



**EXECUTIVE COMMITTEE
MEETING AGENDA**

TIME: 12:00 p.m.

DATE: Wednesday, October 20, 2021

This meeting is being conducted in accordance with AB 361 due to state or local officials recommending measures to promote social distancing.

🌀 COMMITTEE MEMBERS 🌀

Natasha Johnson, City of Lake Elsinore – Chair
Jeff Hewitt, County of Riverside, District 5 – Vice Chair
Lesa Sobek, City of Menifee
Jonathan Ingram, City of Murrieta
Kevin Bash, City of Norco
Crystal Ruiz, City of San Jacinto
Kevin Jeffries, County of Riverside, District 1



WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY

www.wrc-rca.org

EXECUTIVE COMMITTEE MEETING AGENDA

12:00 p.m.

Wednesday, October 20, 2021

This meeting is being conducted in accordance with AB 361 due to state or local officials recommending measures to promote social distancing.

INSTRUCTIONS FOR ELECTRONIC PARTICIPATION

Join Zoom Meeting

<https://rctc.zoom.us/j/83221621242>

Call in: +1 669 900 6833

Meeting ID: 832 2162 1242

One tap mobile: +16699006833,,83221621242#

For members of the public wishing to submit comment in connection with the Executive Committee Meeting please email written comments to the Clerk of the Board at lmobley@rctc.org and your comments will be made part of the official record of the proceedings as long as the comment is received before the end of the meeting's public comment period. Members of the public may also make public comments through their telephone or Zoom connection when recognized by the Chair.

In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting on the RCA's website, www.wrc-rca.org.

In compliance with the Americans with Disabilities Act, Government Code Section 54954.2, Executive Order N-29-20, and the Federal Transit Administration Title VI, please contact the Clerk of the Board at (951) 787-7141 if special assistance is needed to participate in a Board meeting, including accessibility and translation services. Assistance is provided free of charge. Notification of at least 48 hours prior to the meeting time will assist staff in assuring reasonable arrangements can be made to provide assistance at the meeting.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**

4. **PUBLIC COMMENTS** – *Under the Brown Act, the Board should not take action on or discuss matters raised during public comment portion of the agenda that are not listed on the agenda. The Board members may refer such matters to staff for factual information or to be placed on the subsequent agenda for consideration.*
5. **ADDITIONS / REVISIONS** – *The Board may add an item to the Agenda after making a finding that there is a need to take immediate action on the item and that the item came to the attention of the Board subsequent to the posting of the agenda. An action adding an item to the agenda requires 2/3 vote of the Board. If there are less than 2/3 of the Board members present, adding an item to the agenda requires a unanimous vote. Added items will be placed for discussion at the end of the agenda.*
6. **CONSENT CALENDAR** – *All matters on the Consent Calendar will be approved in a single motion unless a Board Member(s) requests separate action on specific item(s).*

6A. **APPROVAL OF MINUTES – SEPTEMBER 15, 2021**

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6B. **WESTERN RIVERSIDE COUNTY MULTIPLE SPECIES HABITAT CONSERVATION PLAN FEE COLLECTION REPORT FOR SEPTEMBER 2021**

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Overview

This item is for the Committee to:

- 1) Receive and file the Western Riverside County Multiple Species Habitat Conservation Plan (MSHCP) Fee Collection Report for September 2021; and
- 2) Forward to the Board of Directors for final action.

6C. **FISCAL YEAR 2020/21 PRELIMINARY FOURTH QUARTER FINANCIAL REPORT**

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Overview

This item is for the Committee to:

- 1) Receive and file the FY 2020/21 Preliminary Fourth Quarter Financial Report; and
- 2) Forward to the Board of Directors for final action.

6D. **ACQUISITIONS STATUS REPORT**

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Overview

This item is for the Committee to:

- 1) Receive and file the acquisitions status report as of September 30, 2021; and
- 2) Forward to the Board of Directors for final action.

6E. SINGLE SIGNATURE AUTHORITY REPORT

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Overview

This item is for the Committee to:

- 1) Receive and file the Single Signature Authority report for the first quarter ended September 30, 2021; and
- 2) Forward to the Board of Directors for final action.

7. LEGISLATIVE UPDATE

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Overview

This item is for the Committee to:

- 1) Receive and file an update on state and federal legislation; and
- 2) Forward to the Board of Directors for final action.

8. STAKEHOLDERS COMMITTEE MEMBERSHIP OUTREACH UPDATE

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Overview

This item is for the Committee to:

- 1) Receive and file an update on the Stakeholders Committee membership outreach efforts; and
- 2) Forward to the Board of Directors for final action.

9. BOARD OF DIRECTORS / EXECUTIVE DIRECTOR REPORT

Overview

This item provides the opportunity for the Board of Directors and the Executive Director to report on attended meetings/conferences and any other items related to Board activities.

10. ADJOURNMENT

The next Executive Committee is scheduled to be held on **Wednesday, November 17, 2021.**

AGENDA ITEM 6A

MINUTES

WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY

EXECUTIVE COMMITTEE MINUTES

Wednesday, September 15, 2021

1. CALL TO ORDER

The meeting of the Executive Committee was called to order by Vice Chair Jeff Hewitt at 12:03 p.m., via Zoom Meeting ID: 859 8121 6633, pursuant to Governor Newsom’s Executive Order N-29-20.

2. ROLL CALL

Members/Alternates Present

Kevin Jeffries
Jeff Hewitt
Natasha Johnson*
Lesa Sobek
Jonathan Ingram
Kevin Bash

Members Absent

Crystal Ruiz

*Arrived after the meeting was called to order.

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Board Member Bash.

4. PUBLIC COMMENTS

There were no requests to speak from the public.

5. ADDITIONS / REVISIONS

There were no additions or revisions to the agenda.

6. CONSENT CALENDAR – *All matters on the Consent Calendar will be approved in a single motion unless a Board Member(s) requests separate action on specific item(s).*

Board Member Sobek requested Agenda Item 6C be pulled from the Consent Calendar for further discussion.

M/S/C (Sobek/Bash) to approve the following Consent Calendar items.

6A. APPROVAL OF MINUTES – AUGUST 18, 2021

6B. WESTERN RIVERSIDE COUNTY MULTIPLE SPECIES HABITAT CONSERVATION PLAN FEE COLLECTION REPORT FOR AUGUST 2021

- 1) Receive and file the Western Riverside County Multiple Species Habitat Conservation Plan (MSHCP) Fee Collection Report for August 2021; and
- 2) Forward to the Board of Directors for final action.

6C. ACQUISITIONS STATUS REPORT

Board Member Sobek wanted to know if closing escrow on 13 parcels, starting the process on 31 new parcels, and staff managing 45 acquisition projects was above and beyond expectations or the normal workload. Hector Casillas, Right of Way Manager, noted that while reviewing and preparing for the budget process, it was determined that the current workload would not affect the level of performance. To better understand the workload compared to previous years, data from 2020 will be included in the staff report going forward, the data will also include current acreage.

Board Member Sobek thanked staff for including the acreage information, as this information had previously been presented to the Board regularly on what had been acquired for the month, as well as overall.

Board Member Ingram noted that the acreage was previously reported quarterly.

At this time, Chair Johnson joined the meeting.

M/S/C (Sobek/Bash) to

- 1) **Receive and file the acquisitions status report as of August 31, 2021; and**
- 2) **Forward to the Board of Directors for final action.**

7. JOINT PROJECT REVIEW STATUS REPORT

Tricia Campbell, Reserve Management and Monitoring Manager, provided a presentation on the Joint Project Review (JPR) Dashboard. This new agenda item is a follow-up to the Getting to Know the MSHCP presentation given to the Board several months ago. All information in the dashboard is for the time period of January 1st to August 31st. RCA is processing 15 JPRs as of today and has completed 19 JPRs this year. The majority of the JPRs come from the County of Riverside as well as some from private developers for residential properties. There are currently two staff members at RCA who process JPRs, there is a third vacant position that is currently in recruitment, and a consultant who provides supplemental staff to ensure the 14-day timeline is met.

The dashboard includes a snapshot on where RCA is on processing and completing the other forms of MSHCP compliance, Participating Special Entity (PSE) Projects and Criteria

Refinements. PSE is a procedure where an entity, such a utility company, that would not be processing their projects through the City or the County, can receive MSHCP coverage for their project. Only RCA and the Wildlife Agency review PSEs for MSHCP consistency. There are currently two PSEs in process both are which amendments to the original. Criteria refinements are necessary when a project wants to develop land that is described to go into MSHCP reserve. As of today, RCA is processing one criteria refinement which is expected to be completed by the end of the year.

- 1) **Receive and file the Joint Project Review (JPR) monthly status report as of August 31, 2021; and**
- 2) **Forward to the Board of Directors for final action.**

8. LEGISLATIVE UPDATE

Tyler Madary, Senior Management Analyst, Legislative Affairs, provided an update on state and federal legislative actions. Last week, the State Legislature concluded the first year of the two-year legislative session. RCA's priority this year has been to advocate for increased state investment, and land acquisition. Through the Board adopted legislative platform, the Legislative Affairs team advocated for the proposed Climate and Wildfire Resiliency Bond Measures (AB 1500 and SB 45), to include \$500 million in dedicated funding to the Wildlife Conservation Board (WCB) with a \$100 million carveout for Habitat Conservation Plans (HCP). As a result of the \$85 billion surplus, the Legislature opted to table the bond measures in favor of an expansive one-time climate spending package, including a proposal to spend \$3.7 billion over three years for climate resiliency. However, only \$440 million of the plan has been allocated for Fiscal Year 2021/2022. It's important to note that no budget may obligate the general fund spending of future fiscal years, therefore, the \$3.7 billion should only be viewed as advisory.

The Legislature followed an irregular budget cycle this year, setting spending levels in June and July, with the details to be negotiated in the following months. During that time, the Legislative Affairs team engaged with the Western Riverside Delegation and worked with the State HCP Coalition to engage legislative leadership to advocate for \$500 million in dedicated funding to the WCB. It was just last week that the Legislature unveiled details of the negotiated climate resiliency package, which included a \$31 million increase to WCB's local assistance budget, a total of \$96 million for Fiscal Year 2021/2022. While the modest increase is welcome, the real fight is in the Legislature upholding the three-year funding commitment with increased and dedicated funding to the WCB.

On the federal side, the House plans to take up the bi-partisan Infrastructure Investment and Job Act by September 27th, as well as pass the budget reconciliation resolution which is being drafted concurrently by the House and Senate. The House and Senate have a debt limit increase to contend with, as well as a continuing resolution ahead of September 30th, the fiscal year deadline.

The Legislative Affairs teams will continue to closely follow the mark-up process to track RCA's pending earmark requests with Senators Feinstein and Padilla to fund the Wolfskill Acquisition Project. Staff has scheduled a meeting with the Bureau of Land Management (BLM) this afternoon to further discuss the request that BLM acquire the land for conservation. The Senate appropriations process may continue past September, so long as a continuing resolution is passed.

Lastly, the Legislative Affairs team will continue to monitor the progress of the efforts to establish the Western Riverside County Wildlife Refuge. While the language is no longer included in the Surface Transportation Reauthorization Bill, Representative Calvert's bill (HR 972) continues to move through the House Committee process and Senator Feinstein is drafting language for her own bill with RCA's consultation.

Board Member Sobek noted the recent letters that were sent out from RCA and wanted to know if there was anything that could be done at the city level to assist with the process. Mr. Madary stated that the Legislative Affairs team will be strategizing further this fall to work on ways to better engage in the legislative process, though letters go a long way. If sending letters is something the Board would be interested in, those opportunities can be presented as they arise. Board Member Sobek asked that any opportunity to support the RCA via a letter be forwarded to the Board Members.

Board Member Sobek also wanted to know if the Chair or anyone on the Executive Committee made trips to Sacramento to meet with legislatures on behalf of the RCA. Chair Johnson noted that there had been some lobbying trips to Washington, DC but nothing to Sacramento in the last few years. Board Member Ingram added that there had been a couple trips to Sacramento, but at the time there wasn't much funding available.

Anne Mayer, Executive Director, noted that the approach to both Sacramento and Washington, DC issues is to try and be as responsive as possible while also being in the right place at the right time. That includes sending letters at the right time, sometimes getting letters from broader groups, sending an e-blast in a newsletter, or using social media to engage the public. Lobbying visits or meetings in Washington, DC and Sacramento are planned so that it's the right time. There are meetings that occur at the staff level that don't require elected official involvement and those are handled at the staff and advocate level. Opportunities are sought out with our advocates to put RCTC and RCA in a position for elected officials participate in meetings to testify or be part of the panel when appropriate. To avoid traveling unnecessarily or at the wrong time, regular, yearly trips are not planned.

Board Member Ingram inquired whether the RCA was still engaged with Douglas Wheeler and Kadesh & Kadesh as they were an integral part of working with Feinstein and Calvert as bills were moved through the last four years. Ms. Mayer confirmed that RCA is still engaged. Ms. Mayer also noted that at the start of the transition the Legislative Affairs team coordinated with the current advocates from RCA and RCTC, to be as efficient and effective as possible by taking advantage of the vast knowledge the advocates have.

Board Member Sobek thanked Ms. Mayer for her explanation on how and when lobbying trips are planned and scheduled and Mr. Madary for his presentation.

Board Member Jeffries noted that Cal Cities is having an in-person conference in Sacramento next week. While there probably won't be an organized presence there, it wouldn't hurt to be able to mention the MSHCP and be unofficial ambassadors for RCA.

Chair Johnson reminded the Executive Committee that during the merger for management acquisition of RCA to RCTC, one of the top priorities was to make sure lobbying efforts were utilized as it wasn't done in the past.

Board Member Ingram wanted to bring carbon credits to everyone's attention, as this is an untapped resource that the RCA has not been able to take advantage of, and to see if there was a means to get and use that money. Mr. Madary noted that the Legislative Affairs team is currently in discussions with one of the lobbyists to see what opportunities would be available to tap into the various mitigation credits the state is exploring.

Aaron Hake, Interim Regional Conservation Deputy Executive Director, offered the Board Members a cheat sheet of sorts with 4-5 bullet points that can be used if an opportunity arises or during a conversation with a legislator. This list would include the hot topics currently in Sacramento and include the lingo to help sync up RCA's message. In the future, if a need ever arises, the list can be updated and resent as necessary.

Board Member Sobek thanked Mr. Hake for the suggestion, stating it would be very helpful.

Chair Johnson also thanked Mr. Hake and noted that it was something that the RCA should be doing regularly and distributed to all the Board Members.

- 1) **Receive and file an update on state and federal legislation; and**
- 2) **Forward to the Board of Directors for final action.**

9. STATE AND FEDERAL GRANTS UPDATE

Aaron Hake, Interim Regional Conservation Deputy Executive Director, provided an update on state and federal grants, focusing on the three S's - struggle, success, and stand-by. Some grants have been a struggle, but we have been successful, and now we are on stand-by. During a previous Board Meeting, Board Member Jefferies made appropriate and accurate comments about RCA needing state and federal partnership to get things done and bringing them to the table when necessary. The whole of the organization has a part in the development of grant requests including Finance, Right of Way, the Executive team, and Legislative Affairs.

The first grant RCA is trying to close out is the 2017 Section 6, a federal grant for \$2 million. There were a number of properties on the grant RCA was able to close, but a six-month extension was needed from the Fish and Wildlife Service to spend the remainder of the grant. At the August meeting of the State Wildlife Conservation Board, RCA was approved for two

properties, and three more are going to the November meeting. There was some struggle involved as the State Department of General Services (DGS) reviews all appraisals and they can sometimes be rejected. On this grant there were four that were approved, but one was rejected. The rejection took negotiation and discussion and was eventually approved by DGS. RCA was informed yesterday that U.S. Fish and Wildlife may have some questions about the appraisal, so while there might be some issues ahead, the team is prepared and on stand-by. This grant was specifically for habitat for mountain lion movement.

As Section 6 grants can be difficult, in preparation of the release of funding for Fiscal Year 2022, RCA has already gotten a jump start on next year's grant, identifying 8 properties with willing sellers. RCA wants to be ahead of the game this time and have the most competitive grant application possible.

RCA's also has a state grant for \$14.7 million, to acquire area in the Jurupa Mountains. It is not possible for RCA to spend the total grant amount, not due to a lack of trying, but rather the land values, limited number of parcels, and few willing sellers. This week, RCA has been able to close the first two properties for the grant, spending \$320,000 for over 51 acres. RCA is currently extending offers to the next batch of willing sellers. RCA has been talking to Assemblymember Cervantes to extend the grant term for an additional year and extend the boundary of the grant beyond the mountain into other parts of the plan area. The state has informed RCA that the boundary extension is possible via an administrative process, but Assemblymember Cervantes' approval in writing is needed, as she is the one who appropriated the funds in the budget. RCA wants to fully take advantage of all the funds tied with this grant and while we haven't heard back from the assemblymember yet, RCA will keep pursuing the request.

- 1) **Receive and file an update on state and federal grants; and**
- 2) **Forward to the Board of Directors for final action.**

10. BOARD OF DIRECTORS / EXECUTIVE DIRECTOR REPORTS

Chair Johnson informed the Board of her work with RCA staff on a plan for the Stakeholders Committee. More information will be forthcoming, with the goal being to review the plan and have it in place by the end of the year. This is provided by the by-laws and the Stakeholder Committee has the authority to review implementation plans, helping the Board to ensure its' effectiveness. Any ideas or suggestions would be appreciated while the plan is in the initial process.

Anne Mayer, Executive Director, reported that yesterday was the first meeting with member agency Planning Directors to start the comprehensive review of the fee implementation manual. The fee implementation manual is the guidance for all the member agencies staff in terms of processing the fee. The document is being reviewed with a working group that includes the cities of: Beaumont, Banning, Riverside, Menifee, and the County of Riverside. The review of the manual will be to ensure it is an effective tool for member agencies. The committee will also be seeking comments from all other jurisdictions, so everyone has an opportunity to provide comments and feedback, which are due by October 11th. In early 2022, a summary of

requested changes will come back to the Executive Committee to adopt an updated manual that suits the needs of member agencies and is proactive in helping to implement the Nexus Study. This effort initial started in January, with RCA staff being in communication with member agency staff, noting their comments and concerns.

11. ADJOURNMENT

There being no further business for consideration by the Executive Committee, Chair Johnson adjourned the meeting at 12:47 p.m. The next meeting of the Executive Committee is scheduled to be held on **Wednesday, October 20, 2021**, via Zoom.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Lisa Mobley', with a long horizontal flourish extending to the right.

Lisa Mobley
Administrative Services Manager/
Clerk of the Board

AGENDA ITEM 6B

WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY	
DATE:	October 20, 2021
TO:	Executive Committee
FROM:	Jennifer Fuller, Financial Administration Manager
THROUGH:	Theresa Trevino, Chief Financial Officer
SUBJECT:	Western Riverside County Multiple Species Habitat Conservation Plan Fee Collection Report for September 2021

STAFF RECOMMENDATION:

This item is for the Committee to:

- 1) Receive and file the Western Riverside County Multiple Species Habitat Conservation Plan (MSHCP) Fee Collection Report for September 2021; and
- 2) Forward to the Board of Directors for final action.

BACKGROUND INFORMATION:

The Western Riverside County MSHCP Local Development Mitigation Fee (LDMF) collections provide funding for the acquisition of additional reserve lands and related costs. RCA budgeted \$10.5 million in LDMF collections for FY 2020/21 and \$20 million for FY 2021/22. Other fees are contributed by Member Agencies and other jurisdictions for civic and infrastructure projects. RCA budgeted \$490,000 for such contributions in FY 2020/21 and \$559,000 for FY 2021/22.

Attached is the LDMF Collection and Civic/Infrastructure Contribution report for September 2021, which reflects combined collections to date of \$36,935,778 for FY 2020/21 and \$3,557,761 for FY 2021/22.

FISCAL IMPACT:

There is no fiscal impact to the receipt and file of this fee collection report.

Attachment: Western Riverside County MSHCP LDMF Collection and Civic/Infrastructure Contribution Report for September 2021

**WESTERN RIVERSIDE COUNTY MSHCP LDMF COLLECTION AND CIVIC/INFRASTRUCTURE CONTRIBUTION REPORT
SEPTEMBER 2021**

Amounts subject to rounding

LOCAL DEVELOPMENT MITIGATION FEE COLLECTIONS										
City/County	Month	REMITTED						EXEMPTIONS & FEE CREDITS		
		Residential Permits	ADUs/ Additions	Commercial Industrial Acres	Amount Remitted	Total FY 21 Year-to-Date	Total FY 22 Year-to-Date	Residential Permits	Commercial Industrial Acres	Amount
City of Banning	May Additional July August-No Activity	26 4		63.90	\$ 544,107 10,338	\$ 1,604,744	\$ 10,338			
City of Beaumont	August	85		0.840	259,540	1,407,592	430,191			
City of Calimesa	August-No Activity				-	2,601,045	-			
City of Canyon Lake	August-No Activity				-	33,510	-			
City of Corona	August			2.49	22,913	1,021,822	22,913			
City of Eastvale	August-No Activity				-	788,925	-			
City of Hemet	August	43		1.00	137,486	1,980,224	166,836			
City of Jurupa Valley	July-No Activity August				- 316,695	2,199,367	316,695			
City of Lake Elsinore	August	8	1	1.46	43,595	267,852	57,483			
City of Menifee	July August	2 5			5,870 16,946	9,240,103	22,816			
City of Moreno Valley	August	7			23,349	1,278,628	137,991			
City of Murrieta	August	62			94,455	1,182,148	94,455			
City of Norco	August-Pending				-	804,059	2,935			
City of Perris	July-Rcvd October August			0.66	- 7,908	1,553,238	7,908			
City of Riverside	July-Pending August-Pending				- -	494,210	-			
City of San Jacinto	August	12			35,760	599,559	120,936			
City of Temecula	July August Roripaugh DA 1				- - -	616,900	-	19 24	27.86	\$ 389,584 70,440
City of Wildomar	July-Pending August-Pending				- -	190,485	-			
County of Riverside	June July September				(7,880) (46,165) 222,525	8,669,215	1,807,527			
	Total LDMF Collections	538	2	72.02	\$ 1,511,083	\$ 36,533,626	\$ 3,199,024	43	27.86	\$ 460,024

CIVIC AND INFRASTRUCTURE CONTRIBUTIONS				
			Total FY 21 Year-to-Date	Total FY 22 Year-to-Date
Flood Control and Water Conservation District	Project 4-0-00365 Flaming Arrow			\$12,856
Prior Civic and Infrastructure contributions from Member Agencies			\$402,152	345,881
Total Civic/Infrastructure Contributions			\$ -	\$358,737

TOTAL SEPTEMBER 2021 \$ 1,511,083 \$ 36,935,778 \$ 3,557,761

¹ Roripaugh Development Agreement dated 12/17/02. Project is exempt under Assessment District 161.

WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY

DATE:	October 20, 2021
TO:	Executive Committee
FROM:	Jennifer Fuller, Financial Administration Manager
THROUGH:	Theresia Trevino, Chief Financial Officer
SUBJECT:	Fiscal Year 2020/21 Preliminary Fourth Quarter Financial Report

STAFF RECOMMENDATION:

This item is for the Committee to:

- 1) Receive and file the FY 2020/21 Preliminary Fourth Quarter Financial Report; and
- 2) Forward to the Board of Directors for final action.

BACKGROUND INFORMATION:

Attached is the FY 2020/21 Preliminary Fourth Quarter Financial Report, which includes an Executive Summary (cash balance summary and financial statement overview), detailed financial statements, and Multiple Species Habitat Conservation Plan (MSHCP) Fee Collections reports.

As of June 30, 2021, the RCA acquired 22 new properties totaling nearly 1,103 acres valued at approximately \$16 million. In addition, the RCA received three land donations of approximately 42 acres with an estimated value of \$413,000. The RCA also acquired 50 acres of Delhi Sands Flower-Loving Fly conservation credits valued at over \$7 million. The RCA acquired one conservation easement of approximately 3 acres with an estimated value of \$1,500. Consultant costs related to properties acquired approximate \$370,000. In FY 2021/22, RCA is working with the California Wildlife Conservation Board and U.S. Fish and Wildlife Services to obtain federal and state funding of approximately \$1 million and \$560,000 respectively, for seven properties. Additionally, the RCA is negotiating various land acquisitions with property owners which are eligible for federal and/or state funding.

Member Agencies remitted over \$33.3 million in local development mitigation fees to the RCA during the year. Member Agencies remitted nearly \$10.7 million in prepayments during the final quarter of the fiscal year, over \$3.2 million of which were deferred as permits had not been issued as of the end of the first quarter of FY 2021/22. As of June 30, 2021, the Member Agencies reported over 8,700 new residential units and 1,250 acres of new commercial/industrial development. These amounts include all the prepayment amounts. Last year, the RCA collected \$16.1 million in local development mitigation fees. The increase in fees is attributable to an increase in both residential development and commercial/industrial development and the prepayment of fees before year-end.

RCA received tipping fees of approximately \$3.8 million during FY 2020/21, which represent about 115 percent of the budgeted \$3.3 million for the year. Nearly 2.3 million tons of out-of-county tonnage were reported by the Riverside County Department of Waste Resources.

The RCA budgeted TUMF revenues of \$1.3 million for FY 2020/21. The Western Riverside Council of Governments (WRCOG) remitted nearly \$2.1 million, \$1 million of which represents the final payment related to the 2019 MOU for fees related to credit agreements.

During FY 2020/21, costs related to the management services agreement with RCTC were approximately \$1.9 million. These costs mostly relate to staffing related costs. RCTC became the managing agency for the RCA in January 2021, therefore these costs only relate to the final six months of the fiscal year. It should be noted that two professional services contracts have been terminated, and staff are performing more right of way work in house rather than contracting it out to the Riverside County Facilities Maintenance Real Estate division. Staff continues to look for cost savings as a result of the change in managing agency.

The fund balance in the Capital Projects Fund was \$20.1 million as of June 30, 2020. As of June 30, 2021, revenues exceeded expenditures by \$19.7 million. This increased the Capital Projects Fund balance to \$39.8 million. The excess revenue over expenditures is attributable to an increase in Local Development Mitigation Fee revenue.

RCA's General Fund balance decreased by nearly \$2 million, from \$27 million to \$25 million, as of June 30, 2021. The decrease is attributable to the salaries and benefits costs related to termination of County employees offset by increased Participating Special Entities revenues.

Attachments:

- 1) Executive Summary (Cash Balance Summary and Financial Statement Overview)
- 2) Detailed Financial Statements
- 3) MSHCP Fee Collection Reports



EXECUTIVE SUMMARY

Fiscal Year 2021

Preliminary Fourth Quarter Financial Report

July 1, 2020 – June 30, 2021

Cash Balance Summary

	Amount
Balance as of 7-01-20	\$ 51,920,393
Cash Receipts 7-01-20 through 6-30-21	<u>36,829,962</u>
Cash Available	88,750,355
Cash Disbursements 7-01-20 through 6-30-21	<u>(27,660,899)</u>
Cash Balance 6-30-21	<u>\$ 61,089,456</u>

Budget to Actual and FYE Projections

RCA Operations (935100)	Budget	Actual	Variance
<u>Revenue</u>	\$ 2,650,225	\$ 2,892,708	242,483
<u>Expenditures:</u>			
Salaries & Benefits	4,926,700	4,925,812	888
Supplies & Services	<u>496,240</u>	<u>276,967</u>	<u>219,273</u>
Total Expenditures	5,422,940	5,202,779	220,161
Net Change in Operating Position	\$ (2,772,715)	\$ (2,310,071)	462,644

Budget to Actual and FYE Projections

Land Management & Monitoring (935300)	Budget	Actual	Variance
<u>Revenue</u>	\$ 3,748,710	\$ 3,914,809	166,099
<u>Expenditures:</u>			
Salaries & Benefits	234,300	233,715	585
Supplies & Services	3,801,209	3,167,999	633,210
Other Charges	<u>70,000</u>	<u>60,449</u>	<u>9,551</u>
Total Expenditures	4,105,509	3,462,163	643,346
Net Change in Operating Position	\$ (356,799)	\$ 452,646	809,445

Budget to Actual and FYE Projections

Land Acquisition (935201)	Budget	Actual	Variance
<u>Revenue</u>	\$ 37,925,990	\$ 48,026,117	10,100,127
<u>Expenditures:</u>			
Salaries & Benefits	835,200	834,649	551
Supplies & Services	3,598,120	3,067,379	530,741
Interest-Notes	1,038,000	1,019,666	18,334
Capital Assets	<u>38,495,200</u>	<u>23,311,481</u>	<u>15,183,719</u>
Total Expenditures	43,966,520	28,233,175	15,733,345
Net Change in Operating Position	\$ (6,040,530)	\$ 19,792,942	25,833,472



QUESTIONS

Regional Conservation Authority
Amended Budget vs. Actual Comparison as of June 30, 2021
General Fund - 935100 Operations

ATTACHMENT 2

Note: Amounts subject to rounding

		Budget	Actual	% of Actual to Budget	Note No.	Variance with Budget
REVENUES						
722000	Participating Special Entity	\$ 2,182,645	\$ 2,176,718	100%	1	\$ (5,927)
740020	Interest-Invested Funds	60,000	50,428	84%	2	(9,572)
769240	Other Gov MSHCP Infrastructure	30,000	255,923	853%	6	225,923
769260	Other Gov MSHCP Civic Projects	25,000	20,431	82%	7	(4,569)
771410	Flood Control District	52,580	92,687	176%	8	40,107
777860	Joint Project Review	100,000	96,521	97%		(3,479)
781520	Tipping Fees	200,000	200,000	100%	11	-
Total Revenues		\$ 2,650,225	\$ 2,892,708	109%		\$ 242,483

EXPENDITURES						
510040	Regular Salaries	\$ 93,270	\$ 93,252	100%		\$ 18
510200	Payoff Permanent-Seasonal	864,872	864,872	100%		-
510440	Annual Leave Buydown	1,805	1,804	100%		1
515200	Retiree Health Insurance	34	34	100%		-
518100	Budgeted Benefits	3,966,719	3,965,850	100%		869
Subtotal Salaries and Benefits		4,926,700	4,925,812	100%		888
520200	Communications	40	52	130%		(12)
520270	County Delivery Services	150	-	0%		150
520320	Telephone Service	15	2	13%		13
520940	Insurance-Other	2,500	2,176	87%	12	324
521360	Maint-Computer Equipment	1,350	718	53%		632
521540	Maint-Office Equipment	175	53	30%		122
521640	Maint-Software	355	165	46%		190
523100	Memberships	295	267	91%		28
523230	Miscellaneous Expense	370	114	31%		256
523640	Computer Equip-Non Fixed Asset	225	115	51%		110
523660	Computer Supplies	30	-	0%		30
523680	Office Equip Non Fixed Assets	300	-	0%		300
523700	Office Supplies	150	61	41%		89
523750	Postage-Mailing	36	8	0%		28
523760	Postage-Mailing-ISF	134	103	77%		31
523800	Printing/Binding	150	-	0%		150
523840	Computer Equipment-Software	495	130	26%		365
524560	ACO Payroll Services	185	105	57%	13	80
524570	Auditing and Accounting	10,925	7,818	72%	14	3,107
524900	GIS Services	330	-	0%		330
525020	Legal Services	90,000	32,513	36%	15	57,487
525140	Personnel Services	540	57	11%		483
525840	RCIT Device Access	810	663	82%	16	147
525850	RCIT Device Public	15	-	0%		15
526700	Rent-Lease Bldgs	5,985	7,246	121%	17	(1,261)
527780	Special Program Expense	600	180	30%		420
527840	Training-Education/Tuition	70	8	11%		62
527980	Contracts	376,750	223,870	59%	18	152,880
528120	Board/Commission Expense	1,590	339	21%		1,251
528140	Conference/Registration Fees	70	-	0%		70
528900	Air Transportation	90	-	0%		90
528960	Lodging	100	-	0%		100
528980	Meals	625	-	0%		625
529000	Miscellaneous Travel Expense	15	-	0%		15
529010	Parking Validation	150	-	0%		150
529040	Private Mileage Reimbursement	600	204	34%		396
529080	Rental Vehicles	20	-	0%		20
Subtotal Services and Supplies		496,240	276,967	56%		219,273
Total Expenditures		\$ 5,422,940	\$ 5,202,779	96%		\$ 220,161
Net Change in Operating Position		\$(2,772,715)	\$(2,310,071)			\$ 462,644

Regional Conservation Authority
Amended Budget vs. Actual Comparison as of June 30, 2021
General Fund - 935300 Land Management and Monitoring

Note: Amounts subject to rounding

		Budget	Actual	% of Actual to Budget	Note No.	Variance with Budget
REVENUES						
740020	Interest-Invested Funds	\$ 60,400	\$ 50,779	84%	2	\$ (9,621)
741000	Rents	93,880	90,931	97%	3	(2,949)
769240	Other Gov MSHCP Infrastructure	30,000	30,000	100%	6	-
769260	Other Gov MSHCP Civic Projects	25,000	-	0%		(25,000)
771410	Flood Control District	327,420	-	0%		(327,420)
777520	Reimbursement for Services	133,610	63,924	48%		(69,686)
781360	Other Misc. Revenue	5,600	32,008	572%	10	26,408
781520	Tipping Fees	3,050,000	3,624,367	119%	11	574,367
790055	Sale of Vehicles	22,800	22,800	100%		-
Total Revenues		\$ 3,748,710	\$ 3,914,809	104%		\$ 166,099

		Budget	Actual	% of Actual to Budget	Note No.	Variance with Budget
EXPENDITURES						
510040	Regular Salaries	\$ 158,450	\$ 158,450	100%		\$ 0
510440	Annual Leave Buydown	5,414	5,413	100%		1
515200	Retiree Health Insurance	180	180	100%		-
518100	Budgeted Benefits	70,256	69,672	99%		584
Subtotal Salaries and Benefits		234,300	233,715	100%		585
520200	Communications	215	307	143%		(92)
520320	Telephone Service	80	10	13%		70
520940	Insurance-Other	14,760	12,978	88%	12	1,782
521360	Maint-Computer Equipment	7,200	3,829	53%		3,371
521540	Maint-Office Equipment	940	188	20%		752
521640	Maint-Software	1,890	855	45%		1,035
523100	Memberships	1,685	1,424	85%		261
523230	Miscellaneous Expense	930	1,020	110%		(90)
523640	Computer Equip-Non Fixed Asset	1,200	615	51%		585
523660	Computer Supplies	160	-	0%		160
523680	Office Equip Non Fixed Assets	1,600	-	0%		1,600
523700	Office Supplies	800	308	39%		492
523760	Postage-Mailing	165	40	0%		125
523760	Postage-Mailing - ISF	715	551	77%		164
523800	Printing/Binding	800	-	0%		800
523840	Computer Equipment-Software	2,640	694	26%		1,946
524560	ACO Payroll Services	995	559	56%	13	436
524570	Auditing and Accounting	12,420	9,781	79%	14	2,639
524900	GIS Services	1,760	-	0%		1,760
525020	Legal Services	100,000	54,765	55%	15	45,235
525140	Personnel Services	2,880	304	11%		2,576
525840	RCIT Device Access	4,320	3,543	82%	16	777
525850	RCIT Device Public	65	-	0%		65
526700	Rent-Lease Bldgs	31,910	28,443	89%	17	3,467
527780	Special Program Expense	3,200	960	30%		2,240
527840	Training-Education/ Tuition	370	43	12%		327
527980	Contracts	3,588,254	3,043,401	85%	18	544,853
528120	Board/Commission Expense	8,480	1,808	21%		6,672
528140	Conference/Registration Fees	1,380	-	0%		1,380
528900	Air Transportation	1,290	-	0%		1,290
528960	Lodging	1,660	-	0%		1,660
528980	Meals	1,165	-	0%		1,165
529000	Miscellaneous Travel Expense	80	-	0%		80
529010	Parking Validation	800	-	0%		800
529040	Private Mileage Reimbursement	2,200	611	28%		1,589
529080	Rental Vehicles	500	-	0%		500
529500	Electricity	1,700	963	57%		737
Subtotal Services and Supplies		3,801,209	3,168,000	83%		633,209
535220	Assessments & HOA	70,000	60,449	86%		9,551
Subtotal Other Charges		70,000	60,449	86%		9,551
Total Expenditures		\$ 4,105,509	\$ 3,462,164	84%		\$ 643,345
Net Change in Operating Position		\$ (356,799)	\$ 452,645			\$ 809,444

Regional Conservation Authority
Amended Budget vs. Actual Comparison as of June 30, 2021
Capital Projects Fund - 935201 Land Acquisition

Note: Amounts subject to rounding

REVENUES		Budget	Actual	% of Actual to Budget	Note No.	Variance with Budget
722000	Mitigation Fee	\$ 3,750,000	\$ 3,750,000	100%	1	\$ -
740020	Interest-Invested Funds	110,000	109,971	100%	2	(29)
740040	Interest-Other	-	7	N/A		7
751680	CA-Grant Revenue	5,603,170	2,135,500	38%	4	(3,467,670)
766600	Fed-Capital Grants and Contrib	11,564,500	6,194,171	54%	5	(5,370,329)
777170	Development Mitigation Fees	10,500,000	33,300,947	317%	9	22,800,947
777600	TUMF Revenue-Developer Fees	1,300,000	2,086,390	160%		786,390
781220	Capital Contributions & Donations	4,910,000	414,500	8%	20	(4,495,500)
781360	Other Miscellaneous Revenue	188,320	34,631	18%	10	(153,689)
Total Revenues		\$ 37,925,990	\$ 48,026,117	127%		\$ 10,100,127
EXPENDITURES						
510040	Regular Salaries	\$ 558,238	\$ 558,238	100%		\$ -
510440	Annual Leave Buydown	28,872	28,871	100%		1
515200	Retiree Health Insurance	909	909	100%		-
518100	Budgeted Benefits	247,181	246,631	100%		550
Subtotal Salaries and Benefits		835,200	834,649	100%		551
520200	Communications	1,085	1,439	133%		(354)
520320	Telephone Service	405	52	13%		353
520940	Insurance-Other	72,740	62,397	86%	12	10,343
521360	Maint-Computer Equip	36,450	19,383	53%		17,067
521540	Maint-Office Equipment	6,385	2,516	39%		3,869
521640	Maint-Software	9,555	4,480	47%		5,075
523100	Memberships	8,020	7,210	90%		810
523230	Miscellaneous Expense	4,700	2,884	61%		1,816
523640	Computer Equip-Non Fixed Asset	6,075	3,112	51%		2,963
523660	Computer Supplies	810	-	0%		810
523680	Office Equip Non Fixed Assets	8,100	-	0%		8,100
523700	Office Supplies	4,050	1,558	38%		2,492
523750	Postage-Mailing	829	203	0%		626
523760	Postage-Mailing-ISF	3,621	2,792	77%		829
523800	Printing/Binding	4,050	-	0%		4,050
523840	Computer Equipment-Software	13,365	3,515	26%		9,850
524560	ACO Payroll Services	5,020	2,830	56%	13	2,190
524570	Auditing and Accounting	96,455	71,151	74%	14	25,304
524900	GIS Services	8,910	-	0%		8,910
525020	Legal Services	690,000	705,587	102%	15	(15,587)
525140	Personnel Services	14,580	1,540	11%		13,040
525840	RCIT Device Access	21,870	17,922	82%	16	3,948
525850	RCIT Device Public	320	-	0%		320
526700	Rent-Lease Bldgs	161,530	163,537	101%	17	(2,007)
527780	Special Program Expense	16,200	4,860	30%		11,340
527840	Training-Education/Tuition	1,860	500	27%		1,360
527980	Contracts	2,320,250	1,975,502	85%	18	344,748
528120	Board/Commission Expense	42,930	9,153	21%		33,777
528140	Conference/Registration Fees	1,950	-	0%		1,950
528280	Imaging Supplies	500	-	0%		500
528900	Air Transportation	8,620	-	0%		8,620
528920	Car Pool Expense	500	-	0%		500
528960	Lodging	11,240	-	0%		11,240
528980	Meals	3,610	-	0%		3,610
529000	Miscellaneous Travel Expense	1,105	-	0%		1,105
529010	Parking Validation	4,050	-	0%		4,050
529040	Private Mileage Reimbursement	6,200	3,256	53%		2,944
529080	Rental Vehicles	180	-	0%		180
Subtotal Services and Supplies		3,598,120	3,067,379	85%		530,741
532600	Principal Payment	1,000,000	1,018,483	102%		18,483
534000	Interest Notes-Warrants	38,000	18,483	49%	19	19,517
535220	Taxes and Assessments	-	1,183	N/A		(1,183)
Subtotal Other Charges		1,038,000	1,038,149	100%		36,817
540040	Land	38,475,200	23,311,481	61%	20	15,163,719
540060	Improvements-Land	20,000	-	0%		20,000
Subtotal Capital Outlay		38,495,200	23,311,481	61%		15,183,719
Total Expenditures		\$ 43,966,520	\$ 28,251,658	64%		\$ 15,751,828
Net Change in Operating Position		\$ (6,040,530)	\$ 19,774,459			\$ 25,851,955

Regional Conservation Authority
Notes to Amended Budget vs. Actual Comparison
June 30, 2021

Note: Amounts subject to rounding

	Operations	Land Management and Monitoring	Land Acquisition	Total RCA
REVENUES:				
1) Mitigation Fees				
Participating Special Entities:				
EMWD-Judson Potable Water	\$ 35,877			\$ 35,877
SCE-Valley Ivyglen Subtransmission Phase II	2,137,695			2,137,695
Lockheed Martin-Laborde Canyon	3,146			3,146
Species Specific:				
Crestmore Redevelopment, LLC			\$ 3,750,000	3,750,000
Total Participating Special Entities	<u>\$ 2,176,718</u>		<u>\$ 3,750,000</u>	<u>\$ 5,926,718</u>
2) Interest from Riverside County Treasurer Pool				
Total Interest	<u>\$ 50,428</u>	<u>\$ 50,779</u>	<u>\$ 109,971</u>	<u>\$ 211,177</u>
3) Rent revenues from the following sources:				
Goodhart		\$ 5,160		\$ 5,160
Great Horses of America		6,000		6,000
KCAA Radio		9,835		9,835
Archery Club		2,500		2,500
Cell Tower Lease		63,994		63,994
Lockheed Lease		1,000		1,000
Beekeepers		2,000		2,000
Easement-County Waste		441		441
Tower Leases and Property Rentals		<u>\$ 90,931</u>		<u>\$ 90,931</u>
4) State revenues were received for the following property acquisitions:				
Walsh, Kenneth			\$ 161,000	\$161,000
Startup Acquisition			42,000	42,000
Hemet Marketplace			1,932,500	1,932,500
Total State			<u>\$ 2,135,500</u>	<u>\$ 2,135,500</u>
5) Federal funds were received for the following property acquisitions:				
Walsh, Kenneth			\$ 299,000	\$ 299,000
Startup Acquisition			92,462	92,462
Hemet Marketplace			5,802,709	5,802,709
Total Federal			<u>\$ 6,194,171</u>	<u>\$ 6,194,171</u>
6) Infrastructure contributions from Member Agencies:				
County TLMA-Hamner Ave Bridge Replacement	\$ 250,967	\$ 30,000		\$ 280,967
City of Beaumont-General Overlay & Slurry Proj	4,956			4,956
Total Infrastructure	<u>\$ 255,923</u>	<u>\$ 30,000</u>	<u>\$ -</u>	<u>\$ 285,923</u>
7) Civic contributions from Member Agencies:				
County EDA - Jurupa Valley Boxing Club Parking	\$ 1,721			\$ 1,721
City of Menifee-Expansion of Community Service Facilities	532			532
City of Temecula-Trail Extension in SG Creek	18,178			
Total Civic	<u>\$ 20,431</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,253</u>

Regional Conservation Authority
Notes to Amended Budget vs. Actual Comparison
June 30, 2021

Note: Amounts subject to rounding

	Operations	Land Management and Monitoring	Land Acquisition	Total RCA
REVENUES (Continued):				
8) Contributions from Riverside County Flood Control:				
Fld Cntrl Mit fee-Crestview Dr	\$ 40,000			\$ 40,000
Bautista Creek Channel Recharge Basin Expansion Stage 50	52,687			52,687
Total Flood Control	<u>\$ 92,687</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 92,687</u>
9) Mitigation fees through June 30, 2021 are as follows:				
City of Banning			\$ 1,237,360	\$1,237,360
City of Beaumont			1,407,592	1,407,592
City of Calimesa			605,459	605,459
City of Canyon Lake			33,510	33,510
City of Corona			1,019,588	1,019,588
City of Eastvale			788,925	788,925
City of Hemet			1,251,940	1,251,940
City of Jurupa Valley			2,199,366	2,199,366
City of Lake Elsinore			267,852	267,852
City of Menifee			9,192,185	9,192,185
City of Moreno Valley			1,278,628	1,278,628
City of Murrieta			1,141,228	1,141,228
City of Norco			804,059	804,059
City of Perris			1,553,238	1,553,238
City of Riverside			494,211	494,211
City of San Jacinto			599,559	599,559
City of Temecula			566,548	566,548
City of Wildomar			190,485	190,485
County of Riverside			8,669,216	8,669,216
Total Mitigation			<u>\$ 33,300,947</u>	<u>\$ 33,300,947</u>
10) Miscellaneous Revenues were received as follows:				
Deposit Agreements			\$ 34,631	\$ 34,631
Lennar El sol Burrowing Owl Translocation		\$ 27,435		27,435
Others		4,573		4,573
Total Miscellaneous Revenues		<u>\$ 32,008</u>	<u>\$ 34,631</u>	<u>\$ 66,639</u>
11) RCA receives \$1.50 per ton for the out-of-county tonnage. In addition, RCA receives a maximum of \$400,000 annually for the in-county tonnage.				
	Out-of-County Tonnage			
July 2020	193,764	\$ 16,667	\$ 273,979	\$ 290,646
August 2020	183,230	16,667	258,178	274,845
September 2020	180,549	16,667	254,157	270,824
October 2020	198,828	16,667	281,575	298,242
November 2020	177,701	16,667	249,885	266,552
December 2020	201,028	16,667	284,875	301,542
January 2021	200,576	16,667	284,197	300,864
February 2021	180,768	16,667	254,485	271,152
March 2021	194,225	16,667	274,671	291,338
April 2021	194,273	16,667	274,743	291,410
May 2021	171,202	16,667	240,136	256,803
June 2021	188,757	16,667	266,469	283,136
June 2020 estimate adjustment			27,015	27,015
In-County Contribution			400,000	400,000
Total Tipping Fees	<u>2,264,901</u>	<u>\$ 200,000</u>	<u>\$ 3,624,367</u>	<u>\$ 3,824,367</u>

Regional Conservation Authority
Notes to Amended Budget vs. Actual Comparison
June 30, 2021

Note: Amounts subject to rounding

	Operations	Land Management and Monitoring	Land Acquisition	Total RCA
EXPENDITURES:				
12) Insurance provided by SDRMA: General & Property	\$ 2,176	\$ 12,978	\$ 62,397	\$ 77,551
13) County Auditor-Controller's Office Warrants and JE Lines Payroll Services Total ACO Accounting Charges	\$ 60 44 \$ 105	\$ 322 237 \$ 559	\$ 1,629 1,201 \$ 2,830	\$ 2,011 1,483 \$ 3,494
14) Auditing and Accounting: Brown, Armstrong Accountancy Corp	\$ 7,818	\$ 9,781	\$ 71,151	\$ 88,750
15) Legal Services as follows: Best, Best and Krieger	\$ 32,513	\$ 54,765	\$ 705,587	\$ 792,865
16) RCIT Device Charges	\$ 663	\$ 3,542	\$ 17,922	\$ 22,127
17) Rent & lease building cost:	\$ 7,246	\$ 28,443	\$ 163,537	\$ 199,226
18) Contract services are as follows: Best, Best & Krieger Commonwealth Land Title Dudek Economic & Planning Systems FM Real Estate Services Hogan Lovells Jones Roach Kadesh OPR Communications Parks & Open-Space Dist.-Land Mgmt. RCTC SAWA Total Contracts	\$ - 130,666 1,356 3,217 88,631 \$ 223,870	\$ - 14,017 7,234 17,155 349,117 1,544,926 \$ 3,043,401	\$ 14,850 2,600 77,178 36,624 124,283 150,000 11,250 75,000 86,847 13,111 1,383,759 \$ 1,975,502	\$ 14,850 2,600 221,861 45,215 124,283 150,000 11,250 75,000 107,219 1,124,062 1,821,508 1,544,926 \$ 5,242,773
19) Interest to Riverside County on Loan			\$ 18,483	\$ 18,483

Regional Conservation Authority
Notes to Amended Budget vs. Actual Comparison
June 30, 2021

Note: Amounts subject to rounding

Operations	Land Management and Monitoring	Land Acquisition	Total RCA
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EXPENDITURES:

20) Land acquisition costs are as follows:

Properties donated to the RCA:

Highpoint Donation	\$ 73,000	\$73,000
Temecula Conservation Easement #3	1,500	1,500
Flood Gavilan Hills	230,000	230,000
Garrett Ranch Donation	110,000	110,000
Subtotal Donated Properties	\$ 414,500	\$ 414,500

Properties acquired:

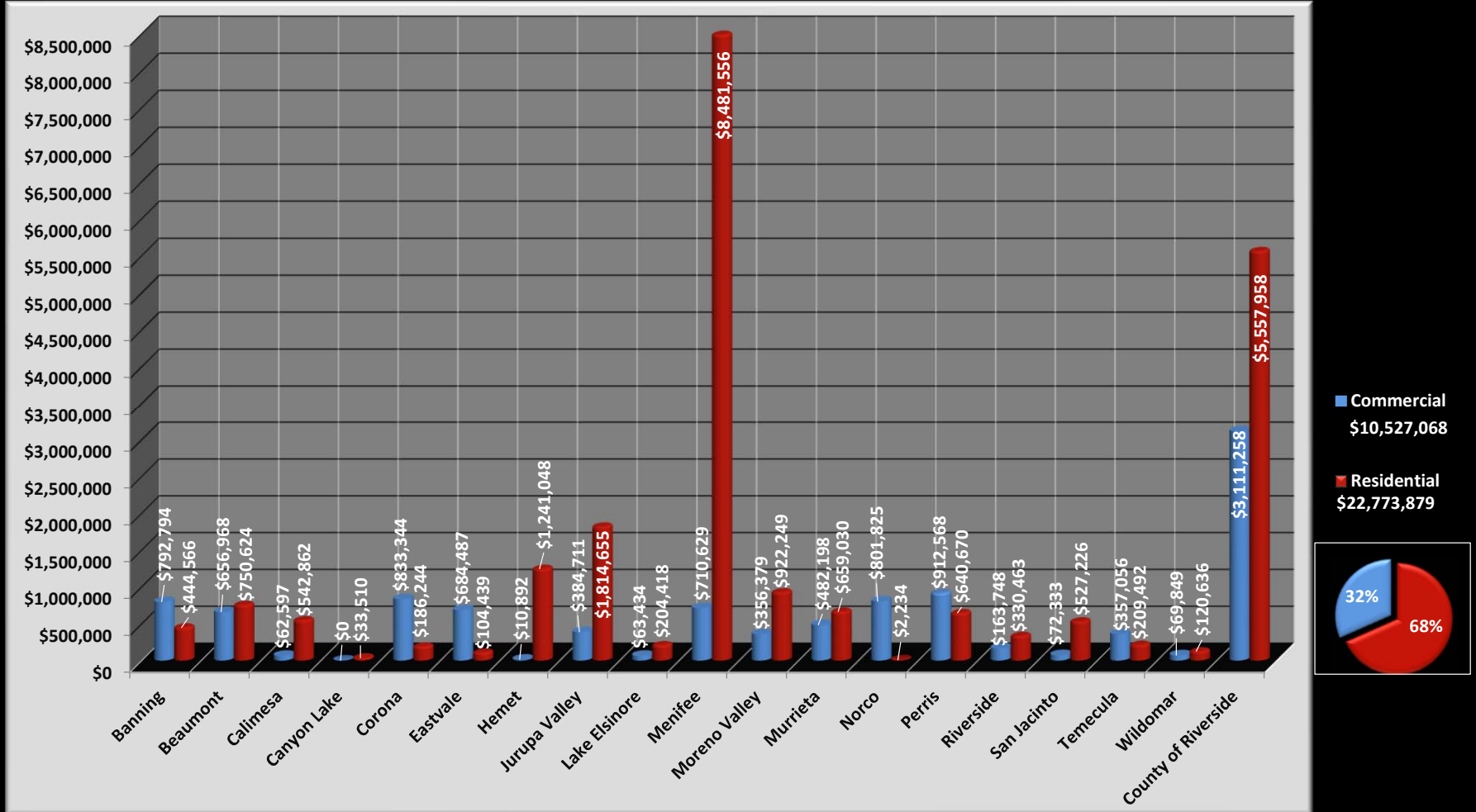
Marrelli, Marina	\$ 111,484	\$111,484
Tuscany Hills Phase 4	101,383	101,383
IDA Lane	277,578	277,578
Welsh, Kenneth	462,719	462,719
Agua Mansa DSF Conservation Credit	6,250,000	6,250,000
Fresh Start Homes	854,302	854,302
Ybarra, Gabriel & Gloria	16,040	16,040
Kinne, Amie and Jonathan	61,233	61,233
Bush Kevin	373,399	373,399
RHW Phase 2	3,748,934	3,748,934
Selders, Wim	131,588	131,588
Catlin	96,387	96,387
Eustachio	674,209	674,209
RH Acquisition	313,338	313,338
Cohen, Peter	347,328	347,328
Startup Acquisition	121,514	121,514
Hemet Marketplace	7,743,979	7,743,979
Tax Sale Parcels 2018	254,432	254,432
Tax Sale Parcels 2019	299,620	299,620
Tax Sale Parcels 2020	53,874	53,874
Konno	111,531	111,531
Rodrigrows	121,759	121,759
Consultants Costs:		
EDA Real Estate Services	203,573	203,573
Best Best & Krieger	81,314	81,314
RCTC	62,765	62,765
Parks & Open-Space Dist.	12,947	12,947
Other	9,750	9,750
Total Land Acquisition Costs	\$ 23,311,481	\$ 23,311,481

**REGIONAL CONSERVATION AUTHORITY
NET MSHCP MITIGATION FEE COLLECTIONS BY MEMBER AGENCY
FISCAL YEAR 2021**

BASED ON ACCRUAL BASIS (Month reported by City)

COUNTY AND CITIES:	JULY 2020	AUGUST 2020	SEPTEMBER 2020	OCTOBER 2020	NOVEMBER 2020	DECEMBER 2020	JANUARY 2021	FEBRUARY 2021	MARCH 2021	APRIL 2021	MAY 2021	JUNE 2021	FY 2021 YTD TOTALS	PERCENT OF TOTAL	2,234.00 Residential	7,606.00 Commercial
CITY OF BANNING	\$ 2,234	\$ 2,234	\$ -	\$ -	\$ 4,468	\$ -	\$ -	\$ -	\$ 132,710	\$ 11,686	\$ 704,955	\$ 379,073	1,237,360	3.72%	444,566.00	792,793.74
CITY OF BEAUMONT	24,574	46,914	-	26,808	73,961	183,188	-	-	96,062	163,082	22,340	770,663	1,407,592	4.23%	750,624.00	656,968.25
CITY OF CALIMESA	84,892	69,254	71,488	55,850	67,020	55,850	55,850	-	62,597	40,212	-	42,446	605,459	1.82%	542,862.00	62,597.38
CITY OF CANYON LAKE	2,234	4,468	-	-	2,234	2,234	2,234	2,234	2,234	-	6,702	8,936	33,510	0.10%	33,510.00	
CITY OF CORONA	29,042	11,440	29,220	28,686	13,841	22,340	22,254	8,580	241,904	9,781	569,005	33,495	1,019,588	3.06%	186,244.00	833,343.79
CITY OF EASTVALE	30,030	45,760	15,601	-	8,580	-	228,712	424,871	-	4,468	-	30,903	788,925	2.37%	104,438.55	684,486.76
CITY OF HEMET	1,369	-	-	31,210	81,602	57,952	18,070	26,808	49,735	37,978	17,872	929,344	1,251,940	3.76%	1,241,048.00	10,891.86
CITY OF JURUPA VALLEY	29,042	308,292	483,257	40,212	17,872	26,808	179,819	182,268	190,216	256,910	69,008	415,662	2,199,366	6.60%	1,814,655.00	384,711.48
CITY OF LAKE ELSINORE	-	25,549	50,920	27,170	27,282	36,433	66	37,226	2,300	17,097	30,405	13,404	267,852	0.80%	204,418.00	63,434.04
CITY OF MENIFEE	140,970	218,846	262,493	212,144	203,294	189,890	252,356	446,800	323,844	328,639	393,298	6,219,611	9,192,185	27.60%	8,481,556.00	710,628.58
CITY OF MORENO VALLEY	90,440	33,510	4,468	106,712	142,121	122,870	164,270	109,691	124,362	130,993	78,190	171,001	1,278,628	3.84%	922,249.00	356,378.93
CITY OF MURRIETA	-	-	13,415	55,955	-	-	-	164,061	2,234	-	273,340	632,222	1,141,228	3.43%	659,030.00	482,197.58
CITY OF NORCO	-	-	-	-	-	-	-	2,234	-	-	-	801,825	804,059	2.41%	2,234.00	801,824.52
CITY OF PERRIS	8,936	48,203	60,318	251,798	136,274	491,407	61,510	84,804	15,638	24,481	191,046	178,824	1,553,238	4.66%	640,669.80	912,567.88
CITY OF RIVERSIDE	18,369	57,919	58,219	11,962	2,298	14,786	-	85,618	75,956	117,636	51,316	132	494,211	1.48%	330,462.76	163,748.19
CITY OF SAN JACINTO	32,971	44,680	53,616	17,872	53,816	37,978	80,426	69,254	52,566	98,296	-	58,084	599,559	1.80%	527,226.00	72,333.06
CITY OF TEMECULA	2,234	26,544	8,580	388,358	23,684	6,056	30,834	-	27,974	21,450	9,384	21,450	566,548	1.70%	209,492.00	357,055.64
CITY OF WILDOMAR	26,808	-	33,510	8,936	2,234	17,872	2,234	2,234	17,872	2,234	2,234	74,317	190,485	0.57%	120,636.00	69,849.00
COUNTY OF RIVERSIDE (LMS)	315,407	373,078	517,932	577,678	528,924	672,434	239,122	364,705	1,468,510	519,405	520,522	2,571,499	8,669,216	26.03%	5,557,958.00	3,111,257.58
TOTAL COUNTY AND CITIES	839,552	1,316,691	1,663,036	1,841,352	1,389,505	1,938,098	1,337,758	2,011,388	2,886,713	1,784,348	2,939,617	13,352,890	33,300,947	100.00%	22,773,879.11	10,527,068.26
															68.39%	31.61%

**Fiscal Year 2021
MSHCP Development Mitigation Fee Revenues
July 1, 2020 through June 30, 2021**



Note: Amounts subject to rounding

AGENDA ITEM 6D

WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY

DATE:	October 20, 2021
TO:	Executive Committee
FROM:	Hector Casillas, Right of Way Manager
THROUGH:	Anne Mayer, Executive Director
SUBJECT:	Acquisitions Status Report

STAFF RECOMMENDATION:

This item is for the Committee to:

- 1) Receive and file the acquisitions status report as of September 30, 2021; and
- 2) Forward to the Board of Directors for final action.

BACKGROUND INFORMATION:

The Board of Directors requested the Right of Way Department to provide a monthly report of the status of various acquisitions.

Since RCTC became the managing agency for RCA on January 1, 2021, 15 parcels closed escrow and 38 new parcels began the acquisition process. As of September 30, 2021, staff is managing 44 active parcels, including seven new acquisition projects during September.

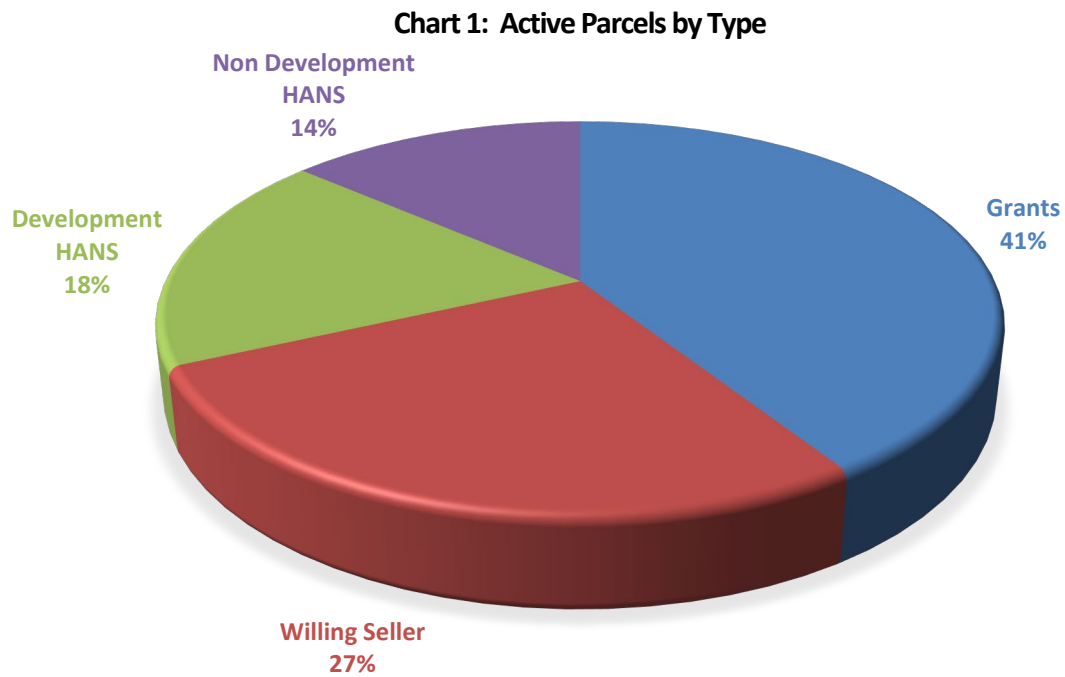
Collectively the 15 parcels acquired add up to approximately 786 acres. In addition to the typical acquisition type, i.e., willing seller, grant, and Habitat Acquisition Negotiation Strategy (HANS), 12 parcels have been acquired through the tax sale process adding approximately 402 acres. Staff also completed two donations, adding approximately 38 acres. In summary, since RCTC became managing agency for RCA, it has added a total of 1,226 acres to the reserve.

For comparison purposes, in the 2020 calendar year, 16 parcels closed escrow, adding approximately 646 acres. In addition, four donations of approximately 47 acres were completed. In summary, RCA added a total of 693 acres to the reserve in 2020.

The first attachment provides individual property details by type including location, owner representative, and acreage for active parcels as of September 30, 2021. The parcels are listed by the proposed close escrow date, if applicable.

The second attachment provides a summary of the closed escrows for the month of September 2021.

Chart 1 illustrates the active parcels by type of acquisition: grant-funded, development HANS, non-development HANS, and willing seller.



FISCAL IMPACT:

This item is for informational purposes only. There is no fiscal impact.

Attachment:

- 1) Status of Right of Way Acquisitions as of September 30, 2021
- 2) Closed escrows for September 2021

Western Riverside County Regional Conservation Authority
Status of Acquisitions
As of September 30, 2021

Project Number	Location	Supervisorial District	Owner Representative	Acreage
Grants				
R22492	Hemet	District 3	N/A	9.74 acres
R22493	Winchester	District 3	N/A	4.36 acres
R22309	Hemet	District 3	Ed Sauls	40.39 acres
R22453	Murrieta	District 1	N/A	4.01 acres
R22494	Murrieta	District 3	N/A	35.08 acres
R22497	Hemet	District 3	Barry Lall	10.04 acres
R22462	Tenaja	District 1	Chris Basilevac	19.90 acres
R22467	Murrieta	District 1	Phil Percival	56.92 acres
R22469	Murrieta	District 1	Chris Basilevac	20.37 acres
R22471	Tenaja	District 1	Chris Basilevac	20.18 acres
R22470	Tenaja	District 1	Chris Basilevac	51.76 acres
R22479	Jurupa Valley	District 2	N/A	3.34 acres
R22480	Jurupa Valley	District 2	N/A	3.34 acres
R22481	Jurupa Valley	District 2	N/A	12.55 acres
R22482	Jurupa Valley	District 2	N/A	84.54 acres
R22486	Jurupa Valley	District 2	N/A	20 acres
R22487	Jurupa Valley	District 2	N/A	55.3 acres
R22505*	Barth	District 1	Dave Asmus	19.92 acres

Development HANS				
R22475	Sage	District 3	Garret Sauls	20.4 acres
R22476	Corona	District 1	Garret Sauls	17.23 acres
R22474	Hemet	District 3	Garret Sauls	20.72 acres
R22478	Temecula	District 3	Ron Schreiber	30.07 acres
R22424	Temescal Canyon	District 1	Ed Sauls	420.78 acres
R22217	Sage	District 3	N/A	29.41 acres
R22502*	Hemet	District 3	N/A	40.52 acres
R22503*	Corona	District 1	Chad Miller	24.80 acres

Non-Development HANS				
R22444	Sage	District 3	Phil McElhinney/Garret Sauls	20.20 acres
R22440	Sage	District 3	John Culton/Garret Sauls	322.00 acres
R22407	Nuevo	District 5	Ed Sauls	7.92 acres
R22419	Aguanga	District 3	Garret Sauls	80.00 acres
R22409	Murrieta	District 3	Ed Sauls	40.00 acres
R22449	Gavilan Hills	District 1	Ed Sauls	197.55 acres

Willing Seller				
R22472	Temecula	District 3	Garret Sauls	22.88 acres
R22421	Calimesa	District 5	Jason Bennecke	306.93 acres
R22489	Temecula	District 1	Brian Bush	16.37 acres
R22466	Juniper Flats	District 5	N/A	9.40 acres
R22491	Lake Elsinore	District 1	Ed Sauls	129.87 acres
R22495	Corona	District 1	N/A	80.00 acres
R22496	Murrieta	District 3	Sam Yoo	20.00 acres
R22498	Norco	District 2	N/A	Pending
R22499*	Corona	District 1	N/A	0.84 acres
R22500*	Temecula	District 3	Katherine Jankowski	20.02 acres
R22501*	Lake Elsinore	District 1	Rudolph Lacayo	5 acres
R22504*	Corona	District 1	N/A	17.98 acres

* denotes a new acquisition project during September 2021



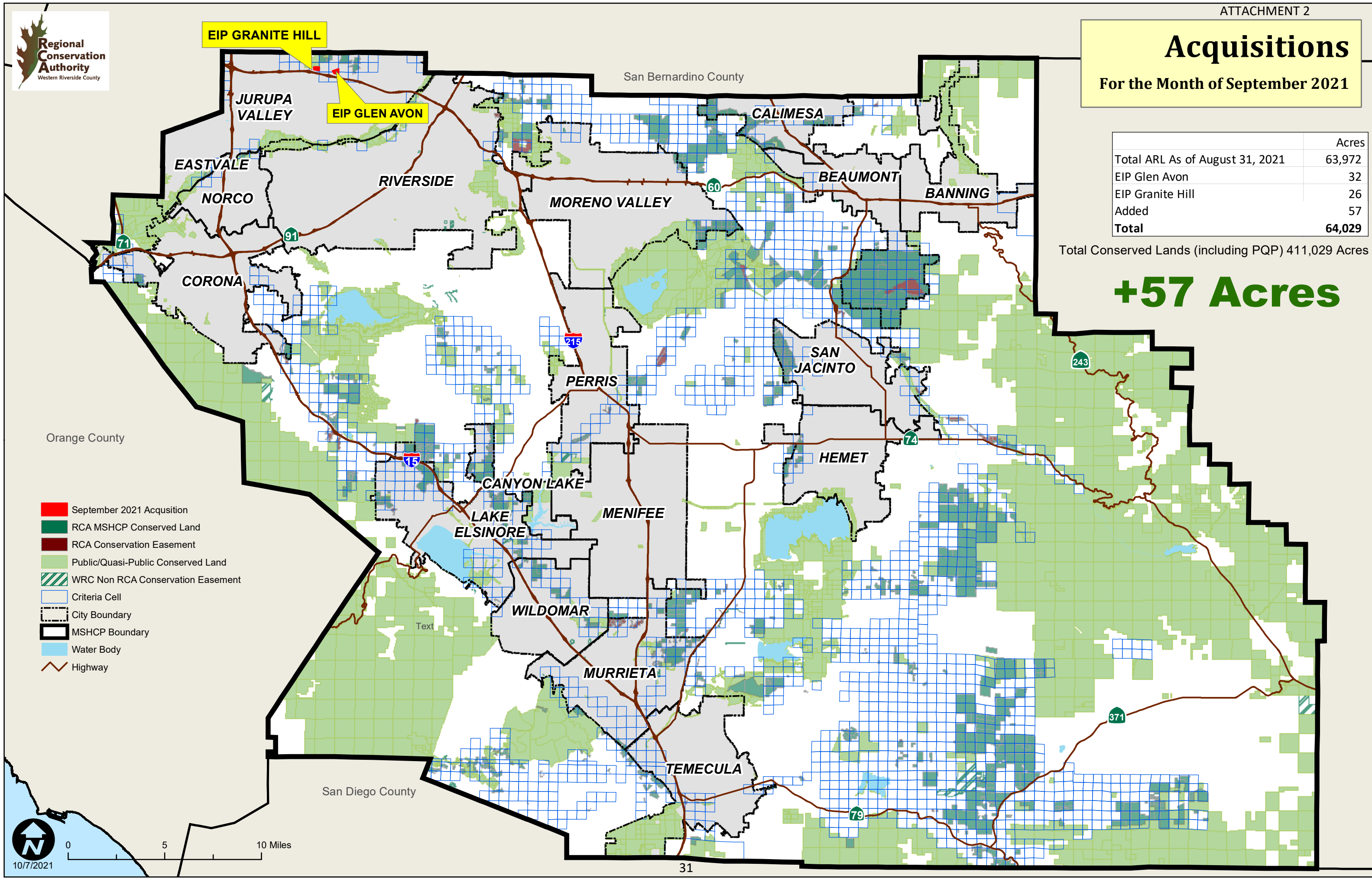
Acquisitions

For the Month of September 2021

	Acres
Total ARL As of August 31, 2021	63,972
EIP Glen Avon	32
EIP Granite Hill	26
Added	57
Total	64,029

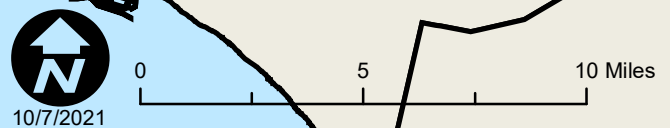
Total Conserved Lands (including PQP) 411,029 Acres

+57 Acres



Orange County

- September 2021 Acquisition
- RCA MSHCP Conserved Land
- RCA Conservation Easement
- Public/Quasi-Public Conserved Land
- ▨ WRC Non RCA Conservation Easement
- Criteria Cell
- City Boundary
- MSHCP Boundary
- Water Body
- Highway



AGENDA ITEM 6E

WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY	
DATE:	October 20, 2021
TO:	Executive Committee
FROM:	Alicia Johnson, Senior Procurement Analyst Jose Mendoza, Procurement Manager
THROUGH:	Theresia Trevino, Chief Financial Officer
SUBJECT:	Single Signature Authority Report

STAFF RECOMMENDATION:

This item is for the Committee to:

- 1) Receive and file the Single Signature Authority report for the first quarter ended September 30, 2021; and
- 2) Forward to the Board of Directors for final action.

BACKGROUND INFORMATION:

Certain contracts are executed under single signature authority as permitted in the Riverside County Transportation Commission and Western Riverside County Regional Conservation Authority Procurement Policy Manual adopted in March 2021. The Executive Director is authorized to sign contracts for supplies, equipment, materials, public projects, and services that are less than \$100,000 individually and in an aggregate amount not-to-exceed \$300,000 in any given fiscal year.

The attached report details all contracts that have been executed through the first quarter ended September 30, 2021, under the single signature authority granted to the Executive Director. The unused capacity of single signature authority for services at September 30, 2021, is \$246,655.

Attachment: Single Signature Authority Report as of September 30, 2021

**SINGLE SIGNATURE AUTHORITY
AS OF SEPTEMBER 30, 2021**

CONTRACT #	CONSULTANT	DESCRIPTION OF SERVICES	ORIGINAL CONTRACT AMOUNT	PAID AMOUNT	REMAINING CONTRACT AMOUNT
AMOUNT AVAILABLE July 1, 2021			\$300,000.00		
20001	Public Advertising Agency	Website Hosting and Maintenance	3,345.00	208.00	3,137.00
21010	Integra Realty Resources - Los Angeles	Appraisal services for grant properties	50,000.00	0.00	50,000.00

AMOUNT USED

53,345.00

AMOUNT REMAINING through September 30, 2021

\$246,655.00

Alicia Johnson

Prepared by

Theresia Trevino

Reviewed by

Note: Shaded area represents new contracts listed in the first quarter.

AGENDA ITEM 7

WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY

DATE:	October 20, 2021
TO:	Executive Committee
FROM:	David Knudsen, Interim External Affairs Director
THROUGH:	Aaron Hake, Interim Regional Conservation Deputy Executive Director
SUBJECT:	Legislative Update

STAFF RECOMMENDATION:

This item is for the Committee to:

- 1) Receive and file an update on state and federal legislation; and
- 2) Forward to the Board of Directors for final action.

BACKGROUND INFORMATION:

State Update

Governor Gavin Newsom had until October 10th to sign or veto bills passed by the Legislature on or before September 10th when the State Legislature concluded the first of their two-year legislative session.

Through the board-adopted legislative platform, the Legislative Affairs team advocated for the proposed climate and wildfire resiliency bond measures, AB 1500 (E. Garcia) and SB 45 (Portantino), to include \$500 million in dedicated funding to the Wildlife Conservation Board (WCB), with a \$100 million carveout for Habitat Conservation Plans (HCP). The RCA supported these bills, and staff strongly advocated for dedicated funding to WCB and HCPs. These proposals, however, are now two-year bills and staff is unsure if the legislation will pass out of the Legislature in 2022. This decision was disappointing to HCP advocates, who understand that ongoing, rather than one-time funding is vital for the success of state and federal conservation goals.

While HCPs across California welcomed the agreement between the Legislature and the Governor to include an increase of \$31 million to WCB's local assistance budget for Fiscal Year 2021/22, the increase was short of the \$500 million in dedicated funding HCPs were seeking. The RCA and other HCPs will continue to work with the Legislature on future funding requests.

Federal Update

Congress averted a government shutdown on September 30th by passing a Continuing Resolution to fund the government through December 3rd. The Senate is expected to continue the markup of their Appropriations bills until then. At the time of this writing, Congress was still working out final plans to raise or suspend the debt ceiling before the government defaulted on its debts.

The focus in Congress and the White House continue to be on the bipartisan Infrastructure Investment and Jobs Act (IIJA) and the budget reconciliation resolution to incorporate other elements of President Biden's American Jobs Plan and American Families Plan. The outcome of these measures will impact infrastructure development in California and across the nation.

Community Project Funding

RCA's Community Project Funding (CPF) requests submitted to Senators Feinstein and Padilla remain active as the Senate returns to their Appropriations bill markup.

Senator Padilla submitted RCA's full requested amount of \$4.2 million for the Bureau of Land Management (BLM) to acquire the Wolfskill property within the MSHCP. Senator Feinstein opted to request \$3 million for the same Wolfskill Acquisition Project. While there is still several more steps for RCA's funding request to be approved, it is unlikely that both Senators' funding requests will be granted.

Staff will closely follow the markup process to track these pending requests. After a positive meeting with BLM on September 15th, staff are optimistic that the local BLM field office in Palm Springs will be a ready partner, should RCA receive the funding.

The Senate appropriations process may continue for some time, but the Legislative Affairs team will keep the Executive Committee and Board apprised of RCA's funding requests.

Section 6 Advocacy

Assistant Director Gary Frazer of the US Fish and Wildlife Service (USFWS) recently responded in writing to RCA's letter to Department of the Interior (DOI) Secretary Deb Haaland in February proposing reforms to the Section 6 program. While the response struck a positive tone, staff do not expect dramatic changes to how Section 6 grants are administered. The Legislative Affairs team will continue to work with DOI to bring flexibility to the Section 6 grants process.

Attachments:

- 1) State and Federal Update Legislative Matrix
- 2) California Habitat Conservation Planning Coalition Budget Report
- 3) USFWS Response Letter

WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY POSITIONS ON STATE AND FEDERAL LEGISLATION – OCTOBER 2021

Legislation/ Author	Description	Bill Status	Position	Date of Board Adoption
SB 45 (Portantino)	Wildfire Prevention, Safe Drinking Water, Drought Preparation, and Flood Protection Bond Act of 2022. This bill would enact the Wildfire Prevention, Safe Drinking Water, Drought Preparation, and Flood Protection Bond Act of 2022, which, if approved by the voters, would authorize the issuance of bonds in the amount of \$5,595,000,000 pursuant to the State General Obligation Bond Law to finance projects for a wildfire prevention, safe drinking water, drought preparation, and flood protection program.	Ordered to inactive file on request of Senator Portantino June 1, 2021	<i>Support, if amended</i> <i>(based on platform)</i>	April 8, 2021
AB 1500 (Garcia)	Safe Drinking Water, Wildfire Prevention, Drought Preparation, Flood Protection, Extreme Heat Mitigation, and Workforce Development Bond Act of 2022. This bill, which if approved by the voters, would authorize the issuance of bonds in the amount of \$6,955,000,000 pursuant to the State General Obligation Bond Law to finance projects for safe drinking water, wildfire prevention, drought preparation, flood protection, extreme heat mitigation, and workforce development programs.	Re-referred to Assembly Rules Committee May 20, 2021	<i>Support, if amended</i> <i>(based on platform)</i>	March 30, 2021
H.R. 972 (Calvert)	A bill to establish the Western Riverside County Wildlife Refuge. This legislation creates the federal government's framework to meet its obligations under the Multiple Species Habitat Conservation Plan (MSHCP) Implementing agreement.	Ordered Reported by the House Committee on Natural Resources July 14, 2021	<i>Support</i>	April 5, 2021



California Habitat Conservation Planning Coalition

Budget Report

September 16, 2021

The following is a report of the final budget actions of interest to the CHCPC for the 20-21 Legislative Session.

In June, Governor Newsom signed AB 128 (the main Fiscal Year 2021-22 budget bill), and in subsequent months, he signed several budget bills, jr., including SB 129 and SB 170. Budget bills, jr. amend the main budget bill, and can either add or take away allocations in the initial bill. Relevant investments made in these bills include:

AB 128

- Funding to CDFW for local assistance for the Biodiversity Conservation Program
- \$31M from Prop 1
- \$576K from the General Fund

SB 129

- \$65M to WCB, with \$12.5M for dam removal and habitat restoration for steelhead trout, and \$52.5M for drought impacts on fish and wildlife
- \$2.75M to WCB from Prop. 68 for wildlife and fish passage

SB 170

In September, the Legislature passed SB 170, a budget bill, jr. The bill is currently awaiting the Governor's signature.

- \$154M to State Parks for projects in urban areas with a connection to rivers, waterways, and water systems
- \$31M to Wildlife Conservation Board for protection of fish and wildlife resources from climate impacts
- \$10M to State Coastal Conservancy for unspecified grants, with \$5M reserved for the SF Bay Conservancy Program
- \$11.1M to Sierra Nevada Conservancy for climate resilience, wildfire prevention, community access, and natural resource protection
- \$67.9M to CalFire for fire recovery and restoration

SB 155

The Legislature also passed SB 155, a Resources trailer bill, in September. Trailer bills do not typically make allocations, but rather lay out more specific policy and spending direction than is typically included in a budget bill or budget bill, jr. It is currently awaiting the Governor's signature. This bill includes:

- A CEQA exemption for native fish and wildlife recovery and habitat restoration projects until January 1, 2025.

This bill is unique because it also projects how the Legislature plans to spend natural resources investments in future fiscal years.

- \$200M GGRF (beginning in FY 22–23 through FY 28-29), to be continuously appropriated to CalFire for forest health projects and prescribed burn activities
- \$593M in FY 22–23 and \$175M in FY 23-24 for the Natural Resources Agency and its departments, conservancies, and boards for programs and activities that advance multi-benefit and nature-based solutions
 - Of this amount, at least \$60M in both FY 22-23/23-24 shall go to conservancies.
 - Eligible uses include (among others):
 - Development and implementation of natural community conservation plans, habitat conservation plans, and regional conservation investment strategies
 - Acquisitions, including in-fee, conservation easements, and long-term management
 - Implementation of the of the state's 30 by 30 goal to conserve 30 percent of lands and coastal waters by 2030 and support their long-term protection
 - Protection of California's fish and wildlife resources in response to changing climate conditions
 - Restoration and stewardship projects that restore or manage the land to improve its resilience to climate impacts and natural disasters and support carbon neutrality, including through controlling or eradicating invasive plants and species, as well as the protection of lakes, streams, and rivers
- \$350M in FY 22-23 and \$150M in 23-24 to the State Coastal Conservancy for sea-level rise.

In addition to what is explicitly outlined in SB 155, we have received intel that the Administration and Legislature intend to fund the Wildlife Conservation Board according to the following schedule in the next two fiscal years:

- \$222M in FY22-23
- \$100M in FY23-24



United States Department of the Interior

FISH AND WILDLIFE SERVICE

Washington DC, 20004



September 30, 2021

In Reply Refer To:
FWS/AES/DBTS/BBS/074807

Anne Mayer
Executive Director
Western Riverside County Regional Conservation Authority
Post Office Box 12008
Riverside, California

Dear Ms. Mayer:

Thank you for your letter dated February 22, 2021, to Secretary Haaland regarding the changes to the U.S. Fish and Wildlife Service's (Service) Habitat Conservation Plan Land Acquisition (HCPLA) grant program. We appreciate our long-term partnership to acquire habitat for the protection of threatened and endangered species in western Riverside County. We apologize for not providing a timely formal response to your letter. However, we did discuss many of the concerns outlined in your letter with members of the Western Riverside Coalition on April 7, 2021. We are committed to ensuring the HCPLA process provides the greatest flexibility possible without compromising threatened and endangered species conservation, congressional directives, or the Endangered Species Act.

In response to recent changes in federal financial assistance regulations and procedures, as well as several years of funding rescissions due to significant balances of unexpended obligations from prior year awards, the Service implemented several changes to the HCPLA grant program in order to prioritize applications that most fulfill the purposes and priorities of the program and maximize award expenditures on an annual basis. The timely expenditure of these appropriated funds will maximize resources for on-the-ground conservation, safeguard the program from further funding rescissions, and allow the Service better serve the needs of our applicants and other conservation partners.

Below are our responses to the proposed changes outlined in your letter.

1. Proposed Recommendation: Eliminate premature willing seller letter requirements.

The consideration of optional willing seller letters is part of the project readiness evaluation criterion implemented in fiscal year 2019. The intent is to identify applications that best meet the objectives of the HCPLA program. The timely expenditure of the HCPLA funds maximizes resources for on-the-ground conservation, safeguards the program from further funding rescissions, and supports our conservation partners.

The willing seller letter accounts for 5 percent of the overall criterion rating, and the absence of a letter does not preclude land acquisition projects from being funded during the merit review process. The Service will accept any form of written acknowledgement signed and dated by the landowner or their legal representative stating a willingness to enter into negotiations in the event grant funds be awarded.

2. Proposed Recommendation: Timely announcement of grant awards.

We agree that the timeliness and predictability of announcing the notice of funding opportunity for HCPLA grants must improve. A number of factors have contributed to the problem in recent years, including delayed enactment of annual appropriations bills and migration to a new application platform for processing awards (Grant Solutions). Moving forward, regardless of the status of our appropriation, we will announce the notice of funding opportunity (NOFO) early in the fiscal year. The NOFO will establish that awards will be subject to availability of funds and requirements may be subject to change as directed by our appropriators.

Applicants can assist the Service in expediting application review by ensuring project narratives and accompanying budget documents contain sufficient information to evaluate the merits of each property proposed for acquisition as prescribed in the NOFO. The NOFO will provide applicants with detailed guidance on how to develop complete and concise project narratives that address all stated eligibility and evaluation criteria. Complete and thorough budget documents will help ensure that cost share requirements are met. Submissions organized in this manner will facilitate an efficient and effective merit review and assist the Service in announcing awards earlier in the fiscal year.

3. Proposed Recommendation: Expand parcel list to give more flexibility.

While there is no limit on the number of properties that may be submitted for consideration for HCPLA grant funds, applicants are required to identify the specific parcels proposed for acquisition with grant funds and as cost share, and provide the information necessary to facilitate the evaluation of each parcel against the merit review criteria.

As a discretionary funding program, we are required by federal financial assistance regulations to maximize competition and to evaluate and rank the natural resource values of each property proposed for acquisition during merit review. Thus, we do not have the flexibility to award “block grants” as suggested.

We appreciate your feedback and suggestions and hope you can appreciate why we needed to make these changes to facilitate more timely expenditure of obligated funds.

Thank you for your interest in the HCPLA grant program and your support for the protection of listed species in western Riverside County. If you need any additional information or would like to discuss any of these issues further, please contact me or Ms. Martha Balis-Larsen, Chief, Division of Budget and Technical Support, at (703) 358-2314 or martha_balislarsen@fws.gov.

Sincerely,

**GARY
FRAZER**

Digitally signed by
GARY FRAZER
Date: 2021.09.30
09:53:18 -04'00'

Gary Frazer
Assistant Director for
Ecological Services

AGENDA ITEM 8

WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY	
DATE:	October 20, 2021
TO:	Executive Committee
FROM:	David Knudsen, Interim External Affairs Director
THROUGH:	Aaron Hake, Interim Regional Conservation Deputy Executive Director
SUBJECT:	Stakeholders Committee Membership Outreach Update

STAFF RECOMMENDATION:

This item is for the Committee to:

- 1) Receive and file an update on the Stakeholders Committee membership outreach efforts; and
- 2) Forward to the Board of Directors for final action.

BACKGROUND INFORMATION:

Established by the RCA bylaws, the Stakeholders Committee is comprised of members from groups representing property owners, environmental interests, and the building industry within the area affected by the Multiple Species Habitat Conservation Plan (MSHCP). The members of the Stakeholders Committee are appointed by the RCA Chair and ratified by the Board. The bylaws further set an expectation that reasonable efforts should be made for the Stakeholders Committee to meet at least twice per year.

After several years of being dormant, Chair Johnson has prioritized revitalizing the Stakeholders Committee, and the Executive Committee discussed reactivating the Stakeholders Committee at its June 16, 2021, meeting.

Reestablishing the Stakeholders Committee is an important element of the MSHCP’s success, by:

1. Bringing together people with varying perspectives who share a common interest in the MSHCP’s success and can assist the RCA in a process of continuous improvement; and
2. Increasing awareness of the MSHCP and its benefits to Western Riverside County.

Committee Membership Recruitment

A robust recruitment effort for Stakeholders Committee members began on September 27th with the launch of a new application webpage, a news release, and a targeted social media campaign. Staff released a special edition of The Vista newsletter on October 5th to announce RCA’s recruitment efforts and published another article on October 6th in the Riverside County

Transportation Commission's newsletter, The Point. An informational video was produced to help with the recruitment process. Targeted digital advertising on Facebook and LinkedIn, plus organic social media posts through @WesternRCA on Facebook, Twitter, and Instagram were used. Email notices also were sent to prospective members, partner agencies, and community groups.

Outreach efforts will continue through the application deadline of October 25, 2021, with additional organic social media posts and reminder emails to stakeholder and community groups and partner agencies.

FISCAL IMPACT:

This is an informational update. There is no fiscal impact.

Attachments:

- 1) RCA Bylaws Excerpt
- 2) Stakeholders Committee News Release
- 3) Stakeholders Committee Overview Flyer and Application
- 4) Recruitment Video Link: <https://bit.ly/3Drbsf1>

WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY BYLAWS (updated 03/01/2021)

ARTICLE IX – STANDING COMMITTEES

- A. **FORMATION.** The following Standing Committees of the RCA are hereby created:
4. **Stakeholders Committee.** The Stakeholders Committee shall be appointed by the Chair and ratified by the Board. The Committee shall be composed of up to sixteen (16) members, whose members shall be drawn from the following:
 - a. Groups representing property owners affected by the MSHCP;
 - b. Groups representing environmental interests implicated by the MSHCP; and
 - c. Groups representing the building industry within the area affected by the MSHCP.
 - d. Committee members shall not be permitted to appoint alternates. The Committee shall meet when requested to do so by the Chair or Board. The Committee shall meet as often as necessary; however, reasonable efforts shall be made to hold committee meetings at least twice yearly. The Executive Director shall chair the meetings and facilitate discussion. The Stakeholders Committee shall review implementation plans from a stakeholder perspective and perform such other duties as directed by the Board.
- B. **CONTROL AND SUPERVISION.** In the performance of their duties and responsibilities, all Committees of the RCA shall submit all policy matters coming before them to the RCA Board for final consideration, unless otherwise specified by the Board. Committee members shall be appointed on an annual basis.



NEWS RELEASE

Date September 27, 2021

Contact Aaron Hake, Interim Deputy Executive Director
951.212.3636 Cell 951.787.7141 Office
ahake@rctc.org

For immediate release

Western Riverside County Regional Conservation Authority Seeks New Members for Stakeholders Committee

The Western Riverside County Regional Conservation Authority, also known as the RCA, is seeking volunteer members for its Stakeholders Committee. Applications are due October 25.

RCA Chair Natasha Johnson will appoint members to the committee with ratification by the RCA Board of Directors. The Committee will meet as requested by the Chair or Board -- at least twice per year. Johnson, who also serves as a Lake Elsinore City Council Member, encouraged qualified potential members to apply.

“Building community requires the voices of its people. This holds true, especially as the RCA works to preserve our beautiful open space and natural resources in western Riverside County in order to shape our growing region,” she said. “As the Chair of RCA, I invite members of the public who believe in this work to apply to serve on the RCA’s Stakeholders Committee. The preservation of our lands, the protection of our threatened species, and the future development and prosperity of the region is in our hands. Will you join us?”

The Stakeholders Committee, which will be appointed annually, will include up to 16 members, with membership from the following:

- Groups representing property owners affected by the MSHCP
- Groups representing environmental interests implicated by the MSHCP
- Groups representing the building industry within the area affected by the MSHCP

Committee members will give input to the RCA Board of Directors by reviewing implementation plans for the Multiple Species Habitat Conservation Plan, which aims to preserve 500,000 acres of habitat in western Riverside County to protect 146 animal and plant species. This habitat conservation helps communities and species thrive, accelerates construction of needed infrastructure like transportation projects and housing, and bolsters the local economy.

-- MORE --

RCA Stakeholders Committee

Page 2 of 2

To apply, go to wrc-rca.org/stakeholders. Prospective members can submit the completed form online or can print a copy and submit by email to dknudsen@rctc.org or by U.S. mail to:

Western Riverside County Regional Conservation Authority
Attn: David Knudsen
4080 Lemon Street, 3rd Floor
Riverside, CA 92501

For questions, please contact David Knudsen via email or by calling (951) 787-7141.

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Why Join our Stakeholders Committee?



WOULD YOU LIKE TO MAKE A DIFFERENCE IN HABITAT CONSERVATION AND LAND DEVELOPMENT IN WESTERN RIVERSIDE COUNTY?

The RCA is seeking members to apply for our Stakeholders Committee. This group of volunteer members provides input to the RCA by reviewing implementation plans for the MSHCP. (See sidebar at right). RCA intends for the Committee to:

1. Bring together people with varying perspectives who share common interest in the MSHCP's success and who can help the RCA make continuous improvement; and
2. Increase awareness of the MSHCP and its benefits to western Riverside County.

Members are appointed by the RCA Chair and ratified by the RCA Board of Directors. The Committee will meet as requested by the Chair or Board — at least twice per year. Appointments are made annually.

WHO CAN APPLY?

The Stakeholders Committee includes up to 16 members, with membership from the following:

- Groups representing property owners affected by the MSHCP
- Groups representing environmental interests implicated by the MSHCP
- Groups representing the building industry within the area affected by the MSHCP

HOW AND WHEN TO APPLY

- 1 Carefully read this information and application instructions.
- 2 Submit your application and resume online or by completing the form below. **Applications must be received by Monday, October 25, 2021.**
- 3 The RCA Chair will review applications and submit final candidates for Board ratification in late 2021. You will be notified at that time if you have been selected, and additional information will follow.

Thank you for your interest.

WHAT IS THE RCA?

The Western Riverside County Regional Conservation Authority (RCA) was formed in 2004 to achieve one of America's most ambitious environmental efforts, the **Western Riverside County Multiple Species Habitat Conservation Plan (MSHCP)**. Our mission is to preserve 500,000 acres of habitat to protect 146 species. This effort is designed to expedite infrastructure construction, particularly transportation projects, and provide greater certainty in the development process.

As one of the nation's largest habitat conservation plans, the MSHCP strengthens our region by protecting natural resources, improving transportation networks, and fostering sustainable development for our growing region.

The RCA also:

- Manages the lands we acquire to ensure animals and plants thrive
- Monitors habitat loss and the welfare of protected species
- Reviews applications for infrastructure and development projects

Learn more at wrc-rca.org.



WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY **STAKEHOLDERS COMMITTEE** — 2021 APPLICATION —

Please type or print. Incomplete applications will not be considered.

Applicant Name _____

Email _____

Contact Phone Number _____

The Western Riverside County Regional Conservation Authority's Stakeholders Committee membership eligibility is governed by its adopted bylaws. Please indicate which category applies to you:

- Representing property owners affected by the MSHCP
- Representing environmental interests implicated by the MSHCP
- Representing the building industry within the area affected by the MSHCP

Please list the organization(s) in which you are currently active, based on the category indicated above, and would represent on the Stakeholders Committee. *(Use additional paper if necessary and please include a copy of your resume.)*

Organization Name(s) _____

Nature of the organization's activities and your role in the organization:

Organization Mailing Address _____

Organization Contact Phone Number (_____) _____

Organization Website _____

Please summarize your interest in an appointment to the Stakeholders Committee:

(continued on next page --->)

WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY **STAKEHOLDERS COMMITTEE** — 2021 APPLICATION —

Please indicate if you have previously served on the Stakeholders Committee: Yes No

If yes, please provide date of term of service: _____

Are you currently an elected or appointed public official? Yes No

If yes, please indicate office and position: _____

I hereby declare the information provided in this application for the Western Riverside County Regional Conservation Authority's Stakeholders Committee is true and correct to the best of my knowledge. I understand that my statements may be verified and I give my permission to do so. I understand that this application and attachments will become a public record.

Signature: _____ Date: _____

For questions, please call David Knudsen at (951) 787-7141 or email him at dknudsen@rctc.org.

In lieu of completing the online form, this form may be downloaded for completion and may be either emailed to David Knudsen or mailed to:

*Western Riverside County Regional Conservation Authority
Attn: David Knudsen
4080 Lemon Street, 3rd Floor
Riverside, CA 92501*

