

WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY

BOARD OF DIRECTORS MEETING MINUTES

Monday, December 6, 2021

1. CALL TO ORDER

The Western Riverside County Regional Conservation Authority Board of Directors Meeting was called to order by Chair Natasha Johnson at 12:30 p.m., via Zoom Meeting ID 837 0673 7319, in accordance with AB 361 due to state or local officials recommending measures to promote social distancing.

2. ROLL CALL

Board of Directors/Alternates Present

Kevin Jeffries
Karen Spiegel
Chuck Washington
Colleen Wallace
Julio Martinez
Jeff Cervantez
Tony Daddario
Linda Krupa
Lorena Barajas

Natasha Johnson
David Marquez
Jonathan Ingram
Kevin Bash
David Starr Rabb
Patricia Lock Dawson
Crystal Ruiz
Maryann Edwards*
Ben J. Benoit

Board of Directors Absent

V. Manuel Perez
Jeff Hewitt
Larry Greene
Jocelyn Yow
Lesa Sobek

*Arrived after the meeting was called to order.

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Board Member Ruiz.

4. PUBLIC COMMENTS

There were no requests to speak from the public.

5. ADDITIONS / REVISIONS

Chair Johnson announced that Agenda Item 8 would be moved to the end of the agenda.

Chair Johnson pulled Agenda Items 10 and 12 in the interest of time, noting they would be brought to the next Board meeting.

At this time, Board Member Edwards joined the meeting.

- 6. CONSENT CALENDAR** - *All matters on the Consent Calendar will be approved in a single motion unless a Board Member(s) requests separate action on specific item(s).*

Board Member Benoit wanted to discuss Agenda Item 6C and the possibility of changing the dark month. Chair Johnson noted that this could be discussed at the next meeting.

Board Member Washington requested Agenda Item 6C be pulled from the Consent Calendar for further discussion.

M/S/C (Washington/Benoit) to approve the following Consent Calendar items.

Abstain: Spiegel on Agenda Item 6B

6A. AB 361 DETERMINATION

This item is for the Board of Directors to:

- 1) Reaffirm the findings in Resolution No. 2021-016, *"A Resolution of the Board of Directors of the Western Riverside County Regional Conservation Authority Authorizing Virtual Board and Committee Meetings Pursuant to AB 361"*. Those findings are as follows:
 - a. The Governor proclaimed a State of Emergency on March 4, 2020, related to the COVID-19 pandemic, which continues to exist today; and
 - b. State or local officials have recommended measures to promote social distancing.

6B. APPROVAL OF MINUTES - NOVEMBER 1, 2021

6C. PROPOSED 2022 BOARD OF DIRECTORS/EXECUTIVE COMMITTEE MEETING SCHEDULE

Board Member Benoit wanted to know if the dark month could be changed from August to July. In the past, Boards were dark in the month of August to allow for summer vacations while kids were still out of school. Most kids now return to school in August, so having the dark month in July would be a better option. The July meeting typically must be moved anyways, due the holiday, so being dark in July could be a good choice.

Board Member Daddario noted that not having high school kids, the meeting being dark in August works better for his schedule.

Board Member Ingram concurred with Board Member Benoit and moving the dark month would be fine.

Board Member Jeffries reviewed the Board of Supervisors calendar, it would depend on what the date in August would be as they are dark August 9th-23rd and that is typically when he would plan a vacation.

Board Member Edwards stated she had no preference.

Chair Johnson wanted clarification on the meeting schedule for being dark in August or July. Lisa Mobley, Administrative Services Manager/Clerk of the Board, clarified that the way the item is currently written, the Executive Committee in July and the Board Meeting in August would be dark.

Board Member Washington respects the different wishes on what months would work for everyone else and believes the request for a change is reasonable as the middle of summer would be safest for a dark meeting. Finding a month that would work for everyone probably isn't possible, but July might work best.

Anne Mayer, Executive Director wanted clarification again on what going dark for the month means. If RCA is dark in July, that would mean the June Executive Committee and July Board would be dark. If RCA is dark in August, that would mean the July Executive Committee and August Board would be dark. Ms. Mobley confirmed this was correct.

Board Member Washington wanted to know if the Executive Committee being dark in June, was a bad thing. Ms. Mayer noted that it would work either way.

Board Member Jeffries wanted to know if the change to the dark month would affect the adoption of the budget. Ms. Mayer noted the adoption of the budget would happen at the June Board meeting, so either circumstance would work.

M/S/C (Benoit/Washington) to:

Update the proposed meeting calendar to be dark in July.

Yes - 8

No - 10

Board Member Benoit made a motion to accept the item as is, since the updated motion did not pass.

M/S/C (Benoit/Washington) to approve the adoption of the meeting schedule as originally presented.

This item is for the Board of Directors to adopt its 2022 Board of Directors/Executive Committee Meeting Schedule.

6D. WESTERN RIVERSIDE COUNTY MULTIPLE SPECIES HABITAT CONSERVATION PLAN FEE COLLECTION REPORT FOR OCTOBER 2021

This item is for the Board of Directors to receive and file the Western Riverside County Multiple Species Habitat Conservation Plan (MSHCP) Fee Collection Report for October 2021.

6E. DEVELOPMENT IMPACT FEE ANNUAL REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2021

This item is for the Board of Directors to receive and file the Development Impact Fee Annual Report for the Fiscal Year ended June 30, 2021.

6F. QUARTERLY FINANCIAL STATEMENTS

This item is for the Board of Directors to receive and file the Quarterly Financial Statements for the three months ended September 30, 2021.

6G. ACQUISITIONS STATUS REPORT

This item is for the Board of Directors to receive and file the acquisitions status report of October 31, 2021.

6H. QUARTERLY PUBLIC ENGAGEMENT METRICS REPORT, JULY-SEPTEMBER 2021

This item is for the Board of Directors to receive and file report summarizing the Quarterly Public Engagement Metrics.

6I. CONSULTANT REPORTS - FISCAL YEAR 2022 FIRST QUARTER

This item is for the Board of Directors to receive and file the consultant reports for Fiscal Year 2022 First Quarter.

6J. JOINT PROJECT REVIEW STATUS REPORT

This item is for the Board of Directors to receive and file the Joint Project Review (JPR) monthly status report as of October 31, 2021.

7. CLOSED SESSION

At this time, Steve DeBaun, legal counsel, announced the Board will be going in to Closed Session to discuss the two property items on the agenda.

7A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Pursuant to Government Code Section 54956.8

Agency Negotiator: Executive Director or Designee

Item	Property Description	Property Owner	Buyer(s)
1	465-100-037	Johnson	RCA
2	915-580-009	Welsh	RCA
3	571-500-001	Smalls	RCA
4	422-050-006, 422-120-014, 422-150-009, 422-190-002, 422-190-003, 422-200-001, 422-200-005, 422-200-010, 422-210-005, 422-210-008, 422-210-010, 422-210-011, 422-210-012, 422-230-001, 422-230-009, 422-230-013, 422-230-027, 422-230-034, 422-230-035, 422-230-036, 422-240-006, 422-240-013, 422-240-014, 422-240-015, 423-080-003, 423-080-004, 423-080-005, 423-080-016, 423-080-017, 423-100-015, 423-100-016, 423-100-021, 423-190-001, 423-190-004, 423-190-010, 423-310-007, 473-130-002, & 473-140-001	Negotiating Party: Terre Ferme, LLC	RCA

7B. REPORT OUT FROM CLOSED SESSION

There were no announcements from Closed Session.

At this time, Board Member Washington left the meeting.

9. STAKEHOLDERS COMMITTEE MEMBERSHIP APPOINTMENTS

Chair Johnson gave a quick update on the Stakeholders Committee, noting there were 16 applications received and there are 15 being appointed to the committee. All 15 members meet the eligibility criteria as laid out in the bylaws. The Stakeholders Committee will be used as a tool to lean on and gain perspective.

Board Member Daddario wanted to know if a list of the selected Stakeholders Committee members was available. Board Member Jeffries noted a list of the members was in the agenda packet on page 138.

M/S/C (Benoit/Spiegel) to:

- 1) Ratify the Chair’s appointments to the Stakeholders Committee; and**
- 2) Direct Legal Counsel to review and recommend any conflict of interest or Fair Political Practices Commission requirements appropriate to the Stakeholders Committee.**

At this time, Board Member Edwards left the meeting.

11. ELECTION OF RCA OFFICERS AND TWO EXECUTIVE COMMITTEE MEMBERS

Steve DeBaun, legal counsel, noted that this agenda item has three parts: appoint a new Chair, a new Vice Chair, and two Executive Committee members. The Executive Committee is comprised of 7 members, three are determined by position in the agency, two are appointed by the Board, the final two are appointed by the Chair and ratified by the Board.

Board Member Jeffries, seconded by Board Member Marquez, nominated Chair Johnson to continue to serve as the Chair for 2022. No other nominations were received.

Board Member Benoit, seconded by Board Member Marquez, nominated Vice Chair Hewitt to continue to serve as the Vice Chair for 2022. No other nominations were received.

The nominations and election of Chair and Vice Chair were approved by a unanimous vote.

At this time, Board Member Spiegel left the meeting.

Board Member Ingram offered to continue of the Executive Committee. Board Members Ruiz and Bash concurred.

Lisa Mobley, Administrative Services Manager/Clerk of the Board, noted that the Executive Committee includes the Chair, Vice Chair, and Past Chair. As past chair Board Member Ingram would remain on the Executive Committee.

Board Member Jeffries, seconded by Board Member Ingram, nominated Board Member Ruiz and Board Member Bash to remain on the Executive Committee.

The nomination and election of Board Members Ruiz and Bash to serve on the Executive Committee were approved by a unanimous vote.

8. FISCAL YEAR 2021 AUDITED FINANCIAL STATEMENTS

Theresa Trevino, Chief Financial Officer, provided a brief update on the Audited Financial Statements. Earlier this month, the Executive Committee received a report on the Fiscal Year 2021 Audited Financial Statements, which included a presentation by the auditors. The Financial Statements received an unmodified opinion, the best you can get. There were no internal control weaknesses and no compliance findings on both the audit of the Financial Statements and the federal grant awards.

Chair Johnson congratulated staff on a clean audit.

Anne Mayer, Executive Director, acknowledged and thanked Theresa Trevino; this is her final RCA meeting as she is retiring next week. Theresa has been instrumental over the past two

years helping with due diligence efforts relating to the transferring of managing agency to RCTC and helping to make sure RCTC got up to speed quickly on RCA financials.

This item is for the Board of Directors to receive and file the following reports:

- a. **Basic Financial Statements with Independent Auditors' Report for the year ended June 30, 2021;**
- b. **Single Audit Report for the year ended June 30, 2021; and**
- c. **SAS 114 Report - *The Auditors' Communication with Those Charged with Governance.***

10. 2022 STATE AND FEDERAL LEGISLATIVE PLATFORM AND LEGISLATIVE UPDATE

This item was pulled by Chair Johnson in the interest of time.

This item is for the Board of Directors to:

- 1) Adopt the 2022 State and Federal Legislative Platform for Western Riverside County Regional Conservation Authority (RCA); and
- 2) Receive and file an update on state and federal legislation.

12. PRESENTATION – SPECIES OF THE MONTH

This item was pulled by Chair Johnson in the interest of time.

13. BOARD OF DIRECTORS / EXECUTIVE DIRECTOR REPORT

Anne Mayer, Executive Director, had nothing to report.

Chair Johnson thanked staff for their flexibility, the Board Members for having a meeting with good discussion and wished everyone a happy holiday.

14. ADJOURNMENT

There being no further business for consideration by the Western Riverside County Regional Conservation Authority Board of Directors, Chair Johnson adjourned the meeting at 2:08 p.m. The next meeting of the Board of Directors is scheduled to be held on **Monday, January 10, 2022.**

Respectfully submitted,



Lisa Mobley
Administrative Services Manager/
Clerk of the Board