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**BOARD OF DIRECTORS
SPECIAL MEETING MINUTES
Thursday, June 11, 2020**

1. CALL TO ORDER

The special meeting of the Western Riverside County Regional Conservation Authority was called to order by Chair Ingram at 12:06 p.m., Thursday, June 11, 2020, via Zoom, at the RCA Conference Room, 3403 Tenth Street, Suite 320, Riverside, California, 92501.

2. PLEDGE OF ALLEGIANCE

Steve DeBaun, General Counsel, led the RCA Board Members and meeting attendees in a flag salute.

3. ROLL CALL

Member Agency	Board Member Name	Status
City of Banning	Daniela Andrade***	Present
City of Beaumont	Julio Martinez***	Present
City of Calimesa	Ed Clark***	Present
City of Canyon Lake	Larry Greene	Absent
City of Corona	Jacque Casillas***	Present
City of Eastvale	Jocelyn Yow***	Present
City of Hemet	Michael Perciful***	Present
City of Jurupa Valley	Lorena Barajas***	Present
City of Lake Elsinore	Natasha Johnson, Vice Chair***	Present
City of Menifee	Lesa Sobek***	Present
City of Moreno Valley	David Marquez***	Present
City of Murrieta	Jonathan Ingram, Chair	Present
City of Norco	Kevin Bash***	Present
City of Perris	David Starr Rabb***	Present
City of Riverside	Andy Melendrez***	Present
City of San Jacinto	Crystal Ruiz***	Present
City of Temecula	Maryann Edwards***	Present
City of Wildomar	Joseph Morabito***	Present
County District 1	Kevin Jeffries***	Present
County District 2	Karen Spiegel***	Present
County District 3	Matt Rahn, Alternate***	Present
County District 4	V. Manuel Perez	Absent
County District 5	Jeff Hewitt***	Present

*Arrived after roll call was taken ** Departed before meeting adjourned ***via teleconference

4. PUBLIC COMMENT

There were no public comments.

5. BOARD MEMBER ANNOUNCEMENTS (This item provides the opportunity for the Board Members to report on attended meetings/conferences and any other items related to RCA activities.)

There were no Board Member announcements.

6. ADDITIONS/REVISIONS (The Board may add an item to the Agenda after making a finding that there is a need to take immediate action on the item and that the item came to the attention of the Board subsequent to the posting of the agenda. An action adding an item to the agenda requires 2/3 vote of the Board. If there are less than 2/3 of the Board Members present, adding an item requires a unanimous vote. Added items will be placed for discussion at the end of the agenda.)

There were no additions or revisions.

7. APPROVAL OF MINUTES — March 2, 2020, meeting of the RCA Board of Directors.

RESULT:	APPROVED AS RECOMMENDED [20 TO 0]
MOVER:	Wildomar
SECONDER:	Temecula
AYES:	Banning, Beaumont, Calimesa, Corona, Eastvale, Hemet, Jurupa Valley, Lake Elsinore, Menifee, Moreno Valley, Murrieta, Norco, Perris, Riverside, San Jacinto, Temecula, Wildomar, District 1, District 3, District 5
NAYS:	None
ABSTAIN:	District 2
ABSENT:	Canyon Lake, District 4

8. CONSENT CALENDAR (All matters listed under the Consent Calendar will be approved in a single motion unless a Board Member requests separate action on specific Consent Calendar item. The item will be pulled from the Consent Calendar and placed for discussion.)

RESULT:	APPROVED AS RECOMMENDED [21 TO 0]
MOVER:	Temecula
SECONDER:	Lake Elsinore
AYES:	Banning, Beaumont, Calimesa, Corona, Eastvale, Hemet, Jurupa Valley, Lake Elsinore, Menifee, Moreno Valley, Murrieta, Norco, Perris, Riverside, San Jacinto, Temecula, Wildomar, District 1, District 2, District 3, District 5
NAYS:	None
ABSENT:	Canyon Lake, District 4

8.1 WESTERN RIVERSIDE COUNTY MSHCP FEE COLLECTION REPORTS FOR FEBRUARY, MARCH, AND APRIL 2020

Overview

This item is for the RCA Board of Directors to receive and file the Western Riverside County MSHCP Fee Collection Reports for February, March, and April 2020.

8.2 RESOLUTION NO. 2020-003, RESOLUTION OF THE BOARD OF DIRECTORS OF THE WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY DELEGATING AUTHORITY TO SIGN INSTRUMENTS ON BEHALF OF THE EXECUTIVE DIRECTOR IN THE EXECUTIVE DIRECTOR'S ABSENCE

Overview

This item is for the RCA Board of Directors to adopt Resolution No. 2020-003, Resolution of the Board of Directors of the Western Riverside County Regional Conservation Authority Delegating Authority to Sign Instruments on Behalf of the Executive Director in the Executive Director's Absence.

8.3 NON-DEVELOPMENT HANS FUNDING LEVEL FOR FISCAL YEAR 2021

Overview

This item is for the RCA Board of Directors to direct staff to set aside no more than three percent (3%) of Western Riverside County Multiple Species Habitat Conservation Plan Local Development Mitigation Fees received, effective July 1, 2020, to purchase Non-Development HANS properties under Section 1.13 of the Land Acquisition Policies.

8.4 FISCAL YEAR 2020 THIRD QUARTER FINANCIAL REPORT AND RESOLUTION NO. 2020-004, RESOLUTION OF THE BOARD OF DIRECTORS OF THE WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY APPROVING THE COMMITMENT OF FUND BALANCE IN THE GENERAL FUND FOR FISCAL YEAR 2020

Overview

This item is for the RCA Board of Directors to:

- 1) Receive and file the Fiscal Year 2020 Third Quarter Financial Report; and
- 2) Adopt Resolution No. 2020-004, Resolution of the Board of Directors of the Western Riverside County Regional Conservation Authority Approving the Commitment of Fund Balance in the General Fund for Fiscal Year 2020.

8.5 FISCAL YEAR 2020 THIRD QUARTER CONSULTANT REPORTS

Overview

This item is for the RCA Board of Directors to receive and file the Fiscal Year 2020 Third Quarter Consultant Reports.

8.6 LOCAL DEVELOPMENT MITIGATION FEE CREDIT FOR APPROXIMATELY 71.52 ACRE PROPERTY

Overview

This item is for the RCA Board of Directors to:

- 1) Approve a Fee Credit of \$519,000; and
- 2) Authorize the Interim Executive Director, pursuant to legal counsel review and approval, to execute a Fee Credit Agreement on behalf of the RCA.

8.7 OPR CONTRACT AMENDMENT FOR FISCAL YEAR 2020

Overview

This item is for the RCA Board of Directors to:

- 1) Approve the OPR Contract Amendment for Fiscal Year 2020; and
- 2) Authorize the Interim Executive Director, pursuant to legal counsel review and approval, to execute said amendment on behalf of the RCA.

8.8 RESOLUTION NO. 2020-006, RESOLUTION OF THE BOARD OF DIRECTORS OF THE WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY PROCLAIMING A LOCAL EMERGENCY AS OF MARCH 10, 2020 IN RESPONSE TO THE INTRODUCTION OF THE NOVEL CORONAVIRUS (COVID-19) IN RIVERSIDE COUNTY

Overview

This item is for the RCA Board of Directors to adopt Resolution No. 2020-006, Resolution of the Board of Directors of the Western Riverside County Regional Conservation Authority Proclaiming a Local Emergency as of March 10, 2020, in response to the introduction of the Novel Coronavirus (COVID-19) in Riverside County.

8.9 RESOLUTION NO. 2020-007, RESOLUTION OF THE BOARD OF DIRECTORS OF THE WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY DESIGNATING THE APPLICANT'S AGENT FOR NON-STATE AGENCIES WITH THE CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES (Cal OES)

Overview

This item is for the RCA Board of Directors to adopt Resolution No. 2020-007, Resolution of the Board of Directors of the Western Riverside County Regional Conservation Designating the Applicant's Agent with the California Governor's Office of Emergency Services (Cal OES).

8.10 RESOLUTION NO. 2020-008, RESOLUTION OF THE BOARD OF DIRECTORS OF THE WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY AUTHORIZING THE ACCEPTANCE OF GRANT FUNDS FOR ACQUISITION OF REAL PROPERTY

Overview

This Item is for the RCA Board of Directors to adopt Resolution No. 2020-008, Resolution of the Board of Directors of the Western Riverside County Regional Conservation Authority Authorizing the Acceptance of Grant Funds for Acquisition of Real Property. The approval shall be conditional upon the Board's approval, in closed session, of the proposed purchase.

8.11 RESOLUTION NO. 2020-009, RESOLUTION OF THE BOARD OF DIRECTORS OF THE WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY AUTHORIZING THE ACCEPTANCE OF GRANT FUNDS FOR ACQUISITION OF REAL PROPERTY

Overview

This Item is for the RCA Board of Directors to adopt Resolution No. 2020-009, Resolution of the Board of Directors of the Western Riverside County Regional Conservation Authority Authorizing the Acceptance of Grant Funds for Acquisition

of Real Property. The approval shall be conditional upon the Board's approval, in closed session, of the proposed purchase.

9.1 RESOLUTION NO. 2020-005, RESOLUTION OF THE BOARD OF DIRECTORS OF THE WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY ADOPTING THE FISCAL YEAR 2021 OPERATING AND CAPITAL BUDGET

RESULT:	APPROVED AS RECOMMENDED [21 TO 0]
MOVER:	Temecula
SECONDER:	Moreno Valley
AYES:	Banning, Beaumont, Calimesa, Corona, Eastvale, Hemet, Jurupa Valley, Lake Elsinore, Menifee, Moreno Valley, Murrieta, Norco, Perris, Riverside, San Jacinto, Temecula, Wildomar, District 1, District 2, District 3, District 5
NAYS:	None
ABSENT:	Canyon Lake, District 4

Jennifer Fuller, Director of Administrative Services, presented the fiscal year 2020-2021 operating and capital budget. She advised that although there is a draw on fund balance, it is mostly for non-recurring items and land purchases. The budget is built on conservative estimates for revenues and appropriations, while appropriating sufficient funds to meet RCA's obligations under the MSHCP. She presented an overview of the major sources of revenues, appropriations, and fund balances. She advised that the budget contains four exhibits. She continued her presentation with a review of Exhibit A-1 Proposed Budget FY2021 Overall Summary, Exhibit A-2 Proposed Budget FY2021 by Fund and Program, Exhibit A-3 Contract Detail and Appropriations by Category, and Exhibit A-4 Fund Summary FY2021 Estimated Fund Balance by Classification. She stated that staff will continue to watch to see how revenues develop next fiscal year and will make adjustments to spending as needed to meet any further diminishing revenue picture. She advised that staff will continue to report back quarterly on the actual revenues and expenditures and the comparison to the budget.

Overview

This item is for the RCA Board of Directors to adopt Resolution No. 2020-005, Resolution of the Board of Directors of the Western Riverside County Regional Conservation Authority Adopting the Fiscal Year 2021 Operating and Capital Budget.

9.2 RECURRING CONTRACTS FOR FISCAL YEAR 2021

RESULT:	APPROVED AS RECOMMENDED [21 TO 0]
MOVER:	Temecula
SECONDER:	Moreno Valley
AYES:	Banning, Beaumont, Calimesa, Corona, Eastvale, Hemet, Jurupa Valley, Lake Elsinore, Menifee, Moreno Valley, Murrieta, Norco, Perris, Riverside, San Jacinto, Temecula, Wildomar, District 1, District 2, District 3, District 5
NAYS:	None
ABSENT:	Canyon Lake, District 4

Jennifer Fuller, Director of Administrative Services, presented RCA's recurring professional services contracts. She referred to the four contracts listed on page two of the staff report and gave a brief overview of each consultant contract. She further stated that all four contracts have been reviewed and approved by legal counsel and each has a not to exceed amount. The professional service agreements are for audit and agreed upon procedures, Nexus Study consultation, and government affairs consultants.

The Board of Directors discussed the need for a consultant in Sacramento as well as Washington, D.C. The importance of a continued presence in Washington, D.C., was discussed to secure future funding opportunities.

It was requested that the RCA bring back a report on what the consultants in Washington, D.C., have been working on during the shutdown.

Overview

This item is for the RCA Board of Directors to:

- 1) Approve the Recurring Contracts for Fiscal Year 2021; and
- 2) Authorize the Interim Executive Director, pursuant to legal counsel review and approval, to execute said agreements on behalf of the RCA.

9.3 BIOLOGICAL MONITORING PROGRAM WORK PLAN AND COST ESTIMATE AND CLINTON KEITH ROAD OVERCROSSING MITIGATION MONITORING REIMBURSABLE PROGRAM WORK PLAN AND COST ESTIMATE FOR FISCAL YEAR 2021

RESULT:	APPROVED AS RECOMMENDED [21 TO 0]
MOVER:	Temecula
SECONDER:	Moreno Valley
AYES:	Banning, Beaumont, Calimesa, Corona, Eastvale, Hemet, Jurupa Valley, Lake Elsinore, Menifee, Moreno Valley, Murrieta, Norco, Perris, Riverside, San Jacinto, Temecula, Wildomar, District 1, District 2, District 3, District 5
NAYS:	None
ABSENT:	Canyon Lake, District 4

Tricia Campbell, Director of Reserve Management & Monitoring, presented the Biological Monitoring Program Work Plan and Cost Estimate for Fiscal Year 2021. She stated that the MSHCP requires that the Monitoring Program Administrator submit an annual Work Plan and Cost Estimate for implementation of the Monitoring Program. The work plan describes the monitoring activities planned, fieldwork schedule, and the estimate of cost for personnel and operations. The work plan is to be approved by the RCA Board and becomes part of the annual RCA budget. She explained that one of the key components of the MSHCP is the Biological Monitoring Program, which collects data on the MSHCP's 146 Covered Species and their associated habitats. She further stated that the increase in Budget Fiscal Year 2021 is well deserved, and the monitoring crew will put in additional survey effort for the Quino checkerspot butterfly and monitor the usage of the Clinton Keith overcrossing by wildlife species. All results from the monitoring work will be provided in the MSHCP annual report. She explained that monitoring results are used to assess the MSHCP's effectiveness at meeting conservation objectives and to provide information to the management team. She described the different species surveys that are planned for Fiscal Year 2021.

Overview

This item is for the RCA Board of Directors to approve the Biological Monitoring Program Work Plan and Cost Estimate and Clinton Keith Road Overcrossing Mitigation Monitoring Reimbursable Program Work Plan and Cost Estimate for Fiscal Year 2021.

10. EXECUTIVE DIRECTOR'S REPORT

10.1 UPDATE REGARDING SECTION 6 GRANT FUNDS

John Field, Director of Land Acquisition, reported that the 2017 grant fund balance will be \$1,265,000 assuming the Welsh acquisition closes using 2017 grant funds. The 2017 grant was for \$3,077,000 and includes \$2,000,000 in federal section 6 funds and a \$1,077,000 match from the state. There are a number of properties on the Santa Rosa Plateau that are eligible for this funding. He stated that no agency received section 6 grant funds in 2018. He stated that the 2019 grant was for \$10,000,000 in section 6 funds and

a \$3,410,000 state match. Assuming the Hemet Marketplace acquisition is approved by the California Wildlife Conservation Board (WCB) and state General Services Agency (GSA), the balance of the 2019 grant will be \$3,750,000. There are several more properties in the Hemet Vernal Pool Complex that staff will attempt to acquire with those remaining funds. He further stated that RCA understands that a Notice of Funding Opportunity (NOFO) for the 2020 grant will be released in August or September of this year.

10.2 LETTERS OF SUPPORT FOR WILDLIFE REFUGE

Honey Bernas, Interim Executive Director, requested that all Board Members write a letter to support the Wildlife Refuge bill.

11. LAND ACQUISITION UPDATE

Honey Bernas, Interim Executive Director, reported that since the last RCA Board of Directors' meeting, the RCA acquired an additional 348 acres, bringing the reserve assembly total to approximately 62,492 acres.

12. FEATURED SPECIES OF THE MONTH

Elizabeth "Betsy" Dionne, Ecological Resources Specialist, stated that the featured species for the month of June is the Rainbow Manzanita (*Arctostaphylos rainbowensis*). She then gave an overview of the Rainbow Manzanita's characteristics, life history, migration, and how RCA manages for the species.

13. FUTURE AGENDA ITEMS: (Board Members are invited to suggest additional items to be brought forward for future discussion.)

No future agenda items were suggested.

14. CLOSED SESSION

Representative from City of Lake Elsinore and County District 1 departed the meeting at the start of this item.

14A. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Pursuant to Government Code Section 54956.8

Agency Negotiator: RCA – Interim Executive Director or Designee

Under Negotiation: Price/Terms

Item	Assessor No(s)	Parcel	Negotiating Party(ies)/Agent
14A.1	932-170-020		Kenneth J. Welsh
14A.2	347-270-016		Marina Marrelli and Robert Anslow/Chris DeChristopher
14A.3	Portion of 030	465-020-	Woods Canyon Associates, L.P. (Hemet Marketplace)/ Ed Sauls, Garret Sauls

14A.4	583-170-029	GM Gabrych Family, LP/Ed Sauls, Garret Sauls
14A.5	432-140-012	IDA Lane Properties, LLC/Ed Sauls, Garret Sauls, John Culton

14B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to paragraph 1 of subdivision (d) of Government Code Section 54956.9

EHOFF II LAKESIDE, LLC, vs. Riverside County Transportation Commission; County of Riverside; and Western Riverside County Regional Conservation Authority (Case No. 5:19-cv-01693)

EHOFF II Lakeside, LLC, a Delaware limited liability corporation, vs. Western Riverside County Regional Conservation Authority (Case No. RIC1901547)

After Closed Session, the meeting was reconvened. Steve DeBaun, General Counsel, announced the following:

Concerning Agenda Item No. 14A.1 – APN 932-170-020, the Board of Directors approved a Purchase and Sale Agreement to purchase approximately 19.32 acres of real property for \$460,000.

RESULT: APPROVED AS RECOMMENDED [19 TO 0]

MOVER: Temecula

SECONDER: Menifee

AYES: Banning, Beaumont, Calimesa, Corona, Eastvale, Hemet, Jurupa Valley, Menifee, Moreno Valley, Murrieta, Norco, Perris, Riverside, San Jacinto, Temecula, Wildomar, District 2, District 3, District 5

NAYS: None

ABSENT: Canyon Lake, Lake Elsinore, District 1, District 4

Concerning Agenda Item No. 14A.2 – APN 347-270-016, the Board of Directors approved a Purchase and Sale Agreement to purchase approximately 28.03 acres of real property for \$110,000.

RESULT:	APPROVED AS RECOMMENDED [19 TO 0]
MOVER:	Temecula
SECONDER:	Menifee
AYES:	Banning, Beaumont, Calimesa, Corona, Eastvale, Hemet, Jurupa Valley, Menifee, Moreno Valley, Murrieta, Norco, Perris, Riverside, San Jacinto, Temecula, Wildomar, District 2, District 3, District 5
NAYS:	None
ABSENT:	Canyon Lake, Lake Elsinore, District 1, District 4

Concerning Agenda Item No. 14A.3 – APN 465-020-030 (portion of), the Board of Directors approved a Purchase and Sale Agreement to purchase approximately 62.45 acres of real property for \$9,660,000.

RESULT:	APPROVED AS RECOMMENDED [19 TO 0]
MOVER:	Temecula
SECONDER:	Menifee
AYES:	Banning, Beaumont, Calimesa, Corona, Eastvale, Hemet, Jurupa Valley, Menifee, Moreno Valley, Murrieta, Norco, Perris, Riverside, San Jacinto, Temecula, Wildomar, District 2, District 3, District 5
NAYS:	None
ABSENT:	Canyon Lake, Lake Elsinore, District 1, District 4

Concerning Agenda Item No. 14A.4 – APN 583-170-029, the Board of Directors approved a Purchase and Sale Agreement to purchase approximately 80.94 acres of real property for \$225,000.

RESULT:	APPROVED AS RECOMMENDED [19 TO 0]
MOVER:	Temecula
SECONDER:	Menifee
AYES:	Banning, Beaumont, Calimesa, Corona, Eastvale, Hemet, Jurupa Valley, Menifee, Moreno Valley, Murrieta, Norco, Perris, Riverside, San Jacinto, Temecula, Wildomar, District 2, District 3, District 5
NAYS:	None
ABSENT:	Canyon Lake, Lake Elsinore, District 1, District 4

Concerning Agenda Item No. 14A.5 – APN 432-140-012, the Board of Directors approved a Purchase and Sale Agreement to purchase approximately 142.69 acres of real property for \$275,000.

RESULT:	APPROVED AS RECOMMENDED [19 TO 0]
MOVER:	Temecula
SECONDER:	Menifee
AYES:	Banning, Beaumont, Calimesa, Corona, Eastvale, Hemet, Jurupa Valley, Menifee, Moreno Valley, Murrieta, Norco, Perris, Riverside, San Jacinto, Temecula, Wildomar, District 2, District 3, District 5
NAYS:	None
ABSENT:	Canyon Lake, Lake Elsinore, District 1, District 4

15. ADJOURNMENT

There being no other items before the RCA Board, Chair Ingram adjourned the meeting at 1:09 p.m. The next meeting of the Western Riverside County Regional Conservation Authority Board of Directors is scheduled for Monday, July 6, 2020, at 12:30 p.m., at the John F. Tavaglione County Administrative Center Annex, Board Chambers, First Floor, 4080 Lemon Street, Riverside, California.

Prepared by:



April Boydd
Administrative Manager

Respectfully submitted:



Jennifer Fuller
Director of Administrative Services