

**RESOLUTION NO. 2021-003**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY  
AUTHORIZING THE ACCEPTANCE OF CREDIT CARDS, DEBIT CARDS, AND  
ELECTRONIC FUNDS TRANSFER AS ADDITIONAL METHODS OF PAYMENT  
AND COLLECTION OF PAYMENT PROCESSING FEES**

**WHEREAS**, the Western Riverside County Regional Conservation Authority (“RCA”) administers the Multiple Species Habitat Conservation Plan (MSHCP) and receives payments for services rendered and collect fees related to the MSHCP; and

**WHEREAS**, California Government Code section 6159, subdivision (b), allows a public agency to authorize acceptance of a credit card, debit card, or electronic funds transfer for payment for services rendered by a city, county, city and county, or other public agency or for payment of a fee, charge, or tax due a city, county, city and county, or other public agency; and

**WHEREAS**, California Government Code section 6159 further authorizes a public agency to 1) impose a fee for the use of a credit or debit card or electronic funds transfer not to exceed the costs incurred by the agency or its agent in providing for such payment and to pass-through reasonable issuer processing fees to the cardholder with the approval of the governing body having financial responsibility for the agency; and 2) charge a reasonable charge for the charge back or return not to exceed the actual costs incurred by the agency, to recover the agency’s processing and collection costs in the event a credit card, debit card, electronic funds transfer is returned without payment for any reason; and

**WHEREAS**, the Board of Directors is the governing body for the RCA and has financial responsibility for the RCA; and

**WHEREAS**, the Board of Directors desires to approve and authorize the RCA to accept payment via credit card, debit card, and electronic funds transfer as an additional method for payment for among other things the payment of any fee or service rendered and to further authorize them to 1) impose a fee for the use of credit cards, debit cards, or electronic funds transfers not to exceed the costs incurred by it or its agent in providing for such payment and to pass-through reasonable issuer processing fees to the cardholder; and 2) charge a reasonable charge for the charge back or return, not to exceed the actual costs incurred by the RCA, to recover the RCA’s processing and collection costs in the event a credit card, debit card, or electronic funds transfer is returned without payment for any reason; and

**WHEREAS**, the Board of Directors previously delegated the County Treasurer to act as the Treasurer for the RCA; and

**WHEREAS**, the Board of Directors desires to approve and authorize the RCA to utilize the County Treasurer’s Credit Card Processing Program (“Program”).

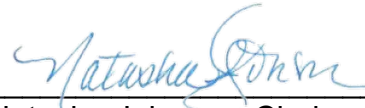
**NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED** by the Board of Directors of the Western Riverside County Regional Conservation Authority as follows:

**Section 1. Recitals.** The Recitals set forth above are true and correct and are incorporated into this Resolution by reference as though fully set forth herein.

**Section 2. Authorization.** The Board of Directors of the RCA hereby approves and authorizes the RCA to utilize the Program and approves the collection of a payment processing fee for credit and debit card payments paid to the RCA through the Program. The fee will be assessed directly by the payment processor to collect on-line payments. Further, the Board of Directors of the RCA also approves the acceptance of electronic funds transfers through the County Treasurer.

**Section 3. Effective Date.** This Resolution shall become effective upon the date of its adoption.

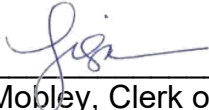
**PASSED, APPROVED, AND ADOPTED** by the Board of Directors of the Western Riverside County Regional Conservation Authority this 1st day of February, 2021.



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Natasha Johnson, Chair  
Western Riverside County  
Regional Conservation Authority

**ATTEST:**



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Lisa Mobley, Clerk of the Board  
Western Riverside County Regional  
Conservation Authority