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## EXECUTIVE COMMITTEE MEETING MINUTES

Wednesday, June 17, 2020

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### 1. CALL TO ORDER

The meeting of the Western Riverside County Regional Conservation Authority Executive Committee was called to order by Chairman Ingram at 12:10 p.m., Wednesday, June 17, 2020, at the RCA Conference Room, 3403 Tenth Street, Suite 320, Riverside, California, 92501 and via Zoom.

### 2. ROLL CALL – was taken by April Boydd.

COMMITTEE MEMBERS PRESENT	COMMITTEE MEMBERS ABSENT
Jonathan Ingram, Chair – City of Murrieta	
Natasha Johnson, Vice Chair – City of Lake Elsinore via ZOOM	
Larry Greene – City of Canyon Lake	
Lesa Sobek – City of Menifee	
Crystal Ruiz – City of San Jacinto	
Kevin Jeffries – County of Riverside, District 1 via ZOOM	
Jeff Hewitt – County of Riverside, District 5	

*\*Arrived after start of meeting    \*\* Departed before meeting adjourned*

### 3. PUBLIC COMMENTS

There were no public comments.

**4. CLOSED SESSION**

**4.1 PUBLIC EMPLOYEE APPOINTMENT  
Pursuant to Government Code Section 54957  
Title: Executive Director**

After closed session, the meeting was reconvened. There were no announcements from General Counsel on closed session.

**5. COMMITTEE MEMBER ANNOUNCEMENTS**

Chair Ingram thanked RCA's long time legal counsel Michelle Ouellette for her hard work drafting the MSHCP and implementing it through the RCA and wished her well on her upcoming retirement.

Board Member Sobek presented the new Menifee Police Department patch and announced that the police department will go live July 1, 2020.

**6. ADDITIONS/REVISIONS**

There were no additions or revisions.

**7. APPROVAL OF MINUTES – May 20, 2020**

***M/S/C (County District 5/City of Canyon Lake) to approve the minutes of the February 19, 2020, meeting of the Executive Committee as submitted.***

***(7 Ayes, 0 Nays, 0 Abstain)***

**8. WESTERN RIVERSIDE COUNTY MSHCP FEE COLLECTION REPORT FOR MAY 2020**

Jennifer Fuller, Director of Administrative Services, reported that for the month of May 2020 the total MSHCP fee collection receipts was \$864,053.

***M/S/C (City of San Jacinto/City of Canyon Lake) to approve this item as recommended:***

- 1) Recommend that the RCA Board of Directors receive and file the Western Riverside County MSHCP Fee Collection Report for May 2020; and
- 2) Authorize staff to agendaize this matter for the July 6, 2020, meeting of the RCA Board of Directors.

***(7 Ayes, 0 Nays, 0 Abstain)***

**9. DISCUSSION AND POSSIBLE EXECUTIVE COMMITTEE ACTION CONCERNING THE NEXUS STUDY UPDATE**

Lou Monville from the Building Industry Association (BIA) gave an update on the status of the building industry and the economy. He thanked the Executive Committee and RCA staff for working with the BIA. He stated that the building industry has been impacted by COVID-19. The BIA will review the Nexus Study material and should be in a better position to discuss the options in September. He stated that the BIA will share the data they receive to help RCA.

The Executive Committee, with input from staff, discussed with the BIA their support for future development in the County of Riverside. They requested that the BIA forward any data they receive to the RCA. They discussed the economic impact of COVID-19 and the lack of low-income housing. They further discussed the need for a consultant in Sacramento as well as Washington, D.C., and the importance of a continued presence in Washington, D.C., to secure future funding opportunities.

Teifion Rice-Evans with Economic & Planning Systems presented an overview of the Draft Nexus Study. He stated that the Mitigation Fee schedule has not been updated since 2004 except by cost of living adjustments. Staff looked at the amount of mitigation fee levels required to fully fund the Plan and provided fee options with associated timing. He further stated that the reason for the fee increase is that the RCA is receiving lower levels of new residential and local non-fee funding such as Tipping fees, TUMF fees, and other mitigation fees. The second reason for the increase is due to limited land dedications. The 2004 study expected 42% of land to come from land dedications, which has not been the case. The actual amount of land dedications has been less than 10%. The third reason for increasing the fee is that the cost required to fund the endowment was not included in the original Nexus Study and is necessary to support the Plan after the acquisition period. To complete the funding of the MSHCP, RCA needs to raise \$910 million in mitigation fees to fund the net local cost. Mr. Rice-Evans presented different options to increase the fees based on the length of an extension to the acquisition phase. An extension of the acquisition phase would help lessen the impact of the increase.

The Executive Committee, with input from staff, discussed the Nexus Study and options for moving forward. It was requested that the BIA send RCA all data it gathers concerning the fees and include the Nexus Study on the Board of Directors September 14, 2020, agenda with the 15 year extension as the preferred option.

***M/S/C (City of San Jacinto/City of Canyon Lake) to approve this item as recommended:***

This item is for the RCA Executive Committee to discuss and provide staff direction concerning the Nexus Study Update.

***(7 Ayes, 0 Nays, 0 Abstain)***

**10. EXECUTIVE DIRECTOR'S REPORT**

**10.1 DISCUSSION AND POSSIBLE ACTION CONCERNING THE FISCAL YEAR 2021 BUDGET**

There was no discussion.

**10.2 DISCUSSION OF COVID-19 RELATED EXPENDITURES**

Jennifer Fuller, Director of Administrative Services, stated that as of June 2020 RCA has requested reimbursements of \$11,545.79 through the CARES Act for costs related to March and April 2020. She further stated that as of June 17, 2020, the amount to be requested for May and June 2020 is \$6,277.44.

**11. FUTURE AGENDA ITEMS:** *(Committee members are invited to suggest additional items to be brought forward for future discussion.)*

There were no future agenda items recommended.

**12. UNFINISHED BUSINESS**

**12.1 UPDATE REGARDING FIRE MANAGEMENT PLAN**

**12.2 UPDATE CONCERNING THE CALIFORNIA POPPIES ON RCA RESERVE LAND IN THE WALKER CANYON AREA**

**12.3 DISCUSSION AND POSSIBLE ACTION CONCERNING MOUNTAIN BIKING IN THE MURRIETA HILLS AREA**

There were no updates.

**13. ADJOURNMENT**

There being no more items before the Executive Committee, Chairman Ingram adjourned the meeting at 1:17 p.m. The next meeting of the Western Riverside County Regional

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**June 17, 2020**

Conservation Authority Executive Committee will be held on Wednesday, August 19, 2020, at 12:00 p.m., at the Riverside Centre, 3403 Tenth Street, Suite 320, Third Floor, RCA Conference Room, Riverside, California, 92501.

Prepared by:



April Boydd

Administrative Manager/Clerk of the Board

Respectfully submitted:



Jennifer Fuller

Director of Administrative Services