

Legacy Home Rebate Program Application Form (Form) Instructions

The purpose of this program is to establish a partial fee rebate pilot program for specified landowners in western Riverside County who owned land prior to the implementation of the Western Riverside County Multiple Species Habitat Conservation Plan (MSHCP) and who build their primary residence upon such land after the increased Local Development Mitigation Fee (LDMF) went into effect on July 1, 2021, pursuant to the 2020 Nexus Study.

The rebate shall be the difference between the amount of the LDMF paid by the applicant to a Western Riverside County Regional Conservation Authority (RCA) Member Agency (a city or the County of Riverside) and the applicable LDMF amount in effect as of June 30, 2021, adjusted for the percentage change in the Consumer Price Index for the Riverside-San Bernardino-Ontario metropolitan area. The RCA has sole discretion to determine the rebate amount.

In order to receive a rebate, the Form must be completed and submitted to RCA. Instructions regarding rebate eligibility and how to submit the Form are outlined below.

Filing Requirements

Who is eligible to receive a rebate?

In order for homeowners to be eligible to receive a rebate, all of the following requirements must be satisfied.

- A.** The residence is on a parcel of land within the boundaries of the MSHCP.
- B.** The parcel was legally created and recorded prior to June 30, 2004.
- C.** The applicant has continuously owned the parcel starting prior to June 30, 2004.
- D.** If the parcel is owned by a Trust, the applicant must be an original Trustee.
- E.** Received a building permit from an RCA Member Agency after June 30, 2021 for construction of a single family dwelling unit that is the applicant's primary residence.
- F.** The residence may be a mobile home or any dwelling eligible for the expedited review process established within the MSHCP.
- G.** The applicant paid the entire LDMF to the RCA Member Agency.
- H.** The applicant has occupied the dwelling as its primary residence for no less than one year following the issuance of the certificate of occupancy.
- I.** The applicant has not previously received a rebate through this program.

When can the Form be submitted to RCA?

Homeowners may file the Form between July 1, 2022 and June 30, 2025.

How to complete the Form. The sections below match the sections included on the Form and provide guidance to ensure the Form is completed correctly.

Owner Information

Provide all information requested including phone number and email address.

Residence Address

Residence address entered must be the address for which the refund is being requested.

Provide the parcel Assessor's Parcel Number (APN).

Provide the date you purchased the parcel.

Answer all remaining questions in this section.

Building Permit Information

Provide the building permit number, date the building permit was issued, and the jurisdiction which issued the permit. If you do not have this information, contact the jurisdiction the property is located in and request a copy of the building permit.

Certificate of Occupancy Information

Provide the certificate of occupancy number and date the certificate of occupancy was issued. If you do not have this information, contact the jurisdiction the property is located in and request a copy of the certificate of occupancy.

Fee Amount

Provide the fee amount paid to the jurisdiction.

Signature

Sign, print, and date the form.

How to submit the Form to RCA?

Once the Form has been completed, it may be submitted electronically to ap-rca@rctc.org, or it can be mailed to:

Western Riverside County Regional Conservation Authority
PO Box 12008
Riverside, CA 92502-2208

General Information

Limited Funding. Issuance of a rebate is contingent upon available funding. The RCA intends to budget sufficient funding for 50 rebates in FY 2023 to begin the pilot program. All budgeting decisions are the sole discretion of the RCA Board of Directors.

Queue. In the event of insufficient funding for eligible applicants, a queue shall be established to track the date of RCA's approval of the application. As funding becomes available, applicants in the queue shall receive rebates in order based on the date which their application was deemed eligible by the RCA. Placement in the queue is not a future guarantee of a rebate.

Sunset. This program shall expire after June 30, 2025.

Authority of the RCA Board. The RCA Board has the authority in its sole discretion to modify, extend, or terminate this program at any time for any reason.

Public record. Applications and related documents are considered public records and will be disclosed upon request pursuant to the California Public Records Act.

RCA Responsibilities

Application. The RCA shall inform applicants of deficiencies in an application.

Timeline. The RCA shall issue a determination of eligibility within 30 days of receipt of a complete application.