



**EXECUTIVE COMMITTEE
MEETING AGENDA**

TIME: 11:30 a.m.

DATE: Monday, September 11, 2023

**LOCATION: March Field Conference Room
County of Riverside Administrative Center
4080 Lemon Street, Third Floor, Riverside, CA**

🌀 COMMITTEE MEMBERS 🌀

Natasha Johnson, City of Lake Elsinore – Chair
Kevin Bash, City of Norco – Vice Chair
Patricia Lock Dawson, City of Riverside
Crystal Ruiz, City of San Jacinto
James Stewart, City of Temecula
Kevin Jeffries, County of Riverside, District 1
Karen Spiegel, County of Riverside, District 2



WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY

www.wrc-rca.org

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In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting on the RCA's website, www.wrc-rca.org.

In compliance with the Americans with Disabilities Act, Government Code Section 54954.2, Executive Order N-29-20, and the Federal Transit Administration Title VI, please contact the Clerk of the Board at (951) 787-7141 if special assistance is needed to participate in a Committee meeting, including accessibility and translation services. Assistance is provided free of charge. Notification of at least 48 hours prior to the meeting time will assist staff in assuring reasonable arrangements can be made to provide assistance at the meeting.

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENTS – *Each individual speaker is limited to speak three (3) continuous minutes or less. The Board may, either at the direction of the Chair or by majority vote of the Board, waive this three-minute time limitation. Depending on the number of items on the agenda and the number of speakers, the Chair may, at his/her discretion, reduce the time of each speaker to two (2) continuous minutes. In addition, the maximum time for public comment for any individual item or topic is thirty (30) minutes. Also, the Board may terminate public comments if such comments become repetitious. Speakers may not yield their time to others without the consent of the Chair. Any written documents to be distributed or presented to the Board shall be submitted to the Clerk of the Board. This policy applies to Public Comments and comments on Agenda Items.*

Under the Brown Act, the Board should not take action on or discuss matters raised during public comment portion of the agenda that are not listed on the agenda. The Board Members may refer such matters to staff for factual information or to be placed on the subsequent agenda for consideration.

5. ADDITIONS / REVISIONS – *The Board may add an item to the agenda after making a finding that there is a need to take immediate action on the item and that the item came to the attention of the Board subsequent to the posting of the agenda. An action adding an item to the agenda requires 2/3 vote of the Board. If there are less than 2/3 of the Board Members present, adding an item to the agenda requires a unanimous vote. Added items will be placed for discussion at the end of the agenda.*

6. **CONSENT CALENDAR** – *All matters on the Consent Calendar will be approved in a single motion unless a Board Member(s) requests separate action on specific item(s).*

6A. **APPROVAL OF MINUTES – MAY 1, 2023**

Page 1

7. **PRESENTATION – RABBIT AND BONNY FIRE UPDATE**
8. **PRESENTATION – NATIONAL WILDLIFE REFUGE LEGISLATIVE UPDATE**
9. **BOARD OF DIRECTORS / EXECUTIVE DIRECTOR REPORT**

Overview

This item provides the opportunity for the Board of Directors and the Executive Director to report on attended meetings/conferences and any other items related to Board activities.

10. **ADJOURNMENT**

The next Executive Committee is scheduled to be held on **Monday, October 2, 2023.**

AGENDA ITEM 6A

MINUTES

WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY

EXECUTIVE COMMITTEE MINUTES

Monday, May 1, 2023

1. CALL TO ORDER

The meeting of the Executive Committee was called to order by Chair Natasha Johnson at 11:32 a.m., in the March Field Conference Room at the County of Riverside Administrative Center, 4080 Lemon Street, Third Floor, Riverside, California, 92501.

2. ROLL CALL

Members/Alternates Present

Natasha Johnson
Kevin Bash
Karen Spiegel
Kevin Jeffries *

Members Absent

Patricia Lock-Dawson
James Stewart

*Arrived after the meeting was called to order.

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chair Johnson.

4. PUBLIC COMMENTS

There were no requests to speak from the public.

5. ADDITIONS / REVISIONS

There were no additions or revisions to the agenda.

6. CONSENT CALENDAR – All matters on the Consent Calendar will be approved in a single motion unless a Board Member(s) requests separate action on specific item(s).

M/S/C (Ruiz/Bash) to approve the following Consent Calendar items.

6A. APPROVAL OF MINUTES – FEBRUARY 6, 2023

6B. RECURRING CONTRACTS FOR FISCAL YEAR 2023/24

- 1) Approve the single-year recurring contracts in an amount not to exceed \$3,791,708, for FY 2023/24; and

- 2) Authorize the Chair or Executive Director, pursuant to legal counsel review, to execute the agreements on behalf of RCA.

6C. QUARTERLY FINANCIAL STATEMENTS

- 1) Receive and file the Quarterly Financial Statements for the nine months ended March 31, 2023, and
- 2) Approve the Fiscal Year 2022/23 budget adjustment in Attachment 2.

7. ADOPTION OF FISCAL YEAR 2023/24 BUDGET AND APPROVAL OF THE BIOLOGICAL MONITORING PROGRAM WORKPLANS

Jennifer Fuller, Financial Administration Manager, provided a presentation on the adoption of the Fiscal Year 2023/24 Budget and approval of the Biological Monitoring Program Workplans.

Chair Johnson inquired if staff took into consideration that the federal government's financial stability is currently unstable. Aaron Hake, Deputy Executive Director, noted that the grant funding that staff is anticipating from the federal government comes from the water conservation fund and not the general fund.

At this time, Board Member Jeffries arrived.

Board Member Bash inquired about how unexpected property acquisitions are handled as they cannot be accounted for in the budget. Anne Mayer, Executive Director, stated any changes to the budget would require a budget adjustment and would be brought back to the Board for approval.

Board Member Ruiz complimented the budget document, noting it was easy to understand.

M/S/C (Ruiz/Bash) to:

Abstain: Jeffries

- 1) **Adopt the FY 2023/24 Budget and related Resolution No. 2023-002 "Resolution of the Board of Directors of the Western Riverside County Regional Conservation Authority Adopting the Fiscal Year 2023/24 Operating and Capital Budget Including Budget Policies";**
- 2) **Approve the Biological Monitoring Program Work Plan and Cost Estimate included as Appendix B in the FY 2023/24 Budget; and**
- 3) **Approve the Clinton Keith Road Overcrossing Mitigation Monitoring Reimbursable Program Work Plan and Cost Estimate included as Appendix C in the FY 2023/24 Budget.**

8. BOARD OF DIRECTORS / EXECUTIVE DIRECTOR REPORTS

Anne Mayer, Executive Director, stated that the Chair, Vice Chair, and a few staff members would be traveling to Washington, D.C. on May 15th to have conversations regarding the need for adequate funding.

9. ADJOURNMENT

There being no further business for consideration by the Executive Committee, Chair Johnson adjourned the meeting at 11:51 a.m. The next meeting of the Executive Committee is scheduled to be held on **Monday, June 5, 2023.**

Respectfully submitted,



Lisa Mobley
Administrative Services Manager/
Clerk of the Board

AGENDA ITEM 7

PRESENTATION

AGENDA ITEM 8

PRESENTATION