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The Western Riverside County Regional Conservation Authority was established in 2004 as a joint powers authority to administer the 2003 Western Riverside County Multiple Species Habitat Conservation Plan. Currently, the Authority consists of eighteen (18) cities and the county.

MEETING

Monday, March 2, 2020

12:30 p.m.

**John F. Tavaglione County Administrative Center Annex
Board Chambers, First Floor, 4080 Lemon Street, Riverside, CA 92501**

OFFICERS

Jonathan Ingram, Chair
City of Murrieta

Natasha Johnson, Vice-Chair
City of Lake Elsinore

BOARD MEMBERS

Daniela Andrade
City of Banning

David Starr Rabb
City of Perris

Julio Martinez
City of Beaumont

Andy Melendrez
City of Riverside

Ed Clark
City of Calimesa

Crystal Ruiz
City of San Jacinto

Larry Greene
City of Canyon Lake

Maryann Edwards
City of Temecula

Jacque Casillas
City of Corona

Joseph Morabito
City of Wildomar

Jocelyn Yow
City of Eastvale

Kevin Jeffries
County of Riverside, District 1

Michael Perciful
City of Hemet

Karen Spiegel
County of Riverside, District 2

Lorena Barajas
City of Jurupa Valley

Chuck Washington
County of Riverside, District 3

Lesia Sobek
City of Menifee

V. Manuel Perez
County of Riverside, District 4

David Marquez
City of Moreno Valley

Jeff Hewitt
County of Riverside, District 5

Kevin Bash
City of Norco

Honey Bernas, Interim Executive Director



MEETING AGENDA*

**Actions may be taken on any item listed on the agenda. Non-exempt materials related to an item on this agenda submitted to the RCA Board after distribution of the agenda packet are available for public inspection at the RCA Offices, 3403 Tenth Street, Suite 320, Riverside, California, during normal business hours. Such documents are also available on the Western Riverside County Regional Conservation Authority website at www.wrc-rca.org subject to staff's ability to post the documents before the meeting. Alternative formats are available upon request by contacting the Clerk of the Board at (951) 955-9700. Notification of at least 72 hours prior to meeting time will assist staff in accommodating such requests.*

**Monday, March 2, 2020
12:30 p.m.**

**John F. Tavaglione County Administrative Center Annex
First Floor – Board Chambers
4080 Lemon Street
Riverside, CA 92501**

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 955-9700. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC COMMENT**

At this time members of the public can address the RCA Board of Directors regarding any items within the subject matter jurisdiction of the Board that are not separately listed on this agenda. Members of the public will have an opportunity to speak on agenda items at the time the item is called for discussion. No action may be taken on items not listed on the agenda unless authorized by law. Each individual speaker is limited to speak three (3) continuous minutes or less. Any person wishing to address the Board on any matter, whether or not it appears on this agenda, is requested to complete a "Request to Speak" form from the Clerk of the Board. The completed form is to be submitted to the Clerk of the Board prior to an individual being heard. Whenever possible, lengthy testimony should be presented to the Board in writing and only pertinent points presented orally. Any written documents to be distributed or presented to the RCA Board of Directors shall be submitted to the Clerk of the Board.

- 5. BOARD MEMBER ANNOUNCEMENTS** *(This item provides the opportunity for the Board Members to report on attended meetings/conferences and any other items related to RCA activities.)*

RCA BOARD OF DIRECTORS AGENDA

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March 2, 2020

6. **ADDITIONS/REVISIONS** *(The Board may add an item to the Agenda after making a finding that there is a need to take immediate action on the item and that the item came to the attention of the Board subsequent to the posting of the agenda. An action adding an item to the agenda requires 2/3 vote of the Board. If there are less than 2/3 of the Board Members present, adding an item requires a unanimous vote. Added items will be placed for discussion at the end of the agenda.)*

7. **APPROVAL OF MINUTES — February 3, 2020**

8. **CONSENT CALENDAR** *(All matters listed under the Consent Calendar will be approved in a single motion unless a Board Member requests separate action on specific Consent Calendar item. The item will be pulled from the Consent Calendar and placed for discussion.)*

8.1 **WESTERN RIVERSIDE COUNTY MSHCP FEE COLLECTION REPORT FOR JANUARY 2020**

Overview – **STAFF REPORT**

This item is for the RCA Board of Directors to receive and file the Western Riverside County MSHCP Fee Collection Report for January 2020.

8.2 **FISCAL YEAR 2020 SECOND QUARTER FINANCIAL REPORT**

Overview – **STAFF REPORT**

This item is for the RCA Board of Directors to receive and file the Fiscal Year 2020 Second Quarter Financial Report.

8.3 **MIDYEAR REVIEW RECURRING PROFESSIONAL SERVICES CONTRACTS**

Overview – **STAFF REPORT**

This item is for the RCA Board of Directors to review RCA's recurring professional services contracts and authorize staff to negotiate contract renewals for consideration by the Board of Directors and inclusion in the Fiscal Year 2021 budget.

8.4 **RESOLUTION NO. 2020-002, RESOLUTION OF THE BOARD OF DIRECTORS OF THE WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY ADOPTING A SURPLUS REAL PROPERTY POLICY**

Overview – **STAFF REPORT**

This item is for the RCA Board of Directors to adopt Resolution No. 2020-002, Resolution of the Board of Directors of the Western Riverside County Regional Conservation Authority Adopting a Surplus Real Property Policy.

- 9. WEBSITE PRESENTATION
- 10. EXECUTIVE DIRECTOR’S REPORT
 (NO BUSINESS)
- 11. LAND ACQUISITION UPDATE
- 12. FEATURED SPECIES OF THE MONTH
- 13. FUTURE AGENDA ITEMS: (Board Members are invited to suggest additional items to be brought forward for future discussion.)
- 14. CLOSED SESSION
 - 14A. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
 Pursuant to Government Code Section 54956.8
Agency Negotiator: RCA – Executive Director or Designee
Under Negotiation: Price/Terms

Item	Assessor Parcel No(s).	Negotiating Party(ies)/Agent
14A.1	283-130-011, 289-030-011, 289-030-012, 289-030-015, 289-030-018, 289-040-001, 289-040-002, 289-050-001	Ron Burek and Heather Burek
14A.2	432-050-004, 432-050-005	Lindsay Yousey/Dan Christian

15. ADJOURNMENT

The next meeting of the Western Riverside County Regional Conservation Authority Board of Directors is scheduled for Monday, April 6, 2020, at 12:30 p.m., at the John F. Tavaglione County Administrative Center Annex, Board Chambers, 4080 Lemon Street, Riverside, California.

ACRONYMS

AGENDA ITEM NO. 7

Minutes

February 3, 2020



www.wrc-rca.org

**BOARD OF DIRECTORS
MEETING MINUTES
Monday, February 3, 2020**

1. CALL TO ORDER

The meeting of the Western Riverside County Regional Conservation Authority was called to order by Vice Chair Johnson at 12:33 p.m., Monday, February 3, 2020, in the Board Chambers of the John F. Tavaglione Administrative Center Annex, First Floor, 4080 Lemon Street, Riverside, California, 92501.

Vice Chair Johnson welcomed back Board Member Maryann Edwards.

2. PLEDGE OF ALLEGIANCE

Board Member Edwards led the RCA Board Members and meeting attendees in a flag salute.

3. ROLL CALL

Member Agency	Board Member Name	Status
City of Banning	Daniela Andrade	Present
City of Beaumont	Julio Martinez	Present
City of Calimesa	Ed Clark	Present
City of Canyon Lake	Larry Greene	Present
City of Corona	Jacque Casillas	Present
City of Eastvale	Jocelyn Yow	Absent
City of Hemet	Michael Perciful	Present
City of Jurupa Valley	Lorena Barajas	Present
City of Lake Elsinore	Natasha Johnson, Vice Chair	Present
City of Menifee	Lesa Sobek	Present
City of Moreno Valley	David Marquez	Present
City of Murrieta	Jonathan Ingram, Chair	Absent
City of Norco	Kevin Bash	Present
City of Perris	David Starr Rabb	Present
City of Riverside	Andy Melendrez	Present
City of San Jacinto	Crystal Ruiz	Present
City of Temecula	James Stewart	Present
City of Wildomar	Joseph Morabito	Present
County District 1	Kevin Jeffries	Present
County District 2	Karen Spiegel	Present
County District 3	Chuck Washington	Present
County District 4	V. Manuel Perez	Absent
County District 5	Jeff Hewitt	Absent

* Arrived after roll call was taken.

4. PUBLIC COMMENT

There were no public comments.

5. BOARD MEMBER ANNOUNCEMENTS (This item provides the opportunity for the Board Members to report on attended meetings/conferences and any other items related to RCA activities.)

There were no Board Member announcements.

6. ADDITIONS/REVISIONS (The Board may add an item to the Agenda after making a finding that there is a need to take immediate action on the item and that the item came to the attention of the Board subsequent to the posting of the agenda. An action adding an item to the agenda requires 2/3 vote of the Board. If there are less than 2/3 of the Board Members present, adding an item requires a unanimous vote. Added items will be placed for discussion at the end of the agenda.)

There were no additions or revisions.

7. APPROVAL OF MINUTES — January 6, 2020, meeting of the RCA Board of Directors.

RESULT:	APPROVED AS RECOMMENDED [17 TO 0]
MOVER:	Hemet
SECONDER:	San Jacinto
AYES:	Banning, Calimesa, Canyon Lake, Corona, Hemet, Jurupa Valley, Lake Elsinore, Menifee, Norco, Perris, Riverside, San Jacinto, Temecula, Wildomar, District 1, District 2, District 3
NAYS:	None
ABSTAIN:	Beaumont, Moreno Valley
ABSENT:	Eastvale, Murrieta, District 4, District 5

8. PRESENTATION BY MATT JENNINGS, ASSISTANT TREASURER-TAX COLLECTOR, TREASURER'S POOLED INVESTMENT FUND UPDATE

Giovane Pizano, Chief Investment Manager, presented the Treasurer's Pooled Investment Fund (TPIF).

The highlights of the presentation included the following:

- Rated AAA by two rating agencies
- Over 53% invested in U.S. Treasuries and Agencies
- 67%+ of portfolio matures less than a year (16% overnight)
- Yield to maturity 1.86% and Weighted Average Maturity (WAM) of 1.01 years as of 12/31/2019

- Funds are comprised of the County of Riverside, 23 school districts, 3 community college districts, special districts, and other discretionary depositors
- \$15+ billion in annual receipts and disbursements

The primary objectives of the Treasurer is to safeguard the principal of the funds under his control, meet the liquidity needs of depositors, and achieve a reasonable rate of return. He further stated that the Statement of Investment Policy is designed to meet those objectives by defining Safety of Principal, Liquidity and Return, and explained each objective.

Mr. Pizano provided a few snapshots of the Treasurer's Pooled Investment Fund Monthly Report, which was distributed to each Board Member. Upon concluding his presentation, Mr. Pizano invited questions from the Board Members.

Vice Chair Johnson thanked Mr. Pizano for his presentation.

- 9. CONSENT CALENDAR (All matters listed under the Consent Calendar will be approved in a single motion unless a Board Member requests separate action on specific Consent Calendar item. The item will be pulled from the Consent Calendar and placed for discussion.)**

RESULT:	APPROVED AS RECOMMENDED [17 TO 0]
MOVER:	Wildomar
SECONDER:	Banning
AYES:	Banning, Calimesa, Canyon Lake, Corona, Hemet, Jurupa Valley, Lake Elsinore, Menifee, Moreno Valley, Norco, Perris, Riverside, San Jacinto, Wildomar, District 1, District 2, District 3
NAYS:	None
ABSENT:	Beaumont, Temecula, Eastvale, Murrieta, District 4, District 5

- 9.1 WESTERN RIVERSIDE COUNTY MSHCP FEE COLLECTION REPORTS FOR NOVEMBER AND DECEMBER 2019**

Overview

This item is for the RCA Board of Directors to receive and file the Western Riverside County MSHCP Fee Collection Reports for November and December 2019.

9.2 RESOLUTION NO. 2020-001, RESOLUTION OF THE BOARD OF DIRECTORS OF THE WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY ADOPTING A STATEMENT OF INVESTMENT POLICY

Overview

This item is for the RCA Board of Directors to approve Resolution No. 2020-001, Resolution of the Board of Directors of the Western Riverside County Regional Conservation Authority Adopting a Statement of Investment Policy.

9.3 FISCAL YEAR 2020 SECOND QUARTER CONSULTANT REPORTS

Overview

This item is for the RCA Board of Directors to receive and file the Fiscal Year 2020 Second Quarter Consultant Reports.

10. RATIFICATION OF THE CHAIRPERSON'S APPOINTMENT TO THE 2020 RCA EXECUTIVE COMMITTEE

RESULT:	APPROVED AS RECOMMENDED [19 TO 0]
MOVER:	District 1
SECONDER:	Wildomar
AYES:	Banning, Beaumont, Calimesa, Canyon Lake, Corona, Hemet, Jurupa Valley, Lake Elsinore, Menifee, Moreno Valley, Norco, Perris, Riverside, San Jacinto, Temecula, Wildomar, District 1, District 2, District 3
NAYS:	None
ABSENT:	Eastvale, Murrieta, District 4, District 5

Steve Debaun, General Counsel, stated that under current bylaws if there is a vacancy on the Executive Committee, the chair is required to appoint a Board Member to the Executive Committee and the Board is required to ratify or reject the appointment. He further stated that the Chair nominated Board Member Larry Greene to fill the vacant position and requested that the Board take action to ratify and approve the appointment.

Overview

This item is for the RCA Board of Directors to ratify the Chairperson's appointment to the 2020 RCA Executive Committee.

11. APPROVAL OF THE RIVERPARK MITIGATION BANK CONSERVATION EASEMENT AND ENDOWMENT MANAGEMENT AGREEMENT

RESULT:	APPROVED AS RECOMMENDED [19 TO 0]
MOVER:	Wildomar
SECONDER:	Banning
AYES:	Banning, Beaumont, Calimesa, Canyon Lake, Corona, Hemet, Jurupa Valley, Lake Elsinore, Menifee, Moreno Valley, Norco, Perris, Riverside, San Jacinto, Temecula, Wildomar, District 1, District 2, District 3
NAYS:	None
ABSENT:	Eastvale, Murrieta, District 4, District 5

Ward Simmons, General Counsel, gave a brief overview of the item. He stated that EIP III Credit Company, LLC ("Bank Sponsor") has been working with the U.S. Army Corps of Engineers to develop a Mitigation Bank (Bank) located near the City of San Jacinto. The purpose of the Mitigation Bank is to compensate for unavoidable impacts and conserve and protect waters of the U.S. and the State of California. Developers buy credits from the Mitigation Bank to offset impacts of their development. The Bank Sponsor requested that the RCA accept a Conservation Easement with the sole responsibility to monitor the Bank. RCA will not be responsible for restoration or management of the Bank. The Bank Sponsor plans to develop the Bank in three phases. The Conservation Easement includes the first phase of approximately 228 acres. All three phases will include approximately 630 acres once completed. All of the acres will be considered Additional Reserve Lands (ARL) under the MSHCP. He further stated that the Conservation Easement, that RCA is proposing to accept, includes an endowment of \$267,014.85. In addition, RCA will enter into an Endowment Management Agreement that will determine the terms and conditions under which RCA will manage the endowment. The Bank Sponsor will also pay the RCA approximately \$18,401.79, to spend during the first three years while the endowment is earning interest. Like the conservation easement, these funds are only intended to be for the first phase of the bank. Mr. Simmons invited questions from the Board and requested that the Board take action to approve staff's recommendations.

Overview

This item is for the RCA Board of Directors to:

- 1) Approve the Riverpark Mitigation Bank Conservation Easement;
- 2) Approve the Endowment Management Agreement; and
- 3) Authorize the RCA Interim Executive Director, pursuant to legal counsel review and approval, to execute said conservation easement and endowment management agreement on behalf of the RCA, and to authorize the RCA Interim Executive Director or her designee to sign any additional documents required to complete the conveyance to RCA.

12. DISCUSSION AND POSSIBLE DIRECTION CONCERNING THE CALIFORNIA POPPIES ON RCA RESERVE LAND IN THE WALKER CANYON AREA

Tricia Campbell, Director of Reserve Management and Monitoring, stated that last Monday, Supervisor Jeffries hosted a planning meeting for County staff that included attendees from the Transportation, Fire, and Sheriff's Departments. RCA will be doing a weekly update to check the site for poppy germination. Ms. Campbell further stated that some poppies have germinated, but it will take the next couple of weeks to see if Riverside County will get enough rainfall to trigger a super bloom. The County has established an incident action plan including a traffic plan that involves coordination with Caltrans and the California Highway Patrol. They also have a volunteer protocol to help. RCA has fixed the fencing along the Long Beach Equity property and the RCA property, but is unable to do anything to the private property. RCA is very interested in being part of all future meetings with the City of Lake Elsinore and County to help in any way they can.

13. EXECUTIVE DIRECTOR'S REPORT

13.1 Wildlife Refuge Update

Honey Bernas, Interim Executive Director, reported that on January 29, 2020, the House Natural Resources Committee passed by unanimous consent the Western Riverside County Wildlife Refuge Bill. The bill will now head to the House floor for consideration.

14. LAND ACQUISITION UPDATE

Honey Bernas, Interim Executive Director, reported that since the last RCA Board of Directors' meeting, the RCA had acquired an additional 150 acres, bringing the reserve assembly total to approximately 61,839 acres.

15. FEATURED SPECIES OF THE MONTH

Elizabeth "Betsy" Dionne, Ecological Resources Specialist, stated that the featured species for the month of February is the Little Mousetail (*Myosurus minimus*). She then gave an overview of the Little Mousetail's characteristics, life history, migration, and how RCA manages for the species.

16. FUTURE AGENDA ITEMS: (Board Members are invited to suggest additional items to be brought forward for future discussion.)

No future agenda items were suggested.

17. CLOSED SESSION

17A. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Pursuant to Government Code Section 54956.8

Agency Negotiator: RCA – Executive Director or Designee

Under Negotiation: Price/Terms

Item	Assessor No(s).	Parcel	Negotiating Party(ies)/Agent
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17A.1	432-150-002, 432-150-003, and 432-150-004	Joanne Wallkamm Adams, Marty Wallkamm, Krisha Wallkamm Norm Barnard
17A.2	321-190-009, 323-020-003, and 323-020-005	Anne Chun

17B. PUBLIC EMPLOYEE APPOINTMENT
Pursuant to Government Code Section 54957
Title: Executive Director

After Closed Session, the meeting was reconvened. Steve DeBaun, General Counsel, announced the following:

Concerning Agenda Item No. 17A.1 – APN 432-150-002, 432-150-003, and 432-150-004, the Board of Directors approved a Purchase and Sale Agreement to purchase approximately 13.80 acres of real property for \$70,000.

RESULT: APPROVED [19 TO 0]

MOVER: District 1

SECONDER: Norco

AYES: Banning, Beaumont, Calimesa, Canyon Lake, Corona, Hemet, Jurupa Valley, Lake Elsinore, Menifee, Moreno Valley, Norco, Perris, Riverside, San Jacinto, Temecula, Wildomar, District 1, District 2, District 3

NAYS: None

ABSENT: Eastvale, Murrieta, District 4, District 5

Concerning Agenda Item No. 17A.2 – APN 321-190-009, 323-020-003, and 323-020-005, the Board of Directors approved a Purchase and Sale Agreement to purchase approximately 34.84 acres of real property for \$271,000.

RESULT: APPROVED [19 TO 0]

MOVER: Canyon Lake

SECONDER: Menifee

AYES: Banning, Beaumont, Calimesa, Canyon Lake, Corona, Hemet, Jurupa Valley, Lake Elsinore, Menifee, Moreno Valley, Norco, Perris, Riverside, San Jacinto, Temecula, Wildomar, District 1, District 2, District 3

NAYS: None

ABSENT: Eastvale, Murrieta, District 4, District 5

18. ADJOURNMENT

There being no other items before the RCA Board, Chair Ingram adjourned the meeting at 1:13 p.m. The next meeting of the Western Riverside County Regional Conservation Authority Board of Directors is scheduled for Monday, March 2, 2020, at 12:30 p.m., at the John F. Tavaglione County Administrative Center Annex, Board Chambers, First Floor, 4080 Lemon Street, Riverside, California.

Prepared by:



April Boydd
Administrative Manager

Respectfully submitted:



Jennifer Fuller
Director of Administrative Services

AGENDA ITEM NO. 8.1

Staff Report

Western Riverside County MSHCP Fee Collection Report for January 2020

Regional Conservation Authority

**WESTERN RIVERSIDE COUNTY
MSHCP FEE COLLECTION REPORT FOR
JANUARY 2020**

STAFF CONTACT

**Jennifer Fuller
Director of Administrative Services
(951) 955-9700**

BACKGROUND

The RCA Executive Committee directed staff to report on Western Riverside County Multiple Species Habitat Conservation Plan (MSHCP) Local Development Mitigation Fee (LDMF) Collection and Civic/Infrastructure Contribution on a monthly basis.

Attached is the report for January 2020. The report was prepared on a cash basis and, therefore, reflects the cash received by RCA during that month.

EXECUTIVE COMMITTEE AND STAFF RECOMMENDATION

That the RCA Board of Directors receive and file the Western Riverside County MSHCP Fee Collection Report for January 2020.

ATTACHMENT

Western Riverside County MSHCP LDMF Collection and Civic/Infrastructure Contribution Report for January 2020

AGENDA ITEM NO. 8.1

Attachment 1

Western Riverside County MSHCP LDMF Collection and Civic/Infrastructure Contribution Report for January 2020

**WESTERN RIVERSIDE COUNTY MSHCP LDMF COLLECTION AND
CIVIC/INFRASTRUCTURE CONTRIBUTION REPORT FOR JANUARY 2020
CASH BASIS**

LOCAL DEVELOPMENT MITIGATION FEE COLLECTIONS						
City/County	Month	REMITTED			EXEMPTIONS & FEE CREDITS	
		Residential Permits	Commercial/Industrial Acres	Amount Remitted	Residential Permits	Amount
City of Banning	December - No Activity			\$0		
City of Beaumont	November	69		\$149,592		
	December	58	4.3	\$157,782		
City of Calimesa	December	16		\$34,688		
City of Canyon Lake	December	1		\$2,168		
City of Corona	December-Pending					
City of Eastvale	December	10		\$15,440		
City of Hemet	December	1	1.9	\$16,353		
City of Jurupa Valley	December	29	0.3	\$65,379		
City of Lake Elsinore	December	1	14.4	\$108,100		
	Summerly Project*				13	\$28,184
City of Menifee	November	92		\$199,456		
	December	77		\$159,136		
City of Moreno Valley	December	37		\$80,216		
City of Murrieta	October	11	18.9	\$163,606		
	November-No Activity					
	December		1.3	\$9,375		
City of Norco	December-Pending					
City of Perris	December-Pending					
City of Riverside	December-Pending					
City of San Jacinto	December	16		\$34,688		
City of Temecula	October	40		\$45,080		
	November	57		\$65,280		
	December	66		\$76,464		
City of Wildomar	November	1		\$2,168		
	December	5		\$10,840		
County of Riverside	January	123	43.7	\$589,102		
	Total LDMF Collections	710	84.8	\$1,984,912	13	\$ 28,184

CIVIC AND INFRASTRUCTURE CONTRIBUTIONS	
No Activity	
Total Civic/Infrastructure Contributions	\$0

TOTAL JANUARY 2020 \$1,984,912

* Summerly Project - Development agreement dated 8/24/04. Settlement Agreement with RCA per MOA dated 11/6/17.

AGENDA ITEM NO. 8.2

Staff Report

Fiscal Year 2020 Second Quarter Financial Report

*Regional Conservation Authority***FISCAL YEAR 2020 SECOND QUARTER
FINANCIAL REPORT****STAFF CONTACT****Jennifer Fuller
Director of Administrative Services
(951) 955-9700****BACKGROUND**

Attached is the Fiscal Year 2020 Second Quarter Financial Report, which includes an Executive Summary (cash balance summary and financial statement overview), detailed financial statements, and MSHCP Fee Collections Reports.

As of December 31, 2019, the RCA acquired 13 new properties totaling 245 acres valued at approximately \$3.1 million. In addition, the RCA received four land donations with a combined 64 acres and an estimated value of about \$1.7 million. The RCA is currently working with California Wildlife Conservation Board (WCB) and U.S. Fish and Wildlife Services (USFWS) to obtain federal and state funding of \$435 thousand and \$234 thousand, respectively, for three properties. Additionally, the RCA is negotiating various land acquisitions with property owners which are eligible for federal and/or state funding. Prior to June 30, 2020, staff projects acquiring at least 603 acres of additional land reserve and 50 conservation bank credits for Delhi Sands Flower-loving fly, which have been previously approved by RCA Board.

Member Agencies remitted \$8.1 million in local development mitigation fees to the RCA for the first half of the fiscal year. This represents 56% of the budgeted mitigation revenues for the year. Staff is projecting \$15.2 million in mitigation fees by June 30, 2020. As of December 31, 2019, the Member Agencies reported 3,232 new residential units and 268 acres of new commercial/industrial development. Last year, the RCA had collected \$9.1 million in local development mitigation fees as of December 31, 2018. The decline in fees is primarily attributable to a decline in new commercial/industrial development acreage from 434 acres in prior year to 268 acres in the new year.

RCA received Tipping Fees of \$1.7 million for the first two quarters of Fiscal Year 2020, which represent about 52% of the budgeted \$3.3 million for the year. As of December 31, 2019, about 1.2 million tons of out-of-county tonnage were reported by the Riverside County Department of Waste Resources. Staff is confident tipping fees by June 30, 2020 will reach the budgeted revenues for the year.

Agenda Item No. 8.2 Staff Report

Page 2

March 2, 2020

EXECUTIVE COMMITTEE AND STAFF RECOMMENDATION

That the RCA Board of Directors receive and file the Fiscal Year 2020 Second Quarter Financial Report.

ATTACHMENTS

1. Executive Summary (Cash Balance Summary and Financial Statement Overview)
2. Detailed Financial Statements
3. MSHCP Fee Collection Reports

AGENDA ITEM NO. 8.2

Attachment 1

Fiscal Year 2020 Second Quarter Financial Report

Fiscal Year 2020 Second Quarter Financial Report

July 1, 2019 – December 31, 2019

Preserving our open space heritage • Protecting our economy • Building our future



Cash Balance Summary

July 1, 2019 – December 31, 2019

Balance as of 07-01-19	\$ 42,143,971
Cash Receipts 07-01-19 through 12-31-19	<u>14,568,256</u>
Cash Available	56,712,227
Cash Disbursements 7-01-19 through 12-31-19	<u>(7,756,226)</u>
Cash Balance as of 12-31-19	<u>\$ 48,956,001</u>

Budget to Actual and FYE Projections

July 1, 2019 – December 31, 2019

RCA Operations (935100)	Adjusted Budget	Actual	Year-End Projections
Revenue	\$ 849,110	\$ 461,534	\$ 883,879
Appropriations:			
Salaries & Benefits	483,970	251,655	339,557
Supplies & Services	330,140	125,000	311,171
Equipment-Office	35,000	0	35,000
Total Appropriations	\$ 849,110	\$ 376,655	\$ 685,728
Net Operating Position	\$ 0	\$ 84,879	\$ 198,151

Budget to Actual and FYE Projections

July 1, 2019 – December 31, 2019

Land Management & Monitoring (935300)	Budget	Actual	Year-End Projections
<u>Revenue</u>	\$ 3,400,130	\$ 1,811,914	\$ 3,521,507
<u>Appropriations:</u>			
Salaries & Benefits	494,090	232,040	489,379
Supplies and Services	2,836,040	1,160,599	2,789,603
Other Charges	70,000	3,917	65,000
Total Appropriations	\$ 3,400,130	\$ 1,396,556	\$ 3,343,982
Net Operating Position	\$ 0	\$ 415,358	\$ 177,525

Budget to Actual and FYE Projections

July 1, 2019 – December 31, 2019

Land Acquisition (935201)	Budget	Actual	Year-End Projections
Revenue	\$ 27,368,620	\$ 13,342,626	\$ 28,471,532
Appropriations:			
Salaries & Benefits	1,815,940	862,704	1,795,544
Supplies & Services	1,922,990	880,812	1,875,441
Interest-Notes	1,927,105	1,033,075	1,066,275
Capital Assets	<u>24,202,585</u>	<u>4,990,098</u>	<u>24,184,476</u>
Total Appropriations	<u>\$ 29,868,620</u>	<u>\$ 7,766,689</u>	<u>\$ 28,921,736</u>
Net Operating Position	<u>\$ (2,500,000)</u>	<u>\$ 5,575,937</u>	<u>\$ (450,204)</u>

Executive Committee and Staff Recommendation

That the RCA Board of Directors receive and file the Fiscal
Year 2020 Second Quarter Financial Report.

AGENDA ITEM NO. 8.2

Attachment 2

Detailed Statements for Fiscal Year 2020 Second Quarter Financial Report

Regional Conservation Authority
Budget vs. Actual Comparison as of December 31, 2019
General Fund - 935100 Operations

		Adjusted Budget	Actual	% of Actual to Budget	Note No.	Projection through 6/30/20	Variance with Budget
REVENUES							
740020	Interest-Invested Funds	\$ 189,000	\$ 123,924	66%	1	\$ 210,671	\$ 21,671
740040	Interest-Other	-	94	N/A		94	94
769240	Other Gov MSHCP Infrastructure	30,000	-	0%		30,000	-
769260	Other Gov MSHCP Civic Projects	25,000	2,904	12%	3	25,000	-
771410	Flood Control District	31,110	31,110	100%	4	31,110	-
777860	Joint Project Review	100,000	66,502	67%		113,004	13,004
781520	Tipping Fees	474,000	237,000	50%		474,000	-
Total Revenues		\$ 849,110	\$ 461,534	54%		\$ 883,879	\$ 34,769

EXPENDITURES							
510040	Regular Salaries	\$ 109,130	\$ 51,715	47%		\$ 106,878	\$ 2,252
510200	Payoff Permanent-Seasonal	310,000	169,053	55%		169,053	140,947
510440	Annual Leave Buydown	3,310	295	9%		2,590	720
515200	Retiree Health Insurance	520	28	5%		520	-
518100	Budgeted Benefits	61,010	30,564	50%		60,517	493
Subtotal Salaries and Benefits		483,970	251,655	52%		339,557	144,413
520200	Communications	75	48	64%		56	19
520270	County Delivery Services	150	144	96%		144	6
520320	Telephone Service	15	1	7%		15	-
520940	Insurance-Other	1,565	736	47%	8	1,472	93
521360	Maint-Computer Equipment	1,260	600	48%		1,200	60
521540	Maint-Office Equipment	225	75	33%		200	25
521640	Maint-Software	355	268	75%		355	-
523100	Memberships	375	281	75%		281	94
523230	Miscellaneous Expense	1,460	109	7%		1,218	242
523620	Books/Publications	15	-	0%		15	-
523640	Computer Equip-Non Fixed Asset	270	116	43%		232	38
523660	Computer Supplies	35	-	0%		35	-
523680	Office Equip Non Fixed Assets	300	-	0%		300	-
523700	Office Supplies	300	59	20%		318	(18)
523760	Postage-Mailing	200	70	35%		140	60
523800	Printing/Binding	150	85	57%		120	30
523840	Computer Equipment-Software	165	15	9%		130	35
524560	Auditing and Accounting	13,190	5,053	38%	9	13,106	84
524900	GIS Services	330	150	45%	10	330	-
525020	Legal Services	90,000	6,418	7%	11	72,836	17,164
525140	Personnel Services	540	252	47%	12	504	36
525840	RCIT Device Access	840	344	41%	13	688	152
525850	RCIT Device Public	15	-	0%		15	-
526700	Rent-Lease Bldgs	5,880	2,924	50%	14	5,848	32
527780	Special Program Expense	600	-	0%		600	-
527840	Training-Education/Tuition	100	8	8%		66	34
527980	Contracts	207,650	106,332	51%	15	207,164	486
528120	Board/Commission Expense	1,920	370	19%		1,740	180
528140	Conference/Registration Fees	125	-	0%		125	-
528900	Air Transportation	230	15	7%		230	-
528960	Lodging	340	58	17%		316	24
528980	Meals	690	301	44%		602	88
529000	Miscellaneous Travel Expense	15	26	173%		26	(11)
529010	Parking Validation	160	-	0%		160	-
529040	Private Mileage Reimbursement	600	142	24%		584	16
Subtotal Services and Supplies		330,140	125,000	38%		311,171	18,969
546140	Equipment-Office	35,000	-	0%		35,000	-
Subtotal Capital Outlay		35,000	-	0%		35,000	-
Total Expenditures		\$ 849,110	\$ 376,655	44%		\$ 685,728	\$ 163,382
Net Operating Position		\$ -	\$ 84,879			\$ 198,151	\$ 198,151

Regional Conservation Authority
Budget vs. Actual Comparison as of December 31, 2019
General Fund - 935300 Land Management and Monitoring

		Budget	Actual	% of Actual to Budget	Note No.	Projection through 06/30/20	Variance with Budget
REVENUES							
740020	Interest-Invested Funds	\$ 190,000	\$ 124,821	66%	1	\$ 212,196	\$ 22,196
741000	Rents	92,000	45,287	49%	2	93,194	1,194
769240	Other Gov MSHCP Infrastructure	30,000	-	0%		30,000	-
769260	Other Gov MSHCP Civic Projects	25,000	-	0%	3	25,000	-
771410	Flood Control District	127,970	127,970	100%	4	127,970	-
777520	Reimbursement for Services	59,160	5,475	9%		16,425	(42,735)
781360	Other Misc. Revenue	26,000	10,230	39%		20,460	(5,540)
781520	Tipping Fees	2,850,000	1,498,131	53%	7	2,996,262	146,262
Total Revenues		\$ 3,400,130	\$ 1,811,914	53%		\$ 3,521,507	\$ 121,377
EXPENDITURES							
510040	Regular Salaries	333,930	163,461	49%		332,371	1,559
510440	Annual Leave Buydown	14,060	-	0%		14,000	60
515200	Retiree Health Insurance	1,590	151	9%		1,590	-
518100	Budgeted Benefits	144,510	68,428	47%		141,418	3,092
Subtotal Salaries and Benefits		494,090	232,040	47%		489,379	4,711
520200	Communications	400	167	42%		334	66
520320	Telephone Service	80	6	8%		62	18
520940	Insurance-Other	9,220	3,927	43%	8	7,854	1,366
521360	Maint-Computer Equipment	6,720	3,200	48%		6,600	120
521540	Maint-Office Equipment	1,200	432	36%		1,064	136
521640	Maint-Software	1,890	1,403	74%		1,890	-
523100	Memberships	2,115	1,499	71%		1,499	616
523230	Miscellaneous Expense	1,410	503	36%		1,406	4
523620	Books/Publications	80	-	0%		50	30
523640	Computer Equip-Non Fixed Asset	1,440	640	44%		1,280	160
523660	Computer Supplies	195	-	0%		195	-
523680	Office Equip Non Fixed Assets	1,600	-	0%		1,600	-
523700	Office Supplies	1,600	315	20%		1,630	(30)
523760	Postage-Mailing	1,040	293	28%		986	54
523800	Printing/Binding	800	454	57%		750	50
523840	Computer Equipment-Software	880	78	9%		856	24
524560	Auditing and Accounting	15,830	6,496	41%	9	14,992	838
524900	GIS Services	1,760	800	45%	10	1,760	-
525020	Legal Services	100,000	20,110	20%	11	85,220	14,780
525140	Personnel Services	2,880	1,342	47%	12	2,684	196
525840	RCIT Device Access	4,480	1,834	41%	13	3,668	812
525850	RCIT Device Public	65	-	0%		65	-
526700	Rent-Lease Bldgs	31,330	15,595	50%	14	31,190	140
527780	Special Program Expense	3,200	-	0%		3,200	-
527840	Training-Education/ Tuition	530	43	8%		386	144
527980	Contracts	2,619,520	1,097,060	42%	15	2,594,120	25,400
528120	Board/Commission Expense	10,240	1,975	19%		9,950	290
528140	Conference/Registration Fees	3,055	334	11%		2,668	387
528900	Air Transportation	2,015	81	4%		1,662	353
528960	Lodging	3,525	312	9%		3,324	201
528980	Meals	1,510	147	10%		1,494	16
529000	Miscellaneous Travel Expense	80	65	81%		80	-
529010	Parking Validation	850	-	0%		850	-
529040	Private Mileage Reimbursement	2,200	811	37%		2,122	78
529080	Rental Vehicles	300	71	24%		300	-
529500	Electricity	2,000	606	30%		1,812	188
Subtotal Services and Supplies		2,836,040	1,160,599	41%		2,789,603	46,437
535220	Assessments & HOA	70,000	3,917	6%		65,000	5,000
Subtotal Other Charges		70,000	3,917	6%		65,000	5,000
Total Expenditures		\$ 3,400,130	\$ 1,396,556	41%		\$ 3,343,982	\$ 56,148
Net Operating Position		\$ -	\$ 415,358			\$ 177,525	\$ 177,525

Regional Conservation Authority
Budget vs. Actual Comparison as of December 31, 2019
Capital Projects Fund - 935201 Land Acquisition

		Adjusted Budget	Actual	% of Actual to Budget	Note No.	Projection through 6/30/20	Variance with Budget
REVENUES							
711040	Measure A-Local St & Rds	\$ 3,000,000	\$ 3,000,000	100%		\$ 3,000,000	\$ -
722000	Mitigation Fee	3,750,000	-	0%		3,750,000	-
740020	Interest-Invested Funds	280,000	192,544	69%	1	327,325	47,325
740040	Interest-Other	-	59	N/A		59	59
751680	CA-Grant Revenue	1,077,000	-	0%		1,077,000	-
766600	Fed-Capital Grants and Contrib	2,000,000	-	0%		2,000,000	-
769240	Other Gov MSHCP Infrastructure	34,700	-	0%		34,700	-
771410	Flood Control District	180,920	73,253	40%		180,920	-
777170	Development Mitigation Fees	14,600,000	8,115,758	56%	5	15,231,516	631,516
777600	TUMF Revenue-Developer Fees	1,000,000	250,000	25%		1,000,000	-
781220	Capital Contributions & Donations	1,431,000	1,652,000	115%		1,811,000	380,000
781360	Other Miscellaneous Revenue	15,000	59,012	393%	6	59,012	44,012
Total Revenues		\$ 27,368,620	\$ 13,342,626	49%		\$ 28,471,532	\$ 1,102,912
EXPENDITURES							
510040	Regular Salaries	\$ 1,234,940	\$ 608,761	49%		\$ 1,227,668	\$ 7,272
510440	Annual Leave Buydown	46,630	5,614	12%		46,228	402
515200	Retiree Health Insurance	5,890	765	13%		5,890	-
518100	Budgeted Benefits	528,480	247,564	47%		515,758	12,722
Subtotal Salaries and Benefits		1,815,940	862,704	48%		1,795,544	20,396
520200	Communications	2,025	685	34%		1,970	55
520320	Telephone Service	405	29	7%		358	47
520940	Insurance-Other	45,215	21,339	47%	8	42,678	2,537
521360	Maint-Computer Equip	34,020	16,200	48%		33,400	620
521540	Maint-Office Equipment	6,075	2,188	36%		5,876	199
521640	Maint-Software	9,555	7,252	76%		9,504	51
523100	Memberships	10,210	6,415	63%		10,210	-
523230	Miscellaneous Expense	7,130	2,912	41%		6,824	306
523620	Books/Publications	405	-	0%		405	-
523640	Computer Equip-Non Fixed Asset	7,290	3,247	45%		6,994	296
523660	Computer Supplies	970	-	0%		970	-
523680	Office Equip Non Fixed Assets	8,100	-	0%		8,100	-
523700	Office Supplies	8,100	1,594	20%		7,188	912
523760	Postage-Mailing	5,260	1,511	29%		5,022	238
523800	Printing/Binding	4,050	2,296	57%		4,000	50
523840	Computer Equipment-Software	4,455	393	9%		3,786	669
524560	Auditing and Accounting	119,580	48,807	41%	9	119,114	466
524900	GIS Services	8,910	4,050	45%	10	8,098	812
525020	Legal Services	660,000	325,703	49%	11	649,906	10,094
525140	Personnel Services	14,580	6,792	47%	12	14,084	496
525840	RCIT Device Access	22,680	9,287	41%	13	22,574	106
525850	RCIT Device Public	320	-	0%		320	-
526700	Rent-Lease Bldgs	158,590	78,951	50%	14	157,902	688
527780	Special Program Expense	16,200	-	0%		16,200	-
527840	Training-Education/Tuition	2,670	219	8%		2,238	432
527980	Contracts	651,550	318,064	49%	15	636,128	15,422
528120	Board/Commission Expense	51,840	15,328	30%		40,656	11,184
528140	Conference/Registration Fees	3,320	-	0%		3,320	-
528280	Imaging Supplies	2,500	848	34%		2,496	4
528900	Air Transportation	17,755	757	4%		17,514	241
528920	Car Pool Expense	500	75	15%		500	-
528960	Lodging	21,135	1,578	7%		20,156	979
528980	Meals	5,600	1,111	20%		5,222	378
529000	Miscellaneous Travel Expense	1,105	329	30%		1,058	47
529010	Parking Validation	4,290	-	0%		4,290	-
529040	Private Mileage Reimbursement	6,200	2,490	40%		5,980	220
529080	Rental Vehicles	400	362	91%		400	-
Subtotal Services and Supplies		1,922,990	880,812	46%		1,875,441	47,549
532600	Principal Payment	1,842,105	1,000,000	54%		1,000,000	842,105
534000	Interest Notes-Warrants	85,000	33,075	39%	16	66,275	18,725
Subtotal Other Charges		1,927,105	1,033,075	54%		1,066,275	860,830
540040	Land	24,172,585	4,985,268	21%	17	24,164,816	7,769
540060	Improvements-Land	30,000	4,830	16%		19,660	10,340
Subtotal Capital Outlay		24,202,585	4,990,098	21%		24,184,476	18,109
Total Expenditures		\$ 29,868,620	\$ 7,766,689	26%		\$ 28,921,736	\$ 946,884
Net Operating Position		\$ (2,500,000)	\$ 5,575,937			\$ (450,204)	\$ 2,049,796

Regional Conservation Authority
Notes to Financial Reports
December 31, 2019

	Operations	Land Management and Monitoring	Land Acquisition	Total RCA
REVENUES:				
1) Interest from Riverside County Treasurer Pool				
1st quarter interest at 2.2%	\$65,223	\$65,695	\$101,339	\$232,257
2nd quarter interest at 2.2% (Estimated)	58,701	59,126	91,205	209,032
Total Interest	<u>\$123,924</u>	<u>\$124,821</u>	<u>\$192,544</u>	<u>\$441,289</u>
2) Rent revenues from the following sources:				
Goodhart		\$2,580		
Great Horses of America		3,000		
KCAA Radio		4,268		
Archery Club		1,500		
Cell Tower Lease		30,439		
Lockheed Lease		500		
Beekeepers		3,000		
Total Rent		<u>\$45,287</u>		
3) Civic contributions from Member Agencies:				
City of Lake Elsinore - Lakeshore Dr Parking Lot	\$2,904			
Total Civic	<u>\$2,904</u>			
4) Contributions from Riverside County Flood Control:				
South Norco Channel Stage 6 MDP Line S	\$31,110	\$127,970	\$73,253	\$232,333
Total Flood Control	<u>\$31,110</u>	<u>\$127,970</u>	<u>\$73,253</u>	<u>\$232,333</u>
5) Mitigation fees through December 31, 2019 are as follows:				
City of Banning			\$19,512	
City of Beaumont			509,196	
City of Calimesa			290,512	
City of Canyon Lake			10,840	
City of Corona			136,874	
City of Eastvale			518,297	
City of Hemet			108,703	
City of Jurupa Valley			561,164	
City of Lake Elsinore			249,766	
City of Menifee			1,052,040	
City of Moreno Valley			733,661	
City of Murrieta			825,014	
City of Norco			26,206	
City of Perris			530,838	
City of Riverside			263,178	
City of San Jacinto			179,474	
City of Temecula			242,671	
City of Wildomar			120,059	
County of Riverside			1,737,752	
Total Mitigation			<u>\$ 8,115,758</u>	

Regional Conservation Authority
Notes to Financial Reports
December 31, 2019

	Operations	Land Management and Monitoring	Land Acquisition	Total RCA
REVENUES (Continued):				
6) Miscellaneous Revenues were received as follows:				
Deposit Agreements			\$24,542	
Shamblem Property Reimbursement			23,638	
Land Management Services		10,230		
County reimbursement			10,832	
Total Miscellaneous Revenues		\$10,230	\$59,012	

7) RCA receives \$1.50 per ton for the out-of-county tonnage. In addition, RCA receives a maximum of \$400,000 annually for the in-county tonnage.

	Out-of-County Tonnage			
July 2019	208,873	\$39,500	\$273,810	\$313,310
August 2019	192,930	39,500	249,895	289,395
September 2019	181,308	39,500	232,462	271,962
October 2019	211,027	39,500	277,041	316,541
November 2019 (Estimated)	181,308	39,500	232,462	271,962
December 2019 (Estimated)	181,308	39,500	232,462	271,962
Total Tipping Fees	1,156,754	\$237,000	\$1,498,131	\$1,735,131

EXPENDITURES:

8) Insurance provided by SDRMA:				
General & Property	\$736	\$3,927	\$21,339	\$26,002
9) Auditing and Accounting consists of the following:				
Brown, Armstrong Accountancy Corp	\$4,969	\$6,048	\$46,983	\$58,000
County Auditor-Controller's Office	84	448	1,824	2,356
Total Auditing and Accounting	\$5,053	\$6,496	\$48,807	\$60,356
10) GIS Services				
Digital Globe	\$150	\$800	\$4,050	\$5,000
11) Legal Services as follows:				
Best, Best and Krieger	\$6,418	\$20,110	\$325,703	\$352,232
12) Personnel services by County Human Resources:				
Approx. \$1,290 per employee annually	\$252	\$1,342	\$6,792	\$8,385
13) RCIT Device Charges				
RCIT Monthly \$1,911	\$344	\$1,834	\$9,287	\$11,465
14) Rent & lease building cost:				
RCA office monthly rent \$16,309	\$2,924	\$15,595	\$78,951	\$97,470

**Regional Conservation Authority
Notes to Financial Reports
December 31, 2019**

	Operations	Land Management and Monitoring	Land Acquisition	Total RCA
<u>EXPENDITURES (CONTINUED):</u>				
15) Contract services are as follows:				
Dudek	\$102,082	\$23,240	\$52,528	\$177,850
Economic & Planning Systems	746	3,979	20,142	24,866
EDA Real Estate Services			30,440	30,440
Hogan Lovells			75,000	75,000
Kadesh			37,500	37,500
OPR Communications	3,504	18,690	94,618	116,812
Parks & Open-Space Dist.-Land Mgmt.		472,361	5,343	477,704
Thomas Mullen (Reimbursable Expenditures)			2,495	2,495
SAWA		578,790		578,790
Total Contracts	\$106,332	\$1,097,060	\$318,064	\$1,521,456
16) Interest to Riverside County on Loan				
Interest rate at average 2019 Treasurer Pool Investment rate of 2.2%			\$33,075	
17) Land acquisition costs are as follows:				
Properties donated to the RCA:				
RCTC McAlister Donation			\$505,000	
Circle K Donation			12,000	
Kollar Donation			245,000	
Layman Hopper Donation			890,000	
Subtotal Donated Properties			\$1,652,000	
Properties acquired:				
Stump Property			889,483	
Butcher Property			48,106	
Bates Property			57,233	
Wilder Property			318,174	
Gentry Property			573,172	
Fletcher Property			211,875	
Cleveland Property			171,709	
Hernandez Property			262,068	
Yeh Property			206,860	
Eddy Property			71,277	
Marrelli Property			41,062	
Tuscany Hills, Phase 3			85,270	
Wang Property			171,709	
Consultants Costs:				
EDA Real Estate Services			208,808	
Escrow Fees			8,119	
Best Best & Krieger			3,000	
Parks & Open-Space Dist.			5,343	
Total Land Acquisition Costs			\$4,985,268	

AGENDA ITEM NO. 8.2

Attachment 3

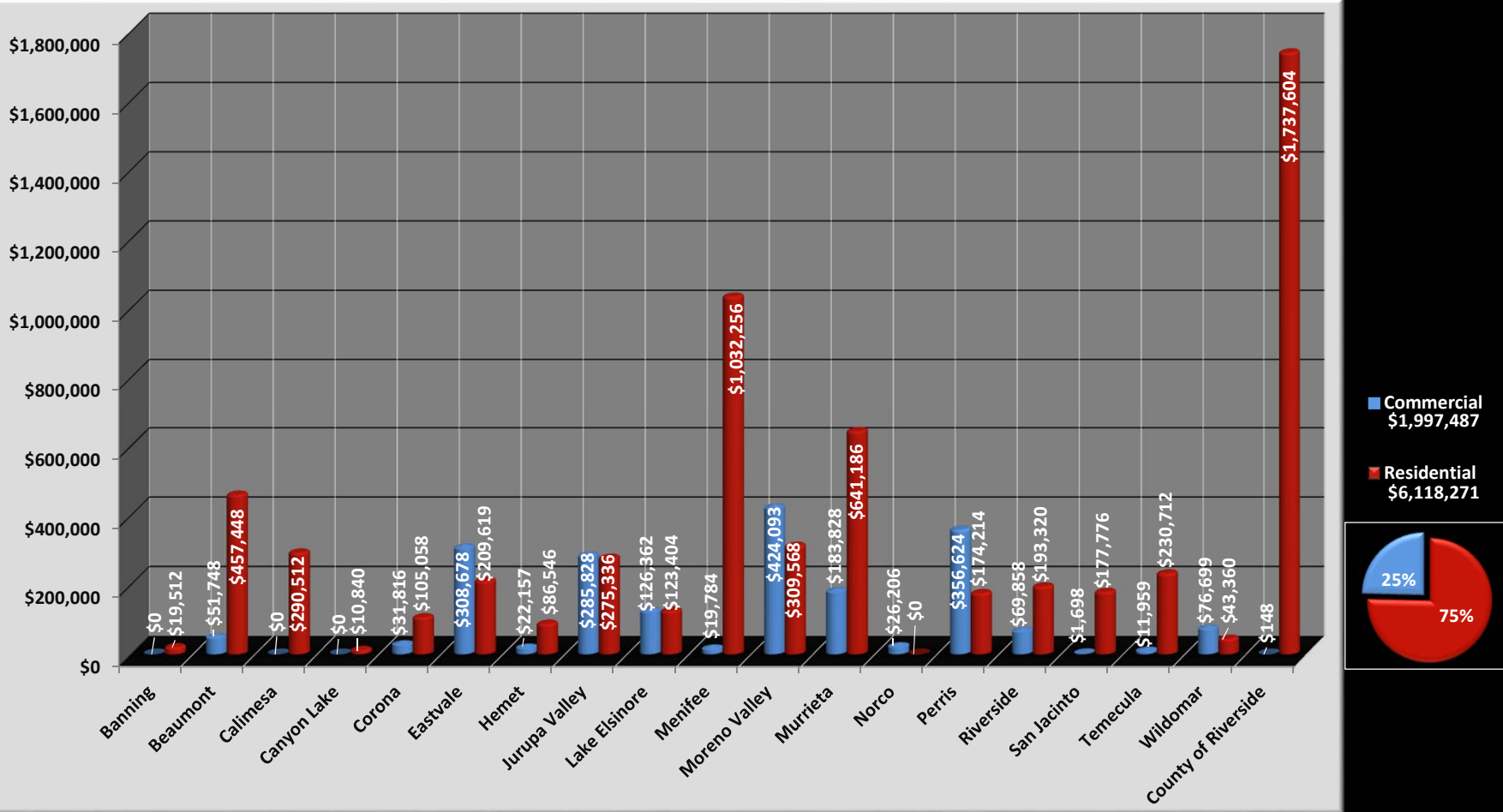
MSHCP Collections for Fiscal Year 2020 Second Quarter Financial Report

REGIONAL CONSERVATION AUTHORITY
MSHCP MITIGATION FEE COLLECTIONS BY MEMBER AGENCY
FISCAL YEAR 2020

BASED ON ACCRUAL BASIS (Month reported by City)

COUNTY AND CITIES:	JUL 2019	AUG 2019	SEP 2019	OCT 2019	NOV 2019	DEC 2019	TOTALS FY 2020	%
CITY OF BANNING	\$ 4,336	\$ -	\$ 2,168	\$ -	\$ 13,008	\$ -	\$19,512	0.2%
CITY OF BEAUMONT	37,054	78,048	62,872	23,848	149,592	157,782	\$509,196	6.3%
CITY OF CALIMESA	65,040	10,840	39,024	43,360	97,560	34,688	\$290,512	3.6%
CITY OF CANYON LAKE	2,168	2,168	-	4,336	-	2,168	\$10,840	0.1%
CITY OF CORONA	11,104	31,816	43,544	28,992	21,418	-	\$136,874	1.7%
CITY OF EASTVALE	65,230	19,512	346,031	43,512	28,572	15,440	\$518,297	6.4%
CITY OF HEMET	-	33,669	30,352	28,330	-	16,353	\$108,703	1.3%
CITY OF JURUPA VALLEY	161,114	18,176	67,208	21,680	227,607	65,379	\$561,164	6.9%
CITY OF LAKE ELSINORE	-	8,988	-	48,298	84,380	108,100	\$249,766	3.1%
CITY OF MENIFEE	72,416	144,504	272,816	203,712	199,456	159,136	\$1,052,040	13.0%
CITY OF MORENO VALLEY	118,041	-	123,184	123,350	288,870	80,216	\$733,661	9.0%
CITY OF MURRIETA	2,168	647,697	2,168	163,606	-	9,375	\$825,014	10.2%
CITY OF NORCO	-	26,206	-	-	-	-	\$26,206	0.3%
CITY OF PERRIS	5,430	99,051	318,709	23,655	70,986	13,008	\$530,838	6.5%
CITY OF RIVERSIDE	100,483	13,322	30,133	19,740	99,500	-	\$263,178	3.2%
CITY OF SAN JACINTO	36,856	34,688	60,704	8,202	4,336	34,688	\$179,474	2.2%
CITY OF TEMECULA	19,512	24,376	11,959	45,080	65,280	76,464	\$242,671	3.0%
CITY OF WILDOMAR	60,529	42,186	-	4,336	2,168	10,840	\$120,059	1.5%
COUNTY OF RIVERSIDE	171,356	388,664	251,688	312,256	418,424	195,364	\$1,737,752	21.4%
TOTAL COUNTY AND CITIES	\$ 932,837	\$ 1,623,912	\$ 1,662,559	\$ 1,146,294	\$ 1,771,156	\$ 979,000	\$8,115,758	100.0%
OTHER								
FLOOD CONTROL	\$ -	\$ 232,333	\$ -	\$ -	\$ -	\$ -	\$232,333	98.8%
OTH GOV MSHCP CIVIC PROJECTS	-	-	2,904	-	-	-	\$2,904	1.2%
TOTAL OTHER	\$ -	\$ 232,333	\$ 2,904	\$ -	\$ -	\$ -	\$235,237	100.0%
GRAND TOTAL	\$ 932,837	\$ 1,856,245	\$ 1,665,463	\$ 1,146,294	\$ 1,771,156	\$ 979,000	\$8,350,995	

**Fiscal Year 2020
MSHCP Development Mitigation Fee Revenues
July 1, 2019 through December 31, 2019**



AGENDA ITEM NO. 8.3

Staff Report

Midyear Review Recurring Professional Services Contracts

Regional Conservation Authority

**MIDYEAR REVIEW
RECURRING PROFESSIONAL SERVICES CONTRACTS**

STAFF CONTACT

**Jennifer Fuller
Director of Administrative Services
(951) 955-2842**

BACKGROUND

On May 2, 2016, the RCA Board of Directors directed staff to agendize a midyear review of Western Riverside County Regional Conservation Authority's (RCA's) recurring professional services agreements.

Since its inception in 2004, the RCA has maintained a small staff and contracted with agencies and consultants with expertise in various specialized fields to provide support services to implement and manage the Western Riverside County Multiple Species Habitat Conservation Plan.

The RCA annually evaluates existing contracts for professional services that are due to expire. These agreements may be allowed to expire because they are no longer required, included in the annual recurring professional services agreements list that is subject to Board approval, or be subject to competitive re-evaluation as part of a Request for Proposals.

The recurring professional services agreements include consultants who are providing unique or specialized services and working closely with staff and the Board on long-term projects. Staff desires to retain a limited number of consultants on the recurring professional services agreements list because of their historical knowledge; unique experience; and understanding of the RCA, its mission, and its goals.

The following is a list of the recurring professional services agreements approved by the Board for Fiscal Year 2020, followed by a brief description of the services provided by each of the consultants.

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Consultant Name	Type of Service	FY2020 Contract Amount	Contract Expiration
Brown Armstrong Accountancy Corporation	Auditing and agreed-upon procedures	\$99,800	06-30-18 with option to extend annually for four years
EPS	Nexus fee study update and fee implementation handbook	\$70,000	6-30-20
Kadesh & Associates	Government affairs services	\$75,000	06-30-20
Thomas B. Mullen	Obtain funding and other special projects (Reimbursable expenses only)	\$20,000	06-30-20
Doug Wheeler	Loan Program and refuge	\$150,000	06-30-20

Brown Armstrong Accountancy Corporation

After a competitive procurement process in 2017, Brown Armstrong Accountancy Corporation was awarded a professional services agreement to perform the RCA's annual audits and agreed-upon procedures for Member Agencies' fee collections. The annual audits include the required financial statement audit and single audit. The agreed upon procedures include review of the MSHCP fees collected and construction contracts awarded by each Member Agency. The term of the agreement was for a period of one year, with the option to extend for four additional years. The maximum annual not to exceed amount of the contract will remain at the 2017 amount (\$99,800). Fiscal Year 2021 will be the third renewal period.

The auditors have completed the financial and single audits of the RCA for Fiscal Year 2019 and are in the process of performing the agreed-upon procedures for Member Agencies for Fiscal Year 2019.

Staff and the Executive Committee recommend moving forward with the FY 2021 renewal period which will cover the audits and agreed upon procedures for the 2019/2020 fiscal year.

Economic and Planning Systems, Inc. (EPS)

Economic and Planning Systems, Inc. (EPS) has been assisting the RCA with the preparation of the Updated Fee Nexus Study (Study). The current contract also calls for their preparation of the Fee Implementation Handbook (Handbook). As the work on the Updated Fee Nexus Study is continuing and the Handbook will need to be completed after the Study is approved, staff recommend that we extend the contract with EPS for up to one more year to allow for completion of both items.

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Kadesh & Associates

Kadesh & Associates was retained as RCA's government affairs consultant on November 1, 2016. Mark Kadesh, Chris Kierig, and Dave Ramey are RCA's representatives. Kadesh served as Senator Feinstein's Chief of Staff; Kierig handled appropriations for Senator Feinstein; and Ramey worked for Congressman Calvert for 24 years, 20 as his Chief of Staff.

The ongoing focus of the RCA and HCP Coalition activities continued to be on robust funding of relevant habitat programs, engagement with the Federal Fish and Wildlife Service and Department of the Interior on regulations and practices, the successful rollout of the WIFIA program by the EPA, which includes a drought resiliency provision designed by the RCA, as well as legislative advancement of a National Wildlife Refuge within the RCA's HCP. Ramey continues to lead (on the RCA's behalf), the Government Affairs efforts of the National HCP Coalition at their annual conference and before and during their annual advocacy fly-in to Washington, D.C. The Kadesh team will continue in 2020 to pursue Congressional and agency interest of the RCA and the NHCP.

Thomas B. Mullen

Mr. Mullen has been assisting the RCA in its efforts to increase funding, secure the loan program, press for the establishment of a wildlife refuge and other projects, with the RCA reimbursing expenses only, since July 2010. Staff appreciates Mr. Mullen's willingness to continue his efforts to assist the RCA in attaining its goals.

Douglas Wheeler

Environmental law and policy have been a strong focus of Doug Wheeler's career since he helped to write the Endangered Species Act (ESA) in 1973. For fifty-one years, he has worked in the public, private, and non-profit sectors to achieve effective and equitable, administration of the Act, relying on tools like habitat conservation planning to integrate economic and environmental objectives.

While serving as California's Secretary for (Natural) Resources during the administration of Governor Pete Wilson, he developed a state counterpart to the HCP, known as Natural Communities Conservation Planning (NCCP). By integrating state and federal standards for voluntary implementation of habitat protection programs, NCCP offers a way forward for communities which seek to provide much-needed development, including transportation infrastructure, while meeting state and federal requirements of species and habitat protection.

The RCA's multiple-species habitat conservation plan is a national model in terms of species protection (146) and acreage managed (500,000). To be sure, implementation of the Western Riverside MSHCP since 2004 has not been easy, but the RCA's vision and perseverance have remained remarkably constant. The results are plain to see, recent studies confirm that infrastructure investment has progressed to meet the needs of a rapidly growing region, generating large investments of public and private funds, providing employment, all the while

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simultaneously conserving habitat, open space and recreation opportunities to enrich the community.

After leaving public service in Sacramento, Wheeler has worked continuously with the RCA and its consultants to develop and implement its MSHCP, first as a volunteer, and then as a Washington-based attorney in the environmental practice of a large international law firm. His monthly retainer has remained unchanged during this engagement, and he again proposes no increase, and no charge for expenses in Fiscal Year 2021. The retainer arrangement assures unlimited access to Wheeler's time and expertise at constructive rates which are far below his standard hourly fee.

From the outset of Plan adoption, the RCA has been burdened with the daunting cost of habitat acquisition. Wheeler has helped to secure additional federal assistance for this purpose, including the enactment of a new EPA program, Water Infrastructure Finance and Innovation Act, and increased appropriations under Section 6 of the Endangered Species Act. Most recently, Wheeler has been the Authority's principal advocate in Washington for HR 2956, Congressman Calvert's legislation to establish a new Western Riverside County National Wildlife Refuge. When established, the U.S. Fish and Wildlife Service will assume financial responsibility for habitat acquisition within Refuge boundaries, helping to meet a federal obligation for acquisition of habitat within the MSHCP.

Looking ahead, Wheeler proposes these priorities for Fiscal Year 2021: (1) enactment of HR 2956 by the House and Senate, and initial appropriations to establish and administer the Refuge; (2) enactment of a TIFIA counterpart to WIFIA in this year's transportation bill, providing low-cost federal loans for habitat acquisition in conjunction with federally-funded highway projects; (3) continued attention to appropriations under Section 6 of the ESA, including substantial increases under a permanent, fully-funded Land and Water Conservation Fund account, as proposed, and (4) successful implementation of the Administration's revised ESA regulations, to assure that HCPs are encouraged and supported in Washington and Sacramento.

Wheeler looks forward to continuation in 2020-2021 of a long and constructive association with the RCA. He is confident that long experience at the forefront of ESA thought-leaders and credibility with decision-makers on Capitol Hill and at the Department of the Interior will once again inure to the benefit of the RCA in its successful implementation of the MSHCP.

EXECUTIVE COMMITTEE AND STAFF RECOMMENDATION

That the RCA Board of Directors review RCA's recurring professional services contracts and authorize staff to negotiate contract renewals for consideration by the Board of Directors and inclusion in the Fiscal Year 2021 budget.

AGENDA ITEM NO. 8.4

Staff Report

Surplus Real Property Policy

Regional Conservation Authority

**RESOLUTION NO. 2020-002
RESOLUTION OF THE WESTERN RIVERSIDE COUNTY REGIONAL
CONSERVATION AUTHORITY ADOPTING A SURPLUS REAL PROPERTY
POLICY**

STAFF CONTACT

**John Field
Director of Land Acquisition
(951) 955-9700**

BACKGROUND

Recent changes to the California Surplus Land Act in Assembly Bill 1486, mandate that public agencies in California follow new guidelines when going through the process of selling surplus real property. The attached revised Surplus Land Policy is written in accordance with those changes. The legislation is intended to help address California's shortage of affordable housing.

EXECUTIVE COMMITTEE AND STAFF RECOMMENDATION

That the RCA Board of Directors adopt Resolution No. 2020-002, Resolution of the Board of Directors of the Western Riverside County Regional Conservation Authority Adopting a Surplus Real Property Policy.

ATTACHMENT

Resolution No. 2020-002

AGENDA ITEM NO. 8.4

Resolution No. 2020-002

RESOLUTION NO. 2020-002

RESOLUTION OF THE BOARD OF DIRECTORS OF THE WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY ADOPTING A SURPLUS REAL PROPERTY POLICY

WHEREAS, the laws of the State of California applicable to the general law cities govern the Western Riverside County Regional Conservation Authority (the "Authority") in the manner of exercising its powers; and

WHEREAS, the Authority owns significant amounts of real property; and

WHEREAS, the Authority desires to properly and prudently dispose of real property determined to be surplus; and

WHEREAS, the Authority believes it is important to adopt a policy to govern the proper disposal of surplus real property.

WHEREAS, the adoption of an updated surplus real property policy is not a project within the meaning of Section 15378 of the State of California Environmental Quality Act ("CEQA") Guidelines, because it is an administrative activity necessary to comply with State law and has no potential for resulting in physical change in the environment, directly or indirectly.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Western Riverside County Regional Conservation Authority hereby adopts the "Surplus Real Property Policy," a copy of which is attached hereto and incorporated herein. This policy shall supersede, replace and rescind the policy adopted by the Board on October 6, 2008.

PASSED AND ADOPTED at the regular meeting of the Board of Directors at the Western Riverside County Regional Conservation Authority held this 2nd day of March, 2020.

By: _____
Jonathan Ingram, Chair
Western Riverside County
Regional Conservation Authority

ATTEST:

By: _____
April Boydd, Clerk of the Board
Western Riverside County
Regional Conservation Authority

WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY SURPLUS REAL PROPERTY POLICY

The intent and purpose of this policy (the “Policy”) is to establish uniform guidelines related to the disposition and sale of surplus real property owned by the Western Riverside County Regional Conservation Authority (the “Authority”). In the event that a person decides to exercise a reversionary interest in accordance with a contract, the provisions of said contract shall govern over any conflicting provisions of this Policy.

I. ANNUAL INVENTORY

On or before December 31st of each year, the Authority shall prepare an annual inventory of surplus real property. (*Government Code* section 50569) Surplus real property is land owned in fee simple by the Authority for which the Authority’s governing body takes formal action in a regular public meeting declaring that the land is surplus and not necessary for the Authority’s use and is in excess of the Authority’s foreseeable needs (*Government Code* sections 54221(b); 50569). The Authority shall list property in its inventory as surplus real property provided the Authority makes all of the following determinations: (i) the biological value of the property is low or marginal in terms of species recovery or sustainability; and (ii) the property is not required to assemble the Reserve.

Periodically, during the course of the year, the Authority may amend its inventory of surplus real property to account for dispositions and acquisitions affecting the status of its surplus real property since the last annual inventory. The Authority shall provide a copy of the surplus property inventory, which is a matter of public record, to any person or entity who requests a copy. (*Government Code* section 50569)

II. RESEARCH PRIOR TO DISPOSAL OF SURPLUS PROPERTY

Prior to disposing any surplus real property, the Authority should do the following:

A. Determine Biological Need for Land. Prior to disposing of any property acquired by the Authority, the Authority shall perform a habitat assessment to determine the value of the land for conservation purposes. Except in exceptional circumstances, property may be conveyed only if it is determined that its conservation value is low or marginal or that the property is not required to assemble the Reserve.

B. Determine whether there are any conveyance restrictions. The Authority should research whether the property in question is subject to covenants or conditions imposed by any original grantees of the property. For example, gifts of real property often involve conditions whereby real property “reverts” back to the grantor if the property is not used for a specific purpose.

C. Determine whether Property was purchased with federal or state grant funds. Prior to disposing of any real property purchased by the Authority with state or federal grant funds, the Authority should consult the terms of the agreement under which the grant funding was accepted. In some cases, disposal of property purchased with grant funds may be prohibited or restricted, or subject to other regulations. Also, upon the sale of surplus property, the Authority may be required to reimburse any federal or state agency that contributed grant funds for the acquisition of the property.

D. Determine whether Property is subject to any leases, licenses, or other encumbrances. The Authority should determine whether there are any leases, licenses, or other encumbrances attached to the property.

III. EXEMPTION DETERMINATION AND NOTICE TO PUBLIC AGENCIES

A. Determine whether Surplus Land Act applies. The Authority staff shall determine whether the surplus property is “exempt surplus land.” If real property can be characterized as “exempt surplus land,” then the Authority need not follow the procedures set forth in this Section III. The term “exempt surplus land” means one or more of the following:

- (1) Surplus land which is 1) less than 5,000 square feet in area, 2) less than the minimum legal residential building lot size for the jurisdiction in which the parcel is located, or 5,000 square feet in area, whichever is less, or 3) has no record access and is less than 10,000 square feet in area. The property must not be contiguous to land owned by a state or local agency which is used for open space, or low- and moderate-income housing purposes. If the surplus land is not sold to an owner of contiguous land, it is not considered exempt surplus land and is subject to the provisions of the Surplus Land Act.
- (2) Surplus land that the Authority is exchanging for another property necessary for the Authority’s use.
- (3) Surplus land that the Authority is transferring to another local, state, or federal agency for the agency’s use.
- (4) Surplus land that is a former street, right of way, or easement, and is conveyed to an owner of an adjacent property.
- (5) Surplus land that is put out to open, competitive bid by the Authority, provided all entities identified in Government Code section 54222, subdivision (a), will be invited to participate in the competitive bid process, for either of the following purposes:
 - (i) A housing development, which may have ancillary commercial ground floor uses, that restricts 100 percent of the residential units to persons and families of low or moderate income, with at least 75 percent of the residential units restricted to lower income households, as defined in *Health*

and Safety Code section 50079.5, with an affordable sales price or an affordable rent, as defined in *Health and Safety Code* sections 50052.5 or 50053, for a minimum of 55 years for rental housing and 45 years for ownership housing, and in no event shall the maximum affordable sales price or rent level be higher than 20 percent below the median market rents or sales prices for the neighborhood in which the site is located.

- (ii) A mixed-use development that is more than one acre in area, that includes not less than 300 housing units, and that restricts at least 25 percent of the residential units to lower income households, as defined in *Health and Safety Code* section 50079.5, with an affordable sales price or an affordable rent, as defined in *Health and Safety Code* sections 50052.5 and 50053, for a minimum of 55 years for rental housing and 45 years for ownership housing.
- (6) Surplus land that is subject to valid legal restrictions that are not imposed by the Authority and that would make housing prohibited, unless there is a feasible method to satisfactorily mitigate or avoid the prohibition on the site. An existing nonresidential land use designation on the surplus land is not a legal restriction that would make housing prohibited for purposes of this subparagraph. Nothing in this article limits a local jurisdiction's authority or discretion to approve land use, zoning, or entitlement decisions in connection with the surplus land.
- (7) Surplus land that was granted by the state in trust to the Authority or that was acquired by the Authority for trust purposes by purchase or exchange, and for which disposal of the land is authorized or required subject to conditions established by statute.
- (8) Land that is subject to Sections 17388, 17515, 17536, 81192, 81397, 81399, 81420, and 81422 of the Education Code and Part 14 (commencing with Section 53570) of Division 31 of the Health and Safety Code, unless compliance with this article is expressly required.
- (9) Real property that is used by a district for agency's use expressly authorized in Government Code section 54221, subdivision (c).
- (10) Land that has been transferred before June 30, 2019, by the state to the Authority pursuant to Section 32667 of the Streets and Highways Code and has a minimum planned residential density of at least one hundred dwelling units per acre, and includes 100 or more residential units that are restricted to persons and families of low or moderate income, as defined in *Health and Safety Code* section 50093, with an affordable sales price or an affordable rent, as defined in *Health and Safety Code* sections 50052.5 and 50053, for a minimum of 55

years for rental housing and 45 years for ownership housing. For purposes of this paragraph, not more than 20 percent of the affordable units may be restricted to persons and families of moderate income and at least 80 percent of the affordable units must be restricted to persons and families of lower income as defined in *Health and Safety Code* section 50079.5.

Notwithstanding subsections (1) through (11), the provisions of the Surplus Land Act shall apply if the property is located adjacent to a historical unit of the State Parks System or listed on, or determined by the State Office of Historic Preservation to be eligible for the National Register of Historic Places. Further, notwithstanding a determination that a property is “exempt surplus land,” if the Authority sells property which was purchased using Local Development Mitigation Fees, the proceeds of the sale shall be placed in the Local Development Mitigation Fee fund and accounted for in a manner consistent with the Mitigation Fee Act.

B. Contact local planning authority. If it is determined that the Surplus Land Act is applicable to the property, the Authority must contact the planning agency of the City or County where the property is located so that the City or County can have an opportunity to report on the conformity of the “location, purpose and extent” of the sale to the City’s or County’s general plan. (*Government Code* section 65402) Failure of the City or County to report within forty (40) days after the matter has been submitted is deemed a finding that the proposed sale is in conformity with such general plan. It is important to note that even if the City or County disapproves the location, purpose or extent of such disposition, the disapproval may be overruled by the Authority.

C. Notice to selected public entities. At the same time the Authority contacts the local planning authority, the Authority shall send a written notice of availability of the property to the following entities within whose jurisdiction the property is located:

- (1) The local entity assisting in developing low and moderate income housing. (*Health & Safety Code* section 50079)
- (2) Housing sponsors who have notified the Department of Housing and Community Development of their interest in surplus land. (*Health & Safety Code* section 50074)
- (3) The city and county parks/recreation department, any regional park authority, and the State Resources Agency for park and recreation or open space purposes.
- (4) The local school district if the property is suitable for school facilities construction or use by a school district for open-space purposes.
- (5) Any local nonprofit neighborhood enterprise association corporation. (*Government Code* section 7073)

- (6) Any program area agent established by the Economic Employment and Incentive Act. (Government Code section 7078)

All notices shall be sent by electronic mail, or by certified mail and include the location and a description of the property. Any of the entities desiring to purchase or lease surplus land must notify the Authority within sixty (60) days after the Authority's notice of availability of the land is sent via certified mail or provided via electronic mail. The Authority must then enter into good-faith negotiations to determine the sales price. If no agreement is reached within ninety (90) days, the Authority may proceed with the general disposition process set forth below without further regard to surplus land procedures.

The required 90-day period for participating in negotiations does not include the time for commissioning of appraisals, due diligence prior to disposition, discussions with brokers or real estate agents not representing a potential buyer, or other studies to determine value or best use of land, issuance of a request for qualifications, development of marketing materials, or discussions conducted exclusively among Authority employees and Board members.

D. Report To California Department Of Housing And Community Development. Prior to agreeing to terms for the disposition of surplus land, the Authority will provide to the Department the following information. This information may be submitted after the Authority has sent Notices Of Availability and concluded negotiations with any Interested Party(ies).

- (1) The Notices Of Availability;
- (2) Description of the negotiations conducted with any Interested Party(ies); and
- (3) A copy of any restrictions to be recorded against the land regarding any residential units and any requirement that a certain percentage of such units be sold or rented at an affordable housing cost, as required by the applicable law.

Any purchase and sale transaction shall be contingent upon the Authority not receiving a notice of noncompliance from the Department within 30 days from the date the above-mentioned information is received by the Department.

IV. SALE OF PROPERTY

The procedures of this Section shall govern the disposition of any surplus property once the Authority has fully complied with the procedures set forth above.

A. Sale to Prior Owner. If the Authority decides to dispose of a property within three (3) years of acquisition and the Authority paid no more than the appraised value for

the property as determined in an appraisal prepared by the Authority at the time of purchase, the Authority shall first offer the property to the person or entity who sold the property to the Authority. The Authority shall not sell the property at a price less than the total of all of the following: (i) amount the Authority paid the seller for the property (including all costs and expenses incurred by the Authority for the purchase), plus interest calculated at the average rate earned by the Authority on invested funding during the time of its ownership and (ii) administration, maintenance and repair costs incurred by the Authority during its ownership of the property.

B. Notice to Certain Affected Agencies. Prior to commencing the sale of property to a third party, the Authority should notify and receive the concurrence of the following agencies:

- (1) The city or county within which the property was located when originally purchased by the Authority; and
- (2) The city or county within which the property is currently located and/or within which sphere of influence the property is currently located.

C. Sale or Trade to Other Parties. If subsection A is not applicable, the Authority may proceed with the sale or trade of the property to any party. The Authority shall conduct an appraisal of the property to determine its fair market value. The Authority shall not sell property below its fair market value unless approved by the Board of Directors. Further, the Authority shall not trade the property for other property below the fair market value of the property to be traded unless approved by the Board of Directors.

D. Limitations. It is anticipated that the Authority shall not:

- (1) Sell property within five (5) years of acquisition; and
- (2) Sell water or mineral rights unless fully compensated therefor.

RCA - Commonly Used Acronyms

ARL	Additional Reserve Lands
BUOW	Burrowing Owl
CALFIRE	California Department of Forestry and Fire Protection
CALTRANS	California Department of Transportation
CD	Consistency Determination
CDFG	California Department of Fish and Game
CDFW	California Department of Fish and Wildlife (<i>formerly CDFG</i>)
CEQA	California Environmental Quality Act
CETAP	Community and Environmental Transportation Acceptability Process
CHD	Critical Habitat Designation
CIP	Capital Improvement Program
CNLM	Center for Natural Lands Management
DBESP	Determination of Biologically Equivalent or Superior Preservation
EMWD	Eastern Municipal Water District
EPD	Environmental Programs Department (<i>Riverside County</i>)
ERP	Expedited Review Process
ESA	Endangered Species Act
FAST	Fixing America's Surface Transportation
FY	Fiscal Year
HANS	Habitat Evaluation and Acquisition Negotiation Strategy
HCP	Habitat Conservation Plan
HMU	Habitat Management Unit
IC	Interchange
IMER	Initial Management Evaluation Report
JPR	Joint Project Review
LDMF	Local Development Mitigation Fee
MOU	Memorandum of Understanding
MSHCP	Multiple Species Habitat Conservation Plan
OHV	Off-Highway Vehicle
PCL	Proposed Constrained Linkage
PQP	Public/Quasi-Public
PSE	Participating Special Entities
RCA	Regional Conservation Authority
RCD	Resource Conservation Districts
RCOE	Riverside County Office of Education
RCRCD	Riverside-Corona Resource Conservation District
RCTC	Riverside County Transportation Commission
RCTD	Riverside County Transportation Department
RMOC	Reserve Management Oversight Committee
ROVE	Recreation Off-Highway Vehicle Enforcement
SAWA	Santa Ana Watershed Association
SB	San Bernardino
SR	State Route
SWG	State Wildlife Grant
TAC	Technical Advisory Committee
TIFIA	Transportation Infrastructure Finance and Innovation Act
TUMF	Transportation Uniform Mitigation Fee
USFWS	United States Fish and Wildlife Service
UTM Nad 83 Zone 11	Meter Coordinate System for Maps
WA	Wildlife Agencies (<i>USFWS & CDFW</i>)
WCB	Wildlife Conservation Board
WIFIA	Water Infrastructure Finance and Innovation Act
WIIN	Water Infrastructure Improvements for the Nation
WPT	Western Pond Turtle
WRDA	Water Resources Development Act