



EXECUTIVE COMMITTEE MINUTES

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1. CALL TO ORDER

The meeting of the Western Riverside County Regional Conservation Authority Executive Committee was called to order by Chairman Ingram at 12:04 p.m., Wednesday, April 17, 2019, at the RCA Conference Room, 3403 Tenth Street, Suite 320, Riverside, California, 92501.

2. ROLL CALL – was taken by Rose Haro, Administrative Manager.

COMMITTEE MEMBERS PRESENT	COMMITTEE MEMBERS ABSENT
Jonathan Ingram, Chairman – City of Murrieta	Kevin Jeffries – County of Riverside District 1
Natasha Johnson, Vice Chair – City of Lake Elsinore	
Larry Greene – City of Canyon Lake	
Lesa Sobek – City of Menifee	
Crystal Ruiz – City of San Jacinto*	
Jeff Hewitt – County of Riverside, District 5	

*Arrived after start of meeting.

3. PUBLIC COMMENTS

There were no public comments.

4. COMMITTEE MEMBER ANNOUNCEMENTS

Chairman Ingram advised that RCA staff would be setting up a meeting with the bicycle community regarding trails issues. The Executive Committee will be kept apprised regarding this issue. He stated that at one point, there were approximately 16 miles of trails in the Murrieta Hills area, which is an unincorporated area of Murrieta, plus the

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700 trail systems. As of today, there are approximately 140 miles of trails that have been built. The trails are located on private, public/quasi-public, and RCA lands. Chairman Ingram reached out to Waste Management, WalMart, and other organizations who agreed to participate.

5. ADDITIONS/REVISIONS

There were no additions or revisions to the agenda.

6. APPROVAL OF MINUTES – March 20, 2019

M/S/C (County District 5/San Jacinto) to approve the minutes of the March 20, 2019, meeting of the Executive Committee as submitted.

(5 Ayes, 0 Nays, 0 Abstain, 2 Absent)

7. WESTERN RIVERSIDE COUNTY MULTIPLE SPECIES HABITAT CONSERVATION PLAN (MSHCP) LOCAL DEVELOPMENT MITIGATION FEE (LDMF) COLLECTION AND CIVIC/INFRASTRUCTURE CONTRIBUTION REPORT FOR MARCH 2019.

Honey Bernas, Deputy Executive Director, reported that for the month of March 2019, the total of fee collection receipts was \$672,671 for 354 residential permits, 5.9 acres of commercial/industrial development, and one infrastructure project in the City of Jurupa Valley for \$28,225.

M/S/C (Menifee/Lake Elsinore) to approve this item as recommended:

- 1) Recommend that that RCA Board of Directors receive and file the Western Riverside County MSHCP LDMF Collection and Civic/Infrastructure Contribution Report for March 2019; and**
- 2) Authorized staff to agendize this matter for the May 6, 2019, meeting of the RCA Board of Directors.**

(5 Ayes, 0 Nays, 0 Abstain, 2 Absent)

8. RESOLUTION NO. 2019-00x, RESOLUTION OF THE BOARD OF DIRECTORS OF THE WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY ADOPTING THE FISCAL YEAR 2020 OPERATING AND CAPITAL BUDGET

Honey Bernas, Deputy Executive Director, advised that as is customary, the budget is built on conservative estimates and revenues and appropriations, while appropriating sufficient funds to meet RCA's obligations under the MSHCP. She presented an overview of the major sources of revenues, appropriations, and fund balances. She advised that the budget contains three exhibits. She continued her presentation with a review of Exhibit A-1 Proposed Budget FY2020 Overall Summary, Exhibit A-2 Proposed Budget FY2020 by Fund and Program, and Exhibit A-3 Contract Detail and Appropriations by Category. Honey Bernas responded to questions from the Executive Committee members.

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Maximum leave balances were discussed, and legal counsel was directed to research if the RCA has the ability to adopt different rules than the County.

The amount and purpose of the Endowment Fund was discussed, and Chairman Ingram directed staff to include the Endowment Fund balance in the budget presentation to the RCA Board of Directors.

Vice Chair Johnson inquired about the overtime included in the budget for events such as the poppy bloom. A discussion ensued regarding the impacts of the poppy bloom and impacts for other events such as potential wildfires. A joint meeting will be held in the future to discuss how these types of events will be managed.

Executive Committee Member Ruiz arrived during the discussion of this item.

M/S/C (San Jacinto/Canyon Lake) to approve this item as recommended:

- 1) ***Recommend that the RCA Board of Directors adopt Resolution No. 2019-00X, Resolution of the Board of Directors of the Western Riverside County Regional Conservation Authority Adopting the Fiscal Year 2020 Operation and Capital Budget; and***
- 2) ***Authorize staff to agendize this matter for the May 6, 2019, meeting of the RCA Board of Directors.***

(6 Ayes, 0 Nays, 0 Abstain, 1 Absent)

9. RECURRING CONTRACTS FOR FISCAL YEAR 2020

Honey Bernas, Deputy Executive Director, presented the proposed recurring contracts for Fiscal Year 2020. She advised that staff was proposing three recurring contracts for the upcoming fiscal year. She reviewed of the scope of services and proposed contract amounts, as well as any changes from the Fiscal Year 2019 budgeted amounts, for Thomas B. Mullen (expense reimbursement only), OPR Communications (Outreach and On-Call Media Services), and Douglas Wheeler of Hogan Lovells US LLP (federal funding, legislation, and policy efforts). Executive Director Charlie Landry and Deputy Director Honey Bernas responded to questions asked by Executive Committee members concerning the scope of services for public outreach and Douglas Wheeler.

M/S/C (County District 5/San Jacinto) to approve this item as recommended:

- 1) ***Recommend that the RCA Board of Directors approve the Recurring Contracts for Fiscal Year 2020;***
- 2) ***Recommend that the RCA Board of Directors authorize the RCA Executive Director, upon legal counsel review and approval, to execute said agreements on behalf of the RCA; and***

- 3) ***Authorize staff to agendize this matter for the May 6, 2019, meeting of the RCA Board of Directors.***

(6 Ayes, 0 Nays, 0 Abstain, 1 Absent)

10. UPDATE CONCERNING THE VINE CREEK CRITERIA REFINEMENT

Michelle Ouellette, General Counsel, advised that at the last Executive Committee meeting, the Vine Creek Criteria Refinement was discussed, and staff was directed to place this matter on the April Board of Directors' meeting agenda. The item was removed from the April Board meeting agenda because staff did not receive documents, including the indemnification agreement, back from the applicant. The documents were received yesterday, and staff expects to place this matter on the agenda for the May Board of Directors meeting.

11. EXECUTIVE DIRECTOR'S REPORT

11.1 Update regarding Section 6 and State Grant Funds

Charlie Landry, Executive Director, advised that because the cap had been lifted, RCA recently requested \$30 million in Section 6 grant funds. The notification of award is not expected until October or November, and the funds will not be released until after the first of the year. He further advised that staff is negotiating with a property owner to expend the 2017 grant funds.

- 12. FUTURE AGENDA ITEMS:** *(Committee members are invited to suggest additional items to be brought forward for future discussion.)*

Board Member Greene requested a future discussion concerning how RCA will address the weed abatement issue on all lands, including public, private, BLM, and RCA-owned lands.

13. ADJOURNMENT

There being no more items before the Executive Committee, Chairman Ingram adjourned the meeting at 1:15 p.m. The next meeting of the Western Riverside County Regional Conservation Authority Executive Committee will be held on Wednesday, May 15, 2019, at 12:00 p.m., at the Riverside Centre, 3403 Tenth Street, Suite 320, Third Floor, RCA Conference Room, Riverside, California, 92501.

Respectfully submitted:

Honey Bernas
Clerk of the Board