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MEETING MINUTES

1. CALL TO ORDER

The meeting of the Western Riverside County Regional Conservation Authority was called to order by Chairman Ingram at 12:30 p.m., Monday, May 7, 2018, in the Board Room of the Riverside County Administrative Center, 4080 Lemon Street, Riverside, California, 92501.

2. PLEDGE OF ALLEGIANCE

Board Member Jeffries led the RCA Board Members and meeting attendees in a flag salute.

3. ROLL CALL

Member Agency	Board Member Name	Status
City of Banning	George Moyer, Alternate	Present
City of Beaumont	Julio Martinez	Absent
City of Calimesa	Jeffrey Hewitt	Present
City of Canyon Lake	Larry Greene	Present
City of Corona	Eugene Montanez	Present
City of Eastvale	Clint Lorimore	Present
City of Hemet	Michael Perciful	Present
City of Jurupa Valley	Verne Lauritzen	Absent
City of Lake Elsinore	Natasha Johnson	Absent
City of Menifee	Matt Liesemeyer	Absent
City of Moreno Valley	Jeffrey Giba	Present
City of Murrieta	Jonathan Ingram, Chairman	Present
City of Norco	Kevin Bash	Present
City of Perris	David Starr Rabb	Present
City of Riverside	Andy Melendrez	Present
*City of San Jacinto	Crystal Ruiz	Present
City of Temecula	Maryann Edwards	Present
City of Wildomar	Timothy Walker	Present
County District 1	Kevin Jeffries	Present
County District 2	John Tavaglione	Absent
County District 3	Chuck Washington	Present
County District 4	V. Manuel Perez	Absent
County District 5	Marion Ashley	Present

*City of San Jacinto representative arrived at 12:35 p.m. after roll call.

4. PUBLIC COMMENT

There were no public comments.

5. BOARD MEMBER ANNOUNCEMENTS (This item provides the opportunity for the Board Members to report on attended meetings/conferences and any other items related to RCA activities.)

There were no Board Member announcements.

6. ADDITIONS/REVISIONS (The Board may add an item to the Agenda after making a finding that there is a need to take immediate action on the item and that the item came to the attention of the Board subsequent to the posting of the agenda. An action adding an item to the agenda requires 2/3 vote of the Board. If there are less than 2/3 of the Board Members present, adding an item requires a unanimous vote. Added items will be placed for discussion at the end of the agenda.)

There were no additions/revisions.

7. APPROVAL OF MINUTES — April 2, 2018 meeting of the RCA Board of Directors

RESULT:	APPROVED AS RECOMMENDED [UNANIMOUS]
MOVER:	City of Temecula
SECONDER:	County District 1
AYES:	Banning, Calimesa, Canyon Lake, Corona, Eastvale, Hemet, Moreno Valley, Murrieta, Norco, Perris, Riverside, Temecula, Wildomar, County District 1, County District 2, County District 3, County District 5
ABSENT:	Beaumont, Jurupa Valley, Lake Elsinore, Menifee, San Jacinto, County District 4

8. CONSENT CALENDAR (All matters listed under the Consent Calendar will be approved in a single motion unless a Board Member requests separate action on specific Consent Calendar item. The item will be pulled from the Consent Calendar and placed for discussion.)

RESULT:	APPROVED AS RECOMMENDED [UNANIMOUS]
MOVER:	City of Eastvale
SECONDER:	County District 3
AYES:	Banning, Calimesa, Canyon Lake, Corona, Eastvale, Hemet, Moreno Valley, Murrieta, Norco, Perris, Riverside, Temecula, Wildomar, County District 1, County District 2, County District 3, County District 5
ABSENT:	Beaumont, Jurupa Valley, Lake Elsinore, Menifee, San Jacinto, County District 4

8.1 WESTERN RIVERSIDE COUNTY MSHCP FEE COLLECTION REPORT FOR MARCH 2018

Overview

This item is for the RCA Board of Directors to receive and file the Western Riverside County MSHCP Fee Collection Report for March.

9. RESOLUTION NO. 2018-004, RESOLUTION OF THE BOARD OF DIRECTORS OF THE WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY ADOPTING THE FISCAL YEAR 2019 OPERATING AND CAPITAL BUDGET

RESULT:	APPROVED AS RECOMMENDED [UNANIMOUS]
MOVER:	City of Calimesa
SECONDER:	City of San Jacinto
AYES:	Banning, Calimesa, Canyon Lake, Corona, Eastvale, Hemet, Moreno Valley, Murrieta, Norco, Perris, Riverside, San Jacinto, Temecula, Wildomar, County District 1, County District 2, County District 3, County District 5
ABSENT:	Beaumont, Jurupa Valley, Lake Elsinore, Menifee, County District 4

Honey Bernas, Director of Administrative, presented the proposed Fiscal Year 2019 Operating and Capital Budget. She reviewed Exhibit A-1, an overall summary of the Proposed Budget FY 2019, showing comparisons to the FY2017 actual revenues and appropriations, the FY2018 budget and year-end projections estimated by staff, and the dollar and percentage change from the FY2018 budget. She gave an overview of the major projected revenue sources, appropriations, percentage of overall appropriations by program, and fund balance. She reviewed Exhibit A-2, providing an overview of the Proposed FY2019 Budget by Fund and Program. She also provided an overview of Exhibit A-3, Contracts Detailed by Appropriations Category, showing all proposed appropriations for each committed and recurring contract. She reviewed significant changes in contract amounts compared to the FY2018 budget. In summary, Honey Bernas stated that staff was pleased to present a balanced budget with no anticipated draws on fund balance during Fiscal Year 2019.

Board Member Edwards asked if RCA is experiencing an increase in property owners wanting to sell their property. Honey Bernas answered in the affirmative. Charlie Landry, Executive Director, commented that RCA is experiencing significant long-term projects coming forward, which has not been the case since 2008.

Board Member Ruiz commended RCA staff for their thoroughness and efforts to present a balanced budget.

Overview

This item is for the RCA Board of Directors to adopt Resolution No. 2018-004, *Resolution of the Board of Directors of the Western Riverside County Regional Conservation Authority Adopting the Fiscal Year 2019 Operating and Capital Budget.*

10. RECURRING CONTRACTS FOR FISCAL YEAR 2019

RESULT:	APPROVED AS RECOMMENDED [UNANIMOUS]
MOVER:	City of Moreno Valley
SECONDER:	City of San Jacinto
AYES:	Banning, Calimesa, Canyon Lake, Corona, Eastvale, Hemet, Moreno Valley, Murrieta, Norco, Perris, Riverside, San Jacinto, Temecula, Wildomar, County District 1, County District 2, County District 3, County District 5
ABSENT:	Beaumont, Jurupa Valley, Lake Elsinore, Menifee, County District 4

Honey Bernas, Director of Administrative Services, presented the proposed recurring contracts. She stated that that staff is recommending five recurring contracts, one of which is new for Information Technology Services with Blink IT Solutions. She reviewed each contract and provided an overview of the services provided, contract amounts, and changes to the contracts, if any. Chairman Ingram commended staff for the fabulous job done with the lobbyist in Washington, D.C., in acquiring at least \$19 million in funds over the last three years. Charlie Landry, Executive Director, explained that Doug Wheeler was instrumental in obtaining Section 6 grant funds. The Section 6 funds were matched by the State of California and amount to a total of \$25 million.

Overview

This item is for the RCA Board of Directors to:

- 1) Approve the Recurring Contracts for Fiscal Year 2019; and
- 2) Authorize the RCA Executive Director, upon legal counsel review and approval, to execute said agreements on behalf of the RCA.

11. THIRD AMENDMENT TO REVENUE LEASE AGREEMENT BETWEEN THE WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY AND THE COUNTY OF RIVERSIDE

RESULT:	APPROVED AS RECOMMENDED [UNANIMOUS]
MOVER:	City of San Jacinto
SECONDER:	City of Moreno Valley
AYES:	Banning, Calimesa, Canyon Lake, Corona, Eastvale, Hemet, Moreno Valley, Murrieta, Norco, Perris, Riverside, San Jacinto, Temecula, Wildomar, County District 1, County District 2, County District 3, County District 5
ABSENT:	Beaumont, Jurupa Valley, Lake Elsinore, Menifee, County District 4

Honey Bernas, Director of Administrative Services, reported that RCA leases 6,062 square feet of office space at the Riverside Centre from County of Riverside Economic Development Agency. The RCA Board of Directors approved a 10year lease agreement in 2008 with two 5 year options to extend. The lease requires that RCA notify the County 90 days prior to the expiration of the term if it wishes to exercise its option to renew. Notice was given to the County that RCA would like to renew the lease subject to agreed-upon terms which will be executed by a Third Amendment to Lease upon approval of the RCA Board of Directors and the County Board of Supervisors. She advised that tenant improvements, such as new carpet and paint,

are needed. The cost of the tenant improvements is estimated at \$34,000, and the County does not provide these improvements. However, if approved, the new terms of the Third Amendment negotiated by Facilities Management and RCA staffs would result in savings of approximately \$291,000.00 over the next 10 years, which exceeds the \$34,000.00 cost of the tenant improvements. She outlined the new terms negotiated which include: 1) Annual increase rate during the option periods reduced from 3% to 2%; 2) Rent rate at the start of the option period shall be decreased from \$2.53 per square foot to \$2.40 per square foot; 3) Tenant improvements to be performed by the County prior to June 30, 2018 at a cost not to exceed \$34,000.00, which shall be reimbursed by lessee upon completion; and 4) option periods are changed from 5 to 10 years. Honey Bernas advised that these tenant improvements were not included in the FY2018 budget; however, there are sufficient savings in the Operations Program to pay for these improvements. She asked for permission to pay these expenses of \$34,000 from FY2018 budget.

Board Member Edwards asked if the tenant improvements included fixing the air conditioning problem in the conference room. Honey Bernas answered that the County of Riverside has since fixed the air conditioning blockage issue in the conference room and will be replacing several acoustic tiles in the ceiling, along with installing a water filtration system in the breakroom.

Board Member Ruiz asked if the carpet is going to be replaced with tile like linoleum. Honey Bernas answered that it was necessary to go with the County standard, which is the most economical and easiest to replace since they are carpet squares.

Overview

This item is for the RCA Board of Director to authorize the Chairman to execute, pursuant to legal counsel review and approval, the Third Amendment to the Revenue Lease Agreement between the Western Riverside County Regional Conservation Authority and the County of Riverside.

12. EXECUTIVE DIRECTOR'S REPORT

12.1 Washington, D.C., Trip

Charles Landry, Executive Director, reported that he and Tom Mullen traveled to Washington, D.C., for the National Habitat Conservation Plan Coalition's (NHCP) annual trip. Doug Wheeler, Dave Ramey and approximately 20 coalition members were in attendance. He reported on the various meetings attended and issues addressed. Thanks to the joint efforts of RCA, Dave Ramey and Doug Wheeler, and aided by Congressman Calvert, the \$2 million cap on Section 6 funding has been removed. This is very good news because RCA can compete very well nationally for these funds, which should result in larger award amounts. At present, the 2017 Section 6 grant funds have not yet been released. The problem appears to be that all Department of Interior contracts are being reviewed by one person, a political appointee, who is reviewing thousands of grants and contracts. Congressman Calvert is assisting in trying to get these funds released. These funds are very important to RCA, and this continues to be one of RCA's biggest issues.

13. LAND ACQUISITION UPDATE

Charles Landry, Executive Director, stated that at the last RCA Board of Directors' meeting, it was reported that RCA had acquired 59,092 acres. Escrow has closed on two additional

properties totaling approximately 25 acres, bringing the reserve total to approximately 59,117 acres.

14. FEATURED SPECIES OF THE MONTH

Elizabeth “Betsy” Dionne, Ecological Resources Specialist, stated that the featured species for the month of May is the San Miguel Savory. She then gave an overview of perennial shrub’s characteristics, life history, how and where RCA manages for the species.

After her presentation, Betsy Dionne invited questions from the Board Members. There were no questions.

Chairman Ingram and Board Members thanked Betsy Dionne for a well-informed presentation.

Representative from County District 1 departed the meeting at the start of this item.

15. ITEMS FOR NEXT MEETING

There were no requested items.

16. CLOSED SESSION

16.1 CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Pursuant to Government Code Section 54956.8

Agency Negotiator: RCA – Executive Director or Designee

Under Negotiation: Price/Terms

Item	Assessor Parcel No(s).	Negotiating Party(ies)/Agent
1	407-080-008	Pa Lang Lin, Yu Chiung H. Lin, Leana Yang, Hsi Chuan Lin, Yueh Tang Lin, Tai-Dy Wang
2	255-230-031, 255-230-032, 257-180-003	Patricia Diane Chandlee, Patricia Diane Vaccaro Chandlee, Betty L. Vaccaro, Cindy Palmer, Sue Ann Vail
3	935-140-008	Shaun Jackson
4	Portion of 900-020-018 and Portion of 900-020-019	Jeffrey R. Cleveland, Nancy E. Cleveland
5	583-170-040	Jeffrey S. Burum, Christopher M. Leggio/ Brian Bush

After Closed Session, the meeting was reconvened. There were no announcements from Closed Session.

17. ADJOURNMENT

There being no other items before the RCA Board, Chairman Ingram adjourned the meeting at 1:15 p.m. The next meeting of the Western Riverside County Regional Conservation Authority Board of Directors is scheduled for Monday, June 4, 2018, at 12:30 p.m. at the County of Riverside Administrative Center, Board Room, 4080 Lemon Street, Riverside, California.

Prepared by:



Rose Haro

RCA Administrative Manager

Respectfully submitted:



Honey Bernas

Director of Administrative Services