



## EXECUTIVE COMMITTEE MINUTES

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**1. CALL TO ORDER**

The meeting of the Western Riverside County Regional Conservation Authority Executive Committee was called to order by Chairman Ashley at 12:06 p.m., Wednesday, June 21, 2017, at the RCA Conference Room, 3403 Tenth Street, Suite 320, Riverside, California, 92501.

**2. ROLL CALL – was taken by Kristin Staudenmaier, Secretary II.**

COMMITTEE MEMBERS PRESENT	COMMITTEE MEMBERS ABSENT
Marion Ashley, Chairman - County of Riverside District V  Jonathan Ingram, Vice Chairman – City of Murrieta  Jeffrey Hewitt – City of Calimesa  Natasha Johnson - City of Lake Elsinore  Maryann Edwards - City of Temecula	Eugene Montanez – City of Corona  John Tavaglione - County of Riverside District II

**3. PUBLIC COMMENTS**

Chairman Ashley called for public comments regarding items not listed on the agenda. There were no public comments.

**4. COMMITTEE MEMBER ANNOUNCEMENTS**

Chairman Ashley called for Committee Member announcements. There were no committee announcements.

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**5. ADDITIONS/REVISIONS**

There were no additions or revisions to the agenda.

**6. APPROVAL OF MINUTES – May 17, 2017**

***M/S/C (CITY OF MURRIETA/CITY OF TEMECULA) to approve the minutes of the May 17, 2017 Meeting of the Executive Committee as submitted.***

***(4 Ayes, 0 Nays, 0 Abstain, 3 Absent)***

*Board Member Johnson (City of Lake Elsinore) arrived at 12:08 p.m., after the vote approving the minutes.*

**7. WESTERN RIVERSIDE COUNTY MSHCP FEE COLLECTIONS REPORT FOR MAY 2017**

Honey Bernas, Director of Administrative Services, presented the MSHCP Fee Collections Report for May 2017. The RCA received fees in the amount of \$785,835 for 300 residential units and 28.82 commercial acres. There were 20 reported exemptions totaling \$39,840 in the Cities of Lake Elsinore and Temecula. There was one reported civic/infrastructure project in the amount of \$15,399 for a Riverside County Flood Control project Norco Master Drainage Plan, Line NB-2 and Lateral S-5A. For the month of May 2017, the total receipts were \$801,234.

***M/S/C (CITY OF MURRIETA/CITY OF TEMECULA) to approve this item as recommended and authorize staff to agendize this matter to the July 10, 2017 meeting of RCA Board of Directors:***

- 1) Recommend that that RCA Board of Directors receive and file the Western Riverside County MSHCP Fee Collections Report for May 2017; and
- 2) Authorize staff to agendize this matter for the July 10, 2017 meeting of the RCA Board of Directors.

***(5 Ayes, 0 Nays, 0 Abstain, 2 Absent)***

8.

**RESOLUTION NO. 2017-\_\_\_, RESOLUTION OF THE GOVERNING BODY OF THE WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY FOR THE ELECTION OF DIRECTORS TO THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY BOARD OF DIRECTORS**

Honey Bernas, Director of Administrative Services, advised that the Special District Risk Management Authority (SDRMA) is holding elections for its Board of Directors. Since the RCA is a member agency of SDRMA, the RCA Board of Directors may participate in the election of the SDRMA Board of Directors. The SDRMA Election Committee has submitted seven (7) candidates who have met the qualification requirements for the four (4) vacant positions on the SDRMA Board of Directors.

After reviewing and discussing the candidates' qualifications, the Executive Committee recommended that the RCA Board for Directors select the following candidates to serve on the SDRMA Board of Directors:

Mike Scheafer, Costa Mesa Sanitary District – Incumbent  
David Aranda, Mountain Meadows Community Services District – Incumbent  
Jean Bracy, SDA, Mojave Desert Air Quality Management District – Incumbent  
James M. Hamlin, Burney Water & Sewer District

**M/S/C (CITY OF CALIMESA/CITY OF MURRIETA) to approve this item as recommended and authorize staff to agendize this matter to the July 10, 2017:**

- 1) Review the attached Statements of Qualifications and select four candidates for the SDRMA Board of Directors;
- 2) Recommend that the RCA Board of Directors adopt Resolution No. 2017-\_\_\_ in support thereof; and
- 3) Authorize staff to agendize this matter for the July 10, 2017 meeting of the RCA Board of Directors.

**(5 Ayes, 0 Nays, 0 Abstain, 2 Absent)**

9. **RESOLUTION NO. 2017-\_\_\_, RESOLUTION OF THE BOARD OF DIRECTORS OF THE WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY ADOPTING A STATEMENT OF INVESTMENT POLICY**

Steve DeBaun, Legal Counsel, advised that the RCA has a requirement under State Law to adopt an Investment Policy. He stated the RCA adopts their policy by reference to the County of Riverside's Policy and the County acts as the Treasurer for the RCA. The County of Riverside has made some changes to their Investment Policy; therefore, the RCA needs to update their policy to reflect the County's changes.

**M/S/C (CITY OF MURRIETA/CITY OF TEMECULA) to approve this item as recommended and authorize staff to agendize this matter to the July 10, 2017:**

- 1) Recommend that the RCA Board of Directors adopt Resolution No. 2017-\_\_\_\_, *Resolution of the Board of Directors of the Western Riverside County Regional Conservation Authority Adopting a Statement of Investment Policy*; and
- 2) Authorize staff to agendize this matter for the July 10, 2017 meeting of the RCA Board of Directors.

**(5 Ayes, 0 Nays, 0 Abstain, 2 Absent)**

**10. DISCUSSION AND POSSIBLE EXECUTIVE COMMITTEE ACTION CONCERNING ANNUAL CERTIFICATION OF MSHCP PROGRAM PARTICIPATION FOR MEASURE A**

The Executive Committee discussed the status of Member Agency Agreed-Upon Procedures and the RCA's Certification of the MSCHP Program Participation by Member Agencies for Measure A.

It was determined that Vice Chair Ingram would try to schedule a meeting with Council Members of the Member Agency in question to try to resolve this matter.

**M/S/C (CITY OF LAKE ELSINORE/CITY OF TEMECULA) to:**

- 1) Authorize Vice Chairman Ingram to act as RCA liaison and meet with the Member Agency to resolve this matter; and
- 2) Authorize staff to agendize this matter for the July 10, 2017 meeting of RCA Board of Directors.

**(5 Ayes, 0 Nays, 0 Abstain, 2 Absent)**

**11. EXECUTIVE DIRECTOR'S REPORT**

**11.1 Agreed-Upon Procedures**

Charles Landry gave a brief update on the status of Agreed-Upon Procedures.

**11.2 Winchester 700 Trails**

Laurie Correa, Director of Reserve Management & Monitoring, discussed and presented the Winchester 700 Conservation Area map that will be displayed at the kiosk along the Winchester 700 Conservation Area.

### **11.3 Section 6 Update**

Charles Landry reported on RCA's trip to Washington, D.C., June 13-15, 2017. Currently, the President's budget zeroes out Section 6 HCP Acquisition Funds. However, in his discussion with Congressional staff it was related that the budget will likely resemble FY 2016 Section 6 budget, with approximately \$18 million. RCA met with the Majority's staff in both the Senate and the House of Representatives, and with aides from Senator Feinstein, Senator Harris and Congressman Calvert's office.

### **11.4 Discussion of National Wildlife Refuge**

Charles Landry reported that Michelle Ouellette, General Counsel, is rewriting the National Wildlife Refuge Resolution to address the concerns of RCA Board Members. The support of the RCA Board Members will be the key to the success of implementing a Wildlife Refuge within the MSHCP boundaries. Based on discussions with Congressional staff and the National Wildlife Refuge Association, the most likely avenue of initiating a Wildlife Refuge will be through legislation. Legislation will also provide safeguards so that RCA has adequate control of the land for trails, access, and fire.

## **12. FUTURE AGENDA ITEMS:** *(Committee members are invited to suggest additional items to be brought forward for future discussion.)*

Vice Chairman Ingram requested that staff review and agendize for a future Executive Committee meeting the Joint Project Review Policy and Procedures and the MSHCP Fee Ordinance.

## **13. CLOSED SESSION ITEMS:**

### **13.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION Significant exposure to litigation pursuant to paragraph 2 of subdivision (d) of Government Code Section 54956.9**

**Number of Potential cases: one**

After closed session, the meeting was reconvened. There were no announcements from closed session.

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**14. ADJOURNMENT**

There being no other items before the Executive Committee, Chairman Ashley adjourned the meeting at 1:10 p.m. The next meeting of the Western Riverside County Regional Conservation Authority Executive Committee will be held on Wednesday, August 16, 2017, at 12:00 p.m., at the Riverside Centre, 3403 Tenth Street, Suite 320, Third Floor, RCA Conference Room, Riverside, California, 92501.

Prepared by:

Kristin Staudenmaier  
Secretary II

Respectfully submitted:



Honey Bernas  
Clerk of the Board