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## **EXECUTIVE COMMITTEE**

***The Executive Committee, consisting of the RCA Board Chairman, Vice-Chairman, Past Chairman, and four members of the RCA Board, makes recommendations regarding personnel, administrative and financial matters, as well as provide guidance on a broad range of issues including target areas or types of habitats needed to remain in rough step. In addition, the Executive Committee may schedule Funding Coordination Committee workshops to discuss funding and acquisition strategy.***

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## **EXECUTIVE COMMITTEE**

**February 15, 2017 – Wednesday, at 12:00 p.m.  
Western Riverside County Regional Conservation Authority  
Riverside Centre, RCA Conference Room  
3403 Tenth Street, Suite 320  
Riverside, California 92501**

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## **EXECUTIVE COMMITTEE MEMBERS**

**Marion Ashley, Chairman**  
*County of Riverside, District 5*

**Jonathan Ingram, Vice Chairman**  
*City of Murrieta*

**Jeffrey Hewitt**  
*City of Calimesa*

**Eugene Montanez**  
*City of Corona*

**Natasha Johnson**  
*City of Lake Elsinore*

**Maryann Edwards**  
*City of Temecula*

**John Tavaglione**  
*County of Riverside, District 2*

***Charles Landry, Executive Director***



## EXECUTIVE COMMITTEE AGENDA\*

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\*Action(s) may be taken on any item listed on the agenda. Non-exempt materials related to an item on this agenda submitted to the RCA Executive Committee after distribution of the agenda packet are available for public inspection at the RCA Offices, 3403 10<sup>th</sup> Street, Suite 320, Third Floor, Riverside, California, 92501, during normal business hours. Such documents are also available on the Western Riverside County Regional Conservation Authority website at [www.wrc-rca.org](http://www.wrc-rca.org) subject to staff's ability to post the documents before the meeting. Alternative formats are available upon request by contacting the Clerk of the Board at (951) 955-9700. Notification of at least 72 hours prior to meeting time will assist staff in accommodating such requests.

**Wednesday, February 15, 2017  
12:00 P.M.  
Riverside Centre, RCA Conference Room  
3403 Tenth Street, Suite 320  
Riverside, CA 92501**

*In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in an Executive Committee meeting, please contact the Clerk of the Board at (951) 955-9700. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.*

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT** *At this time, members of the public can address the Executive Committee regarding any items within the subject matter jurisdiction of the RCA that are not separately listed on this agenda. Members of the public will have the opportunity to speak on agenda items at the time the item is called for discussion. No action may be taken on items not listed on the agenda unless authorized by law. Each individual speaker is limited to speak three (3) continuous minutes or less. Any person wishing to address the Executive Committee on any matter, whether or not it appears on this agenda, is requested to complete a Request to Speak Form available from the Clerk of the Board. The completed form is to be submitted to the Clerk of the Board prior to an individual being heard. Whenever possible, lengthy testimony should be presented to the Executive Committee in writing and only pertinent points presented orally. Any written documents to be distributed or presented to the Executive Committee shall be submitted to the Clerk of the Board.*
- 4. COMMITTEE MEMBER ANNOUNCEMENTS**
- 5. ADDITIONS/REVISIONS** *(The Committee may add an item to the Agenda after making a finding that there is a need to take immediate action on the item and that the item came to the attention of the Committee subsequent to the posting of the agenda. An action adding an item to the agenda requires 2/3 vote of the Committee. If there are less than 2/3 of the Committee Members present, adding an item requires a unanimous vote. Added items will be placed for discussion at the end of the agenda.)*

**6. APPROVAL OF MINUTES - January 25, 2017**

**7. WESTERN RIVERSIDE COUNTY MSHCP FEE COLLECTIONS REPORT FOR JANUARY 2017**

Overview - [Staff Report](#)

This item is for the RCA Executive Committee to:

- 1) Recommend that the RCA Board of Directors receive and file the Western Riverside County MSHCP Fee Collections Report for January 2017; and
- 2) Authorize staff to agendize this matter for the March 6, 2017 meeting of the RCA Board of Directors.

**8. FISCAL YEAR 2017 SECOND QUARTER FINANCIAL REPORT**

Overview - [Staff Report](#)

- 1) Recommend that the RCA Board of Directors:
  - A) Receive and file the Fiscal Year 2017 Second Quarter Financial Report;
  - B) Approve the budget adjustments contained in Exhibit A;
  - C) Authorize the Chairman to direct the Auditor-Controller to make the budget adjustments contained in Exhibit A;and
- 2) Authorize staff to agendize this matter for the March 6, 2017 meeting of the RCA Board of Directors.

**9. WESTERN RIVERSIDE COUNTY MSHCP LOCAL DEVELOPMENT MITIGATION FEE AUTOMATIC ANNUAL CPI ADJUSTMENT**

Overview- [Staff Report](#)

- 1) Recommend that RCA Board of Directors approve implementing the automatic annual CPI adjustment for Western Riverside County MSHCP Local Development Mitigation Fees effective July 1, 2017; and
- 2) Authorize staff to agendize this matter for the March 6, 2017 meeting of the RCA Board of Directors.

**RCA EXECUTIVE COMMITTEE AGENDA**

**Page 3 of 3**

**February 15, 2017**

**10. EXECUTIVE DIRECTOR'S REPORT**

**10.1 Discussion Concerning Criteria Refinement Policy**

**10.2 Member Agency Agreed Upon Procedures Update**

**10.3 Nexus Study Update**

**11. FUTURE AGENDA ITEMS:** *(Committee members are invited to suggest additional items to be brought forward for future discussion.)*

**12. ADJOURNMENT**

The next meeting of the Western Riverside County Regional Conservation Authority Executive Committee will be held on Wednesday, March 15, 2017, at 12:00 p.m., at the Riverside Centre, 3403 Tenth Street, Suite 320, Third Floor, RCA Conference Room, Riverside, California, 92501.

# **AGENDA ITEM NO. 6**

## **MINUTES**

**January 25, 2017**



# EXECUTIVE COMMITTEE SPECIAL MEETING MINUTES

[www.wrc-rca.org](http://www.wrc-rca.org)

**1. CALL TO ORDER**

The meeting of the Western Riverside County Regional Conservation Authority Executive Committee Special Meeting was called to order by Chairman Ashley at 12:10 p.m., Wednesday, January 25, 2017, at the RCA Conference Room, 3403 Tenth Street, Suite 320, Riverside, California, 92501.

**2. ROLL CALL – was taken by Rose Haro, Administrative Manager.**

COMMITTEE MEMBERS PRESENT	COMMITTEE MEMBERS ABSENT
Marion Ashley, Chairman – County of Riverside District V  Jonathan Ingram, Vice Chairman – City of Murrieta  Jeffrey Hewitt – City of Calimesa  Eugene Montanez – City of Corona  Maryann Edwards - City of Temecula	

**3. PUBLIC COMMENTS**

Chairman Ashley called for public comments regarding items not listed on the agenda. There were no public comments.

**4. COMMITTEE MEMBER ANNOUNCEMENTS**

Chairman Ashley announced that he has selected John Tavaglione from Riverside County District 2 and Natasha Johnson from the City of Lake Elsinore to be appointed to the 2017 Executive Committee. He advised that such appointments require ratification by the RCA Board of Directors and that this matter will be agendized for their next meeting.

**5. ADDITIONS/REVISIONS**

There were no additions/revisions to the agenda.

**6. APPROVAL OF MINUTES – December 21, 2016**

***M/S/C (CITY OF MURRIETA/CITY OF TEMECULA) to approve the minutes of the December 21, 2016 meeting of the Executive Committee as submitted.***

***(4 Ayes, 0 Nays, 1 Abstain City of Calimesa)***

**7. WESTERN RIVERSIDE COUNTY MULTIPLE SPECIES HABITAT CONSERVATION PLAN (MSHCP) LOCAL DEVELOPMENT MITIGATION FEE (LDMF) COLLECTION AND CIVIC/INFRASTRUCTURE CONTRIBUTION REPORT FOR DECEMBER 2016**

Honey Bernas, Director of Administrative Services, presented the LDMF Collection and Civic/Infrastructure Contribution Report for December 2016. The RCA received fees in the amount of \$751,553 for 417 residential permits and 9.83 commercial acres. There were 147 reported exemptions totaling \$292,824 in the City of Lake Elsinore. There were two reported Civic/Infrastructure projects. The City of San Jacinto remitted \$7,797 for a 1.15 acre solar project, and the Riverside County Flood Control and Water Conservation District remitted \$91,335 for the University Wash Channel Stage 3 project, for a total of \$99,132. For the month of December 2016, the total receipts were \$850,685.

***M/S/C (CITY OF MURRIETA/CITY OF TEMECULA) to approve this item as recommended and authorize staff to agendize this matter to the February 6, 2017 meeting of RCA Board of Directors:***

- 1) Recommend that that RCA Board of Directors receive and file the Western Riverside County MSHCP LDMF Collection and Civic/Infrastructure Contribution Report for December 2016; and
- 2) Authorize staff to agendize this matter for the February 6, 2017 meeting of the RCA Board of Directors.

***(5 Ayes, 0 Nays, 0 Abstain)***

**8. FISCAL YEAR 2017 SECOND QUARTER CONSULTANT REPORTS**

Charles Landry, Executive Director, reported on the activities and services provided by the following consultants during the second quarter of Fiscal Year 2017:

DUDEK: Continued to provide review of biological reports, analysis, and submittals related to Joint Project Reviews (JPRs). They attended and coordinated monthly meetings with the RCA, U.S. Fish and Wildlife Service, California Department of Fish and Wildlife, and project applicants. They worked on several Criteria Refinements and

## RCA EXECUTIVE COMMITTEE MINUTES

Page 3 of 7

January 25, 2017

provided support and coordination related to Participating Special Entities (PSEs), including West of Devers.

**GEOGRAPHICS:** Responsible for public information and branding services, website updating and hosting. They are working on a banner featuring species that is targeted to school-age children. Geographics provided secure hosting and backups for the website.

**DOUGLAS P. WHEELER (Hogan Lovells):** Mr. Wheeler's report was received late and not included with this agenda item. It will be included in the report to the RCA Board of Directors in February.

**KADESH & ASSOCIATES, LLP:** Worked on and saw the final passage into law of the WRDA/WIIN (Water Resources Development Act/Water Infrastructure Improvements for the Nation) legislation. They also attended the National HCP Conference. They will continue to keep RCA apprised of numerous and frequent changes in the Presidential Administration.

**RIVERSIDE COUNTY PARK AND OPEN-SPACE DISTRICT:** The Parks Department manages RCA's properties. General management activities included patrol, access control and maintenance, including fire management and weed abatement. Four new artificial burrows were installed by Boy Scouts Troop 214.

**SAWA:** Conducted several biological monitoring surveys as listed on the staff report. They collaborate with several wildlife agencies to develop conceptual models for covered species that lead to enhanced habitat quality. They gathered useful data on species. They host monitoring/management coordination meetings with local land managers and Wildlife Agency representatives.

Board Member Ingram requested a copy of the surveys that SAWA conducts with an inventory of species. Charles Landry answered that the Annual Report gives a summation of where species are located. Board Member Ingram asked that RCA periodically report on a couple of species to let the Committee Members know how we are doing.

**M/S/C (CITY OF MURRIETA/CITY OF CALIMESA) to approve this item as recommended and authorize staff to agendize this matter to the February 6, 2017 meeting of RCA Board of Directors:**

- 1) Recommend that the RCA Board of Directors to receive and file the Fiscal Year 2017 Second Quarter Consultant Reports; and
- 2) Authorize staff to agendize this matter for the February 6, 2017 meeting of the RCA Board of Directors.

**(5 Ayes, 0 Nays, 0 Abstain)**



9. **RESOLUTION NO. 2017-XXX "RESOLUTION OF THE BOARD OF DIRECTORS OF THE WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY ADOPTING A STATEMENT OF INVESTMENT POLICY"**

Steve DeBaun, General Counsel, presented the Statement of Investment Policy. Under California law, every public agency is required to adopt an investment policy which shall be updated periodically. The County Treasurer acts as the Treasurer for the RCA, and the County's investment schedule was incorporated into the RCA policy to help assure consistency between the agencies. The County recently adopted changes to their investment policy. Steve DeBaun made reference to the nine listed changes on the staff report. He advised that the County's changes were incorporated into RCA's policy and asked that this be presented to the Board of Directors for approval. He further stated that the County Treasurer will be making a presentation at the next Board of Directors meeting and will be available to answer any questions regarding changes to this policy.

**M/S/C (CITY OF MURRIETA/CITY OF CALIMESA) to approve this item as recommended and authorize staff to agendize this matter to the February 6, 2017 meeting of RCA Board of Directors:**

- 1) Recommend that the RCA Board of Directors adopt Resolution No. 2017-XXX *Resolution of the Board of Directors of the Western Riverside County Regional Conservation Authority Adopting a Statement of Investment Policy; and*
- 2) *Authorize staff to agendize this matter for the February 6, 2017 meeting of the RCA Board of Directors.*

**(5 Ayes, 0 Nays, 0 Abstain)**

10. **EXECUTIVE DIRECTOR'S REPORT**

10.1 West of Devers Project Update – Charles Landry, Executive Director, gave an update regarding West of Devers, which is a Southern California Edison ("Edison") project. Edison entered into a Participating Special Entity agreement with the RCA. Given the late notice of the project and the urgency of review, this project was made a priority by RCA staff and was concluded and processed in a timely manner. The Certificate of Inclusion has not been signed due to a few outstanding issues that need to be settled.

Board Member Ingram asked what the outstanding issues were. Charles Landry replied that the issues are related to coverage of operations and maintenance activities.

Chairman Ashley commended Laurie Correa for the fantastic job she did to see that the project continued forward in the short period of time given. Chairman Ashley further commented that tremendous coordination was necessary to keep all Wildlife Agencies moving forward and once again applauded Laurie Correa for her great work on this project. Staff was thanked for all its effort on this project.

## RCA EXECUTIVE COMMITTEE MINUTES

Page 5 of 7

January 25, 2017

Board Member Hewitt asked if funds are coming from Edison or another entity. Charles Landry answered that the funds are from Edison and that Edison is basically buying into the Plan for their mitigation.

Michelle Ouellette, General Counsel, commented that during the time that the Plan and EIR were open for comment, Edison sent at least ten letters stating that they were not part of this Plan, nor did they want to participate in this Plan, and that they couldn't be made to participate in this Plan. They were right, but they later understood the benefits of this Plan and are using it more than any other non-member entity.

Charles Landry advised that this is either the fourth or fifth time that Edison has opted to become a PSE, and two other projects are ongoing. Charles Landry further stated that Edison sees the benefit of the Plan. They can buy into the Plan, which gives them certainty in the process and saves time.

Laurie Correa advised that Edison is actually reducing the total number of towers, but is replacing them with higher capacity towers and new models. Edison's footprint is much smaller, but their construction period is four years so it will not be a fast construction project. Board Member Edwards mentioned that they are 500k V Lines. Laurie Correa confirmed and added that Edison asked that RCA cover all of their construction related activities and all of their operation and maintenance activities for 30 years. Board Member Edwards said that is okay because Edison is compatible. Things can live under the lines; they just can't be very tall. Laurie Correa concurred and said if the lines were new and going through conserved or state parks lands, it would have been more difficult to process the PSE

Board Member Hewitt advised that he worked on Chino Hills State Park when Edison was taking down two older lines. Everything was done by helicopters; no expense spared. Edison had their own in-house environmental and consultants. Laurie Correa commented that Edison is very good about the measures they will use to avoid and minimize. Because they are towers or large steel poles, they have more flexibility than with other types of projects and are very willing to use helicopters in difficult locations, rather than having to build access.

Board Member Ingram commented that the lines being referred to are actually 461 thousand volts per set of 1.208 three-phased system which is very good. They don't omit a lot and last a long time. Board Member Edwards said that she at one time was a public affairs manager on the Valley Rainbow Project for three months, and it was very difficult.

Charles Landry wanted those present to know that security was increased at the County Administrative Center (CAC). All visitors entering the CAC will walk through a metal detector. Bags will be checked by a security officer with assistance from a Riverside County Deputy Sheriff, as needed. Signs will be posted to identify prohibited items, including firearms, clubs and knives with

## RCA EXECUTIVE COMMITTEE MINUTES

Page 6 of 7

January 25, 2017

blades four inches or longer. This security point will be in place at the visitor entrance in the front of the building.

Those Board Members with County ID Badges are encouraged to use the employee entrance next to The Atrium Café. There is a metal detector at this entrance; however, bags will not be searched as long a valid County ID Badge is displayed.

**11. FUTURE AGENDA ITEMS:** *(Committee members are invited to suggest additional items to be brought forward for future discussion.)*

Board Member Ingram asked if at some point RCA could have a discussion at the Executive Committee on the subject of the Criteria Refinement Policy. He further stated that he and staff are working on the language and asked the Executive Director to explain the need for the policy.

Charles Landry, Executive Director, explained the need for revisions to the Criteria Refinement Policy.

**12. CLOSED SESSION ITEMS:**

**12.1 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Pursuant to paragraph 1 of Subdivision (d) of Government Code Section 54956.9

- **Case No. MCC1300351 JPR, Inc., dba Silverado Ranch Estates vs. California Department of Fish and Game; County of Riverside; Western Riverside County Regional Conservation Authority**

After closed session, the meeting was reconvened. There were no announcements from closed session.

**13. ADJOURNMENT**

There being no other items before the Executive Committee, Chairman Montanez adjourned the meeting at 12:20 p.m. The next meeting of the Western Riverside County Regional Conservation Authority Executive Committee scheduled for Wednesday, February 15, 2017, at 12:00 p.m., at the Riverside Centre, 3403 Tenth Street, Suite 320,

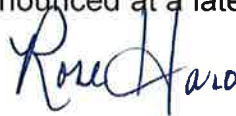
**RCA EXECUTIVE COMMITTEE MINUTES**

**Page 7 of 7**

**January 25, 2017**

Third Floor, RCA Conference Room, Riverside, California, 92501, is canceled. A special meeting of the Executive Committee will be announced at a later date.

Prepared by:



Rose Haro  
Administrative Manager

Respectfully submitted:



Honey Bernas  
Clerk of the Board

# **AGENDA ITEM NO. 7**

## **WESTERN RIVERSIDE COUNTY MSHCP FEE COLLECTIONS REPORT FOR JANUARY 2017**

*Regional Conservation Authority*

**WESTERN RIVERSIDE COUNTY  
MSHCP FEE COLLECTIONS REPORT FOR  
JANUARY 2017**

**Staff Contact:**

**Honey Bernas  
Director of Administrative Services  
(951) 955-9700**

**Background:**

The RCA Executive Committee directed staff to report on Western Riverside County Multiple Species Habitat Conservation Plan (MSHCP) Local Development Mitigation Fee (LDMF) Collection and Civic/Infrastructure Contribution on a monthly basis.

Attached is the report for January 2017. The report was prepared on a cash basis and, therefore, reflects the cash received by RCA during that month.

**Staff Recommendations:**

That the RCA Executive Committee –

- 1) Recommend that the RCA Board of Directors receive and file the Western Riverside County MSHCP Fee Collections Report for January 2017; and
- 2) Authorize staff to agendize this matter for the March 6, 2017 meeting of the RCA Board of Directors.

**Attachment**

Western Riverside County MSHCP LDMF Collection and Civic/Infrastructure Contribution Report for January 2017

**AGENDA ITEM NO. 7**  
**Attachment**

**WESTERN RIVERSIDE COUNTY  
MSHCP LDMF COLLECTION AND  
CIVIC/INFRASTRUCTURE  
CONTRIBUTION REPORT FOR  
JANUARY 2017**

**WESTERN RIVERSIDE COUNTY MSHCP LDMF COLLECTION AND CIVIC/INFRASTRUCTURE  
CONTRIBUTION REPORT FOR JANUARY 2017  
CASH BASIS**

LOCAL DEVELOPMENT MITIGATION FEE COLLECTIONS						
City/County		REMITTED			EXEMPTIONS & FEE CREDITS	
		Residential Permits	Commercial/Industrial Acres	Amount Remitted	Residential Permits	Amount
City/County	Month					
City of Banning	December - No Activity					
City of Beaumont	December	41		\$81,672		
City of Calimesa	December	13		\$25,896		
City of Canyon Lake	December	1		\$1,992		
City of Corona	November		4.2	\$28,137		
	December	1		\$1,992		
City of Eastvale	December	85	39.4	\$355,124		
City of Hemet	December - No Activity					
City of Jurupa Valley	December	26		\$51,792		
City of Lake Elsinore	December	45	1.2	\$97,505		
	Summerly Project <sup>1</sup>				1	\$1,992
City of Menifee	December	5		\$9,920		
City of Moreno Valley	December - No Activity					
City of Murrieta	December - No Activity					
City of Norco	December - No Activity					
City of Perris	December - No Activity					
City of Riverside	December Received in February					
City of San Jacinto	December	33		\$65,736		
City of Temecula	December	1		\$1,992		
City of Wildomar	December	25		\$49,800		
County of Riverside	January	94	34.9	\$420,363		
	Starfield Sycamore Investors <sup>2</sup>				5	\$9,690
	Rancho Bella Vista <sup>3</sup>				16	\$31,008
<b>Total LDMF Collections</b>		<b>370</b>	<b>79.6</b>	<b>\$1,191,921</b>	<b>22</b>	<b>\$42,690</b>

CIVIC AND INFRASTRUCTURE CONTRIBUTIONS		
City of Beaumont	Potrero Boulevard Bridge Project	\$232,670
Riverside County Economic Development Agency	Solar Photovoltaic Facility 9.63 Acres	\$65,291
<b>Total Civic/Infrastructure Contributions</b>		<b>\$297,962</b>

**TOTAL JANUARY 2017    \$ 1,489,883**

1) Summerly Project - Development Agreement dated 8/24/04. Expiration date 9/23/14. Under review.

2) Starfield Sycamore Investors - Fee Credit Agreement with County of Riverside. Properly exempted at \$1,938 rate.

3) Rancho Bella Vista - Fee Credit Agreement with County of Riverside. Properly exempted at \$1,938 rate.



# **AGENDA ITEM NO. 8**

## **FISCAL YEAR 2017 SECOND QUARTER FINANCIAL REPORT**

***Regional Conservation Authority*****FISCAL YEAR 2017 SECOND QUARTER  
FINANCIAL REPORT****Staff Contact:****Honey Bernas, Director of  
Administrative Services  
(951) 955-2842****Background:**

Attached is the Fiscal Year 2017 Second Quarter Financial Report, which includes an Executive Summary (cash balance summary and financial statement overview), detailed financial statements, and MSHCP Fee Collection Report.

**Operations Program**

The City of Beaumont remitted an infrastructure contribution in the amount of \$232,670 for the Potrero Bridge project to the RCA. City staff worked with the RCA for several years to ensure that the fees owed for this project were remitted to RCA. The fees were outstanding due to a developer going bankrupt. The contribution for this project exceeded the estimated revenues for FY2017 of \$100,000. As of the end of the second quarter, actual revenues in the Operations Program exceeded expenditures by \$305,253 as a direct result of this significant payment to the Program.

**Land Management and Monitoring Program**

In the Management and Monitoring Program, Tipping fees of \$1,527,379 for the first half of FY2017 were 11% higher in comparison to the same six-month period of FY2016. There has been a slight increase in out-of-county tonnage disposal since FY2014.

Currently, the RCA owns nine trucks which are being operated by ten park rangers under contract with County Park and Open-Space District to manage RCA reserve lands. Since its inception, the RCA's Natural Resources Manager's time has been shared between County Parks and RCA. Effective January 2017, the Natural Resources Manager is fully dedicated to the RCA. The vehicle that was assigned to him is owned by County Parks and is no longer available for use on RCA lands, creating a shortage of one vehicle for RCA's Land Management Program which needs to be replaced. In addition, two of the trucks in RCA's Land Management fleet were acquired in 2006, and although operational, have high mileage and extensive maintenance repairs are often necessary. Therefore, staff recommends the purchase of two new trucks this year; one to fulfill the shortage and one to replace an existing older truck. RCA staff believes that the increase in Tipping Fee proceeds for this year is sufficient to cover the acquisition of the two

new vehicles. Accordingly, a budget adjustment of \$80,000 is hereby attached to increase estimated Tipping Fees and vehicle appropriations by the same amount.

### **Land Acquisition Program**

During the first two quarters of Fiscal Year 2017, the RCA acquired 12 properties totaling approximately 1,062 acres. Of the 12 properties, four were funded with federal and state funds of \$2,610,500 and \$2,016,000, respectively. The remaining properties were acquired with development fees and Measure A funds. In addition, the RCA received two land donations and one conservation easement with a combined acreage of 268 and an estimated value of \$595,720.

Development fees collected for the first half of the year represent 49% of the RCA's revenue projections for the year. Staff anticipates the budgeted amount of \$11,000,000 will be reached by June 30, 2017.

### **Staff Recommendations:**

That the RCA Executive Committee –

- 1) Recommend that the RCA Board of Directors:
  - A) Receive and file the Fiscal Year 2017 Second Quarter Financial Report;
  - B) Approve the budget adjustments contained in Exhibit A;
  - C) Authorize the Chairman to direct the Auditor-Controller to make the budget adjustments contained in Exhibit A;

and

- 2) Authorize staff to agendize this matter for the March 6, 2017 meeting of the RCA Board of Directors.

### **Attachments:**

- 1) Exhibit A – Budget Adjustments
- 2) Executive Summary (Cash Balance Summary and Financial Statement Overview)
- 3) Detailed Financial Statements
- 4) MSHCP Fee Collection Report

**AGENDA ITEM NO. 8  
ATTACHMENT 1**

**Exhibit A  
Budget Adjustments**



DATE	March 6, 2017
TO	Auditor-Controller
FROM	Honey Bernas, Director of Administrative Services (951) 955-2842
SUBJECT	FISCAL YEAR 2017 BUDGET ADJUSTMENTS (FUND 51630)

**Background:**

On March 6, 2017, the RCA Board of Directors approved the Fiscal Year 2017 budget adjustments contained herein.

**Requested Action:**

That the Auditor-Controller make the following budget adjustments:

**Management and Monitoring (935300)**

**Increase Estimated Revenue**

781520	Tipping Fees	\$ 80,000
<b>Total Increase to Estimated Revenues</b>		<b><u>\$ 80,000</u></b>

**Increase Appropriations**

546320	Vehicles	\$ 80,000
<b>Total Increase to Appropriations</b>		<b><u>\$ 80,000</u></b>

APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
 Marion Ashley, Chairman  
 RCA Board of Directors

**AGENDA ITEM NO. 8  
ATTACHMENT 2**

**Executive Summary  
(Cash Balance Summary  
and  
Financial Statement Overview)**

# EXECUTIVE SUMMARY

## **Fiscal Year 2017 Second Quarter Financial Report**

**July 1, 2016 – December 31, 2016**

*Preserving our open space heritage • Protecting our economy • Building our future*



# Cash Balance Summary

July 1, 2016 – December 31, 2016

<b>Balance as of 07-01-16</b>	<b>\$ 34,742,713</b>
<b>Cash Receipts 07-01-16 through 12-31-16</b>	<b><u>14,920,467</u></b>
<b>Cash Available</b>	<b>49,663,180</b>
<b>Cash Disbursements 07-01-16 through 12-31-16</b>	<b><u>(21,801,829)</u></b>
<b>Cash Balance as of 12-31-16</b>	<b><u>\$ 27,861,351</u></b>





# Budget to Actual and FYE Projections

July 1, 2016 – December 31, 2016

<b>Operations (935100)</b>	<b>Budget</b>	<b>Actual</b>	<b>Year-End Projections</b>
<b>Revenue</b>	<b>\$ 485,660</b>	<b>\$ 467,650</b>	<b>\$ 1,052,364</b>
<b>Appropriations:</b>			
<b>Salaries &amp; Benefits</b>	<b>129,490</b>	<b>47,926</b>	<b>106,852</b>
<b>Supplies &amp; Services</b>	<b>356,170</b>	<b>114,471</b>	<b>342,941</b>
<b>Total Appropriations</b>	<b>\$ 485,660</b>	<b>\$ 162,397</b>	<b>\$ 449,793</b>
<b>Net Operating Position</b>	<b>\$ 0</b>	<b>\$ 305,253</b>	<b>\$ 602,571</b>



# Budget to Actual and FYE Projections

July 1, 2016 – December 31, 2016

<b>Land Management &amp; Monitoring (935300)</b>	<b>Budget</b>	<b>Actual</b>	<b>Year-End Projections</b>
<b>Revenue</b>	<b>\$ 2,899,840</b>	<b>\$ 1,588,622</b>	<b>\$ 3,683,287</b>
<b>Appropriations:</b>			
<b>Salaries &amp; Benefits</b>	<b>520,050</b>	<b>211,068</b>	<b>468,635</b>
<b>Supplies and Services</b>	<b>2,341,790</b>	<b>980,573</b>	<b>2,325,477</b>
<b>Other Charges</b>	<b>38,000</b>	<b>18,500</b>	<b>37,000</b>
<b>Total Appropriations</b>	<b>\$ 2,899,840</b>	<b>\$ 1,210,141</b>	<b>\$ 2,831,112</b>
<b>Net Operating Position</b>	<b>\$ 0</b>	<b>\$ 378,481</b>	<b>\$ 852,175</b>

# Budget to Actual and FYE Projections

July 1, 2016 – December 31, 2016

Land Acquisition (935201)	Adjusted Budget	Actual	Year-End Projections
<b>Revenue</b>	<b>\$ 24,652,640</b>	<b>\$ 14,291,538</b>	<b>\$ 25,563,626</b>
<b>Appropriations:</b>			
Salaries & Benefits	1,613,260	719,314	1,518,627
Supplies & Services	2,134,940	602,912	1,852,973
Interest	140,000	116,336	133,754
Capital Assets	<u>29,514,440</u>	<u>19,785,612</u>	<u>29,476,576</u>
<b>Total Appropriations</b>	<b>\$ 33,402,640</b>	<b>\$ 21,224,174</b>	<b>\$ 32,981,930</b>
<b>Net Operating Position</b>	<b>\$ (8,750,000)</b>	<b>\$ (6,932,636)</b>	<b>\$ (7,418,304)</b>

# PROPOSED BUDGET ADJUSTMENTS

Account	Description	Land Management & Monitoring (935300)
<b><u>Increase Estimated Revenue:</u></b>		
781520	Tipping Fees	\$ 80,000
<b><u>Increase Appropriations:</u></b>		
546320	Vehicles	\$ 80,000



# Staff Recommendations

That the RCA Executive Committee –

- 1) Recommend that the RCA Board of Directors:
    - A) Receive and file the Fiscal Year 2017 Second Quarter Financial Report;
    - B) Approve the budget adjustments contained in Exhibit A;
    - C) Authorize the Chairman to direct the Auditor-Controller to make the budget adjustments contained in Exhibit A;
- and
- 2) Authorize staff to agendaize this matter for the March 6, 2017 meeting of the RCA Board of Directors.





**AGENDA ITEM NO. 8  
ATTACHMENT 3**

**Detailed  
Financial Statements**

**Regional Conservation Authority**  
**Budget vs. Actual Comparison as of December 31, 2016**  
**General Fund - 935100 Operations**

**REVENUE**

Account	Account Description	Budget	Actual	% of Actual to Budget	Note No.	Projection through 6/30/17	Positive (Negative) Variance with Budget
722000	Participating Special Entities	\$ 68,750	\$ -	0%		\$ 483,436	\$ 414,686
740020	Interest-Invested Funds	34,125	23,986	70%	1	47,972	13,847
740040	Interest-Other	-	2,621	N/A		5,242	5,242
769240	Other Gov MSHCP Infrastructure	100,000	232,670	233%	5	232,670	132,670
769260	Other Gov MSHCP Civic Projects	50,000	84,316	169%	6	84,316	34,316
771410	Flood Control District	132,785	91,335	69%	7	132,785	-
777860	Joint Project Review	100,000	32,721	33%		65,942	(34,058)
781360	Other Misc Revenue	-	1	N/A		1	1
<b>Total Revenue</b>		<b>\$ 485,660</b>	<b>\$ 467,650</b>	<b>96%</b>		<b>\$1,052,364</b>	<b>\$ 566,704</b>

**EXPENDITURES**

510040	Regular Salaries	\$ 90,345	\$ 34,289	38%		\$ 74,578	\$ 15,767
510440	Annual Leave Buydown	3,310	928	28%		2,856	454
515200	Retiree Health Insurance	230	115	50%		230	-
518100	Budgeted Benefits	35,605	12,594	35%		29,188	6,417
<b>Total Appropriation 1</b>		<b>129,490</b>	<b>47,926</b>	<b>37%</b>		<b>106,852</b>	<b>22,638</b>
520200	Communications	75	42	56%		75	-
520270	County Delivery Services	30	-	0%		30	-
520320	Telephone Service	45	2	4%		45	-
520940	Insurance-Other	1,680	516	31%	11	1,032	648
521360	Maint-Computer Equipment	1,260	-	0%		1,260	-
521540	Maint-Office Equipment	225	70	31%		140	85
521640	Maint-Software	445	103	23%		206	239
523100	Memberships	355	275	77%		355	-
523230	Miscellaneous Expense	2,450	1,178	48%		2,356	94
523620	Books/Publications	15	-	0%		15	-
523640	Computer Equip-Non Fixed Asset	290	6	2%		290	-
523660	Computer Supplies	90	-	0%		90	-
523680	Office Equip Non Fixed Assets	30	-	0%		30	-
523700	Office Supplies	295	60	20%		295	-
523760	Postage-Mailing	170	67	39%		134	36
523800	Printing/Binding	120	-	0%		120	-
523840	Computer Equipment-Software	300	16	5%		300	-
524560	Auditing and Accounting	16,415	3,344	20%	12	16,188	227
524900	GIS Services	325	150	46%	13	300	25
525020	Legal Services	115,000	12,604	11%	14	106,208	8,792
525140	Personnel Services	405	170	42%	15	405	-
525840	RCIT Device Access	1,130	326	29%	16	1,052	78
526700	Rent-Lease Bldgs	5,960	2,979	50%	17	5,958	2
527780	Special Program Expense	600	-	0%		600	-
527840	Training-Education/ Tuition	90	4	4%		90	-
527980	Contracts	206,025	91,704	45%	18	203,408	2,617
528120	Board/Commission Expense	1,245	482	39%		964	281
528140	Conference/Registration Fees	60	9	15%		50	10
528900	Air Transportation	55	8	15%		55	-
528960	Lodging	120	14	12%		100	20
528980	Meals	635	159	25%		435	200
529000	Miscellaneous Travel Expense	15	13	87%		15	-
529040	Private Mileage Reimbursement	215	170	79%		340	(125)
<b>Total Appropriation 2</b>		<b>356,170</b>	<b>114,471</b>	<b>32%</b>		<b>342,941</b>	<b>13,229</b>
<b>Total Expenditures</b>		<b>\$ 485,660</b>	<b>\$ 162,397</b>	<b>33%</b>		<b>\$ 449,793</b>	<b>\$ 35,867</b>
<b>Net Operating Position</b>		<b>\$ -</b>	<b>\$ 305,253</b>			<b>\$ 602,571</b>	<b>\$ 602,571</b>

**Regional Conservation Authority**  
**Budget vs. Actual Comparison as of December 31, 2016**  
**General Fund - 935300 Land Management and Monitoring**

**REVENUE**

Account	Account Description	Budget	Actual	% of Actual to Budget	Note No.	Projection through 06/30/17	Positive (Negative) Variance with Budget
722000	Participating Special Entities	\$ 68,750	\$ -	0%		\$ 483,436	\$ 414,686
740020	Interest-Invested Funds	34,425	23,986	70%	1	47,972	13,547
741000	Rents	76,180	37,257	49%	2	76,636	456
771410	Flood Contrl District	290,485	-	0%		290,485	-
781360	Other Misc. Revenue	30,000	-	0%		30,000	-
781520	Tipping Fees	2,400,000	1,527,379	64%	10	2,754,758	354,758
<b>Total Revenue</b>		<b>\$ 2,899,840</b>	<b>\$ 1,588,622</b>	<b>55%</b>		<b>\$ 3,683,287</b>	<b>\$ 783,447</b>

**EXPENDITURES**

510040	Regular Salaries	\$ 363,200	\$ 152,102	42%		\$ 329,204	\$ 33,996
510440	Annual Leave Buydown	18,650	5,738	31%		17,976	674
515200	Retiree Health Insurance	925	463	50%		925	-
518100	Budgeted Benefits	137,275	52,765	38%		120,530	16,745
<b>Total Appropriation 1</b>		<b>520,050</b>	<b>211,068</b>	<b>41%</b>		<b>468,635</b>	<b>51,415</b>
520200	Communications	7,375	3,795	51%		7,375	-
520270	County Delivery Services	60	-	0%		60	-
520320	Telephone Service	225	12	5%		200	25
520940	Insurance-Other	15,070	5,552	37%	11	14,104	966
521360	Maint-Computer Equipment	16,300	3,900	24%		16,300	-
521500	Maint-Motor Vehicles	7,000	1,970	28%		6,940	60
521540	Maint-Office Equipment	1,125	352	31%		704	421
521640	Maint-Software	3,020	515	17%		1,030	1,990
523100	Memberships	1,765	1,373	78%		1,765	-
523230	Miscellaneous Expense	1,750	821	47%		1,642	108
523620	Books/Publications	75	-	0%		50	25
523640	Computer Equip-Non Fixed Asset	4,120	84	2%		4,068	52
523660	Computer Supplies	450	-	0%		450	-
523680	Office Equip Non Fixed Assets	150	-	0%		150	-
523700	Office Supplies	5,475	1,457	27%		4,914	561
523760	Postage-Mailing	955	236	25%		955	-
523800	Printing/Binding	600	-	0%		600	-
523840	Computer Equipment-Software	2,690	213	8%		2,676	14
524560	Auditing and Accounting	3,700	2,145	58%	12	3,700	-
524900	GIS Services	1,620	750	46%	13	405	1,215
525020	Legal Services	102,000	15,125	15%	14	100,250	1,750
525140	Personnel Services	2,025	851	42%	15	1,702	323
525840	RCIT Device Access	5,650	1,632	29%	16	5,564	86
526700	Rent-Lease Bldgs	113,570	56,785	50%	17	113,570	-
526910	Field Equipment-Non Assets	17,500	1,971	11%		16,942	558
527100	Fuel	18,000	3,961	22%		18,000	-
527780	Special Program Expense	3,000	-	0%		3,000	-
527840	Training-Education/ Tuition	450	20	4%		450	-
527880	Training-Other	4,000	636	16%		4,000	-
527980	Contracts	1,991,785	872,451	44%	18	1,984,902	6,883
528120	Board/Commission Expense	6,225	2,409	39%		4,818	1,407
528140	Conference/Registration Fees	300	45	15%		300	-
528900	Air Transportation	270	38	14%		194	76
528960	Lodging	600	68	11%		600	-
528980	Meals	535	79	15%		500	35
529000	Miscellaneous Travel Expense	75	66	88%		75	-
529040	Private Mileage Reimbursement	1,080	512	47%		1,024	56
529500	Electricity	1,200	749	62%		1,498	(298)
<b>Total Appropriation 2</b>		<b>2,341,790</b>	<b>980,573</b>	<b>42%</b>		<b>2,325,477</b>	<b>16,313</b>
535220	Assessments & HOA	38,000	18,500	49%		37,000	1,000
<b>Total Appropriation 3</b>		<b>38,000</b>	<b>18,500</b>	<b>49%</b>		<b>37,000</b>	<b>1,000</b>
<b>Total Expenditures</b>		<b>2,899,840</b>	<b>1,210,141</b>	<b>42%</b>		<b>\$ 2,831,112</b>	<b>\$ 68,728</b>
<b>Net Operating Position</b>		<b>\$ -</b>	<b>\$ 378,481</b>			<b>\$ 852,175</b>	<b>\$ 852,175</b>



**Regional Conservation Authority**  
**Budget vs. Actual Comparison as of December 31, 2016**  
**Capital Projects Fund - 935201 Land Acquisition**

**REVENUE**

Account	Account Description	Adjusted Budget	Actual	% of Actual to Budget	Note No.	Projection through 6/30/17	Positive (Negative) Variance with Budget
711040	Measure A-Local St & Rds	\$ 3,000,000	\$ 3,000,000	100%		\$ 3,000,000	\$ -
722000	Participating Special Entities	137,500	-	0%		966,872	829,372
740020	Interest-Invested Funds	61,450	55,309	90%	1	75,309	13,859
751680	CA-Grant Revenue	2,559,330	2,016,000	79%	3	2,598,750	39,420
766600	Fed-Capital Grants and Contrib	3,480,630	2,610,500	75%	4	3,408,450	(72,180)
771410	Flood Control District	326,730	-	0%		326,730	-
777170	Development Mitigation Fees	11,000,000	5,383,494	49%	8	11,000,000	-
777600	TUMF Revenue-Developer Fees	850,000	500,000	59%		850,000	-
781220	Capital Contributions & Donations	3,207,000	595,720	19%	20	3,207,000	-
781360	Other Miscellaneous Revenue	30,000	130,515	435%	9	130,515	100,515
<b>Total Revenue</b>		<b>\$ 24,652,640</b>	<b>\$ 14,291,538</b>	<b>\$ 1</b>		<b>\$ 25,563,626</b>	<b>\$ 910,986</b>

**EXPENDITURES**

510040	Regular Salaries	\$ 1,120,455	\$ 515,211	46%		\$ 1,070,422	\$ 50,033
510440	Annual Leave Buydown	49,040	14,842	30%		44,684	4,356
515200	Retiree Health Insurance	2,845	1,423	50%		2,845	-
518100	Budgeted Benefits	440,920	187,838	43%		400,676	40,244
<b>Total Appropriation 1</b>		<b>1,613,260</b>	<b>719,314</b>	<b>45%</b>		<b>1,518,627</b>	<b>94,633</b>
520200	Communications	2,050	633	31%		1,266	784
520270	County Delivery Services	30	-	0%		30	-
520320	Telephone Service	1,230	65	5%		1,100	130
520940	Insurance-Other	31,750	14,753	46%	11	31,506	244
521360	Maint-Computer Equip	34,440	-	0%		34,440	-
521540	Maint-Office Equipment	6,150	1,923	31%		5,846	304
521640	Maint-Software	12,135	2,815	23%		12,135	-
523100	Memberships	9,630	7,504	78%		8,500	1,130
523230	Miscellaneous Expense	9,580	3,507	37%		9,014	566
523620	Books/Publications	410	374	91%		410	-
523640	Computer Equip-Non Fixed Asset	7,745	173	2%		7,745	-
523660	Computer Supplies	2,460	-	0%		2,460	-
523680	Office Equip Non Fixed Assets	820	-	0%		820	-
523700	Office Supplies	8,070	1,650	20%		405	7,665
523760	Postage-Mailing	4,675	1,353	29%		4,500	175
523800	Printing/Binding	3,280	-	0%		3,000	280
523840	Computer Equipment-Software	8,200	427	5%		8,200	-
524560	Auditing and Accounting	155,390	40,741	26%	12	154,482	908
524900	GIS Services	8,855	4,100	46%	13	8,200	655
525020	Legal Services	1,053,000	220,120	21%	14	803,000	250,000
525140	Personnel Services	11,070	4,654	42%	15	9,308	1,762
525840	RCIT Device Access	30,895	8,920	29%	16	22,840	8,055
526700	Rent-Lease Bldgs	162,850	81,424	50%	17	162,848	2
527780	Special Program Expense	16,400	-	0%		15,000	1,400
527840	Training-Education/Tuition	2,460	111	5%		2,422	38
527980	Contracts	475,295	185,188	39%	18	470,376	4,919
528120	Board/Commission Expense	34,030	13,168	39%		33,336	694
528140	Conference/Registration Fees	1,640	246	15%		1,492	148
528280	Imaging Supplies	2,500	-	0%		1,800	700
528900	Air Transportation	11,675	2,079	18%		11,658	17
528920	Car Pool Expense	500	161	32%		422	78
528960	Lodging	12,780	2,707	21%		12,780	-
528980	Meals	5,230	703	13%		4,406	824
529000	Miscellaneous Travel Expense	1,110	533	48%		1,066	44
529040	Private Mileage Reimbursement	6,205	2,880	46%		5,760	445
529080	Rental Vehicles	400	-	0%		400	-
<b>Total Appropriation 2</b>		<b>2,134,940</b>	<b>602,912</b>	<b>28%</b>		<b>1,852,973</b>	<b>281,967</b>
534000	Interest Notes-Warrants	140,000	116,336	83%	19	133,754	6,247
<b>Total Appropriation 3</b>		<b>140,000</b>	<b>116,336</b>	<b>83%</b>		<b>133,754</b>	<b>6,247</b>
540040	Land	29,484,440	19,773,164	67%	20	29,451,680	32,760
540060	Improvements-Land	30,000	12,448	41%		24,896	5,104
<b>Total Appropriation 4</b>		<b>29,514,440</b>	<b>19,785,612</b>	<b>67%</b>		<b>29,476,576</b>	<b>37,864</b>
<b>Total Expenditures</b>		<b>\$ 33,402,640</b>	<b>\$ 21,224,174</b>	<b>64%</b>		<b>\$ 32,981,930</b>	<b>\$ 420,711</b>
<b>Net Operating Position</b>		<b>\$ (8,750,000)</b>	<b>\$ (6,932,636)</b>			<b>\$ (7,418,304)</b>	<b>\$ 1,331,697</b>

**Regional Conservation Authority**  
**Notes to Financial Reports**  
**As of December 31, 2016**

	Operations	Land Management & Monitoring	Land Acquisition	Total RCA
<b>REVENUES:</b>				
1) Interest from Riverside County Treasurer Pool:				
1st quarter interest at 0.71%	\$14,459	\$14,459	\$28,900	\$57,817
2nd quarter interest at 0.71%(Estimated)	9,527	9,527	26,409	45,462
Total Interest	<u>\$23,986</u>	<u>\$23,986</u>	<u>\$55,309</u>	<u>\$103,279</u>
2) Rent revenues from the following sources:				
Goodhart		\$2,580		
KCAA Radio		3,000		
Archery Club		1,500		
Cell tower lease		27,237		
Lockheed lease		500		
Beekeepers		2,440		
Total Rent		<u>\$37,257</u>		
3) State revenues were received for the following purposes:				
Live Oak Canyon - RLC			\$486,500	
Live Oak Canyon - Hudson			485,000	
Riverpark			811,500	
Terra Investment			233,000	
Total State			<u>\$2,016,000</u>	
4) Federal funds were received for the following property acquisitions:				
Riverpark			\$1,893,500	
Terra Investment			717,000	
Total Federal			<u>\$2,610,500</u>	
5) Infrastructure contributions from member agencies:				
City of Beaumont - Potrero Blvd Bridge	<u>\$232,670</u>			
6) Civic contributions from member agencies:				
City of Eastvale - Fire Station	\$11,228			
Crestmore Heights Photovoltaic	65,291			
City of San Jacinto-Solar Project Permits	7,797			
Total Civic	<u>\$84,316</u>			
7) Contributions from Riverside County Flood Control:				
University Wash Channel	<u>\$91,335</u>			
8) Mitigation fees through 12/31/16 are as follows:				
City of Banning			\$0	
City of Beaumont			790,851	
City of Calimesa			96,515	
City of Canyon Lake			5,976	
City of Corona			83,684	
City of Eastvale			544,445	
City of Hemet			9,763	
City of Jurupa Valley			496,875	
City of Lake Elsinore			223,765	
City of Menifee			415,062	
City of Moreno Valley			232,259	
City of Murrieta			49,420	
City of Norco			27,824	
City of Perris			528,375	
City of Riverside			521,665	
City of San Jacinto			175,296	
City of Temecula			61,202	
City of Wildomar			252,984	
County of Riverside			867,533	
Total Mitigation			<u>\$5,383,494</u>	

**Regional Conservation Authority**  
**Notes to Financial Reports**  
**As of December 31, 2016**

	Land Management & Monitoring	Land Acquisition	Total RCA
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**REVENUES (Continued):**

9) Miscellaneous Revenues were received as follows:

Development Agreements	\$12,020
Arizona Electric Power Cooperative Inc. (Geller Property)	118,495
Total Miscellaneous Revenues	\$130,515

10) RCA receives \$1.50 per ton for the out-of-county tonnage. In addition, RCA receives a maximum of \$400,000 annually for the in-county tonnage.

	Out-of-County Tonnage	Revenue at \$1.50 per ton
July 2016	157,604	\$236,405
August 2016	165,795	248,692
September 2016	171,479	257,219
October 2016	161,521	242,282
November 2016	164,368	246,552
December 2016 (Estimated)	164,153	246,230
In-County Contribution		50,000
	984,919	\$1,527,379

**EXPENDITURES:**

11) Insurance provided by SDRMA:

General & Property	\$516	\$2,486	\$14,753	\$17,755
Vehicle Insurance		3,066		3,066
Total Insurance Six Months	\$516	\$5,552	\$14,753	\$20,821

12) Auditing and Accounting consists of the following:

Vavrinek, Trine, Day & Co.	\$3,282	\$1,833	\$39,033	\$44,147
County Auditor-Controller's Office	62	312	1,708	2,082
Total Auditing and Accounting	\$3,344	\$2,145	\$40,741	\$46,230

13) GIS Services

Digital Globe	\$150	\$750	\$4,100	\$5,000
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14) Legal Services as follows:

Best, Best and Krieger	\$12,604	\$15,125	\$220,120	\$247,849
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15) Personnel services by County Human Resources:

Approx. \$1,032 per employee annually	\$170	\$851	\$4,654	\$5,676
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16) RCIT Device Charges

RCIT Monthly \$1,813	\$326	\$1,632	\$8,920	\$10,878
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17) Rent & lease building cost:

RCA office monthly rent \$16,549.	\$2,979	\$14,895	\$81,424	\$99,298
Monitoring office monthly rent \$6,982		41,890		41,890
Total Rent	\$2,979	\$56,785	\$81,424	\$141,188

18) Contract services are as follows:

Capitol Alliance Consulting			\$23,333	\$23,333
Kadesh & Associates*			11,667	11,667
Dudek	91,348	28,876	36,379	156,602
Economic & Planning Systems*	126	630	3,446	4,203
Facilities Management			22,764	22,764
Geographics	231	1,154	6,308	7,693
Hogan Lovells			75,000	75,000
Parks & Open-Space Dist.-Land Mgmt.		381,497	1,962	383,459
Thomas Mullen (reimbursable expenditures only)*			4,329	4,329
SAWA		460,294		460,294
Total Contracts	\$91,704	\$872,451	\$185,188	\$1,149,343

\* Contracts approved under Executive Director Authority.

**Regional Conservation Authority**  
**Notes to Financial Reports**  
**As of December 31, 2016**

	Land Management & Monitoring	Land Acquisition	Total RCA
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**EXPENDITURES (Continued):**

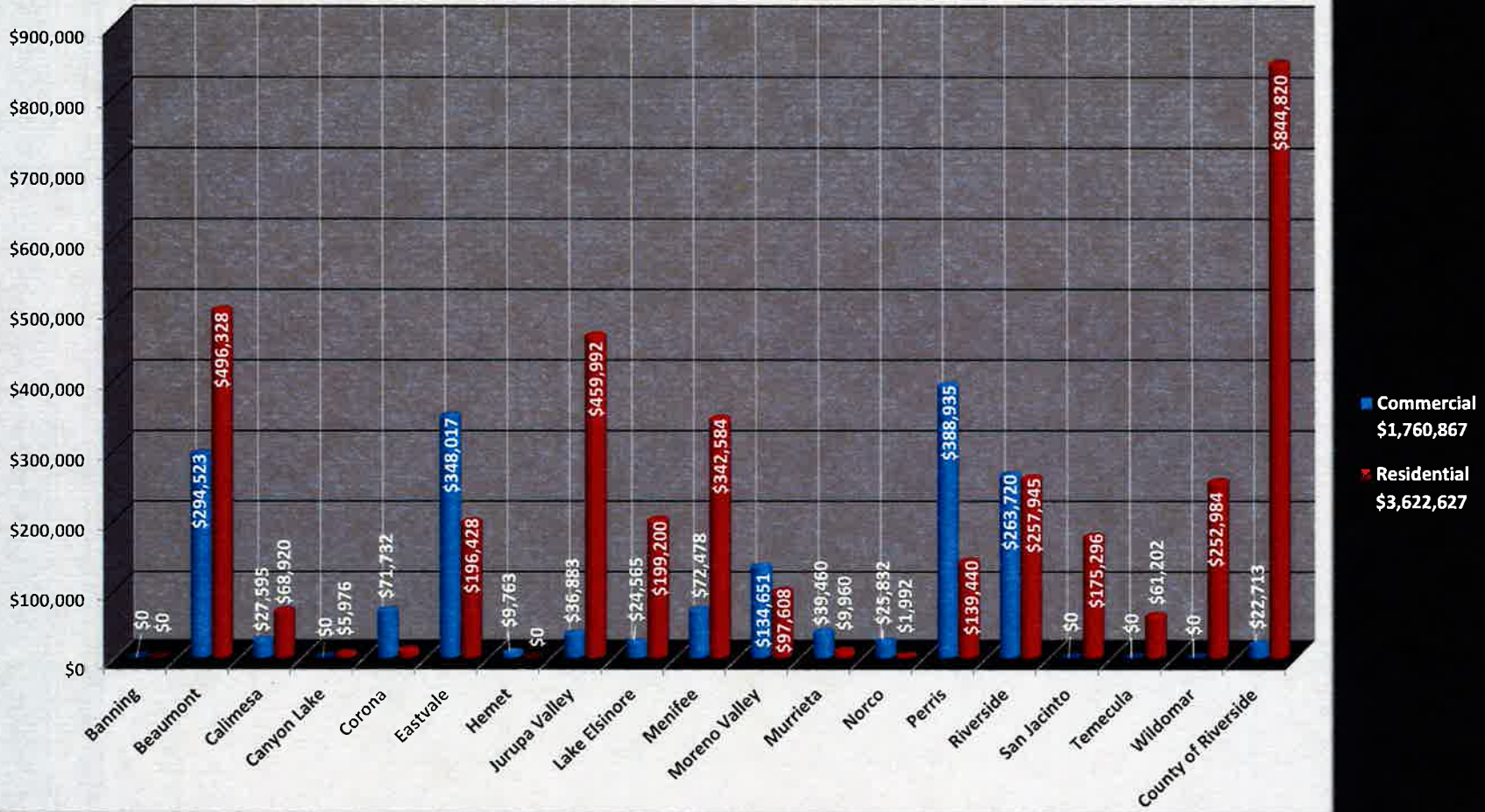
19)	Interest to Riverside County on Loan	
	Interest Anheuser Busch Phases 6-8 (Not capitalized)	\$98,918
	Interest rate at average 2016 Treasurer Pool Investment rate of 0.70%	17,418
		<u>\$116,336</u>
20)	Land acquisition costs are as follows:	
	Land Donated to the Authority:	
	Jurupa Donation	\$77,220
	Toscana Donation	480,000
	Conatser Conservation Easement	38,500
	Subtotal Donated Properties	<u>\$595,720</u>
	Properties Acquired:	
	Live Oak Canyon - RLC	489,269
	Live Oak Canyon - Hudson	838,167
	Ordonez Property	477,837
	Higgins	89,248
	Davis, James & John	266,781
	Riverpark	2,713,004
	Rancho Road Escarpment	629,525
	Jenkins	151,587
	Tax Sale 2015	35,745
	Terra Investment	954,903
	Anheuser Busch - Phs 6-8 (Capitalized)	11,976,205
	O'Connor - Ph 5	352,533
	Consultants Costs:	
	Facilities Management	175,483
	Parks & Open-Space Dist.	13,457
	Environmental Equalizers, Inc.*	12,300
	Hess Development*	1,400
	Total Land Acquisition Costs	<u>\$19,773,164</u>

**AGENDA ITEM NO. 8  
ATTACHMENT 4**

**MSHCP Fee  
Collection Report**



**Fiscal Year 2017  
MSHCP Development Mitigation Fee Revenues  
July 1, 2016 through December 31, 2016**



**REGIONAL CONSERVATION AUTHORITY**  
**MSHCP MITIGATION FEE COLLECTIONS BY MEMBER AGENCY**  
**FISCAL YEAR 2017**

BASED ON ACCRUAL BASIS (Month reported by City)

<b>COUNTY AND CITIES:</b>	<b>JUL 2016</b>	<b>AUG 2016</b>	<b>SEP 2016</b>	<b>OCT 2016</b>	<b>NOV 2016</b>	<b>DEC 2016</b>	<b>TOTALS FY 2017</b>	<b>PERCENT OF TOTAL</b>
CITY OF BANNING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
CITY OF BEAUMONT	387,402	69,720	55,776	101,592	94,689	81,672	790,851	14.7%
CITY OF CALIMESA	41,032	27,595	-	-	1,992	25,896	96,515	1.8%
CITY OF CANYON LAKE	1,992	-	1,992	-	-	1,992	5,976	0.1%
CITY OF CORONA	6,780	26,875	19,901	-	28,137	1,992	83,684	1.6%
CITY OF EASTVALE	-	56,576	120,793	5,976	5,976	355,124	544,445	10.1%
CITY OF HEMET	-	-	9,763	-	-	-	9,763	0.2%
CITY OF JURUPA VALLEY	37,688	97,608	69,720	87,648	152,419	51,792	496,875	9.2%
CITY OF LAKE ELSINORE	81,539	-	17,928	24,760	2,034	97,505	223,765	4.2%
CITY OF MENIFEE	47,808	68,174	148,080	95,264	45,816	9,920	415,062	7.7%
CITY OF MORENO VALLEY	-	181,561	9,731	25,031	15,936	-	232,259	4.3%
CITY OF MURRIETA	-	43,444	3,984	1,992	-	-	49,420	0.9%
CITY OF NORCO	-	27,824	-	-	-	-	27,824	0.5%
CITY OF PERRIS	322,411	80,084	70,104	-	55,776	-	528,375	9.8%
CITY OF RIVERSIDE	34,344	242,636	63,314	31,635	149,735	-	521,665	9.7%
CITY OF SAN JACINTO	7,968	9,960	23,904	31,872	35,856	65,736	175,296	3.3%
CITY OF TEMECULA	31,349	18,219	-	7,650	1,992	1,992	61,202	1.1%
CITY OF WILDOMAR	11,952	17,928	77,688	49,800	45,816	49,800	252,984	4.7%
COUNTY OF RIVERSIDE (LMS)	115,292	221,067	139,077	220,785	59,760	111,552	867,533	16.1%
<b>TOTAL COUNTY AND CITIES</b>	<b>\$ 1,127,557</b>	<b>\$ 1,189,270</b>	<b>\$ 831,755</b>	<b>\$ 684,005</b>	<b>\$ 695,934</b>	<b>\$ 854,973</b>	<b>\$ 5,383,494</b>	<b>100.0%</b>
<b>OTHER</b>								
FLOOD CONTROL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 91,335	\$ 91,335	22.4%
OTHER GOV MSHCP INFRASTRUCTURE	-	-	-	-	-	232,670	232,670	57.0%
OTH GOV MSHCP CIVIC PROJECTS	-	-	11,228	-	-	73,088	84,316	20.6%
<b>TOTAL OTHER</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 11,228</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 397,093</b>	<b>\$ 408,321</b>	<b>100.0%</b>
<b>GRAND TOTAL</b>	<b>\$ 1,127,557</b>	<b>\$ 1,189,270</b>	<b>\$ 842,982</b>	<b>\$ 684,005</b>	<b>\$ 695,934</b>	<b>\$ 1,252,066</b>	<b>\$ 5,791,815</b>	

# **AGENDA ITEM NO. 9**

**WESTERN RIVERSIDE  
COUNTY MSHCP  
LOCAL DEVELOPMENT  
MITIGATION FEE  
AUTOMATIC ANNUAL  
CPI ADJUSTMENT**



***Regional Conservation Authority*****WESTERN RIVERSIDE COUNTY MSHCP  
LOCAL DEVELOPMENT MITIGATION FEE  
AUTOMATIC ANNUAL CPI ADJUSTMENT****Staff Contact:****Honey Bernas  
Director of Administrative Services  
(951) 955-9700****Background:**

The MSHCP calls for an annual automatic CPI adjustment to local development mitigation fees collected to fund the implementation of the Plan. Fee ordinances adopted by the County and Cities reflect this requirement. Each year, the RCA staff informs the County and Cities of the CPI adjustment and the Board's action.

Based on the CPI increase from December 2015 to December 2016, MSHCP fees would increase 1.97% effective July 1, 2017. The attached spreadsheet shows the current fees and the fees effective July 1, 2017 if the RCA were to implement the increase.

Due to the recession, the RCA Board elected to not implement the automatic CPI adjustment for six years, from Fiscal Year 2010 to Fiscal Year 2015, with a cumulative 8.54% increase waived. Effective FY2016 and FY2017 fees were increased by 0.73% and 2.03%, respectively, which is less than a 3% increase over an eight year period.

If approved, staff estimates the rate increase of 1.97% would generate approximately \$216,600 in additional development mitigation fees to the RCA for the Fiscal Year 2018. The estimate is based on \$11 million in potential development mitigation fees for the year.

**Staff Recommendations:**

That the RCA Executive Committee:

- 1) Recommend that the RCA Board of Directors approve implementing the automatic annual CPI adjustment for Western Riverside County MSHCP Local Development Mitigation Fees effective July 1, 2017; and
- 2) Authorize staff to agendize this matter for the March 6, 2017 meeting of the RCA Board of Directors.

**Attachment:**

Proposed Western Riverside County MSHCP Local Development Mitigation Fees Effective July 1, 2017

**AGENDA ITEM NO. 9**  
**Attachment**

**Proposed Western Riverside  
County MSHCP Local  
Development Mitigation Fees  
Effective July 1, 2017**

**REGIONAL CONSERVATION AUTHORITY (RCA)**  
**PROPOSED WESTERN RIVERSIDE COUNTY MSHCP LOCAL DEVELOPMENT MITIGATION FEES EFFECTIVE JULY 1, 2017**  
 Based on Consumer Price Index (CPI)

Source for CPI: U.S Bureau of Labor Statistics for "Los Angeles-Riverside-Orange County"

<b>Proposed Fees for July 1, 2017</b>							
<b>Fee Category</b>	<b>FY 2017 Current Fee</b>	<b>Fee per</b>	<b>CPI Factor Dec 2015</b>	<b>CPI Factor Dec 2016</b>	<b>Note 1 CPI Factor</b>	<b>Potential Fee Increase (7/1/17 to 6/30/18)</b>	<b>Potential FY 2018 Adjusted Fee</b>
Residential, density less than 8.0 dwelling units per acre	\$1,992	dwelling unit	245.357	250.189	1.969%	\$39	\$2,031
Residential, density between 8.0 and 14.0 dwelling units per acre	\$1,275	dwelling unit	245.357	250.189	1.969%	\$25	\$1,300
Residential, density greater than 14.0 dwelling units per acre	\$1,036	dwelling unit	245.357	250.189	1.969%	\$20	\$1,056
Commercial	\$6,780	acre	245.357	250.189	1.969%	\$134	\$6,914
Industrial	\$6,780	acre	245.357	250.189	1.969%	\$134	\$6,914

**Note 1: Based on the CPI increase from December 2015 to December 2016.**

**Legal justification based on Western Riverside County MSHCP Mitigation Fee Ordinance.**

### 2017 RCA - Commonly Used Acronyms

ARL	Additional Reserve Lands
BUOW	Burrowing Owl
CALFIRE	California Department of Forestry and Fire Protection
CALTRANS	California Department of Transportation
CD	Consistency Determination
CDFG	California Department of Fish and Game
CDFW	California Department of Fish and Wildlife ( <i>formerly CDFG</i> )
CEQA	California Environmental Quality Act
CETAP	Community and Environmental Transportation Acceptability Process
CHD	Critical Habitat Designation
CIP	Capital Improvement Program
CNLM	Center for Natural Lands Management
EMWD	Eastern Municipal Water District
EPD	Environmental Programs Department ( <i>Riverside County</i> )
ERP	Expedited Review Process
FY	Fiscal Year
HANS	Habitat Evaluation and Acquisition Negotiation Strategy
HMU	Habitat Management Unit
IC	Interchange
JPR	Joint Project Review
LDMF	Local Development Mitigation Fee
MOU	Memorandum of Understanding
MSHCP	Multiple Species Habitat Conservation Plan
OHV	Off-Highway Vehicle
PCL	Proposed Constrained Linkage
PQP	Public/Quasi-Public
PSE	Participating Special Entities
RCA	Regional Conservation Authority
RCD	Resource Conservation Districts
RCRCD	Riverside-Corona Resource Conservation District
RCOE	Riverside County Office of Education
RCTC	Riverside County Transportation Commission
RCTD	Riverside County Transportation Department
RMOC	Reserve Management Oversight Committee
ROVE	Recreation Off-Highway Vehicle Enforcement
SAWA	Santa Ana Watershed Association
SB	San Bernardino
SR	State Route
SWG	State Wildlife Grant
TAC	Technical Advisory Committee
TIFIA	Transportation Infrastructure Finance and Innovation Act
TUMF	Transportation Uniform Mitigation Fee
USFWS	United States Fish and Wildlife Service
UTM Nad 83 Zone 11	Meter Coordinate System for Maps
WIFIA	Water Infrastructure Finance and Innovation Act
WIIN	Water Infrastructure Improvements for the Nation
WA	Wildlife Agencies ( <i>USFWS &amp; CDFW</i> )
WCB	Wildlife Conservation Board
WPT	Western Pond Turtle
WRDA	Water Resources Development Act