



EXECUTIVE COMMITTEE MINUTES

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1. CALL TO ORDER

The meeting of the Western Riverside County Regional Conservation Authority Executive Committee was called to order by Chairman Ingram at 12:08 p.m., Wednesday, January 17, 2018, in the RCA Conference Room, 3403 Tenth Street, Suite 320, Riverside, California, 92501.

2. ROLL CALL – was taken by Rose Haro, Administrative Manager.

COMMITTEE MEMBERS PRESENT	COMMITTEE MEMBERS ABSENT
<p>Jonathan Ingram, Chairman – City of Murrieta</p> <p>Maryann Edwards – Vice Chairperson City of Temecula</p> <p>Jeffrey Hewitt – City of Calimesa</p> <p>Crystal Ruiz – City of San Jacinto</p> <p>John Tavaglione, County of Riverside District 2</p> <p>Marion Ashley, County of Riverside District 5</p>	<p>Natasha Johnson, City of Lake Elsinore</p>

3. PUBLIC COMMENTS

There were no public comments.

4. COMMITTEE MEMBER ANNOUNCEMENTS

There were no committee member announcements.

5. ADDITIONS/REVISIONS

There were no additions/revisions to the agenda.

6. APPROVAL OF MINUTES – December 20, 2017

M/S/C (CITY OF TEMECULA/CITY OF CALIMESA) to approve the minutes of the December 20, 2017 Meeting of the Executive Committee as submitted.

(6 Ayes, 0 Nays, 0 Abstain, 1 Absent)

7. WESTERN RIVERSIDE COUNTY MSHCP FEE COLLECTION REPORT FOR DECEMBER 2017

Honey Bernas, Director of Administrative Services, reported that for the month of December 2017, the total of fee collection receipts was \$590,406.

M/S/C (CITY OF SAN JACINTO/CITY OF CALIMESA) to approve this item as recommended and authorize staff to agendize this matter for the February 5, 2018 meeting of RCA Board of Directors:

- 1) Recommend that that RCA Board of Directors receive and file the Western Riverside County MSHCP Fee Collection Report for December 2017; and
- 2) Authorize staff to agendize this matter for the February 5, 2018 meeting of the RCA Board of Directors.

(6 Ayes, 0 Nays, 0 Abstain, 1 Absent)

8. FISCAL YEAR 2018 SECOND QUARTER CONSULTANT REPORTS

Charles Landry, Executive Director, reported on the activities and services provided by Dudek, the Riverside County Regional Park and Open-Space District, the Santa Ana Watershed Association and Douglas P. Wheeler, Hogan Lovells, US LLP, during the second quarter of Fiscal Year 2018. Honey Bernas, Director of Administrative Services, noted that Kadash and Associates' report did not make the deadline for the Executive Committee agenda, but will be included in the February 5, 2018 RCA Board of Directors meeting agenda packet.

M/S/C (CITY OF TEMECULA/COUNTY DISTRICT 5) to approve this item as recommended and authorize staff to agendize this matter for the February 5, 2018 meeting of the RCA Board of Directors:

- 1) Recommend that the RCA Board of Directors review and file the Fiscal Year 2018 Second Quarter Consultant Reports; *and*
- 2) Authorize staff to agendize this matter for the February 5, 2018 meeting of the RCA Board of Directors.

(6 Ayes, 0 Nays, 0 Abstain, 1 Absent)

9. WESTERN RIVERSIDE COUNTY MSHCP LOCAL DEVELOPMENT MITIGATION FEE CREDIT AGREEMENT

Honey Bernas, Director of Administrative Services, presented this agreement. She stated that in December of 2016, the RCA Board of Directors adopted a Fee Credit Policy that requires any fee credits over the amount of \$200 thousand be approved by the RCA Board of Directors. Staff negotiated a fee credit agreement with the City of Corona and CalAtlantic, Inc. CalAtlantic, Inc., will receive a fee credit of \$460,000, which is based upon a joint appraisal paid for by RCA, in exchange for the donation of 127 acres of land to the RCA. The city has complied with Resolution No. 2016-003, the Board-adopted Fee Credit and Waiver Policy, the donation meets all of requirements of the policy, and the property contributes to the reserve assembly goals of the MSHCP. She also presented a map of the property.

M/S/C (CITY OF SAN JACINTO/CITY OF TEMECULA) to approve this item as recommended and authorize staff to agendize this matter for the February 5, 2018 meeting of the RCA Board of Directors:

- 1) Recommend that the RCA Board of Directors approve the MSHCP Local Development Fee Credit Agreement between the RCA, the City of Corona and CalAtlantic, Inc.; *and*
- 2) Authorize staff to agendize this matter for the February 5, 2018 meeting of the RCA Board of Directors.

(6 Ayes, 0 Nays, 0 Abstain, 1 Absent)

10. DISCUSSION CONCERNING POLICY REGARDING MSHCP CONSISTENCY ANALYSIS

Michelle Ouellette, General Counsel, discussed the establishment of a policy regarding MSHCP Consistency Analysis with regard to Cell Criteria. The Executive Committee discussed the need for the establishment of the proposed policy, and made suggestions and provided input to legal counsel concerning drafting the policy.

M/S/C (COUNTY DISTRICT 5/CITY OF SAN JACINTO) to authorize staff to draft a policy to address MSHCP Consistency Analysis and agendize draft policy on the February 21, 2018 meeting of the RCA Executive Committee.

(6 Ayes, 0 Nays, 0 Abstain, 1 Absent)

11. DISCUSSION AND POSSIBLE EXECUTIVE COMMITTEE ACTION CONCERNING AMENDING THE RCA BYLAWS WITH REGARD TO COMPENSATION

Honey Bernas, Director of Administrative Services, stated that on December 20, 2017, the Executive Committee directed staff to research this matter and report back. She reported her findings to committee members and offered options. Committee members discussed the options, and legal counsel answered committee members' questions. The Executive Committee decided not to amend the bylaws and took the matter off calendar.

M/S/C (COUNTY DISTRICT 5/CITY OF SAN JACINTO) to not amend the Bylaws with regarding to compensation and take this matter off-calendar.

(6 Ayes, 0 Nays, 0 Abstain, 1 Absent)

12. EXECUTIVE DIRECTOR'S REPORT

12.1 Public Outreach Program

Charles Landry, Executive Director, reported that RCA intends to release a Request for Proposals for a public outreach program. He advised that this program is to include an updated website, newsletters, and establishment of a Facebook page. He said that the Regional Parks and Open-Space District land management staff currently does outreach for RCA by providing educational information at schools and does a great job. He asked for committee member input regarding what they would like included in the outreach program. The committee members made several suggestions, including:

- Social media presence
- Public access outreach
- Signage
- Interactive educational program for schools
- Educate Board Members to become RCA Ambassadors
- Educational outreach concerning endangered species in western Riverside County
- Species of the Month sent to every Member Agency for their use and that of school districts and posted on RCA website

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- Attend community events
- Mobile kiosk

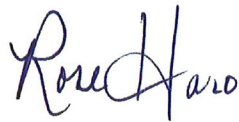
13. FUTURE AGENDA ITEMS: *(Committee members are invited to suggest additional items to be brought forward for future discussion.)*

No future agenda items were suggested.

14. ADJOURNMENT

There being no other items before the Executive Committee, Chairman Ingram adjourned the meeting at 12:47 p.m. The next meeting of the Western Riverside County Regional Conservation Authority Executive Committee is scheduled for Wednesday, February 21, 2018, at 12:00 p.m. at the Riverside Centre, 3403 Tenth Street, Suite 320, Third Floor, RCA Conference Room, Riverside, California, 92501.

Prepared by:



Rose Haro
Administrative Manager

Respectfully submitted:



Honey Bernas
Clerk of the Board