



EXECUTIVE COMMITTEE MINUTES

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1. CALL TO ORDER

The meeting of the Western Riverside County Regional Conservation Authority Executive Committee was called to order by Chairman Ashley at 12:10 p.m., Wednesday, August 16, 2017, at the RCA Conference Room, 3403 Tenth Street, Suite 320, Riverside, California, 92501.

2. ROLL CALL – was taken by Rose Haro, Administrative Manager.

COMMITTEE MEMBERS PRESENT	COMMITTEE MEMBERS ABSENT
Marion Ashley, Chairman – County of Riverside District V Jonathan Ingram, Vice Chairman – City of Murrieta Jeffrey Hewitt – City of Calimesa Eugene Montanez – City of Corona Natasha Johnson, City of Lake Elsinore Maryann Edwards - City of Temecula	John Tavaglione, County of Riverside District II

3. PUBLIC COMMENTS

Chairman Ashley called for public comments regarding items not listed on the agenda. There were no public comments.

4. COMMITTEE MEMBER ANNOUNCEMENTS

Chairman Ashley called for Committee Member announcements. There were no announcements from Committee Members.

5. ADDITIONS/REVISIONS

Chairman Ashley asked if there are any additions/revisions to the agenda. Rose Haro, Administrative Manager, reported that Agenda Item No. 10 is deleted from the agenda.

Chairman Ashley called for a motion to delete Agenda Item No. 10 from the agenda.

M/S/C (CITY OF MURRIETA/CITY OF TEMECULA) to delete Agenda Item No. 10 from the agenda.

(6 Ayes, 0 Nays, 0 Abstain, 1 Absent)

6. APPROVAL OF MINUTES – June 21, 2017

M/S/C (CITY OF CALIMESA/CITY OF MURRIETA) to approve the minutes of the June 21, 2017 Meeting of the Executive Committee as submitted.

(6 Ayes, 0 Nays, 0 Abstain, 1 Absent)

7. WESTERN RIVERSIDE COUNTY MSHCP FEE COLLECTION REPORTS FOR JUNE and JULY 2017

Honey Bernas, Director of Administrative Services, presented the MSHCP Fee Collection Report for June 2017. The RCA received fees in the amount of \$1,761,436 for 482 residential permits and 120.39 commercial acres. There were 13 reported exemptions totaling \$25,842; five in the City of Lake Elsinore; seven in the City of Temecula and one in the County of Riverside. There was one reported civic/infrastructure project, Riverside County Flood Control & Water Conservation District's Wildomar MDP Lateral C-1 Storm Drain, in the amount of \$49,033. For the month of June 2017, the total receipts were \$1,810,470.

Honey Bernas, also presented the MSHCP Fee Collections Report for July 2017. The RCA received fees in the amount of \$1,661,819 for 894 residential permits and 26.88 commercial acres. There were 18 reported exemptions totaling \$35,856; 17 in the City of Lake Elsinore; and one in the City of Temecula. There were no reported civic/infrastructure projects. For the month of July 2017, the total receipts were \$1,661,819.

M/S/C (CITY OF TEMECULA/CITY OF CORONA) to approve this item as recommended and authorize staff to agendize this matter to the September 11, 2017 meeting of RCA Board of Directors:

- 1) Recommend that that RCA Board of Directors receive and file the Western Riverside County MSHCP Fee Collection Reports for June and July 2017; and
- 2) Authorize staff to agendize this matter for the September 11, 2017 meeting of the RCA Board of Directors.

(6 Ayes, 0 Nays, 0 Abstain, 1 Absent)

8. FISCAL YEAR 2017 FOURTH QUARTER FINANCIAL REPORT (UNAUDITED)

Honey Bernas, Director of Administrative Services, presented an overview of the Fiscal Year 2017 Fourth Quarter Financial Report. RCA started the year with a beginning cash balance of \$34.7 million. Cash receipts totaled approximately \$28.9 million, and cash disbursements totaled approximately \$30.3 million. The cash balance year-end was \$33.4 million. As of August 15, 2017 RCA's cash balance was \$35 million, with an additional \$4.5 million set aside for the endowment for a total of \$39.5 million. In the Operations Program, revenues of \$1.2 million exceeded expenditures of \$350 thousand by \$864 thousand. The year-end net operating position was \$864 thousand. In the Land Management and Monitoring Program, total revenues of \$4.5 million exceeded expenditures of \$2.6 by \$1.9 million. Tipping fees of \$3.7 million for 2.2 million tons of out-of-county waste exceeded budgeted revenues by \$1.3 million, which represented the highest contribution to RCA since its inception. In the Land Acquisition Program, total expenditures of \$28.5 million exceeded revenues of \$26.3 million by \$2 million. During the year, the Board approved the early acquisition of phases 7 and 8 of the Anheuser Busch property, which was to draw on restricted fund balance. A significant increase in development mitigation fees collected during the fourth quarter of the year lessened the draw on fund balance. Development mitigation fee revenues collected by Member Agencies totaled approximately \$14 million for FY2017. This represents \$2.9 million more than the budgeted \$11 million. During FY2017, RCA acquired 20 properties totaling approximately 2,054 acres. Five properties were acquired with federal and state grant funds; Anheuser Busch Phases 6-8 were acquired with a combination of RCTC Measure A funds, TUMF, and mitigation fees; 14 properties were acquired with RCA funds. In addition, RCA received five land donations and one conservation easement with a combined acreage of 382 and an estimated value of \$1.1 million. An allocation of \$967 thousand Participating Special Entity revenue from Southern California Edison was also crucial to the program this year.

The Executive Committee thanked RCA staff for a job well done.

M/S/C (CITY OF LAKE ELSINORE/CITY OF TEMECULA) to approve this item as recommended and authorize staff to agendize this matter to the September 11, 2017 meeting of the RCA Board of Directors:

- 1) Recommend that the Board of Directors receive and file the Fiscal Year 2017 Fourth Quarter Financial Report; and
- 2) Authorize staff to agendize this matter for the September 11, 2017 meeting of the RCA Board of Directors.

(6 Ayes, 0 Nays, 0 Abstain, 1 Absent)

9. FISCAL YEAR 2017 FOURTH QUARTER CONSULTANT REPORTS

Charles Landry, Executive Director, reported on the activities and services provided by Dudek, Geographics, Kadesh & Associates, LLP, Riverside County Regional Parks and Open-Space District, Santa Ana Watershed Association and Douglas P. Wheeler, Hogan Lovells, US LLP during the fourth quarter of Fiscal Year 2017.

Board Member Edwards asked if RCA has any homeless encampment problems on RCA property. Laurie Correa, Director of Reserve Management and Monitoring, answered that there was an issue on the Anheuser Busch Property, and the Parks Department issued a notification to the homeless to move their belongings within a certain timeframe. She further advised that Temecula Creek on the east side of the bridge within City of Temecula boundaries had a few homeless. A future clean up with Flood Control, RCA and the City of Temecula is being organized.

M/S/C (CITY OF MURRIETA/CITY OF CALIMESA) to approve this item as recommended and authorize staff to agendize this matter to the September 11, 2017 meeting of RCA Board of Directors:

- 1) Recommend that the RCA Board of Directors receive and file the Fiscal Year 2017 Fourth Quarter Consultant Reports; and
- 2) Authorize staff to agendize this matter for the September 11, 2017 meeting of the RCA Board of Directors

(6 Ayes, 0 Nays, 0 Abstain, 1 Absent)

10. INTRODUCTION OF RESOLUTION NO. 2017-XXX RESOLUTION OF THE BOARD OF DIRECTORS OF THE WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY AMENDING ARTICLE IV.E OF ITS BYLAWS WITH REGARD TO COMPENSATION

- 1) This item is for the RCA Executive Committee to review and provide staff direction concerning the Classification Specification; and

- 2) Authorize staff to agendize this matter for the June 5, 2017 meeting of the RCA Board of Directors.

This item was deleted from the agenda during Agenda Item No. 5 Additions/Revisions.

11. DISCUSSION AND POSSIBLE EXECUTIVE COMMITTEE ACTION CONCERNING ANNUAL CERTIFICATION OF MSHCP PROGRAM PARTICIPATION FOR MEASURE A

The Executive Committee discussed the status of Member Agency Agreed-Upon Procedures and the RCA's Certification of the MSCHP Program Participation by Member Agencies for Measure A.

Vice Chairman Ingram met with the Member Agency, and it was determined that legal counsel would continue in their efforts to negotiate with the Member Agency in question to try to resolve the issue.

Steve DeBaun, General Counsel, stopped the meeting and advised that the Executive Committee would proceed into Closed Session.

Overview

This item is for the RCA Executive Committee to discuss the status of Member Agency Agreed-Upon Procedures and provide staff direction concerning Certification of MSHCP Program Participation by Member Agencies.

12. EXECUTIVE DIRECTOR'S REPORT

12.1 Joint RCTC/RCA Workshop Reminder

After Closed Session, Charles Landry, Executive Director, reminded the Executive Committee of the Joint RCTC/RCA Workshop that will take place on August 28, 2017, from 10:30 a.m. - 12:30 p.m. at the County Administrative Center, Board Chambers. He gave an outline of the workshop topics who would present.

13. FUTURE AGENDA ITEMS: *(Committee members are invited to suggest additional items to be brought forward for future discussion.)*

Chairman Ashley called for future agenda items. There were no requests from the Executive Committee.

14. CLOSED SESSION ITEMS:

14.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph 2 of subdivision (d) of Government Code Section 54956.9

Number of potential cases: One

After closed session, the meeting was reconvened. There were no announcements from closed session.

15. ADJOURNMENT

There being no other items before the Executive Committee, Chairman Ashley adjourned the meeting at 12:55 p.m. The next meeting of the Western Riverside County Regional Conservation Authority Executive Committee will be held on Wednesday, September 20, 2017, at 12:00 p.m., at the Riverside Centre, 3403 Tenth Street, Suite 320, Third Floor, RCA Conference Room, Riverside, California, 92501.

Prepared by:



Rose Haro
Administrative Manager

Respectfully submitted:



Honey Bernas
Clerk of the Board