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MEETING MINUTES

1. CALL TO ORDER

The meeting of the Western Riverside County Regional Conservation Authority was called to order by Chairman Ingram at 12:35 p.m., Monday, December 2, 2019, in the Board Chambers of the John F. Tavaglione Administrative Center Annex, First Floor, 4080 Lemon Street, Riverside, California, 92501.

2. PLEDGE OF ALLEGIANCE

Board Member Jeffries led the RCA Board Members and meeting attendees in a flag salute.

3. ROLL CALL

Member Agency	Board Member Name	Status
City of Banning	Daniela Andrade	Present
City of Beaumont	Julio Martinez	Present
City of Calimesa	Ed Clark	Present
City of Canyon Lake	Jeremy Smith	Present
City of Corona	Jacque Casillas	Present
City of Eastvale	Joseph Tessari, Alternate	Present
City of Hemet	Linda Krupa, Alternate	Present
City of Jurupa Valley	Lorena Barajas	Present
City of Lake Elsinore	Natasha Johnson	Present
City of Menifee	Lesa Sobek	Present
City of Moreno Valley	David Marquez	Present
City of Murrieta	Jonathan Ingram, Chairman	Present
*City of Norco	Kevin Bash	Present
City of Perris	David Starr Rabb	Present
City of Riverside	Andy Melendrez	Absent
City of San Jacinto	Crystal Ruiz	Present
City of Temecula	James Stewart	Present
City of Wildomar	Joseph Morabito	Present
County District 1	Kevin Jeffries	Present
County District 2	Karen Spiegel	Present
County District 3	Chuck Washington	Absent
County District 4	V. Manuel Perez	Absent
County District 5	Jeff Hewitt	Absent

*Arrived after roll call was taken.

4. PUBLIC COMMENT

There were no public comments.

5. BOARD MEMBER ANNOUNCEMENTS (This item provides the opportunity for the Board Members to report on attended meetings/conferences and any other items related to RCA activities.)

There were no Board Member announcements.

6. ADDITIONS/REVISIONS (The Board may add an item to the Agenda after making a finding that there is a need to take immediate action on the item and that the item came to the attention of the Board subsequent to the posting of the agenda. An action adding an item to the agenda requires 2/3 vote of the Board. If there are less than 2/3 of the Board Members present, adding an item requires a unanimous vote. Added items will be placed for discussion at the end of the agenda.)

There were no additions or revisions.

7. APPROVAL OF MINUTES — November 4, 2019, meeting of the RCA Board of Directors.

RESULT: APPROVED AS RECOMMENDED [17 TO 0]

MOVER: Canyon Lake

SECONDER: Wildomar

AYES: Banning, Beaumont, Calimesa, Canyon Lake, Corona, Eastvale, Hemet, Jurupa Valley, Lake Elsinore, Menifee, Murrieta, Perris, San Jacinto, Temecula, Wildomar, District 1, District 2

ABSTAIN: Moreno Valley

ABSENT: Norco, Riverside, District 3, District 4, District 5

8. CONSENT CALENDAR (All matters listed under the Consent Calendar will be approved in a single motion unless a Board Member requests separate action on specific Consent Calendar item. The item will be pulled from the Consent Calendar and placed for discussion.)

RESULT: APPROVED AS RECOMMENDED [18 TO 0]

MOVER: Wildomar

SECONDER: Perris

AYES: Banning, Beaumont, Calimesa, Canyon Lake, Corona, Eastvale, Hemet, Jurupa Valley, Lake Elsinore, Menifee, Moreno Valley, Murrieta, Perris, San Jacinto, Temecula, Wildomar, District 1, District 2

ABSENT: Norco, Riverside, District 3, District 4, District 5

8.1 WESTERN RIVERSIDE COUNTY MSHCP FEE COLLECTION REPORT FOR OCTOBER 2019Overview

This item is for the RCA Board of Directors to receive and file the Western Riverside County MSHCP Fee Collection Report for October 2019.

8.2 FISCAL YEAR 2020 FIRST QUARTER FINANCIAL REPORT AND BUDGET ADJUSTMENTSOverview

This item is for the RCA Board of Directors to:

- 1) Receive and file the Fiscal Year 2020 First Quarter Financial Report;
- 2) Approve the budget adjustments contained in Exhibit A; and
- 3) Authorize the Chairman to direct the Auditor-Controller to make the budget adjustments contained in Exhibit A.

8.3 PROPOSED 2020 RCA BOARD OF DIRECTORS AND EXECUTIVE COMMITTEE MEETING SCHEDULEOverview

This item is for the RCA Board of Directors to adopt the Proposed 2020 Meeting Schedule of the RCA Board of Directors and Executive Committee.

8.4 MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS (WRCOG) AND THE WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY (RCA) FOR TRANSPORTATION UNIFORM MITIGATION FEE (TUMF) REVENUE DISBURSEMENTOverview

This item is for the RCA Board of Directors to:

- 1) Approve the updated MOU between WRCOG and RCA for TUMF Revenue Disbursement; and
- 2) Authorize the Chair, pursuant to legal counsel review and approval, to execute said MOU on behalf of the RCA.

9. FISCAL YEAR 2019 AUDITED FINANCIAL STATEMENTS

Representative from the City of Norco arrived during Agenda Item No. 9.

RESULT:	APPROVED AS RECOMMENDED [19 TO 0]
MOVER:	Wildomar
SECONDER:	Banning
AYES:	Banning, Beaumont, Calimesa, Canyon Lake, Corona, Eastvale, Hemet, Jurupa Valley, Lake Elsinore, Menifee, Moreno Valley, Murrieta, Norco, Perris, San Jacinto, Temecula, Wildomar, District 1, District 2
ABSENT:	Riverside, District 3, District 4, District 5

Honey Bernas, Deputy Executive Director, presented the Fiscal Year 2019 Audited Financial Statements. She reported that this was the third year the RCA was audited by Brown Armstrong Accountancy Corporation. She stated that she was pleased to report that the Independent Auditors' Report indicates that the financial statements present fairly in all material respects, the financial position of the RCA as of June 30, 2019. The opinion was "clean" or "unmodified." She gave a brief overview of the financial statements, stating that in the General Fund, revenue exceeded expenditures by \$1.9 million. In the Capital Projects Fund, expenditures of \$34.4 million exceeded revenues of \$29 million by \$5.4 million. This was due to the Board accelerating the last phase of the Anheuser-Busch property, which resulted in a savings of \$2.7 million to RCA by closing one year early. During Fiscal Year 2019, Member Agencies collected MSHCP fees on approximately 6,400 residential units and 840 acres of industrial/commercial development. In addition, the Capital Projects Fund received \$3 million in Measure A funds and \$1.3 million in TUMF funds toward land acquisitions. RCA was required to undergo another Single Audit in 2019, which is required for entities with expenditures over \$750 thousand in Federal funds. The RCA expensed approximately \$2 million in Federal Funds for the acquisition on the Chappell property for 58.2 acres. RCA also received State matching funds of \$1 million for the Chappell property. RCA is happy to report that the auditor did not identify any internal control deficiencies or findings related to the federal expenditures. Ms. Bernas commended staff for all their hard work.

Overview

This item is for the RCA Board of Directors to receive and file the following reports:

- 1) Basic Financial Statements and Independent Auditors' Report for the Year ended June 30, 2019;
- 2) Single Audit Report for the year ended June 30, 2019; and
- 3) SAS 114 Report – *The Auditors' Communication with Those Charged with Governance.*

10. EXECUTIVE DIRECTOR'S REPORT**10.1 REPORT CONCERNING THE NATIONAL HABITAT CONSERVATION PLAN (HCP) COALITION ANNUAL MEETING**

Charles Landry, Executive Director, reported that he and Tricia Campbell attended the Annual Meeting of the National Habitat Conservation Plan Coalition (HCP) held in West Virginia, November 12 – 15, 2019. The RCA has been in the forefront in actively building this Coalition, and the Coalition continues to grow with representatives from over 22 states. It was a good meeting, and a wide range of issues that many of the HCPs face were discussed. More than 60 HCPs nationwide have now joined the Coalition. He noted the importance of having participation from so many other States, not just California. He also reported that Tricia Campbell is now the Vice President of the HCP Coalition.

11. LAND ACQUISITION UPDATE

Charles Landry, Executive Director, stated that since the last RCA Board of Directors' meeting, the RCA acquired five properties totaling approximately 76 acres, bringing the reserve assembly total to approximately 61,689 acres.

12. FEATURED SPECIES OF THE MONTH

Elizabeth "Betsy" Dionne, Ecological Resources Specialist, stated that the featured species for the month of December is the Riverside Fairy Shrimp (*Streptocephalus woottoni*). She then gave an overview of the Riverside Fairy Shrimp's characteristics, life history, migration, and how RCA manages for the species.

After her presentation, Betsy Dionne invited and responded to questions from the Board Members.

13. FUTURE AGENDA ITEMS: (Board Members are invited to suggest additional items to be brought forward for future discussion.)

No future agenda items were suggested.

14. PRESENTATIONS – RECOGNITION OF SERVICE

Recognition of Service plaques were presented to Charles Landry, Executive Director, and Honey Bernas, Deputy Executive Director.

Charles Landry and Honey Bernas thanked RCA staff and the RCA Board for the recognition and expressed their appreciation for the opportunity to serve the public and RCA.

15. CLOSED SESSION**15A. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Pursuant to Government Code Section 54956.8**

Agency Negotiator: RCA – Executive Director or Designee
Under Negotiation: Price/Terms

Item	Assessor No(s).	Parcel	Negotiating Party(ies)/Agent
15A.1	407-070-011, 070-012, 407-070-013	407-	William H.P. Wang and Grace J.H. Wang/Phil Percival
15A.2	349-250-013, 250-014, 349-250-015, 349-250-016	349-	RHW, LLC, Bruce Vinci/Ed Sauls and Garret Sauls

After Closed Session, the meeting was reconvened. Steve DeBaun, General Counsel, announced the following:

Concerning Agenda Item No. 15A.1 – APN 407-070-011, 407-070-012, 407-070-013, the Board of Directors approved a Purchase and Sale Agreement to purchase approximately 77.52 acres of real property for \$170,000.

Concerning Agenda Item No. 15A.2 – APN 349-250-013, 349-250-014, 349-250-015, 349-250-016, the Board of Directors approved a Purchase and Sale Agreement to purchase approximately 161.74 acres of real property for \$7,480,000 in 2 phases.

16. ADJOURNMENT

There being no other items before the RCA Board, Chairman Ingram adjourned the meeting at 1:05 p.m. The next meeting of the Western Riverside County Regional Conservation Authority Board of Directors is scheduled for Monday, January 6, 2020, at 12:30 p.m., at the John F. Tavaglione County Administrative Center Annex, Board Chambers, First Floor, 4080 Lemon Street, Riverside, California.

Prepared by:



April Boydd
Administrative Manager

Respectfully submitted:



Jennifer Fuller
Director of Administrative Services