



The Western Riverside County Regional Conservation Authority was established in 2004 as a joint powers authority to administer the 2003 Western Riverside County Multiple Species Habitat Conservation Plan. Currently, the Authority consists of eighteen (18) cities and the county.

MEETING

**Monday January 8, 2018
12:30 p.m.
Riverside County Administrative Center
Board Room, First Floor, 4080 Lemon Street, Riverside, CA 92501**

OFFICERS

Jonathan Ingram, Chairperson
City of Murrieta

Maryann Edwards, Vice-Chairperson
City of Temecula

BOARD MEMBERS

Daniela Andrade
City of Banning

Kevin Bash
City of Norco

Julio Martinez
City of Beaumont

David Starr Rabb
City of Perris

Jeffrey Hewitt
City of Calimesa

Andy Melendez
City of Riverside

Larry Greene
City of Canyon Lake

Crystal Ruiz
City of San Jacinto

Eugene Montanez
City of Corona

Timothy Walker
City of Wildomar

Clint Lorimore
City of Eastvale

Kevin Jeffries
County of Riverside, District 1

Michael Perciful
City of Hemet

John Tavaglione
County of Riverside, District 2

Verne Lauritzen
City of Jurupa Valley

Chuck Washington
County of Riverside, District 3

Natasha Johnson
City of Lake Elsinore

V. Manuel Perez
County of Riverside, District 4

Matt Liesemeyer
City of Menifee

Marion Ashley
County of Riverside, District 5

Jeffrey Giba
City of Moreno Valley

Charles Landry, Executive Director



MEETING AGENDA*

**Actions may be taken on any item listed on the agenda. Non-exempt materials related to an item on this agenda submitted to the RCA Board after distribution of the agenda packet are available for public inspection at the RCA Offices, 3403 Tenth Street, Suite 320, Riverside, California, during normal business hours. Such documents are also available on the Western Riverside County Regional Conservation Authority website at www.wrc-rca.org subject to staff's ability to post the documents before the meeting. Alternative formats are available upon request by contacting the Clerk of the Board at (951) 955-9700. Notification of at least 72 hours prior to meeting time will assist staff in accommodating such requests.*

Monday, January 8, 2018

12:30 p.m.

**Riverside County Administrative Center
First Floor Annex – Board Hearing Room
4080 Lemon Street
Riverside, CA 92501**

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 955-9700. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC COMMENT**

At this time members of the public can address the RCA Board of Directors regarding any items within the subject matter jurisdiction of the Board that are not separately listed on this agenda. Members of the public will have an opportunity to speak on agenda items at the time the item is called for discussion. No action may be taken on items not listed on the agenda unless authorized by law. Each individual speaker is limited to speak three (3) continuous minutes or less. Any person wishing to address the Board on any matter, whether or not it appears on this agenda, is requested to complete a "Request to Speak" form from the Clerk of the Board. The completed form is to be submitted to the Clerk of the Board prior to an individual being heard. Whenever possible, lengthy testimony should be presented to the Board in writing and only pertinent points presented orally. Any written documents to be distributed or presented to the RCA Board of Directors shall be submitted to the Clerk of the Board.

- 5. BOARD MEMBER ANNOUNCEMENTS** *(This item provides the opportunity for the Board Members to report on attended meetings/conferences and any other items related to RCA activities.)*

RCA BOARD OF DIRECTORS AGENDA

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- 6. ADDITIONS/REVISIONS** *(The Board may add an item to the Agenda after making a finding that there is a need to take immediate action on the item and that the item came to the attention of the Board subsequent to the posting of the agenda. An action adding an item to the agenda requires 2/3 vote of the Board. If there are less than 2/3 of the Board Members present, adding an item requires a unanimous vote. Added items will be placed for discussion at the end of the agenda.)*

- 7. APPROVAL OF MINUTES — December 4, 2017**

- 8. CONSENT CALENDAR** *(All matters listed under the Consent Calendar will be approved in a single motion unless a Board Member requests separate action on specific Consent Calendar item. The item will be pulled from the Consent Calendar and placed for discussion.)*

8.1 WESTERN RIVERSIDE COUNTY MSHCP FEE COLLECTION REPORT FOR NOVEMBER 2017

Overview— **Staff Report**

This item is for the RCA Board of Directors to receive and file the Western Riverside County MSHCP Fee Collection Report for November.

8.2 MIDYEAR REVIEW RECURRING PROFESSIONAL SERVICES AGREEMENTS

Overview— **Staff Report**

This item is for the RCA Board of Directors to review RCA's recurring professional services agreements.

- 9. RATIFICATION OF THE CHAIRPERSON'S APPOINTMENT OF THE 2018 RCA EXECUTIVE COMMITTEE**

Overview — **Staff Report**

This item is for the RCA Board of Directors to ratify the Chairperson's appointment of the 2018 RCA Executive Committee.

- 10. EXECUTIVE DIRECTOR'S REPORT**

10.1 Altair Project in the City of Temecula

10.2 RCA Year-end Review

- 11. LAND ACQUISITION UPDATE**

- 12. FEATURED SPECIES OF THE MONTH**

RCA BOARD OF DIRECTORS AGENDA

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13. ITEMS FOR NEXT MEETING

Board Members are invited to suggest additional items to be brought forward for future discussion.

14. CLOSED SESSION

14.1 CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Pursuant to Government Code Section 54956.8

Agency Negotiator: RCA – Executive Director or Designee

Under Negotiation: Price/Terms

Item	Assessor Parcel No.	Property Owner(s)/Agent
1	470-050-010 479-390-013 479-390-014	William Chard

14.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to paragraph 1 of subdivision (d) of Government Code Section 54956.9

Case No. RIC1720190 *Jorge Godinez vs. Western Riverside County Regional Conservation Authority; Robert Holmes; Holmes Investments, L.P.; United Pacific Rail Road; Mills Road Holdings*

15. ADJOURNMENT

The next meeting of the Western Riverside County Regional Conservation Authority Board of Directors is scheduled for Monday, February 5, 2018, at 12:30 p.m., at the County of Riverside Administrative Center, Board Room, 4080 Lemon Street, Riverside, California.

ACRONYMS

AGENDA ITEM NO. 7

MINUTES

DECEMBER 4, 2017



www.wrc-rca.org

MEETING MINUTES

1. CALL TO ORDER

The meeting of the Western Riverside County Regional Conservation Authority was called to order by Chairman Ashley at 12:33 p.m., Monday, December 4, 2017, in the Board Room of the Riverside County Administrative Center, 4080 Lemon Street, Riverside, California, 92501.

2. PLEDGE OF ALLEGIANCE

Vice Chairman Ingram led the RCA Board Members and meeting attendees in a flag salute.

3. ROLL CALL – Roll call was noted by Rose Haro, Administrative Manager.

Attendee Name	Title	Status
City of Banning	Daniela Andrade*	Present
City of Beaumont	Julio Martinez	Present
City of Calimesa	Jeffrey Hewitt	Present
City of Canyon Lake	Larry Greene	Present
City of Corona	Eugene Montanez	Present
City of Eastvale	Clint Lorimore	Present
City of Hemet	Linda Krupa, <i>Alternate</i>	Present
City of Jurupa Valley	Laura Roughton, <i>Alternate</i>	Present
City of Lake Elsinore	Natasha Johnson	Absent
City of Menifee	Matt Liesemeyer	Present
City of Moreno Valley	Jeffrey Giba	Present
City of Murrieta	Jonathan Ingram	Present
City of Norco	Kevin Bash*	Present
City of Perris	David Starr Rabb	Present
City of Riverside	Andy Melendrez	Present
City of San Jacinto	Crystal Ruiz	Present
City of Temecula	Maryann Edwards	Present
City of Wildomar	Timothy Walker	Present
County District 1	Kevin Jeffries	Present
County District 2	John Tavaglione	Present
County District 3	Chuck Washington	Absent
County District 4	V. Manuel Perez	Absent
County District 5	Marion Ashley, Chairman	Present

**Arrived after the meeting started*

4. PUBLIC COMMENT

Chairman Ashley called for public comments regarding items not listed on the agenda. There were no public comments.

5. BOARD MEMBER ANNOUNCEMENTS (This item provides the opportunity for the Board Members to report on attended meetings/conferences and any other items related to RCA activities.)

Chairman Ashley called for Board Member announcements. Board Member Rabb requested that the Board of Directors adjourn the meeting in the memory of former Mayor Daryl Busch of the City of Perris, who passed away on Sunday, December 3, 2017. He was a tremendous asset to the City of Perris and will be missed by all who had the opportunity to know and work with him. Chairman Ashley seconded the motion to adjourn in memory of Daryl Busch.

6. ADDITIONS/REVISIONS (The Board may add an item to the Agenda after making a finding that there is a need to take immediate action on the item and that the item came to the attention of the Board subsequent to the posting of the agenda. An action adding an item to the agenda requires 2/3 vote of the Board. If there are less than 2/3 of the Board Members present, adding an item requires a unanimous vote. Added items will be placed for discussion at the end of the agenda.)

Rose Haro, Administrative Manager, announced that there were no additions or revisions.

7. APPROVAL OF MINUTES — November 6, 2017 meeting of the RCA Board of Directors.

R ESULT:	APPROVED AS RECOMMENDED [16 TO 0]
MOVER:	City of San Jacinto
SECONDER:	City of Moreno Valley
AYES:	Beaumont, Canyon Lake, Corona, Eastvale, Hemet, Menifee, Moreno Valley, Murrieta, Perris, Riverside, San Jacinto, Temecula, Wildomar, County District 1, County District 2, County District 5
ABSTAIN:	City of Calimesa, City of Jurupa Valley
ABSENT:	Banning, Lake Elsinore, Norco, County District 3, County District 4

8. CONSENT CALENDAR (All matters listed under the Consent Calendar will be approved in a single motion unless a Board Member requests separate action on specific Consent Calendar item. The item will be pulled from the Consent Calendar and placed for discussion.)

RESULT:	APPROVED AS RECOMMENDED [UNANIMOUS]
MOVER:	City of Moreno Valley
SECONDER:	City of San Jacinto
AYES:	Beaumont, Calimesa, Canyon Lake, Corona, Eastvale, Hemet, Jurupa Valley, Menifee, Moreno Valley, Murrieta, Perris, Riverside, San Jacinto, Temecula, Wildomar, County District 1, County District 2, County District 5
ABSENT:	Banning, Lake Elsinore, Norco, County District 3, County District 4

8.1 WESTERN RIVERSIDE COUNTY MSHCP FEE COLLECTION REPORT FOR OCTOBER 2017Overview

This item is for the RCA Board of Directors to receive and file the Western Riverside County MSHCP Fee Collection Report for October.

8.2 FISCAL YEAR 2018 FIRST QUARTER FINANCIAL REPORTOverview

This item is for the RCA Board of Directors to receive and file the Fiscal Year 2018 First Quarter Financial Report.

8.3 PROPOSED 2018 RCA BOARD OF DIRECTORS AND EXECUTIVE COMMITTEE MEETING SCHEDULEOverview

This item is for the RCA Board of Directors to adopt the Proposed 2018 Meeting Schedule of the RCA Board of Directors and Executive Committee.

9. FISCAL YEAR 2017 AUDITED FINANCIAL STATEMENTS

Honey Bernas, Director of Administrative Services, reported that this was the first year the RCA was audited by Brown Armstrong Accountancy Corporation. She stated that she was pleased to report that there were no findings. The auditors issued a “clean” or “unmodified” opinion, which is the highest designation the auditors can give. The auditors did not identify any internal control deficiencies or findings with regard to federal expenditures. She commended staff for job well done.

Board Member Liesemeyer asked if there were any management recommendations, and Honey Bernas responded that there were none.

RESULT:	APPROVED AS RECOMMENDED [UNANIMOUS]
MOVER:	City of Moreno Valley
SECONDER:	City of Menifee
AYES:	Beaumont, Calimesa, Canyon Lake, Corona, Eastvale, Hemet, Jurupa Valley, Menifee, Moreno Valley, Murrieta, Perris, Riverside, San Jacinto, Temecula, Wildomar, County District 1, County District 2, County District 5
ABSENT:	Banning, Lake Elsinore, Norco, County District 3, County District 4

Overview

This item is for the RCA Board of Directors to receive and file the following reports:

- A) Basic Financial Statements and Independent Auditors’ Report for the Year Ended June 30, 2017;

B) Single Audit Report for the year ended June 30, 2017; and

C) SAS 114 Report – *The Auditors Communication with Those Charged with Governance*.

10. ELECTION OF 2018 RCA OFFICER AND TWO MEMBERS OF THE RCA EXECUTIVE COMMITTEE

- A. Motion To:** Nominate Jonathan Ingram, City of Murrieta representative, for RCA Chairperson for 2018.

RESULT:	APPROVED AS RECOMMENDED [UNANIMOUS]
MOVER:	County District 5
SECONDER:	City of San Jacinto
AYES:	Beaumont, Calimesa, Canyon Lake, Corona, Eastvale, Hemet, Jurupa Valley, Menifee, Moreno Valley, Murrieta, Perris, Riverside, San Jacinto, Temecula, Wildomar, County District 1, County District 2, County District 5
ABSENT:	Banning, Lake Elsinore, Norco, County District 3, County District 4

- B. Motion To:** Nominate Maryann Edwards, City of Temecula representative, for RCA Vice Chairperson for 2018.

RESULT:	APPROVED AS RECOMMENDED [UNANIMOUS]
MOVER:	City of Corona
SECONDER:	County District 2, Supervisor
AYES:	Beaumont, Calimesa, Canyon Lake, Corona, Eastvale, Hemet, Jurupa Valley, Menifee, Moreno Valley, Murrieta, Perris, Riverside, San Jacinto, Temecula, Wildomar, County District 1, County District 2, County District 5
ABSENT:	Banning, Lake Elsinore, Norco, County District 3, County District 4

Board Members from the City of Banning and Norco arrived after the vote was taken on Item 10.B.

- C. Motion To:** Motion was change from electing *one* Member to *two* Members of the RCA Executive Committee and to nominate Jeffrey Hewitt, representative from the City of Calimesa, and Natasha Johnson, representative from the City of Lake Elsinore.

RESULT:	APPROVED AS RECOMMENDED [UNANIMOUS]
MOVER:	City of San Jacinto
SECONDER:	City of Moreno Valley
AYES:	Banning, Beaumont, Calimesa, Canyon Lake, Corona, Eastvale, Hemet, Jurupa Valley, Menifee, Moreno Valley, Murrieta, Norco, Perris, Riverside, San Jacinto, Temecula, Wildomar, County District 1, County District 2, County District 5
ABSENT:	City of Lake Elsinore, County District 3, County District 4

- D. Member of the RCA Executive Committee:** This item was combined in the nomination and motion for Item 10.C.

11. EXECUTIVE DIRECTOR'S REPORT

11.1 Washington, D.C., Trip

Charles Landry, Executive Director, gave an update on the recent trip to Washington, D.C., taken by Landry, Chairman Ashley, and Vice Chairman Ingram to discuss the possibility of establishing a Wildlife Refuge. Upon guidance from the Board of Directors regarding the Refuge, they met with Congressman Calvert and staff from both Senator Feinstein and Harris' offices. RCA has bipartisan support to introduce a bill for RCA to establish a Refuge. Meetings were also held with the Senate Natural Resources Committee staff, the Realty Chief from the U.S. Fish and Wildlife Service, and the National Association of Wildlife Refuges. All of the meetings were positive, and there are no anticipated issues with U.S. Fish and Wildlife or the National Association of Refuges. RCA's lobbyists were commended for their efforts and service provided. Tom Mullen was very helpful with many of the meetings with U.S. Senators Harris and Feinstein.

Vice Chairman Ingram stated that this was one of the most productive trips he has made to Washington, D.C., and it is his belief that it will be beneficial to Riverside County and may actually result in a funding stream once D.C. staff is in place. Congressman Calvert has agreed to take the Refuge bill to the floor. Across the board there is bipartisan support for the Refuge, which is a big deal for Riverside County.

Chairman Ashley said that Senator Harris, who serves on the Environmental Committee, is ready to sponsor the bill on the Senate side. RCA has the strong support of Senator Feinstein's office as well, who is ready to step in if necessary. It appears that RCA has bipartisan support. The goal is to establish another source of funding for RCA.

Vice Chairman Ingram advised that RCA staff will bring the bill before the Board for review prior to any action.

11.2 Altair Project in the City of Temecula

Charles Landry, Executive Director, gave an overview of the Altair project in the City of Temecula. Altair is a long-standing, large project on the west side of Temecula that has significant issues with MSHCP consistency based on improper analysis and conflict with reserve assembly. RCA has an agreement, in concept, with the developer and the City of Temecula, which will result in RCA finding that the project is consistent with the MSHCP once the final language is agreed upon. The project is opposed by a number of environmental organizations, but RCA staff is working hard to assist the City of Temecula and the developer, Ambient, to finalize the agreement.

Board Member Edwards thanked RCA staff and Vice Chairman Ingram for working diligently on this project. Because of the size, scope and location of the project, which is in a key cultural and environmentally sensitive area, it was not easy. The project was not going in the right direction, and RCA stepped in and helped to facilitate a solution. The City of Temecula will be holding a meeting on this project on December 12, 2017 at 3:00 p.m. The project is a key component for City of Temecula's traffic circulation because the project will build the western bypass off the I-15 to help traffic circulation in the region. She thanked RCA staff for their efforts on this project.

Chairman Ashley commended Vice Chairman Ingram who worked skillfully in helping to bring a resolution to the issue.

Vice Chairman Ingram said that with the help of Legal Counsel, RCA staff, City of Temecula staff and the developer, an amicable solution was reached, but was difficult. As a result, there will be a western bypass, funds earmarked, via a grant, for the mountain lion study. He asked Executive Director for clarification on the funding. Charles Landry answered that the large land donation, valued at approximately \$500 thousand, is likely where the mountain lion crossing will be located. The developer also agreed to fund an additional 100 acres, which RCA will acquire. Vice Chairman Ingram stated that once the acreage is acquired, then the remaining funding will go to the City of Temecula. Meanwhile, RCA was capable of helping the developer negotiate a deal for 65 acres that will provide for the large animal crossing at I-15. RCA is hopeful that this will come to fruition as soon as possible. This shows that when everyone works together, much can be accomplished. He stated that he was very proud of the Board of Directors and RCA for the fabulous job done. This was a massive hurdle.

12. LAND ACQUISITION UPDATE

Charles Landry, Executive Director, stated that at the last RCA Board of Directors' meeting, it was reported that RCA had acquired 57,144 acres. Escrow has closed on two additional properties totaling approximately 158 acres, bringing the reserve total to approximately 57,302 acres.

13. FEATURED SPECIES OF THE MONTH

Elizabeth "Betsy" Dionne, Ecological Resources Specialist, stated that the featured species for the month of December is the coast range newt. She explained that the newt is a California species of special concern and endemic to California. The newt is found in coastal mountain oak forests, woodlands, or rolling grasslands. They are located in the Santa Ana Mountains, including the Santa Rosa Plateau and the Tenaja corridor. They are aquatic during breeding season and during the non-breeding season, they are terrestrial. Newts measure 4 to 7 inches long and brown backs and orange bellies. Their diet consists of small invertebrates. They contain toxic poisonous skin secretions that contain tetrodotoxin, a strong neurotoxin. The poison is fatal to many animals, including humans.

Threats to the species include loss of habitat due to development and wildfires. Fire causes erosion in upland habitat and sedimentation of the pools that newts use for breeding. Invasive species pose a threat to the newt through predation of the eggs and larvae.

Breeding takes place during the rainy season, normally starting in December. They migrate back to the same water body where they hatched. During the breeding season, males develop nuptial pads, which make it easier to hold onto the female during amplexus. Females lay clusters of 7 to 30 eggs in pools 1 to 2 meters deep. Newts reach sexual maturity at three years on average. They can live up to 20 years in the wild.

Betsy Dionne also reported on the monitoring and management activities and goals for this species. The monitoring objectives for this species include documenting occurrence within 75% of the localities the species are known to occur, and determining if successful reproduction is occurring within the MSHCP Conservation Area, which is measured by the presence/absence of larvae or egg masses.

After her presentation, Betsy Dionne invited and responded to questions from the Board Members.

Board Member Lorimore asked if these presentations and the monitoring activities are available on social media. If so, he would like to share the information with the City of Eastvale. Betsy Dionne answered that eventually RCA would like to utilize social media and do more public outreach, but currently there is no social media program. Charlie Landry said that the presentations will be made available on the RCA website. Board Member Lorimore said he will put the presentation on his Instagram.

Board Member Martinez expressed appreciation for the *Featured Species of the Month* PowerPoint presentation. He has been using these presentations in the high school ecology classes. It is very helpful for the students to learn about the species that exist in the Plan Area.

Chairman Ashley and Board Members thanked Betsy Dionne for a well-informed presentation.

Board Member Jeffries departed the meeting at the start of this item.

14. ITEMS FOR NEXT MEETING

Chairman Ashley asked if any Board Member had items for the next meeting. There were no requested items.

15. PRESENTATIONS – RECOGNITION OF SERVICE

Recognition of Service plaque was presented to the 2017 RCA Chairman, Marion Ashley.

Chairman Ashley thanked the RCA Board for the recognition and expressed his appreciation for opportunity to serve on the RCA Board, and the support of the very active Executive Committee, Board of Directors, and Vice Chairman Ingram who have been a source of strength for the organization

There being no other agenda items before the Board of Directors, the meeting was adjourned to Closed Session. Chairman Ashley requested that the board hearing room be cleared for Closed Session and that the recording be turned off.

16. CLOSED SESSION ITEMS:

16.1 CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Pursuant to Government Code Section 54956.8

Negotiating Parties: RCA – Executive Director of Designee

Under Negotiation: Price/Terms

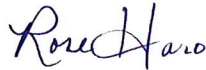
Item	Assessor Parcel No.	Property Owner(s)/Agent
1	900-060-006	Jo Ann Miller
2	900-060-004	Frank Miller
3.	935-200-014	Fernando Guzman Adriana Guzman

After Closed Session, the meeting was reconvened. There were no announcements from Closed Session.

17. ADJOURNMENT

There being no other items before the RCA Board, Chairman Ashley adjourned the meeting at 1:20 p.m. The next meeting of the Western Riverside County Regional Conservation Authority Board of Directors is scheduled for the second Monday, January 8, 2018, at 12:30 p.m. at the County of Riverside Administrative Center, Board Room, 4080 Lemon Street, Riverside, California.

Prepared by:



Rose Haro
RCA Administrative Manager

Respectfully submitted:



Honey Bernas
Director of Administrative Services

AGENDA ITEM NO. 8.1

WESTERN RIVERSIDE COUNTY MSHCP FEE COLLECTION REPORT FOR NOVEMBER 2017

Regional Conservation Authority

**WESTERN RIVERSIDE COUNTY
MSHCP FEE COLLECTION REPORT FOR
NOVEMBER 2017**

Staff Contact:

**Honey Bernas
Director of Administrative Services
(951) 955-9700**

Background:

The RCA Executive Committee directed staff to report on Western Riverside County Multiple Species Habitat Conservation Plan (MSHCP) Local Development Mitigation Fee (LDMF) Collection and Civic/Infrastructure Contribution on a monthly basis.

Attached is the report for November 2017. The report was prepared on a cash basis and, therefore, reflects the cash received by RCA during that month.

Executive Committee and Staff Recommendation:

That the RCA Board of Directors receive and file the Western Riverside County MSHCP Fee Collection Report for November 2017.

Attachment

Western Riverside County MSHCP LDMF Collection and Civic/Infrastructure Contribution Report for November 2017

AGENDA ITEM NO. 8.1

Attachment

**WESTERN RIVERSIDE COUNTY
MSHCP LDMF COLLECTION AND
CIVIC/INFRASTRUCTURE
CONTRIBUTION REPORT FOR
NOVEMBER 2017**

**WESTERN RIVERSIDE COUNTY MSHCP LDMF COLLECTION AND
CIVIC/INFRASTRUCTURE CONTRIBUTION REPORT FOR NOVEMBER 2017
CASH BASIS**

LOCAL DEVELOPMENT MITIGATION FEE COLLECTIONS						
City/County		REMITTED			EXEMPTIONS & FEE CREDITS	
		Residential Permits	Commercial/Industrial Acres	Amount Remitted	Residential Permits	Amount
City of Banning	October recv. in Dec.					
City of Beaumont	October	49		\$99,519		
City of Calimesa	October	4		\$8,124		
City of Canyon Lake	October	3		\$6,093		
City of Corona	October recv. in Dec.					
City of Eastvale	October - No Activity					
City of Hemet	October - No Activity					
City of Jurupa Valley	October	36		\$73,116		
City of Lake Elsinore	October	12	1.03	\$31,493		
	Summerly Project ¹ Ramsgate ²				21 6	\$42,651 \$12,186
City of Menifee	October	70		\$142,170		
City of Moreno Valley	October	51	73.13	\$609,202		
City of Murrieta	October	1	6.42	\$46,419		
City of Norco	October - No Activity					
City of Perris	October	3	21.85	\$157,131		
City of Riverside	September	6		\$12,147		
City of San Jacinto	October	3		\$6,093		
City of Temecula	October	8	3.12	\$37,820		
City of Wildomar	October	7	1.04	\$21,383		
County of Riverside	November	102	0.96	\$213,799		
Total LDMF Collections		355	107.54	\$ 1,464,509	27	\$54,837

CIVIC AND INFRASTRUCTURE CONTRIBUTIONS		
Riverside County Flood Control & Water Conservation District	Norco Minor Drainage Improvement Line N-7	\$21,188
City of Murrieta	Whitewood Road Improvements	\$58,936
City of Murrieta	Madison Avenue Improvements	\$59,345
Total Civic/Infrastructure Contributions		\$139,469

TOTAL NOVEMBER 2017 \$ 1,603,979

- 1) Summerly Project - Development agreement dated 8/24/04. Expiration date 9/23/14. Settlement Agreement with RCA per MOA dated 11/6/17.
- 2) Ramsgate - Rialto Development Corporation DA dated 6/27/90 for 15 years providing extension for permitted delays. Seventh MOU effective 6/27/12 extends the term to 6/27/16. Settlement Agreement with RCA per MOA dated 11/6/17.

AGENDA ITEM NO. 8.2

MIDYEAR REVIEW RECURRING PROFESSIONAL SERVICES CONTRACTS

Regional Conservation Authority

**MIDYEAR REVIEW
RECURRING PROFESSIONAL SERVICES AGREEMENTS**

Staff Contact:

**Honey Bernas
Director of Adm. Services
(951) 955-2842**

Background:

On May 2, 2016, the RCA Board of Directors directed staff to agendize a midyear review of Western Riverside County Regional Conservation Authority's (RCA's) recurring professional services agreements.

Since its inception in 2004, the RCA has maintained a small staff and contracted with agencies and consultants with expertise in various specialized fields to provide support services to implement and manage the Western Riverside County Multiple Species Habitat Conservation Plan.

The RCA annually evaluates existing contracts for professional services that are due to expire. These agreements may be allowed to expire because they are no longer required, included in the annual recurring professional services agreements list that is subject to Board approval or be subject to competitive re-evaluation as part of a Request for Proposals.

The recurring professional services agreements include consultants that are providing unique or specialized services and working closely with staff and the Board on long-term projects. Staff desires to retain a limited number of consultants on the recurring professional services agreements list because of their historical knowledge, unique experience, and understanding of the RCA, its mission and goals.

The following is a list of the recurring professional services agreements approved by the Board for Fiscal Year 2018, followed by a brief description of the services provided by each of the consultants.

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Consultant Name	Type of Service	FY2018 Contract Amount	FY Retained	Contract Expiration
Blink IT	Information technology support	\$ 40,000	2017	06-30-18
Brown Armstrong Accountancy Corporation	Auditing and agreed-upon procedures	\$ 99,800	2017	06-30-18 with option to extend annually for four years
Dudek	Environmental consulting, MSHCP Implementation, and special projects	\$ 350,000	Inception	06-30-21
Geographics*	Public information materials	\$ 30,440	2010	06-30-18
Kadesh & Associates	Government affairs services	\$ 70,000	2017	06-30-18
Thomas B. Mullen	Obtain funding and other special projects (Reimbursable expenses only)	\$ 20,000	2011	06-30-18
Santa Ana Watershed Association*	Biological monitoring activities	\$ 995,340	2006	06-30-17
Doug Wheeler	Loan Program	\$ 150,000	2011	06-30-17

* Staff recommends competitive selection process for Fiscal Year 2019 services.

Blink IT

After a competitive procurement process in April 2017, Blink IT was retained to provide IT support for all RCA servers and computers.

Brown Armstrong Accountancy Corporation

After a competitive procurement process in 2017, Brown Armstrong Accountancy Corporation was awarded a professional services agreement to perform the RCA's annual audits and agreed-upon procedures for Member Agencies' fee collections. The term of the agreement is for a period of one year, with the option to extend for four additional years.

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The auditors have completed the financial and single audits of the RCA for Fiscal Year 2017 and are in the process of performing the agreed-upon procedures for Member Agencies for Fiscal Year 2017.

Dudek

Dudek is a biological and engineering consulting firm that provided services to the County of Riverside for the original preparation and approval of the MSHCP and since approval to the RCA to implement it. Dudek has been under contract to the RCA since 2004 initially providing a wide array of services to set up and track implementation processes. Dudek services now focus on Permittee training and coordination, Joint Project Review, Participating Special Entity review, and special projects. Dudek coordinates and participates in monthly Wildlife Agency meetings.

Geographics

Geographics has provided organizational branding and public information services and materials for RCA since 2009, including logo development, the creation of a recognizable and memorable set of graphic standards designed to appeal to community stakeholders, and a program of communications that explain the organization's mission and report its progress, including stakeholder-style annual reports, newsletters, and press releases. These services have been enhanced by Geographics' long history with RCA's inception, providing public information and countywide outreach during the Riverside County Integrated Project in the early 1990s through the development of the MSHCP and creation of RCA in 2004.

Technology services and electronic communications have included website development, maintenance, hosting, and re-coding to improve navigation, and user experience. Maintenance and administrative services include applying the latest web technologies and approved security methodologies. Geographics also contributes a long-term historical knowledge of the website and its evolution, including its critical function as an online document repository for RCA. In July of 2017, RCA amended Geographics' contract to exclude website development and maintenance. Those services are now provided by Riverside County Information Technology at no additional cost to RCA.

Kadesh & Associates

Kadesh & Associates was retained as RCA's government affairs consultant on November 1, 2016, after Dave Kennett accepted a position with Congressman Calvert's Office. Mark Kadesh and Dave Ramey are RCA's representatives.

The ongoing focus of the RCA and HCP Coalition activities continued to be on robust funding of relevant habitat programs and the successful rollout of the WIFIA program by the EPA, which includes a drought resiliency provision designed by the RCA, as well as exploration of National Wildlife Refuge system.

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Thomas B. Mullen

Mr. Mullen has been assisting the RCA in its efforts to increase funding, the loan program, the establishment of a wildlife refuge and other projects pro bono, with the Authority reimbursing expenses only, since July 2010. Staff appreciates Mr. Mullen's willingness to continue his efforts to assist the RCA in attaining its goals.

Santa Ana Watershed Association (SAWA)

The Biological Monitoring Program, which collects data on the Western Riverside County Multiple Species Habitat Conservation Plan (MSHCP) 146 Covered Species and their associated habitats, is a requirement and key component of the MSHCP.

Upon the completion of a competitive procurement process in 2006, the Santa Ana Watershed Association (SAWA) was awarded a professional services agreement to administer the RCA's Biological Monitoring Program.

The MSHCP requires the Monitoring Program Administrator to submit an Annual Work Plan and Cost Estimate for implementation of the Monitoring Program, which is approved by the RCA Board annually. This Annual Work Plan describes SAWA's monitoring activities planned, schedule for field work, and estimate of cost for personnel and operations.

In Fiscal Year 2011, the RCA was awarded State Wildlife Grant funds for the Monitoring Program, and after a competitive procurement process, SAWA was again selected to administer the program. In 2015, staff reviewed SAWA's rates with comparable public and private biological classification pay rates, and SAWA's rates remained competitive.

The Biological Monitoring Program staff is provided by the Santa Ana Watershed Association, a non-profit association made up of four inland area Resource Conservation Districts.

Douglas Wheeler

Wheeler's involvement with the Riverside County Integrated Project (RCIP) and MSHCP began at its inception, while he was serving as California's Secretary for Natural Resources in the cabinet of Governor Pete Wilson. Then and now, his familiarity with applicable state and federal statutes, including the Endangered Species Act, have enabled him to speak effectively, and credibly, about the significance of RCA's pioneering programs. Owing to his long experience and national reputation as an ESA expert, Wheeler contributed to the American Bar Association's 2010 "Endangered Species Act: Law, Policy and Perspectives". In his chapter on Habitat Conservation Plans, Wheeler describes the Western Riverside County Multiple Species Habitat Conservation Plan (MSHCP) as "the most comprehensive application yet of habitat conservation planning." In Washington, Wheeler has represented the RCA in its quest for effective implementation and adequate funding of the MSHCP. The initial focus on "stand alone" legislation to authorize loans and loan guarantees for habitat acquisition has been broadened to include the identification of legislative opportunities wherever they occur, now including the Water Resources Development Act of 2014 (WRDA) and re-authorization of MAP-21, to provide for transportation infrastructure. Wheeler's extensive network of contacts with

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Members of the Congress and their staffs, with agency officials, and with allied stakeholder groups, has given the Authority a strong, effective voice in Washington. Immediate priorities for 2017-18 include establishing a National Wildlife Refuge and to continue monitoring re-authorization of Transportation Infrastructure Finance Innovation Act (TIFIA) and adoption by the Environmental Protection Agency (EPA) of final regulations which provide ready access to WIFIA funds. In addition, Wheeler has been active in the continued development of the National HCP Coalition, which was established in November of 2015 to provide additional broad-based support for the Authority's legislative and agency objectives in Washington. He is also a participant in the Western Governors' Association (WGA) Endangered Species Act (ESA) Initiative, whose recommendations for expanded state involvement with ESA implementation under Section 6 will be presented to the WGA annual meeting in June. To assure close coordination of his efforts with those of the Board, staff, and its other consultants, Wheeler is in frequent contact on matters of importance to the RCA, including visits to Washington and Sacramento.

Executive Committee and Staff Recommendation:

That the RCA Board of Directors review RCA's recurring professional services agreements.

AGENDA ITEM NO. 9

**RATIFICATION
OF THE CHAIRPERSON'S
APPOINTMENT OF THE
2018 RCA EXECUTIVE COMMITTEE**

Regional Conservation Authority

**RATIFICATION OF THE CHAIRPERSON'S APPOINTMENT OF THE
2018 RCA EXECUTIVE COMMITTEE**

FROM:

**Jonathan Ingram
RCA Chairperson**

BACKGROUND:

In accordance with the RCA Bylaws, Article IX.A.3., Executive Committee. The Executive Committee shall be composed of seven (7) members, and have at least two (2) and no more than three (3) representatives representing the County. The Board Chairperson, Vice Chairperson and past Chairperson, if any, of the Authority shall be members of the Committee. Two members of the Executive Committee shall be selected by the Board at its first meeting in December, or as soon thereafter as practical. The remaining members shall be appointed by the Chairperson and ratified by the Board.

The Chairperson will announce and request that that Board ratify his appointments to the 2018 RCA Executive Committee.

RECOMMENDATION:

That the RCA Board of Directors ratify the Chairperson's appointments to the 2018 RCA Executive Committee.

2018 RCA - Commonly Used Acronyms

ARL	Additional Reserve Lands
BUOW	Burrowing Owl
CALFIRE	California Department of Forestry and Fire Protection
CALTRANS	California Department of Transportation
CD	Consistency Determination
CDFG	California Department of Fish and Game
CDFW	California Department of Fish and Wildlife (<i>formerly CDFG</i>)
CEQA	California Environmental Quality Act
CETAP	Community and Environmental Transportation Acceptability Process
CHD	Critical Habitat Designation
CIP	Capital Improvement Program
CNLM	Center for Natural Lands Management
EMWD	Eastern Municipal Water District
DBESP	Determination of Biologically Equivalent or Superior Preservation
EPD	Environmental Programs Department (<i>Riverside County</i>)
ERP	Expedited Review Process
FY	Fiscal Year
HANS	Habitat Evaluation and Acquisition Negotiation Strategy
HMU	Habitat Management Unit
IC	Interchange
JPR	Joint Project Review
LDMF	Local Development Mitigation Fee
MOU	Memorandum of Understanding
MSHCP	Multiple Species Habitat Conservation Plan
OHV	Off-Highway Vehicle
PCL	Proposed Constrained Linkage
PQP	Public/Quasi-Public
PSE	Participating Special Entities
RCA	Regional Conservation Authority
RCD	Resource Conservation Districts
RCRCD	Riverside-Corona Resource Conservation District
RCOE	Riverside County Office of Education
RCTC	Riverside County Transportation Commission
RCTD	Riverside County Transportation Department
RMOC	Reserve Management Oversight Committee
ROVE	Recreation Off-Highway Vehicle Enforcement
SAWA	Santa Ana Watershed Association
SB	San Bernardino
SR	State Route
SWG	State Wildlife Grant
TAC	Technical Advisory Committee
TIFIA	Transportation Infrastructure Finance and Innovation Act
TUMF	Transportation Uniform Mitigation Fee
USFWS	United States Fish and Wildlife Service
UTM Nad 83 Zone 11	Meter Coordinate System for Maps
WIFIA	Water Infrastructure Finance and Innovation Act
WIIN	Water Infrastructure Improvements for the Nation
WA	Wildlife Agencies (<i>USFWS & CDFW</i>)
WCB	Wildlife Conservation Board
WPT	Western Pond Turtle
WRDA	Water Resources Development Act