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**BOARD OF DIRECTORS
MEETING MINUTES
Monday, March 2, 2020**

1. CALL TO ORDER

The meeting of the Western Riverside County Regional Conservation Authority was called to order by Chair Ingram at 12:32 p.m., Monday, March 2, 2020, in the Board Chambers of the John F. Tavaglione Administrative Center Annex, First Floor, 4080 Lemon Street, Riverside, California, 92501.

2. PLEDGE OF ALLEGIANCE

Board Member Jeffries led the RCA Board Members and meeting attendees in a flag salute.

3. ROLL CALL

Member Agency	Board Member Name	Status
City of Banning	Daniela Andrade*	Present
City of Beaumont	Julio Martinez*	Present
City of Calimesa	Ed Clark	Present
City of Canyon Lake	Larry Greene	Present
City of Corona	Jacque Casillas	Present
City of Eastvale	Jocelyn Yow	Absent
City of Hemet	Michael Perciful	Present
City of Jurupa Valley	Lorena Barajas	Present
City of Lake Elsinore	Natasha Johnson, Vice Chair	Present
City of Menifee	Lesa Sobek	Absent
City of Moreno Valley	David Marquez	Present
City of Murrieta	Jonathan Ingram, Chair	Present
City of Norco	Kevin Bash	Present
City of Perris	David Starr Rabb	Present
City of Riverside	Andy Melendrez	Present
City of San Jacinto	Crystal Ruiz	Present
City of Temecula	Maryann Edwards	Present
City of Wildomar	Joseph Morabito	Present
County District 1	Kevin Jeffries	Present
County District 2	Karen Spiegel	Absent
County District 3	Chuck Washington	Present
County District 4	V. Manuel Perez	Absent
County District 5	Jeff Hewitt	Absent

*Arrived after roll call was taken.

4. PUBLIC COMMENT

There were no public comments.

5. BOARD MEMBER ANNOUNCEMENTS (This item provides the opportunity for the Board Members to report on attended meetings/conferences and any other items related to RCA activities.)

Board Member Morabito announced that the Baxter Road off-ramp will be renamed Wildomar Trail.

6. ADDITIONS/REVISIONS (The Board may add an item to the Agenda after making a finding that there is a need to take immediate action on the item and that the item came to the attention of the Board subsequent to the posting of the agenda. An action adding an item to the agenda requires 2/3 vote of the Board. If there are less than 2/3 of the Board Members present, adding an item requires a unanimous vote. Added items will be placed for discussion at the end of the agenda.)

There were no additions or revisions.

7. APPROVAL OF MINUTES — February 3, 2020, meeting of the RCA Board of Directors.

RESULT: APPROVED AS RECOMMENDED [16 TO 0]

MOVER: Wildomar

SECONDER: Moreno Valley

AYES: Calimesa, Canyon Lake, Corona, Hemet, Jurupa Valley, Lake Elsinore, Moreno Valley, Murrieta, Norco, Perris, Riverside, San Jacinto, Temecula, Wildomar, District 1, District 3

NAYS: None

ABSENT: Banning, Beaumont, Eastvale, Menifee, District 2, District 4, District 5

8. CONSENT CALENDAR (All matters listed under the Consent Calendar will be approved in a single motion unless a Board Member requests separate action on specific Consent Calendar item. The item will be pulled from the Consent Calendar and placed for discussion.)

RESULT:	APPROVED AS RECOMMENDED [16 TO 0]
MOVER:	San Jacinto
SECONDER:	Hemet
AYES:	Calimesa, Canyon Lake, Corona, Hemet, Jurupa Valley, Lake Elsinore, Moreno Valley, Murrieta, Norco, Perris, Riverside, San Jacinto, Temecula, Wildomar, District 1, District 3
NAYS:	None
ABSENT:	Banning, Beaumont, Eastvale, Menifee, District 2, District 4, District 5

8.1 WESTERN RIVERSIDE COUNTY MSHCP FEE COLLECTION REPORT FOR JANUARY 2020

Overview

This item is for the RCA Board of Directors to receive and file the Western Riverside County MSHCP Fee Collection Report for January 2020.

8.2 FISCAL YEAR 2020 SECOND QUARTER FINANCIAL REPORT

Overview

This item is for the RCA Board of Directors to receive and file the Fiscal Year 2020 Second Quarter Financial Report.

8.3 MIDYEAR REVIEW RECURRING PROFESSIONAL SERVICES CONTRACTS

Overview

This item is for the RCA Board of Directors to review RCA's recurring professional services contracts and authorize staff to negotiate contract renewals for consideration by the Board of Directors and inclusion in the Fiscal Year 2021 budget.

8.4 RESOLUTION NO. 2020-002, RESOLUTION OF THE BOARD OF DIRECTORS OF THE WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY ADOPTING A SURPLUS REAL PROPERTY POLICY

Overview

This item is for the RCA Board of Directors to adopt Resolution No. 2020-002, Resolution of the Board of Directors of the Western Riverside County Regional Conservation Authority Adopting a Surplus Real Property Policy.

9. WEBSITE PRESENTATION

Patrick O'Reilly with OPR Communications presented RCA's new website. He stated that the main focus of the website upgrade was to do a complete overhaul and make the website more public friendly, while improving efficiency and transparency. The focus was on color, content, imagery, over all engagement, use of multimedia, and audience to attract the public. Mr. O'Reilly briefly went over the old website to give a comparison to the new website. He reminded everyone that the website is dynamic and will constantly be added to. He went over the MSHCP fee estimator and recreational opportunities section. He went over the school resources section and explained that the RCA is hoping to engage and bring more awareness of the MSHCP to schools. He pointed out that the social media sites are connected to the website. He also went over the See/Say something button that the public can use to assist RCA if they see something on conservation lands, such as illegal dumping or hunting. He went over the donate button and explained the land donations page.

Supervisor Washington asked if there was outreach to the environmental community for their recommendations.

Mr. O'Reilly stated that RCA is doing outreach and working with the environmental community to add information to the website.

Chair Ingram requested that Mr. O'Reilly go over the partner agencies page and stated that RCA will continue to work closely with them.

Board Member Ruiz suggested that when you click on a species it would be nice to have flash cards with questions about the species to make it interactive.

Board Member Melendrez asked if the MSHCP fee calculator is uniform fees or estimated fees.

Chair Ingram stated that the MSHCP fee calculator are only estimated fees.

Board Member Edwards stated that having the estimated fees posted and the process will give developers and the public a chance to see the complexities that staff and the Board experience.

Board Member Perciful asked when the website will go live.

Mr. O'Reilly stated that it will take approximately 48 hours for the website to become ADA complaint. After that, the site will be live.

Chair Ingram stated that he would like each Board Member to pick a species throughout the year and upload the species online with a caption talking about what the district is doing and accomplishing for that species.

Board Member Perciful stated that having the estimated fees on the website will help the developers to make better informed decisions on whether or not to move forward with a project.

Board Member Martinez stated that he is a biologist teacher and that the education tab will help him incorporate what RCA does in his classroom.

Chair Ingram stated that RCA will be sending the link to the new website to all of the Board Members and suggested that the cities add the website to their websites to help with engagement. He stated that the City of Murrieta will start adding the species of the month video to the cities television channels. He stated that in the future he would like to see an electronic calendar created where children can draw their favorite species and explain why it's their favorite species, and offer a scholarship for the best drawing.

Board Member Washington asked if it would be a benefit to also add the see something/say something button under the conservation tab of the website to help people report violations on conservation lands.

Mr. O'Reilly stated that they can also add the same link under the conservation tab and expand a little on what the "see something/say something" form is for so people understand why it's important to report violations.

Chair Ingram stated that RCA met with the bicycle community to go over ways to inform people of what they can and cannot do on the trails, and that there are consequences. The trails are a privilege that can be taken away.

Vice Chair Johnson stated that she is concerned that if the website goes live in 48 hours and everything is not quite ready it could negatively affect RCA. It is very important that the website is ready to go live since RCA is trying to change the way they are viewed as a resource for the County.

Chair Ingram stated that if there is any issue before the website goes live they will load a page to that section that states the page is under construction.

Board Member Morabito asked if there is a search function on the website to search by key words.

Chair Ingram pointed out the search bar on the new website.

Board Member Edwards asked if RCA has a formal volunteer program that high school students can sign up for over the summer.

Chair Ingram stated that RCA is looking into having volunteers, but there is concern over having volunteers in some of the conservation areas because it can be dangerous.

Board Member Edwards stated that a possible way to work around it would be to have the teachers volunteer the students to assure that they want to learn about conservation.

The Board thanked OPR and staff for all their hard work on the website.

Representative from the City of Banning and Beaumont arrived during Agenda Item No. 9.

10. EXECUTIVE DIRECTOR'S REPORT**(NO BUSINESS)****11. LAND ACQUISITION UPDATE**

Brian Beck, Land Acquisition Analyst, reported that since the last RCA Board of Directors' meeting, the RCA had acquired an additional 305 acres, bringing the reserve assembly total to approximately 62,144 acres.

12. FEATURED SPECIES OF THE MONTH

Elizabeth "Betsy" Dionne, Ecological Resources Specialist, stated that the featured species for the month of March is the Osprey (*Pandion Haliaeetus*). She then gave an overview of the Osprey's characteristics, life history, migration, and how RCA manages for the species.

13. FUTURE AGENDA ITEMS: (Board Members are invited to suggest additional items to be brought forward for future discussion.)

No future agenda items were suggested.

14. CLOSED SESSION**14A. CONFERENCE WITH REAL PROPERTY NEGOTIATOR****Pursuant to Government Code Section 54956.8****Agency Negotiator:** RCA – Executive Director or Designee**Under Negotiation:** Price/Terms

Item	Assessor No(s).	Parcel	Negotiating Party(ies)/Agent
14A.1	283-130-011, 030-011, 289-030-012, 289-030-015, 030-018, 289-040-001, 289-040-002, 050-001	289- 289- 289- 289- 289-	Ron Burek and Heather Burek
14A.2	432-050-004, 050-005	432-	Lindsay Yousey/Dan Christian

After Closed Session, the meeting was reconvened. Steve DeBaun, General Counsel, announced the following:

Concerning Agenda Item No. 14A.1 – APN 283-130-011, 289-030-011, 289-030-012, 289-030-015, 289-030-018, 289-040-001, 289-040-002, and 289-050-001, the Board of Directors approved a Purchase and Sale Agreement to purchase approximately 145.44 acres of real property for \$330,000.

RESULT: APPROVED [18 TO 0]
MOVER: Canyon Lake
SECONDER: San Jacinto
AYES: Banning, Beaumont, Calimesa, Canyon Lake, Corona, Hemet, Jurupa Valley, Lake Elsinore, Moreno Valley, Murrieta, Norco, Perris, Riverside, San Jacinto, Temecula, Wildomar, District 1, District 3
NAYS: None
ABSENT: Eastvale, Menifee, District 2, District 4, District 5

Concerning Agenda Item No. 14A.2 – APN 432-050-004 and 432-050-005, the Board of Directors approved a Purchase and Sale Agreement to purchase approximately 39.26 acres of real property for \$170,000.

RESULT: APPROVED [18 TO 0]
MOVER: Hemet
SECONDER: Lake Elsinore
AYES: Banning, Beaumont, Calimesa, Canyon Lake, Corona, Hemet, Jurupa Valley, Lake Elsinore, Moreno Valley, Murrieta, Norco, Perris, Riverside, San Jacinto, Temecula, Wildomar, District 1, District 3
NAYS: None
ABSENT: Eastvale, Menifee, District 2, District 4, District 5

18. ADJOURNMENT

There being no other items before the RCA Board, Chair Ingram adjourned the meeting at 1:26 p.m. The next meeting of the Western Riverside County Regional Conservation Authority Board of Directors is scheduled for Monday, April 6, 2020, at 12:30 p.m., at the John F. Tavaglione County Administrative Center Annex, Board Chambers, First Floor, 4080 Lemon Street, Riverside, California.

Prepared by:



April Boydd
 Administrative Manager

Respectfully submitted:



Jennifer Fuller
 Director of Administrative Services