



EXECUTIVE COMMITTEE MINUTES

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1. CALL TO ORDER

The meeting of the Western Riverside County Regional Conservation Authority Executive Committee was called to order by Chairman Ashley at 12:14 p.m., Wednesday, November 15, 2017, in the RCA Conference Room, 3403 Tenth Street, Suite 320, Riverside, California, 92501.

2. ROLL CALL – was taken by Rose Haro, Administrative Manager.

COMMITTEE MEMBERS PRESENT	COMMITTEE MEMBERS ABSENT
Marion Ashley, Chairman – County of Riverside District 5 Jonathan Ingram, Vice Chairman – City of Murrieta Jeffrey Hewitt – City of Calimesa Natasha Johnson, City of Lake Elsinore Maryann Edwards - City of Temecula John Tavaglione, County of Riverside District 2	Eugene Montanez – City of Corona

3. PUBLIC COMMENTS

Chairman Ashley called for public comments regarding items not listed on the agenda. There were no public comments.

4. COMMITTEE MEMBER ANNOUNCEMENTS

Chairman Ashley called for Committee Member announcements. There were no announcements from Committee Members.

5. ADDITIONS/REVISIONS

Chairman Ashley asked if there were any additions/revisions to the agenda. Rose Haro, Administrative Manager, reported that there were no additions/revisions to agenda.

6. APPROVAL OF MINUTES – October 18, 2017

M/S/C (CITY OF MURRIETA/CITY OF TEMECULA) to approve the minutes of the October 18, 2017 Meeting of the Executive Committee as submitted.

(6 Ayes, 0 Nays, 0 Abstain, 1 Absent)

7. WESTERN RIVERSIDE COUNTY MSHCP FEE COLLECTION REPORT FOR OCTOBER 2017

Honey Bernas, Director of Administrative Services, presented the MSHCP Fee Collection Report for October 2017. The RCA received fees in the amount of \$1,246,018 for 424 residential permits and 54.56 commercial acres. There were nine reported exemptions totaling \$18,279 in the City of Lake Elsinore. There were two reported civic/infrastructure projects. Riverside County Flood Control & Water Conservation District remitted \$35,114 for the Sunnymead MDP Line H-1A, Stage 3 project, and the City of San Jacinto remitted \$18,147 for the Cawston Avenue Paving project. Total infrastructure contributions were \$53,261. For the month of October 2017, the total receipts were \$1,299,279.

M/S/C (CITY OF MURRIETA/CITY OF TEMECULA) to approve this item as recommended and authorize staff to agendize this matter for the December 4, 2017 meeting of RCA Board of Directors:

- 1) Recommend that that RCA Board of Directors receive and file the Western Riverside County MSHCP Fee Collection Report for October 2017; and
- 2) Authorize staff to agendize this matter for the December 4, 2017 meeting of the RCA Board of Directors.

(6 Ayes, 0 Nays, 0 Abstain, 1 Absent)

8. FISCAL YEAR 2018 FIRST QUARTER FINANCIAL REPORT

Honey Bernas, Director of Administrative Services, presented an overview of the Fiscal Year 2018 First Quarter Financial Report. She stated that the financial position

of the RCA looks good for the first quarter of Fiscal Year 2018. She advised that a budget adjustment may be necessary for the second quarter due to the receipt of Participating Special Entity applications which were not anticipated in the budget. The increase in projects has generated higher than expected revenue, as well an increase in contractual costs associated with the reviews. Should the trend continue, revenues and expenditures may exceed budgeted amounts.

M/S/C (CITY OF MURRIETA/CITY OF TEMECULA) to approve this item as recommended and authorize staff to agendize this matter for the December 4, 2017 meeting of the RCA Board of Directors:

- 1) Recommend that the RCA Board of Directors receive and file the Fiscal Year 2018 First Quarter Financial Report; *and*
- 2) Authorize staff to agendize this matter for the December 4, 2017 meeting of the RCA Board of Directors.

(6 Ayes, 0 Nays, 0 Abstain, 1 Absent)

9. FISCAL YEAR 2017 AUDITED FINANCIAL STATEMENTS

Honey Bernas, Director of Administrative Services, reported that this was the first year the RCA was audited by Brown Armstrong Accountancy Corporation. She stated that she was pleased to report that there are no findings. The auditors issued a "clean" or "unmodified" opinion, which is the highest designation the auditors can give. The auditors did not identify any internal control deficiencies or findings with regard to federal expenditures. She commended staff for job well done.

M/S/C (CITY OF CALIMESA/DISTRICT 2) to approve this item as recommended and authorize staff to agendize this matter for the December 4, 2017 meeting of the RCA Board of Directors:

- 1) Recommend that the RCA Board of Directors receive and file the following reports:
 - A) Basic Financial Statements and Independent Auditors' Report for the Year ended June 30, 2017;
 - B) Single Audit Report for the year ended June 30, 2017; and
 - C) SAS 114 Report – *The Auditors' Communication with Those Charged with Governance*; and
- 2) Authorize staff to agendize this matter for the December 4, 2017 meeting of the RCA Board of Directors.

(6 Ayes, 0 Nays, 0 Abstain, 1 Absent)

10. PROPOSED 2018 RCA BOARD OF DIRECTORS AND EXECUTIVE COMMITTEE MEETING SCHEDULE

Rose Haro, Administrative Manager, presented the proposed 2018 meeting schedule with no changes to the traditional schedule for both the Board of Directors and Executive Committee meetings. She highlighted the dark meeting months and the adjustments made in the schedule due to holidays.

M/S/C (CITY OF CALIMESA/CITY OF LAKE ELSINORE) to approve this item as recommended and authorize staff to agendize this matter for the December 4, 2017 meeting of the RCA Board of Directors:

- 1) Recommend that the RCA Board of Directors adopt the proposed 2018 meeting schedule of the RCA Board of Directors and Executive Committee; and
- 2) Authorize staff to agendize this matter for the December 4, 2017 meeting of the RCA Board of Directors.

(6 Ayes, 0 Nays, 0 Abstain, 1 Absent)

11. ELECTION OF THE 2018 RCA OFFICERS AND TWO MEMBERS OF THE RCA EXECUTIVE COMMITTEE

Steve DeBaun, General Counsel, presented this item. He stated that in 2016, the RCA Board of Directors amended its bylaws with regard to the election of the officers and appointment of the RCA Executive Committee. Under the bylaws, at the its December meeting, the RCA Board of Directors will elect the Chairperson, Vice Chairperson and two members of the RCA Executive Committee. At the January meeting of the Board, the Board of Directors will be asked to ratify the appointments by the Chairperson of the two remaining members to the Executive Committee.

Rose Haro, Administrative Manager, stated that there will be four motions at the December Board Meeting: One for Chairperson, Vice Chairperson, and each of the two Executive Committee members nominated by Board.

Board Member Tavaglione asked what the requirement is for the number of members representing the County Board of Supervisors on the Executive Committee. Steve DeBaun answered that the bylaws require a minimum of two, and no more than three, members of the Board of Supervisors on the Executive Committee.

Rose Haro made reference to the attachment showing the number of years each Board Member has served on RCA, which will assist in the nominating of members at the December meeting. She further stated that Board Member Montanez requested this list last year which proved helpful.

M/S/C (District 2 /CITY OF LAKE ELSINORE) to approve this item as recommended and authorize staff to agendize this matter for the December 4, 2017 meeting of the RCA Board of Directors:

- 1) Recommend that the RCA Board of Directors hold an election for Chairman and Vice-Chairman for 2018;
- 2) Recommend that the RCA Board of Directors hold an election for two members of the RCA Executive Committee for 2018; and
- 3) Authorize staff to agendize this matter for the December 4, 2017 meeting of the RCA Board of Directors.

12. DISCUSSION CONCERNING MSHCP CONSISTENCY FOR THE ALTAIR PROJECT IN THE CITY OF TEMECULA

The Executive Committee discussed the Altair Project in the City of Temecula. The Executive Committee took no action.

Charles Landry, Executive Director, gave an overview of the Altair project in the City of Temecula. Altair is a long-standing project on the west side of Temecula that has significant issues with MSHCP consistency based on improper analysis and conflict with reserve assembly. The analysis for the project was based on Subunit goals, not cell criteria. The project will affect two Linkages and regional wildlife movement. They had been advised a Criteria Refinement was necessary. He advised that a meeting with City of Temecula staff, the developer and RCA was held. At that meeting, the RCA again advised that a Criteria Refinement was needed, but that an equivalent process would be acceptable if it included the appropriate components of a Criteria Refinement and the improper analysis was addressed.

Board Member Edwards said she made the argument that JPRs have been based on cell analysis.

Charles Landry advised that despite multiple discussions with the City and developer, both the draft and Final EIRs contained the problem analysis, which RCA could not accept. Because the language was not removed in the Draft or Final EIR, RCA would be forced to send a comment letter prior to the Planning Commission hearing.

Michelle Ouellette, General Counsel, stated that RCA has never had to write such a letter in the many years that RCA has been in existence and certainly not for a final EIR. This is egregious, which is why RCA needs to respond in writing.

Vice Chairman Ingram stated that this project has been in the queue for a long time. It is not only beneficial to City of Temecula, but to the region. He asked if there is a way to assist the developer, keeping within RCA's objective to help with development. He also asked if there is a way resolve this.

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Board Member Edwards answered, "Yes." She stated that the City of Temecula agrees with RCA and that staff tried to get applicant to do the Criteria Refinement in the beginning. The applicant had time constraints, but if the Criteria Refinement had been done, this would have been resolved months ago.

Charles Landry said the RCA now has a policy in place on Criteria Refinements, but the developer has chosen not to do a Criteria Refinement. An equivalent process was agreed to, and the developer understood that project's footprint needed replacement land.

Board Member Hewitt asked for background information regarding the replacement land, as he has not been involved in these discussions. Charles Landry responded that parts of the development are in areas described for conservation; therefore, the replacement land is required. The developer will fund the acquisition of 65-acres at the expected location of a new wildlife crossing at I-15. The City will form a Community Facilities District to fund the acquisition of an additional 100 acres replacement land.

Vice Chairman Ingram asked if the Omdahl/Wheeler property is still earmarked to make a large animal crossing. Charles Landry responded affirmatively. Vice Chairman Ingram said that RCA had an opportunity to acquire this land earlier as a separate deal for another project; however, the San Diego Regional Water Quality Control Board did not agree to switch the 65-acre property for 1 acre of wetlands mitigation. This has been a problem in dealing with San Diego Regional Water Quality Control Board.

Board Member Edwards stated that RCA has gone above and beyond any project that she can remember in trying to find solutions to this problem.

Vice Chairman Ingram said he just wants the process to be fair.

Charles Landry said that replacement land and the funding streams for acquisition have been identified and tentatively agreed to.

Vice Chairman Ingram asked what happens when if the project goes before the City of Temecula for a vote and is shot down. Does the developer go back to square one?

Board Member Edwards said that is what might need to happen to shock the developer into reality. The City of Temecula has tried to get consistency.

Vice Chairman Ingram asked if there is any way to table this and unwind it now that Pandora's Box is open. Charles Landry responded not unless the subunit analysis was changed, as this could set a bad precedent for all future project. Board Member Edwards suggested waiting to see what happens at the City of Temecula's meeting.

Michele Ouellette said there is no action that can be taken by the Executive Committee. It is up to the Member Agency, the Temecula City Council.

Board Member Edwards said she has spoken in detail with Greg Butler, Assistant City Manager, concerning this project. She also stated that she has not been part of the subcommittee meetings on this project.

Board Member Edwards stated that Planning Commission could vote to continue the project.

13. EXECUTIVE DIRECTOR'S REPORT

13.1 Washington, D.C. trip

Charles Landry, Executive Director, gave an update on the successful trip to D.C. that he, Chairman Ashley, and Vice Chairman Ingram recently made. They met with Congressman Calvert regarding the Refuge. United States Senators Harris and Feinstein are supportive of the Refuge. There are no anticipated issues with U.S. Fish and Wildlife or the National Association of Refuges. RCA's lobbyists were commended for their efforts and service provided. Tom Mullen was a big help with many of the meetings with U.S. Senators Harris and Feinstein.

Charles Landry introduced Emily Lee, GIS/IT Database Manager, and newest staff member to RCA. She was previously employed by the Riverside County Information Technology/GIS Department. The Executive Committee welcomed Emily Lee.

Charles Landry advised that John Field, who was hired as RCA's Director of Land Acquisition, will start with RCA on December 10.

14. FUTURE AGENDA ITEMS: *(Committee members are invited to suggest additional items to be brought forward for future discussion.)*

Chairman Ashley called for future agenda items. There were no requested items.

15. CLOSED SESSION ITEMS

15.1 CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Pursuant to Government Code Section 54956.8

Negotiating Parties: RCA – Executive Director of Designee

Under Negotiation: Price/Terms

Item	Assessor No.	Parcel	Property Owner(s)/Agent
1	346-170-024		GM Gabrych Family LTD Partnership Ed Sauls
2	384-270-010		Anheuser Busch

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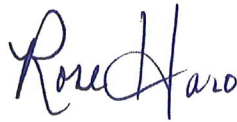
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After closed session, the meeting was reconvened. There were no announcements from closed session.

12. ADJOURNMENT

There being no other items before the Executive Committee, Chairman Ashley adjourned the meeting at 1:10 p.m. The next meeting of the Western Riverside County Regional Conservation Authority Executive Committee will be held on Wednesday, December 20, 2017, at 12:00 p.m., at the Riverside Centre, 3403 Tenth Street, Suite 320, Third Floor, RCA Conference Room, Riverside, California, 92501.

Prepared by:



Rose Haro
Administrative Manager

Respectfully submitted:



Honey Bernas
Clerk of the Board