigation piping and electric fencing. Staff also met with Alissa Cope from Sage Environmental to discuss PA3 Restoration. We recommend all irrigation pipe be removed and once we understand development plan we may recommend all electric wire be removed as well. Access easement to other PA's will be discussed with Brian Beck and the map he provided. In short, best access will stem from trail and then onto conservation parcels.

Davis: Site visit to check that witness markers had been installed. All witness markers were present and no problem areas were found.

Anheuser Busch: Staff completed the initial site inspection for the Anheuser Busch property. The witness markers along the eastern border were missing. I was able to locate all of the wells mentioned in the ESA report. There is one additional well that ESA overlooked that will need to be capped. The northeastern tip of the property has horse corrals, fencing, and shade structures. There is also a small shed and two generators. Assume Anheuser will remove all of this before close of escrow. There is also a fenced in area with a holding pond which is empty. There is a large water tank as well.

Bhathal: Witness markers were missing at both southern corners, and along the eastern border and northeastern corner. The northwestern corner did have a witness marker present. There is a small amount of rusted metal on the property, plastic pipe, and a large metal grate. There is also a large metal culvert placed vertically in the ground by the southern border. The metal culvert has a ladder in it so it is not a danger to humans, but small mammals and lizards could potentially fall in.

O'Connor Phase 5: Property is free of trash and all witness markers are present. Extensive network of horse trails seem to be no longer used.

Hong # 3: Pre-acquisition review. Property free of trash, most witness markers present.

Hong #2: Pre-acquisition review. Most markers present. Very light irrigation material on property as well as a half dozen large, dead avocado trees.

Spring Mountain Donation PA4: Pre-acquisition review to check on witness markers and trash. Markers all present and no sign of dumping found.

**AGENDA ITEM NO. 9.3
ATTACHMENT 5**

**SANTA ANA WATERSHED
ASSOCIATION**

**CONSULTANT REPORT
SAWA – BIOLOGICAL MONITORING PROGRAM
FISCAL YEAR 2016 SECOND QUARTER REPORT**

Report Covers Period: 10/01/16 – 12/31/16

Services provided during current work period:

Biological monitoring surveys conducted:

- Carnivores (mountain lion, coyote, bobcat, long-tailed weasel) via motion-triggered cameras in habitat linkages.
- Terrestrial herpetofauna via grid-based area searches for lizards and snakes. Experimenting with onduline roofing material at select sites.
- Delhi Sands flower-loving fly habitat surveys via vegetation and soil sampling to clarify suitable habitat characteristics and track changes in site composition through time.
- Pond turtle via hand capture within appropriate aquatic habitat in a previously occupied area (Hidden Valley).
- Aguanga kangaroo rat habitat surveys via point-intercept transects at trapping location in Anza.
- Burrowing Owl habitat via vegetation and physical site topography sampling at successful 2015 breeding locations to clarify suitable habitat characteristics.
- Burrowing Owl artificial burrow condition assessment surveys (for management purposes).
- Golden Eagle via United States Geological Survey (USGS) territory surveys.

Collaboration:

- Coordination continuing with CA Department of Fish and Wildlife staff at the San Jacinto Wildlife Area (SJWA) regarding management of the Tricolored Blackbird breeding and foraging habitat, along with some discussion on Burrowing Owl.
- Collaborated with RCA MSHCP Management with the Delhi Sands flower-loving fly habitat surveys.
- Collaborated with SAWPA in the Riverwalk on October 8.
- Collaborated with other wildlife organizations and agencies in the annual RIX Wastewater Treatment Facility maintenance shutdown fish rescue on November 16.
- Collaborated with other wildlife organizations and agencies in a Delhi Sands flower-loving fly Working Group meeting on December 6.
- Collaborated with SAWA on the Sunnyslope clean-up on December 7.
- Began collaborating with agencies regarding management of Brand's phacelia (*Phacelia stellaris*), a covered and narrowly endemic species, at an area along the Santa Ana River near Rancho Jurupa.
- Collaborating begun again with USGS and their Golden Eagle territory surveys.

Accomplishments:

- Gathered useful data for carnivores (including a mountain lion sighting on 12/13/16), Mojave tarplant, terrestrial herpetofauna, Delhi Sands flower-loving fly, Aguanga kangaroo rat, Burrowing Owl, and Golden Eagle. Pond turtle surveys did not result in detections of pond turtles.
- Met species 8-year objective for granite spiny lizard, western whiptail, and granite night lizard.
- 2015 Species Occurrence Dataset released to the managers and BIOS.
- Hosted three monthly monitoring/management coordination meetings with local land managers and wildlife agency representatives, all of which were performed by Biological Monitoring Program staff.
- Google Earth Field Conditions Map. Developed by our GIS Analyst, it's a dynamic map containing details of field conditions (e.g. barriers, fire activity, private property) that will be updated and viewed by staff regularly. This map will assist with safety and survey planning. Training was provided to staff.
- Expanded the Data Sharing Policy to include guidelines to staff for uploading data to online organizations.
- Began monthly Program Support Meetings with the Monitoring Program Administrator, Lead Biologist, Data Manager, and GIS Analyst to evaluate and improve structure and function of the Program.
- Began quarterly meetings between the Monitoring Program Administrator and the Field Biologists to discuss safety, training, equipment needs, questions and concerns they may have.
- Creating more structure between Lead Biologist and Taxa Leads regarding preparation for upcoming surveys (protocol review, pre-survey training, etc.) and reports.
- Creating individual report timelines for the 2016 Annual Report and survey reports submittal.

Training

- Staff taught identification of Atriplex species to RCA MSHCP Management on October 5 to assist with future survey collaboration.
- Monitoring Program Administrator attended supervisory training on October 27.
- SAWA's mandatory Interpersonal Skills Training occurred for all staff on December 2 in an effort to improve communication within the office.
- All Hands Meeting occurred on December 12: discussed budget and contract updates, Interpersonal Skills Training, the BMP's upcoming adoption of SAWA's new evaluation forms, the new extension to the Data Sharing Policy.
- Training on Incidental Observations created and provided to staff by our Data Manager on December 15.
- Training on Google Earth Field Conditions Map was provided to staff by our GIS Analyst on December 21.
- Upcoming training for staff this month: California/Nevada Amphibian Populations Task Force (APTF) Meeting in Santa Barbara, CA, January 11-13.

**AGENDA ITEM NO. 9.3
ATTACHMENT 6**

**DOUGLAS P. WHEELER,
HOGAN LOVELLS**

Quarterly Contract Report

WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY

October-December, 2016

In the closing days on the 114th Congress, lawmakers reached agreement on the Water Resources Development Act of 2016 (WRDA), including an amendment to the WIFIA (Water Infrastructure Finance and Innovation Act of 2014) which authorizes Federal loans and loan guarantees for projects, including the acquisition of real property, “which prevent reduce or mitigate the effects of drought, including projects that enhance the resilience of drought-stricken watersheds”. The importance of this provision cannot be overstated, in terms of assistance to the Authority in meeting its goals for habitat acquisition.

This recent WIFIA amendment was proposed by the Authority, with encouragement and support of the Metropolitan Water District of Southern California (MET), at a late stage in the development of this year’s WRDA legislation. Californians were at work on a separate provision of WRDA to provide drought relief, but suggested that WRDA conferees would be receptive to inclusion of the WIFIA program. Board members will recall that the Authority had also sought to use the WRDA “vehicle” for an amendment of TIFIA, making those funds available for support of mitigation in the case of transportation projects. Although this proposal was not adopted, WIFIA remains a vehicle for funding of mitigation programs which arise in connection with otherwise eligible water infrastructure projects.

Although WIFIA was enacted in 2014, again with support of the Authority, EPA did not receive budget authority for implementation of the Act until last year (FY 2017), when \$20 million was appropriated for this purpose. The Authority has been in touch with EPA on development of program guidance, and was asked to comment on a draft of implementing regulations. That process was completed in the last quarter, and EPA issued a Notice of Funds Availability (NOFA) earlier this month. EPA has set a deadline of April 10 for Letters of Intent, and has set selection criteria which correspond to the Authority’s interests. In fact, its criteria include drought-related projects, even though that amendment was adopted long after enactment of WIFIA and preparation of the initial guidance. EPA states a preference for mitigation projects in either category—water infrastructure or drought tolerance—for projects of more than \$20 million in which the Federal “match” does not exceed 49%. Based on its projections concerning the use of appropriated funds, EPA estimates that it will be able to provide loans and loan guarantees during FY 2017 in the total amount of \$1 billion. Given these parameters, the Authority must now decide whether to avail itself of this new credit facility, and to provide a Letter of Intent by April 17.

Looking ahead, the 115th Congress provides yet another opportunity to expand the array of funding sources which may be available for implementation of the MSHCP. Our legislative program will once again include the proposal of a “stand alone” program, unrelated to the mitigation requirements of WIFIA and TIFIA, and the long-sought amendment of TIFIA, making habitat acquisition a project purpose of that program. In addition, we may seek to participate in discussion of a new nationwide

infrastructure program, reminding legislators that HCPs can provide advance mitigation, and thus streamline the approval process for development projects. The experience of the Authority in this regard will be instructive, and has been convincingly documented by observers of the RCIP. Possibly, developers could be offered the opportunity to mitigate for the environmental impacts of projects outside the MSHCP "service area" by contributing to its implementation. In addition, the Authority will seek continuing funding for the "section 6" grant program of the U.S. Fish and Wildlife Service. The Authority has received several of these grants to be used for land acquisition, and is appreciative of the support for this program of Rep. Ken Calvert, who continues in his position as Chairman of the Interior Subcommittee of the House Committee on Appropriations. At a meeting with **Tom Mullen** and the undersigned, Chairman Calvert expressed preliminary support for modification of this program, so that large MSHCPs, like ours, would not be subject to the \$2 million cap which is currently imposed by the Fish and Wildlife Service.

Chairman Calvert's Chief of Staff, **Dave Ramey**, has left his position to join **Kadesh & Associates**, a highly-regarded public affairs firm in Washington. In that capacity, Ramey will work with the undersigned to provide effective representation of the Authority's interests in Washington. Ramey has been replaced on the Chairman's staff by **Dave Kennett**, a former consultant to the Authority, who is well-versed in the legislative objectives and issues of concern to the Authority. Ramey, the undersigned and Authority Executive Director, **Charlie Landry**, represented the Authority at the second annual meeting on the **National HCP Coalition** in December. The Coalition, which has its roots in the California coalition of HCP sponsors, continues to grow in size, geographic diversity, and influence. It is expected to be an effective spokesman for the HCP concept during Congressional consideration of the Administration's infrastructure proposal and updates to the Endangered Species Act, and to make early contact on our behalf with new appointees at the Fish and Wildlife Service and the Department of the Interior.

The Authority also continues to participate in the Endangered Species Reform Project of the **Western Governors Association (WGA)**, which—during this quarter—initiated the second phase of a two-year program. The second phase will be devoted to refinement of general policies which were adopted by resolution of the Governors at its 2016 summer meeting. WGA will seek the support of its national counterpart, the National Governors Association, and together they will attempt to influence Congressional deliberations on ESA revision and reform.

*Douglas P. Wheeler, Esq.
Washington, D.C.
January 19, 2017*

AGENDA ITEM NO. 9.4

**RESOLUTION NO. 2017-002
RESOLUTION OF THE BOARD OF
DIRECTORS OF THE
WESTERN RIVERSIDE
COUNTY REGIONAL
CONSERVATION AUTHORITY
APPROVING THE PURCHASE
OF TAX DEFAULTED PROPERTY
FROM THE RIVERSIDE
COUNTY TREASURER-TAX
COLLECTOR'S OFFICE**

Regional Conservation Authority

RESOLUTION NO. 2017-002
RESOLUTION OF THE BOARD OF DIRECTORS OF THE
WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY
APPROVING THE PURCHASE OF TAX DEFAULTED PROPERTY FROM THE
RIVERSIDE COUNTY TREASURER-TAX COLLECTOR'S OFFICE

Staff Contact:

**Brian Beck, Land Acquisition Analyst
(951) 955-9700**

Background:

The Riverside County Board of Supervisors has authorized the Treasurer-Tax Collector's office to sell tax defaulted property for purposes of collecting back taxes and penalties. RCA staff has reviewed the tax default parcel list and has identified five parcels that are desirable for habitat conservation. The subject properties are located in the unincorporated County of Riverside, including the Rancho California Road Escarpment, Cactus Valley and Wilson Valley areas.


The subject properties total approximately 108.96 acres and will contribute to the Agency's reserve assembly goals. The purchase price is \$257,041.24, which computes to approximately \$2,359/acre. Staff has analyzed the Authority's cash flow and finds that this proposed purchase of tax defaulted properties is consistent with the RCA Board of Director's Economic Stabilization Policy.

Staff Recommendation:

That the RCA Board of Directors adopt Resolution No. 2017-002, *Resolution of the Western Riverside County Regional Conservation Authority Approving the Purchase of Tax Defaulted Property from the Riverside County Treasurer-Tax Collector's Office.*

Attachments:

1. Resolution No. 2017-002, *Resolution of the Western Riverside County Regional Conservation Authority Approving the Purchase of Tax Defaulted Property from the Riverside County Treasurer-Tax Collector's Office.*
2. Maps of proposed tax default purchases.

FINANCIAL INFORMATION	
In Fiscal Year 2016-17 Budget: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Cost: \$ 257,041.24 Annual Cost: \$ N/A
Source of Funds: Future MSHCP Local Development Mitigation Fees	Budget Adjustment: No. To be included in FY2019 budget.
Approved by: 	Date: 1-30-17

AGENDA ITEM NO. 9.4
Attachment 1

RESOLUTION NO. 2017-002

RESOLUTION NO. 2017-002

RESOLUTION OF THE BOARD OF DIRECTORS OF THE WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY APPROVING THE PURCHASE OF TAX DEFAULTED PROPERTY FROM THE RIVERSIDE COUNTY TREASURER-TAX COLLECTOR'S OFFICE

WHEREAS, the Riverside County Treasurer-Tax Collector's office has notified public agencies of its intent to sell tax defaulted property for purposes of collecting back taxes and penalties;

WHEREAS, the Western Riverside County Regional Conservation Authority has reviewed the proposed parcels for sale and has identified several parcels as desirable for habitat conservation;

WHEREAS, the Western Riverside County Regional Conservation Authority has identified Assessor Parcel Numbers 470380024-2, 581270003-4, 581270004-5, 581270007-8 and 935380004-2 ("Tax Defaulted Properties") as contributing to Reserve Assembly goals;

WHEREAS, the Western Riverside County Regional Conservation Authority desires to purchase the Tax Defaulted Properties from the Riverside County Treasurer-Tax Collector's office and has sufficient available funds to complete this purchase;

WHEREAS, the acquisition of the Tax Defaulted Properties will assist the Western Riverside County Regional Conservation Authority in providing open space for preservation of wildlife and plant life;

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by the Board of Directors of the Western Riverside County Regional Conservation Authority as follows:

1. That the Board of Directors of the Western Riverside County Regional Conservation Authority hereby finds and declares that the above recitals are true and correct.

2. That the Board of Directors of the Western Riverside County Regional Conservation Authority objects to the public sale of the Tax Defaulted Properties.

3. That the Board of Directors of the Western Riverside County Regional Conservation Authority offers to purchase the Tax Defaulted Properties, Assessor Parcel Numbers for 470380024-2, 581270003-4, 581270004-5, 581270007-8 and 935380004-2 for \$257,041.24.

4. That the Board of Directors of the Western Riverside County Regional Conservation Authority approves the specific purchase prices for each individual

Assessor Parcel Number, as shown on the attached Exhibit "A" and incorporated herein by reference.

5. That the Board of Directors of the Western Riverside County Regional Conservation Authority identifies the legal description for the Tax Defaulted Properties, as shown on Exhibit "B" and incorporated herein by reference.

6. That the Board of Directors of the Western Riverside County Regional Conservation Authority declares that the public purpose for the purchase of these parcels is habitat conservation for wildlife and plant life.

7. That the Board of Directors of the Western Riverside County Regional Conservation Authority approves paying for the cost of giving notice for the sale and purchase of the Tax Defaulted Properties.

8. That the Board of Directors of the Western Riverside County Regional Conservation Authority authorizes the use of RCA MSHCP funds to pay for the purchase of the Tax Defaulted properties.

9. That the Executive Director of the Western Riverside County Regional Conservation Authority is authorized to execute the documents necessary to purchase the Tax Defaulted Properties.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Western Riverside County Regional Conservation Authority held the 6th day of February, 2017.

By: _____
Marion Ashley, Chairman
Western Riverside County
Regional Conservation Authority

ATTEST:

By: _____
Honey Bernas, Clerk of the Board

Exhibit "A"

<u>APN</u>	<u>Purchase Price</u>	<u>Purpose and Intended Use of Each Parcel</u>
470380024-2	\$19,131.11	Open Space for Wildlife and Plant Life Conservation
581270003-4	\$9,250.23	Open Space for Wildlife and Plant Life Conservation
581270004-5	\$9,250.23	Open Space for Wildlife and Plant Life Conservation
581270007-8	\$9,250.23	Open Space for Wildlife and Plant Life Conservation
935380004-2	\$210,159.44	Open Space for Wildlife and Plant Life Conservation

Exhibit "B"

Legal Descriptions

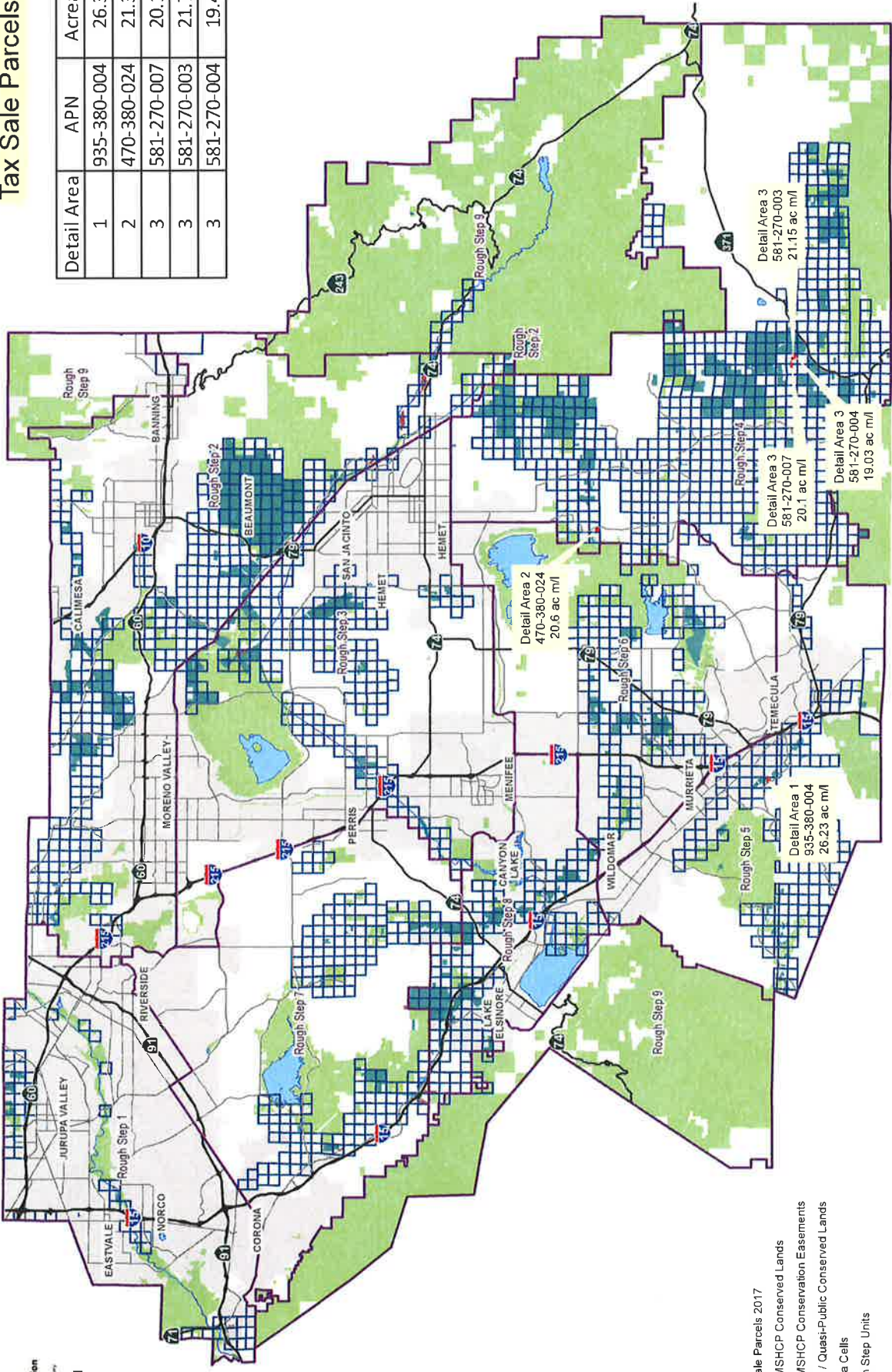
- 470380024-2: Parcel 43 in PM 004/035.
- 581270003-4: Parcel 3 in PM 103/057, PM 17323.
- 581270004-5: Parcel 4 in PM 103/057, PM 17323.
- 581270007-8: Parcel 11 in PM 103/057, PM 17323.
- 935380004-2: Parcel 3 in PM 116/069, PM 18254.

AGENDA ITEM NO. 9.4
Attachment 2

Maps of Proposed
Tax Default Purchases

Tax Sale Parcels 2017

Detail Area	APN	Acreage
1	935-380-004	26.30
2	470-380-024	21.36
3	581-270-007	20.14
3	581-270-003	21.72
3	581-270-004	19.44



- Tax Sale Parcels 2017
- RCA MSHCP Conserved Lands
- RCA MSHCP Conservation Easements
- Public / Quasi-Public Conserved Lands
- Criteria Cells
- Rough Step Units
- Cities
- Highways
- Major Roads



Date Saved: October 11, 2016

Document Path: \\net\csl\apps\tax\DATA_2017\TaxParcels2017_Index.mxd



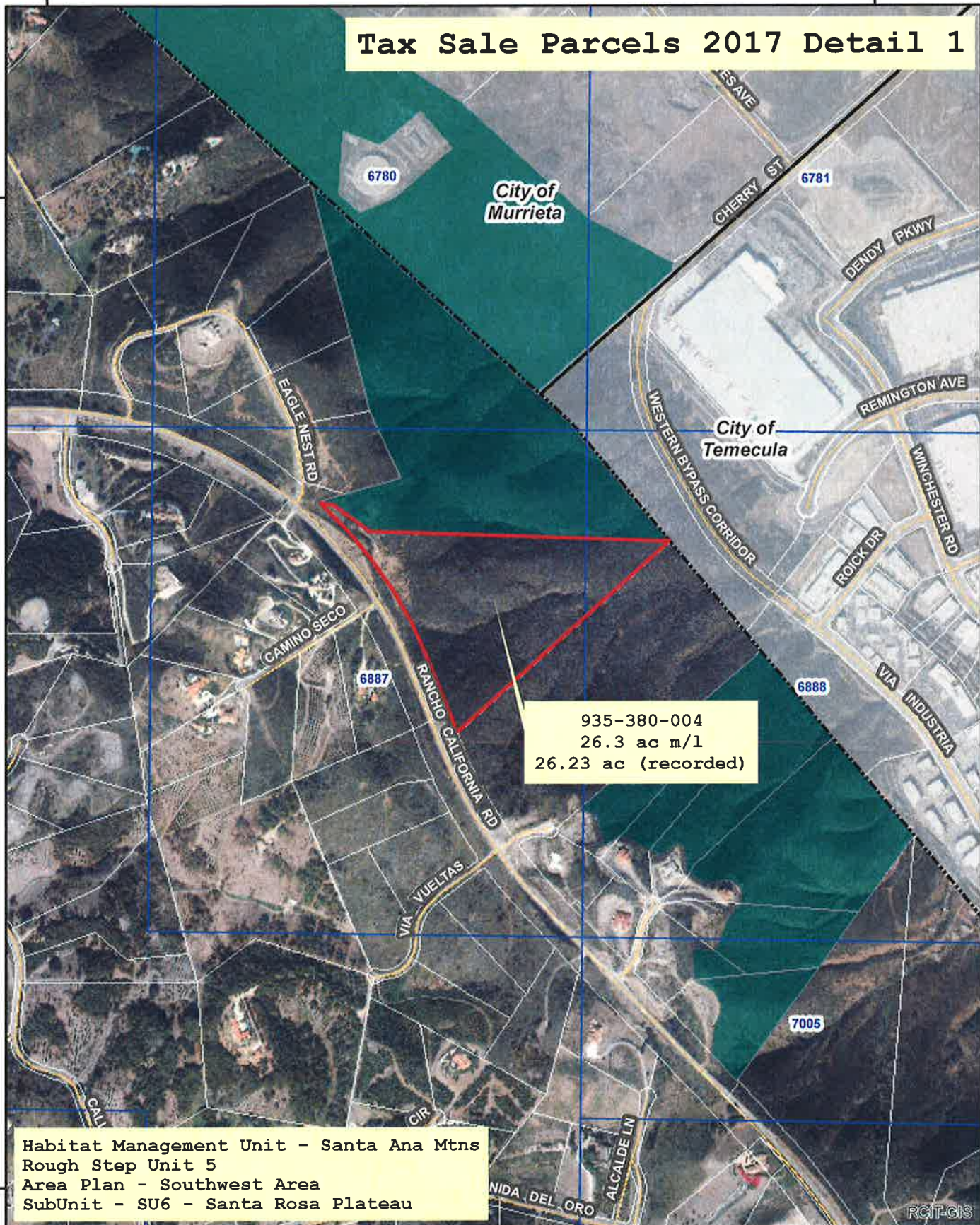
117°12'0"W

117°11'0"W

Tax Sale Parcels 2017 Detail 1

33°31'0"N

33°31'0"N

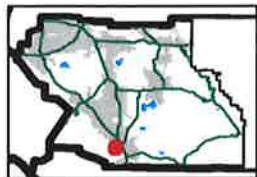


33°30'0"N

33°30'0"N

117°12'0"W

117°11'0"W



RC22000321

- Project Site
- RCA MSHCP Conserved Lands
- Public/Quasi-Public Conserved Lands
- RCA Conservation Easements
- WRC Non RCA Conservation Easements
- Criteria Cells
- Cities



Created: October 6, 2016
 Updated: October 12, 2016

116°59'0"W

Tax Sale Parcels 2017 Detail 2

33°38'0"N

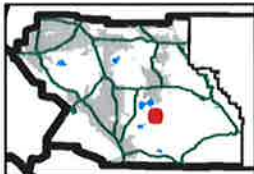
33°38'0"N



Habitat Management Unit - Cactus Valley
 Rough Step Unit 4
 Area Plan - Southwest Area
 SubUnit - SU4 - Cactus Valley / SWRC-MSR / Johnson Ranch

RCIT-GIS

116°59'0"W



RC22000321

- Project Site
- RCA MSHCP Conserved Lands
- Public/Quasi-Public Conserved Lands
- RCA Conservation Easements
- WRC Non RCA Conservation Easements
- Criteria Cells
- Cities



Created: October 6, 2016
 Updated: October 12, 2016

116°51'0"W

Tax Sale Parcels 2017 Detail 3

7007

7009

33°30'0"N

33°30'0"N

581-270-007
20.14 ac m/1
20.1 ac (recorded)

581-270-004
19.44 ac m/1
19.03 ac (recorded)

7114

7115

581-270-003
21.72 ac m/1
21.15 ac (recorded)

7229

7227

GOLDEN HILLS DR N

CONDOR CT

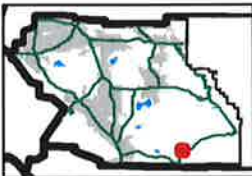
WILSON VALLEY RD

GOLDEN HILLS DR S

Habitat Management Unit - Sage
Rough Step Unit 4
Area Plan - REMAP
SubUnit - SU2 - Wilson / Sage



116°51'0"W



RC22000321

-  Project Site
-  RCA MSHCP Conserved Lands
-  Public/Quasi-Public Conserved Lands
-  RCA Conservation Easements
-  WRC Non RCA Conservation Easements
-  Criteria Cells
-  Cities



Created: October 6, 2016
Updated: October 12, 2016

AGENDA ITEM NO. 9.5

**RESOLUTION NO. 2017-003
RESOLUTION OF THE BOARD
OF DIRECTORS OF THE
WESTERN RIVERSIDE COUNTY
REGIONAL CONSERVATION
AUTHORITY AUTHORIZING THE
ACCEPTANCE OF GRANT
FUNDS FOR ACQUISITION
OF REAL PROPERTY**

Regional Conservation Authority

**RESOLUTION NO. 2017-003
RESOLUTION OF THE BOARD OF DIRECTORS OF THE
WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY
AUTHORIZING THE ACCEPTANCE OF GRANT FUNDS FOR ACQUISITION
OF REAL PROPERTY**

Staff Contact:

**Brian Beck
Analyst
(951) 955-9700**

Background:

On today's closed session agenda, the Board of Directors is considering the purchase of portions of Assessor Parcel Numbers 555-230-007, 555-230-230-012 and 555-240-003 and all of Assessor Parcel Number 555-240-002. Details of the price and terms of the proposed purchase will be provided in closed session. The Wildlife Conservation Board (WCB) desires to assist the RCA by providing federal and state grant funding to help complete this acquisition. Staff recommends approval of the attached resolution to accept the grant funding from WCB, conditionally upon the approval of the proposed purchase in closed session.

Staff Recommendation:

That the RCA Board of Directors approve Resolution No., *Resolution of the Board of Directors of the Western Riverside County Regional Conservation Authority Authorizing the Acceptance of Grant Funds for Acquisition of Real Property*. The approval shall be conditional upon the Board's approval, in closed session, of the proposed purchase.

Attachment

Resolution No. 2017-003

AGENDA ITEM NO. 9.5
Attachment

RESOLUTION NO. 2017-003

Western Riverside County Regional Conservation Authority

February 6, 2017 – Agenda Item No. 9.5

Resolution No. 2017-003

RESOLUTION OF THE BOARD OF DIRECTORS OF THE WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY AUTHORIZING ENTERING INTO GRANT AGREEMENTS WITH THE WILDLIFE CONSERVATION BOARD AND AUTHORIZING THE ACQUISITION OF ALL OR A PORTION OF ASSESSOR'S PARCEL NUMBERS 555-230-007, 555-230-012, 555-240-003 and 555-240-002 TOTALING APPROXIMATELY 475 ACRES IN THE COUNTY OF RIVERSIDE.

Resolved, That the Board of Directors of the Western Riverside County Regional Conservation Authority hereby:

1. FINDS that acquisition of the identified property is exempt from the provisions of the California Environmental Quality Act;
2. FINDS that the identified property possesses high ecological and habitat value;
3. FINDS that the use of referenced grant funds for acquisition of the identified property is an appropriate expenditure;
4. ADOPTS the staff report and recommendation for this item;
5. AUTHORIZES the execution of California Wildlife Conservation Board Grant Agreement for Acquisition of Fee Interest number WC-1633LY and the acceptance of grant funds from the Wildlife Conservation Board for the purpose of acquisition of the identified property;
6. AUTHORIZES the execution of California Wildlife Conservation Board Subgrant Agreement for Acquisition of Fee Interest number SG-1616LY and the acceptance of grant funds from the Wildlife Conservation Board for the purpose of acquisition of the identified property;
7. AUTHORIZES the acceptance of fee title to the identified property; and
8. AUTHORIZES Charles V. Landry, Executive Director, to do any and all acts necessary to carry out this resolution and any recommendations made by the Board of Directors.

Marion Ashley, Chair

I HEREBY CERTIFY that the foregoing resolution was adopted at a regular meeting of the Board of Directors of the Western Riverside County Regional Conservation Authority, duly noticed and held according to law, on the 6th day of February, 2017.

Date: _____

Charles V. Landry, Executive Director

AGENDA ITEM NO. 10

**RATIFICATION OF THE
CHAIRPERSON'S APPOINTMENT
OF THE 2017 RCA
EXECUTIVE COMMITTEE**

Regional Conservation Authority

**RATIFICATION OF THE CHAIRPERSON'S APPOINTMENT OF THE
2017 RCA EXECUTIVE COMMITTEE**

FROM:

**Marion Ashley
RCA Chairperson**

BACKGROUND:

In accordance with the RCA Bylaws, Article IX.A.3., Executive Committee. The Executive Committee shall be composed of seven (7) members, and have at least two (2) and no more than three (3) representatives representing the County. The Board Chairperson, Vice Chairperson and past Chairperson, if any, of the Authority shall be members of the Committee. Two members of the Executive Committee shall be selected by the Board at its first meeting in December, or as soon thereafter as practical. The remaining members shall be appointed by the Chairperson and ratified by the Board.

The Chairperson will announce his appointments to and request that that Board ratify his appointment of the 2017 RCA Executive Committee.

RECOMMENDATION:

That the RCA Board of Directors ratify the Chairperson's appointment of the 2017 RCA Executive Committee.

2017 RCA Commonly Used Acronyms

ARL	Additional Reserve Lands
BUOW	Burrowing Owl
CALFIRE	California Department of Forestry and Fire Protection
CALTRANS	California Department of Transportation
CD	Consistency Determination
CDFG	California Department of Fish and Game
CDFW	California Department of Fish and Wildlife (<i>formerly CDFG</i>)
CEQA	California Environmental Quality Act
CETAP	Community and Environmental Transportation Acceptability Process
CHD	Critical Habitat Designation
CIP	Capital Improvement Program
CNLM	Center for Natural Lands Management
EMWD	Eastern Municipal Water District
EPD	Environmental Programs Department (<i>Riverside County</i>)
ERP	Expedited Review Process
FY	Fiscal Year
HANS	Habitat Evaluation and Acquisition Negotiation Strategy
HMU	Habitat Management Unit
IC	Interchange
JPR	Joint Project Review
LDMF	Local Development Mitigation Fee
MOU	Memorandum of Understanding
MSHCP	Multiple Species Habitat Conservation Plan
OHV	Off-Highway Vehicle
PCL	Proposed Constrained Linkage
PQP	Public/Quasi-Public
PSE	Participating Special Entities
RCA	Regional Conservation Authority
RCD	Resource Conservation Districts
RCRCD	Riverside-Corona Resource Conservation District
RCOE	Riverside County Office of Education
RCTC	Riverside County Transportation Commission
RCTD	Riverside County Transportation Department
RMOC	Reserve Management Oversight Committee
ROVE	Recreation Off-Highway Vehicle Enforcement
SAWA	Santa Ana Watershed Association
SB	San Bernardino
SR	State Route
SWG	State Wildlife Grant
TAC	Technical Advisory Committee
TIFIA	Transportation Infrastructure Finance and Innovation Act
TUMF	Transportation Uniform Mitigation Fee
USFWS	United States Fish and Wildlife Service
UTM Nad 83 Zone 11	Meter Coordinate System for Maps
WIFIA	Water Infrastructure Finance and Innovation Act
WIIN	Water Infrastructure Improvements for the Nation
WA	Wildlife Agencies (<i>USFWS & CDFW</i>)
WCB	Wildlife Conservation Board
WPT	Western Pond Turtle
WRDA	Water Resources Development Act